

Hastings Hockey Boosters Meeting Minutes

Meeting Date: February 5, 2023

Roll Call:

X	Curtis Gerrits (President)	X	Luke Riveness (Director of Girls In-House)		Jake Caneff (Referee Coord.)
X	Dave Fullerton (Vice President)	X	Dan Zgoda (Director of Bantams/Jr. Gold)	X	Lisa Ferdig (Registrar)
X	Kari Erickson (Treasurer)		Matt Dugstad (Director of Mites)	X	Joe Westman (Technology)
X	Tony Horton (Secretary)	X	Kristi Woodwick (Director of Girls Travel)		Tiffany Newton (Tourn. Coord.)
	Jim Zgoda (Director of Operations)	X	Sean McCabe (Director of Peewees)		Carol Horton (Sponsorship Coord.)
X	Jamie Stevens (Director of Hockey)	X	Bob Erickson (Director of Squirts)		Brad Wells (Goalies Coord.)
	Sarah Schneider (Dir. of Volunteers)	X	Brian Meyer (Director of Learn Hockey)		Vacant (Recruitment)
	Keith Birken (Charitable Gam. Mgr.)	X	Jon Krauth (Director of Revenue)		Kent Winkelman (Apparel Coord.)
X	Pat Gelhar (Director Girls 10U)		Jesse Viall (Ice Scheduler)	X	Luke Fenton (Dryland Coord.)

Approval of Agenda:

A motion was made by Dan, seconded by Kristi, and carried to approve the February 2023 meeting agenda.

Approval of Minutes:

A motion was made by Dan, seconded by Jamie, and carried to approve the January 2023 meeting minutes.

Topic	Discussion
Membership Comment	<ul style="list-style-type: none"> • None.
Officer Reports	<ul style="list-style-type: none"> • President – Curtis Gerrits <ul style="list-style-type: none"> ○ East Ridge Association proposal – D8 members will vote at Feb 9 meeting. HHB will be voting in favor of the proposal. ○ District Playoffs – we will be hosting U15B playoffs Feb 19-26 ○ Board elections update <ul style="list-style-type: none"> ▪ Elections planned for Feb 13, 5:00-7:30pm in the Arena lobby ▪ Kari and Bob volunteered to work the polls ▪ Tony will create blank ballots and send the file to Curtis to print copies ▪ No letters of interest received for Director of Revenue position and none for Director of Bantams/Jr Gold position. ○ Searching for qualified candidates with good experience to fill open Recruiting/Marketing Coordinator position • Vice President – Dave Fullerton <ul style="list-style-type: none"> ○ Ice scheduling update <ul style="list-style-type: none"> ▪ Jesse is handing over ice scheduling duties to Jim Z, Dave will train Jim ▪ Question: Should Ice Scheduler be a paid position?
Director Reports	<ul style="list-style-type: none"> • 10U Director – Pat Gelhar <ul style="list-style-type: none"> ○ Season update – all three teams are doing well. Starting to plan for next year and think about team levels for next year. • Director of Hockey - Jamie Stevens <ul style="list-style-type: none"> ○ Hockey Operations Committee update <ul style="list-style-type: none"> ▪ Dryland facility is closed for the season ▪ Goalie coaches have made it to at least one practice for each travel team ▪ Next meeting planned for Feb 27 • Gambling Manager - Keith Birken <ul style="list-style-type: none"> ○ Gambling Manager presented gambling reports. ○ We received approval for the Quarry ○ Working on building the booth and setting up gambling operations at the Quarry ○ Planning to start selling at the Quarry when they open later this month

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(continued)

	<ul style="list-style-type: none">○ We had a player win \$10k on electronic bingo at Me & Julio's recently○ Gambling record keeping documents are available for review--please contact Keith Birken or Curtis Gerrits
Coordinator Reports	<ul style="list-style-type: none">● None
Old Business	<ul style="list-style-type: none">● Year-end surveys – planning to send surveys to all players families and coaches. Curtis and Dave will collect the results and present them to the board at a future meeting.● Registration fee discussion – Consider eliminating Team Fees and make each team responsible for handling their team expenses if they exceed the budgeted amount. There are many moving parts to this decision. We will keep thinking about it.
New Business	<ul style="list-style-type: none">● A motion was made by Kristi, seconded by Dan, and carried to approve adding ROB JUDGE to the Charitable Gambling Committee.
Board Comment	<ul style="list-style-type: none">● Raider Wolves update – reps from both Hastings and Cottage Grove associations will meet to balance-up the costs and expenses. Will start the planning for next year. Overall, the feeling is that the co-op has been good for both associations.● Arena wifi – Joe and HBC are working on a proposal to install wifi at the Hastings Arena. Watch for further details.● Thank you – Thank you Tiffany for your hard work and dedication making sure our tournaments are always successful!● March 12th meeting interferes with Spring Break. Plan to reschedule it for March 5.● April 9th meeting is on Easter. Plan to reschedule it for April 2.
Adjournment	<ul style="list-style-type: none">● A motion was made by Dan, seconded by Jon, and carried to adjourn at 8:09 pm
Next Meeting	<ul style="list-style-type: none">● Next Meeting: March 5, 2023

MINNESOTA LAWFUL GAMBLING

LG1004 Monthly Gambling Report to Members

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.

Organization: Hastings Hockey Boosters Meeting date: February 6th, 2023

Documentation Provided	Reporting Requirements for each form of lawful gambling conducted
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following: LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> • Gross receipts. • Dollar amount of all prizes paid out. • Total value of all merchandise prizes awarded from each form of gambling conducted. • Lawful purpose expenditures. • Profit carryover reconciliation.
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents: Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

LG1004 Monthly Gambling Report to Members

Authorization of Expenditures

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

Preapproval: Allowable Expenses

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		\$1,000.00	Yes
Compensation and Payroll		\$3,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$2,500.00	Yes
E Pulltabs Equipment		\$2,000.00	Yes
E Linked Binigo		\$500.00	Yes
Misc. Services and Supplies		\$2000.00	Yes

Preapproval: Lawful Purpose Expenditures

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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