

# CHS Athletic Booster Club 2022-2023

## Board Meeting Minutes – March 20, 2023

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Central High School Athletic Booster Club 2022-2023  
9450 Ray White Road, Fort Worth, Texas 76244

<b>President:</b>	Paige David	<b>Vice President:</b>	Teresa Hiner
<b>Treasurer:</b>	Stacey Ford	<b>Secretary:</b>	Tonya Brown

### Executive Meeting Attendees:

- Paige David
- Tonya Brown
- Stacey Ford
- Andy Brown
- Addi Brown
- Chris Costa
- Kevin Goff
- Stefanie Murray

### Executive Board Meeting Minutes:

#### 1. Call to Order / Roll Call of Board of Directors

- Paige David called the meeting to order at 6:39pm.

#### 2. Executive Business

- Positions open for upcoming 2023-2024 school year
  - Did email on positions get sent?
    - **ACTION:** Paige David to send Chris Costa current ABC positions to general membership and to Andy Brown to send to Team Liaisons.
  - Discussion for what is potentially open for coming year.
- Did we need to add May 18<sup>th</sup> – Scholarship Award night to our GroupMe calendar?
  - **ACTION:** Paige David to ask Coach Sports who is running the Award night so we can coordinate that we will present the scholarships.
  - **ACTION:** Paige David to determine what 3 events they will be available to collect scholarship applications at the school and then have Andy Brown communicate this to Team Liaisons and Chris Costa to general membership.
- April Meeting on 10<sup>th</sup> – School is closed – Do we pick an offsite location or move date? Monday, April 17<sup>th</sup> is NHS Induction.
  - **ACTION:** Chris Costa to update the website to say Booster Meeting for April is on April 12<sup>th</sup>.
- Annual Subscription to Website is July 1<sup>st</sup>
  - Chris Costa mentioned that Sports Engine is rolling out new registration. May 15<sup>th</sup> is the deadline.
  - **ACTION:** Tonya Brown to move annual subscription to website – July 1 and make sure we have Sports Engine rollout in order to next April topics
- Cancer Awareness
  - Will bring up and discuss at the general meeting.

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- Sponsorship signage for Gigi Snowballs.
  - Christy Meche reached out and wanted to forego the banner in lieu of giving the money that would go to that to softball for their t-shirts.
  - Motion was made to put the \$112 that would have been used to purchase a sponsorship banner for Gigi Snowballs toward the softball sub account for their t-shirts per request of Christy Meche. Unanimously approved. \$112 will be redirected to softball sub account in lieu of sponsorship banner.
    - **ACTION:** Stacey Ford to redirect the \$112 sponsorship banner funds to softball sub account.

### **3. Meeting Adjourned –**

- Paige David adjourned the meeting at 6:55pm

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### General Membership Meeting Minutes:

#### General Board Meeting Attendees:

- Paige David, Football, PwrLifting
- Stacey Ford, Football, PwrLifting
- Tonya Brown, Softball
- Chris Costa, Softball
- Stefanie Murray, Basketball
- Kevin Goff, Girls Soccer
- Cynthia Flannery, Trainer
- Jamie York, Cheer
- Amy Manners, Football
- Michelle Kelley, Cheer
- Jeff Lillard, Soccer

#### 1. Call to Order

- Paige David called the meeting to order at 7pm

#### 2. Old Business:

- Nominations Committee for 2023-2024.
  - Paige David stated that there has not been a lot of activity and that we need to generate the interest with the communication piece. Did not see a need for a formal committee currently.

#### 3. New Business

- Scholarship Application – April 22 due date.
  - Scholarship Committee Members: Stefanie Murray, Tonya Brown, Jeff Lillard, Jamie York
  - Website is up and running and communication has gone out.
  - **ACTION:** Teresa Hiner to line out when scholarship committee meeting dates and communicate it with the committee.

#### 4. Officer updates

- President – Paige David
  - Cancer Awareness Marathon Event
    - Would like to partner to get each sport involved and get kids involved with volunteering. The marathon will be October 21<sup>st</sup> @ 8am. Linda Comer is the one that will be coordinating this event.
    - **ACTION:** Paige David making sure that Cancer Awareness Event is not conflicting with Crimson Cares Event by checking with Coach Sports.
- Vice President – Teresa Hiner
  - No update
- Secretary Report – Tonya Brown
  - Motion to approve last month's meeting by Paige David, seconded by Jeff Lillard. Unanimously approved.
  - Review open action items (see below)
    - Paige David brought up spirit wear vendors. Still working on bids. Idea of bringing an online store that opens and closes. Jamie York

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brought up Elusive Apparel as a possible vendor.

- **ACTION:** Paige David to send Tonya Brown the electronic version of the Donation Receipt form.
- Treasurer Report – Stacey Ford
  - Present budget. Motion to approve this month's treasurer report by Amy Manners, seconded by Jamie York.
  - **ACTION:** Sending each coach a copy of their sub accounts. Making sure they understand that this was information effective as of the date indicated on the sub account statement.

