

MSLax Meeting Minutes

February 11th, 2019

Roll Call – Julie Carlson, Ryan Sandell, Jessica Jurovich, Will Sutton, Kathy Flink, Ed Neu, Maria Slusser

Reports:

President – (Julie)

- Policy & Procedure Manual
 - Ryan, Jess, Julie will continue to edit and send out to entire board for review
 - Would like to have it finalized by March 10th coaches meeting
- Google Drive
 - New login for each position
 - Place to store shared documents (ex. meeting minutes, agendas, etc.)

Vice President – (Ryan) No new information

Treasurer – (Will)

- As of 02/11/2019
 - Wells Fargo Checking - \$77,391.24
 - Wells Fargo Savings - \$30,116.67
 - Arbiter Pay Account - \$8,168.02
- 2018 MSLax Audit
 - Heneke Business Consulting
 - To start now
- Quickbooks
 - Active 12/24/2018
 - Will and Julie have access
- Conflict of interest statement signed by Maria
- Taxes
 - Tax exempt: MN form ST16 for Minnesota State Tax Exempt filed 12/26/2018; ~ 90 days to approval
 - 1099/1098 sent
 - IRS and MN next
- Governance/Approval Recommendation
 - Reimbursement Approval Form - approved by board
 - Expense Approval Rules:
 - “If expenses incurred are in line with the 2019 approved budget, either President or Treasurer approval is sufficient for payment. For new expenses or expenses exceeding \$500 over budget, both President and Treasurer approval are required.”

Secretary – (Jess)

- Approve meeting minutes - Will send to board members through email for approval

Director of Member Services – (Kurt)

Director of Events – (Kathy)

- Annual Meeting Location
 - Budget is \$2500
 - Embassy Suites or Renaissance in Bloomington
 - Targeting Monday, September 30th
- Summer Tournament Venue
 - Woodbury willing to coordinate and have available field space

- Kathy to work through the numbers and start looking into vendors
- Look for a program to run concessions
- College teams for skills training

Director of Rules, Policy & League Operations – (Vacancy)

- Need a new director to step into this position
- Have asked Andrea Cegielski, but will put out to membership to gauge interest

Director of Communications, Marketing & Media – (Maria)

- Shirt Design Contest
 - Three finalists will get a free shirt
 - The winning design will be submitted to a graphic designer for final mock-up
- Champions/Runner-Up signs and field marker signs

Director of Lacrosse Development – (Laura)

Old Business:

- Storage Unit – (Julie/Will)
 - Will move from current location in Lakeville to iStorage in St. Louis Park
 - Will need a new lock
- Goals & Equipment – (Kathy/Julie)
 - 6 rage cages by March 1st - Cost \$1900
 - Need to obtain 10 score flip charts - Maria will check them out at Universal Athletic and Kathy will compare prices with vendor in New Prague
- Age Level Rules – (Julie)
 - Confirming rules at each age level
 - Julie Carlson motions to approve Age 2019 Summary of Rules By Age Level with the following revisions:
 - Minimum pass rule by removing “Coaches may agree to maximum time player may possess ball” from 8U and 10U
 - Jessica Jurovich seconds motion, all board members present agree.
- Coach Requirement Checklist – (Julie)
 - Require online training for all coaches as outlined in the Policy & Procedure Manual
 - In person training by at least 1 coach per age level beginning in 2020, but is still highly recommended for this year.
- Non-community Waiver – (Julie)
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New Business:

- Coaches Meeting – (Julie)
 - Sun, March 10 at Benilde-St. Margaret’s
 - Develop agenda
 - 45 minutes: Rules from coaches and refs perspectives
 - 15 minutes: Policy & Procedure
 - 60 minutes: Drills

Announcements:

None

Next Meeting: March 11th 6:30pm at Lunds & Byerlys (7171 France Avenue S, Edina, MN 55435)