



## **Employment History**

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments section below.

Employer Name & Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Job Title: \_\_\_\_\_  
Immediate Supervisor & Title: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
May we contact for reference: \_\_\_\_\_  
Summarize type of work & job responsibilities: \_\_\_\_\_  
Hourly Rate/Salary when started: \_\_\_\_\_ Hourly Rate/Salary when left job: \_\_\_\_\_

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## Educational Background

School	Number of Years Completed	Degree Diploma	GPA Class Rank	Major	Minor

## References

List name and telephone number of three business/work references who are not related to you and are not previous supervisors. If not applicable, list three schools or personal references who are not related to you.

Name	Telephone	Years Known
	( )	
	( )	
	( )	

## Additional Information

List professional, trade, business, or civic associations and any offices held. (Exclude memberships which would reveal sex, race, religion, national origin, age, color, disability or any other similarly protected status)

Organization	Office Held

List any special accomplishments, publications, awards, etc. (Exclude memberships which would reveal sex, race, religion, national origin, age, color, disability or any other similarly protected status)


List any additional information you would like us to consider: \_\_\_\_\_

\_\_\_\_\_

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