

**Mt. Lebanon Ice Center  
Ice Rentals  
Return to Play Plan  
COVID-19 Health and Safety Guidelines**

**Updated 10-07-2020  
Effective 10-09-2020**

The Ice Center has reopened for rentals under strict guidelines to protect the health and safety of our patrons and staff. Current regular rentals (primarily hockey organizations) will have priority.

**Advanced rental reservations are required.** Advanced rental reservations are required for the main rink every day from open to close. For reservations, contact the ice rink at 412-561-4363. Payment is due at the time of reservation with a MasterCard or Visa.

**Return to Play Plan-** All organizations must submit a plan to mitigate the spread of COVID-19 that is consistent with the latest requirements from state and local officials. This plan must be approved by our staff before the organization will be permitted to use the facility.

**Fees:**

<b>Hourly Rates</b>	
Facility Rental - Main Rink (non-resident)	\$355.00
Facility Rental - Main Rink (resident)	\$320.00
Facility Rental - Studio Rink (non-resident)	\$175.00
Facility Rental - Studio Rink (resident)	\$165.00

**There will be no cancellations.** Because of demand, cancellations will not be accepted, and no refunds will be provided unless circumstances require the facility to close

**Arrival instructions-** Skaters will arrive dressed (except for skates) and ready to skate, and no earlier than 15 minutes prior to their rental time. Skaters will enter the building as designated by their organization's schedule. Skaters will be assigned to use the main entrance and Locker Rooms A and B or the rear entrance and locker rooms C and D. Masks must be worn in the lobby, locker rooms, restrooms and all common areas of the building. Skaters must leave the ice immediately at the end of their session and exit the building within 15 minutes through the same doors they used to enter. All doors will remain locked until 15 minutes prior to the next rental. Rentals will be spaced to allow for cleaning and disinfecting of the lobby, restrooms and common areas.

**Younger Children-** One parent may accompany a child age 10 or younger into the facility to assist with tying his or her skates. Parents must wait outside of the facility until their rental is over.

**Traffic Patterns-** All players or skaters entering the building through the main entrance (lobby), will enter and exit the ice through the home team bench gates. At the end of the rental or activity, skaters will exit through the home team bench and proceed to locker rooms A & B. All players or skaters entering the building through the rear entrance and using locker rooms C and D will enter and exit through the gate in the far corner of the rink. Skaters have 15 minutes to remove their skates and exit the building.

**Mask Requirements-** Employees, coaches, officials, parents and participants are required to wear masks in and around the ice center building. Coaches are also required to wear masks on ice. Organizations may make their

own determination whether on-ice skaters are able to wear a face covering in compliance with the latest orders from the Governor and health officials.

**Practice physical distancing-** Physical distancing among patrons and employees will be enforced at all times. Please stay 6 feet apart from others at all times. No handshakes and no high fives.

**Restrictions-** Initially, only Main Rink rentals will be permitted. Only coaches and skaters will be permitted beyond the lobby.

**No shared equipment-** Do not share sticks and other equipment. Skate rental and sharpening are not available.

**No large groups-** Group size is limited to a total of 60 people for the Main Rink. Do not linger at the facility. Please leave as soon as your rental or activity has ended.

**Non-essential visitors are prohibited-** To help prevent crowding, all non-essential visitors to the ice center are prohibited.

**Elimination of touch points-** The doors to the lobby and restrooms will remain open and should not be touched by anyone except for staff when opening and closing the facility. Lobby and locker room benches will be disinfected between rentals. Other permanent fixtures, tables and vending machines are closed.

**Maintain cleanliness-** We will clean and disinfect high touch areas routinely in accordance with guidelines issued by the Centers for Disease Control and Prevention (CDC).

**Signage-** Appropriate signage will be in place to direct patrons and inform them of the proper procedures, as well as to remind them of distancing, masking and other requirements.

**Protection for employees-** Employees will be provided access to regular handwashing with soap, hand sanitizer and disinfectant wipes. Masks and gloves will also be provided to employees. The ice center already has a transaction window to protect the staff, if a customer requires assistance or direction. **The rest of the recreation center building is off limits to customers.**

**Restrooms-** Lobby restrooms will be provided for emergency use and will be sanitized regularly. All other restrooms and locker rooms will remain closed. Restroom stalls will be spaced and marked accordingly. **When locker rooms C and D are in use, restrooms in the locker rooms will be open.**

**Sanitization-** In addition to cleaning and sanitizing the facilities, a hand sanitizing station and sanitizing wipes will be provided.

**Bring a refillable water bottle. Vending machines and drinking fountains are closed. Team water coolers for sharing through disposable cups are not allowed.**

**Concession stand-** The concession area will remain closed until further notice.

**Departure instructions-** Please leave the ice as soon as your rental time has ended and exit through the same doors that you entered within 15 minutes of leaving the ice. Make sure your mask is in place before leaving the ice area.

**COVID-19 symptoms and monitoring-** Please note any fever (temperature of 100.4 or higher), cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea. Stay home if you have these symptoms. Notify your coach or organizer immediately if you experience these symptoms during your session. Parents should be notified immediately if a child is sick. **Parents must monitor for these symptoms and take their child's temperature each day prior to arrival. Do not send your child to their session with any of these symptoms.**

Coaches and officials must also check their own temperature before each session starts and monitor participants for symptoms during the sessions.

Coaches and officials are required to report any symptoms should they begin to experience any during the sessions.

**Hand sanitizing-** Everyone is required to use hand sanitizer, containing at least 60% alcohol, during any breaks and after using the restrooms.

**In general, protect yourself and others.** Don't come to the ice center if you feel sick or are otherwise at risk. Bring hand sanitizer with you and use it often. Practice good hygiene by covering coughs or sneezes with a sleeve or elbow.

#### **Mt. Lebanon Recreation Department Plan of Action for COVID-19 Related Illness**

- Should a program participant, employee, instructor, visitor or volunteer display COVID-19 symptoms during a recreation department program, he/she will be immediately removed from the group, masked if not already, and isolated. If the person who is ill is a minor, the parent or guardian will be notified immediately, and they will need to pick up their child as soon as possible. Testing for COVID-19 will be recommended for the person who is ill.
- The COVID-19 point person for the Recreation Department will contact the Allegheny County Health Department, get their determination about isolation or quarantine needs, and comply with those recommendations.
- The ill person who demonstrates COVID-19 symptoms will be required to have a release from their health provider and the Allegheny County Health Department before they can return to activities.
- Employees or instructors who are uncomfortable or unable to return will be directed to the Human Resources Manager.
- A Municipal communication to the community will occur should a recreation department program participant, employee, instructor, visitor or volunteer be confirmed with COVID-19, and any subsequent adjustments to the Health and Safety Plan would be included in that communication.
- Areas used by a sick person will be closed and not used until they have been cleaned and disinfected (for outdoor areas, this includes surfaces or shared objects in the area, if applicable). We will wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, we will wait as long as possible.
- Those who have had [close contact](#) with a person diagnosed with COVID-19 will be advised to stay home and self-monitor for symptoms, and to follow CDC guidance if symptoms develop.

**COVID Point of Contact-** Bob Hlebinsky is the recreation staff person responsible for responding to COVID-19 concerns. You may contact him at: 412-343-4533 or [bobh@mtlebanon.org](mailto:bobh@mtlebanon.org). If you or someone in your organization has been exposed to a probable or confirmed case of COVID-19, please contact him immediately.

**Questions?-** If you have any questions, you may call the ice center at (412) 561-4363.

**All rules and policies are subject to change. Failure to follow these instructions will be grounds for revoking skating privileges.**