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*INDOOR FACILITY PROTOCOL*

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Following are the steps that should be taken by LSOs in relation to any softball activity:

- a) In order to maintain a limit on gatherings of no more than fifty (50) people, including spectators, teams should be allocated a time that they have access to a specific indoor Facility which also provides enough time for preparation and cleanup of the space. Activities open to individual participants should be managed through pre-registration; no drop-in activities will be held. Teams and groups are to be instructed to arrive and depart at a specific time. All participants should leave the facility promptly at the end of their session.
- b) In order to allow for proper physical distancing, indoor groups may need to be limited to groups of less than 50. The recommendation is that each person in an indoor space has at least 5 m squared of unencumbered space
- b) All indoor Facilities owned or managed by an LSO must have maximum occupancies of the Facility as well as specific areas within the Facility posted at the entrance to the Facility and/or areas.
- c) Entrances and exits to the Facility and areas shall be clearly indicated.
- d) It is highly recommended that face masks are worn by all participants when inside a Facility.
- e) Each LSO must ensure that an Attendance Tracker tracks attendance at each indoor session, and the LSO must maintain that information in a secure location for a period of no less than ninety (90) days. This information will only be provided to an authorized health authority or local government representative who has the legal right to obtain such information, or to Softball BC staff for the purpose of contact tracing in the event of an outbreak of COVID-19. All records are to be destroyed after the 90-day period. If pre-registration is not used, the attendance tracker is expected to be on duty throughout the duration of the activity.
- f) The Screener will be responsible for pre-screening of all participants and spectators attending a Facility (this does not include other users of the Facility, only those who are attending the softball activities). Before any individual is allowed to enter the Facility in relation to the softball activities, they must be screened to determine if they are permitted entry. These questions must be answered by everyone and if they give a positive answer to any of the following questions, that person must be instructed to either return home, or to seek medical attention, but they are not allowed to attend the scheduled softball activities. If pre-registration is not used, the screener is expected to be on duty throughout the duration of the activity.