### 5. Director Updates

- Membership – Cynthia Flannery
  - Cheer Meeting will be on Monday, March 27<sup>th</sup>. Cynthia Flannery will not be available to attend and asked for another board member to attend. Paige David said she would attend.
    - **ACTION:** Cynthia Flannery to add a Group Me calendar appointment for her cheer meeting.
  - As of March 16, 2023, there are **177 total members (+5 from last report)**
  - Please review the breakdown below by sport
    - **Total Members / % by Sport:**
      - a. Baseball= 26/**45%**
      - b. Basketball= 22/**21%**
      - c. Cheer= 9/**25%**
      - d. Cross Country= 5/**12%**
      - e. Football= 34/**23%**
      - f. Golf= 3/**25%**
      - g. Soccer= 33/**30%**
      - h. Softball= 25/**92%**
      - i. Swimming= 12/**30%**
      - j. Track and Field= 16/**30%**
      - k. Volleyball= 25/**45%**
      - l. Weightlifting= 6/**46%**
      - m. Wrestling= 9/**17%**
- Concessions – Committee
  - Baseball is doing sandlot as a fundraiser.
  - Paige David mentioned wanting to break up the responsibility for stocking.
- Spirit Wear – Open
  - Discussed during the open action items.
- Communications – Chris Costa
  - Scholarship info is up on the website.
  - **ACTION:** Chris Costa to post about putting our booster positions out on the social media sites
- Special Projects – Committee
  - No update
- Team Liaison –Andy Brown

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- No update
- Parliamentarian – Stefanie Murray
  - No update

### 6. Open floor

- Discussion about increasing school spirit. Paige David brought up idea of super fans and how to spot them.
  - **ACTION:** Stephanie Murray to work with Paige David on “Turbo Charger” super fan idea.
- Jeff Lillard asked about the volunteer opportunity that Paige David brought up where we make money working 5-hour shifts. Paige David stated to do this, we would need to have to sign up for 3 events and would need at least 10 people.

### 7. Adjournment

- Paige David adjourned the meeting at 7:56pm

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### PREVIOUS MONTH'S ACTIONS:

#### Paige David:

- **ACTION** – Paige David to coordinate with Kim Sarafidis on their possible vendor list for spirit wear outsourcing options. *In Progress*
- **ACTION** – Paige David to set up a special meeting on spirit wear with our Spirit wear Director regarding stock and meeting certain sports uniform items stocked. *In Progress*
- **ACTION** – Paige David to send the email out about open positions for the Board. **COMPLETE**
- **ACTION** – Paige David to go to Hillwood PTA meeting to talk to them about what is coming up in open position for CHSABC Boosters. **COMPLETE**
- **ACTION** – Paige to send CHSABC positions to Chris Costa to out to CHSABC Membership. **COMPLETE**
- **ACTION** – Paige David to get big Chargers from Coach Sports for Concessions Wall. *In Progress*
- **ACTION** – Paige David will find out who did the pink out and why it stopped *In Progress*

#### Teresa Hiner:

- **ACTION** – Teresa Hiner to update the flyer on scholarships and provide to Andy Brown to send out to Team Liaisons **COMPLETE**

#### Tonya Brown:

- **ACTION** – Tonya Brown to remind Paige David for next year to go to Hillwood Coach Parent meetings. **COMPLETE**
- **ACTION** – Tonya to draft a document on open/close procedures. **COMPLETE**
- **ACTION** – Tonya Brown to update the addendum forms and send to Chris Costa for upload to website **COMPLETE**
- **ACTION** – Tonya put on hot spots topic for beginning of school year agenda **COMPLETE**

#### Andy Brown:

- **ACTION** – Andy Brown to send scholarship flyer out to Team Liaisons – get flyer from Teresa Hiner. (Needs Flyer) **COMPLETE**
- **ACTION** – Andy Brown to send reminder to Team Liaisons of the importance of their presence at the meetings or have a representative there if they cannot attend. **COMPLETE**
- **ACTION** – Andy Brown to load the open close on the ABC Signup **COMPLETE**

#### Chris Costa:

- **ACTION**- Chris Costa to get Instagram and Twitter accounts active. Provide Secretary with log in credentials. *In Progress*
- **ACTION** – Chris Costa to get Facebook and Instagram Accounts set up and functioning. **COMPLETE**
- **ACTION** – Chris Costa to find a platform that we can use for membership sign ups that will communicate with Sports Engine platform. **COMPLETE**
- **ACTION** - Chris Costa to update the website showing the March booster meeting being Monday, March 20<sup>th</sup>. **COMPLETE**

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**Next Meeting Date**

12 April 2023

**Location –**

Fieldhouse

**Time -**

Executive Board @ 6:30pm / General Booster Meeting @ 7pm