

Oakdale Athletic Association

Meeting Minutes

January 4, 2012

The regular monthly meeting of the Oakdale Athletic Association Board of Directors was called to order at 8:02 PM on January 4, 2012 by Steve Adamsky at Sargent Pepper's in Oakdale.

Attendees

OAA Board of Directors:

Role	Name	Present	Role	Name	Present
President	Steve Adamsky	yes	Basketball-GTravel	Frank Tschida	yes
Vice President	Todd Thoms	yes	Baseball K-B1	Steve Meyer	yes
Secretary	Tracey Murphy	no	Baseball B2-3	Greg Bearth	yes
Treasurer	Dan Bushard	yes	Baseball B4-12	Ron Loude	no
Flag Football	Eric Delacy	yes (L)	Baseball BTravel	Todd Klingsporn	no
Football	Cory Lynch	yes	Lacrosse	Rick Dickinson	yes
Football	Joe Schara	no	Fastpitch Softball Rec	**Vacant	-
Soccer K-2,B3-9	Erik Benson	no	Fastpitch Softball Travel	Charlie Ring	yes
Soccer G3-9	**Vacant	-	Slowpitch Softball G1-2	** Vacant	-
Volleyball	Jennifer Bihner	no	Slowpitch Softball G3-4	** Vacant	-
Basketball-Boys	Josen Brawk	yes (L)	Slowpitch Softball G5-6	** Vacant	-
Basketball-Girls	Mark Lindner	no	Slowpitch Softball G7-10, U19	Gary Masterman	yes

Total Count = 12 of 19 current directors

Quorum (35% of 19 = 7) Satisfied

Guests: Mike Barrera (assisting secretary), Brett Blesi and Sandy Pawlyszyn of CLIX Portrait Studios

Review Minutes

December 2011 minutes were reviewed. Frank Tschida and Rick Dickinson were listed as attending but were not actually present. Minutes from November meeting were not distributed as planned.

December minutes will be amended to reflect these corrections. The motion to approve the amended minutes passed 8-0 with Tschida and Dickinson abstaining [*Motion 2012-001, by Bearth, seconded by Bushard*].

New Board Members

Todd Thoms was elected Vice President at the December elections and assumed office January 1, 2012.

Photographer

Brett Blesi and Sandy Pawlyszyn of CLIX Portrait Studios made a presentation to the Board about their offerings for sports pictures. A brochure describing their approach, services, and experience was distributed. They discussed possible ways to partner with OAA and highlighted options such as a

Photobooth at big events, action shots at tournaments, etc. A photography discussion will be added to the February Meeting Agenda.

Gambling Report

Gary Masterman presented the Gambling report. The LG1004 November Actuals were reviewed. The Board approved the November Actuals without objection [*Motion 2012-002 by Dickinson, seconded by Bearth*]. The LG1004 December projected expenses were then reviewed. The Board approved the December estimated expenses without objection [*Motion 2012-003 by Tschida, seconded by Ring*].

Masterman requested that copies of the 2011 and future OAA Board Meeting Minutes be collected in a convenient location to facilitate meeting the documentation requirements for future audits of the gambling program.

The annual cash count audit is scheduled for January 31, 2012. Bushard, Thoms, and Ring volunteered to do the counting.

Masterman requested Board approval for a wage increase for the gambling workers from \$7.50 per hour to \$8.00 per hour. The wage rate has been unchanged for the past several years. Adamsky made a motion to increase the wage rate per Masterman's request. The Board approved the increase without objection [*Motion 2012-004 by Adamsky, seconded by Delacy*].

There was some discussion regarding the desire to have a more convenient summary of the net position of the gambling fund for the directors. Masterman will send a monthly summary to the Treasurer (Bushard) to include in the Treasurer's Monthly Financial Report to the Board.

Treasurer's Report

The financials were not available prior to the meeting due to the holiday and early meeting date. Bushard will prepare the 2011 Financials for the Directors once the December financials are run. In the future, the monthly financials for each sport will be left at the Shed if they are not available by the monthly meeting date.

There was discussion regarding how to equitably allocate the volume discounts OAA receives from the registration website. The plan is to have the General Fund cover the web fee for each registration and any associated credit card fee. Each league fund will pay the General Fund \$6 per registrant to cover these costs. The amount was determined by analyzing the registration costs for 2011.

For budgeting purposes for 2012, each league fund will pay \$14 per participant to the General Fund. This total includes the following items: (a) general administration costs such as insurance (\$3), (b) support for lighting improvements (\$5), and (c) registration web and credit card fees (\$6).

Secretary's Report

There was some Board discussion about the possibility of splitting off some of the Secretary's duties with Murphy focusing on registration and web site and Barrera volunteering to take and post the

monthly meeting minutes. Murphy would retain the Secretary position on the Board with voting powers. Creation of a new voting position (such as Recording Secretary) would require a Bylaws update.

Update from Cory Lynch

The new lights are up at Tanner's Lake field. Some additional wiring remains to be finished, which should be done soon.

There was discussion about the Choice Loyalty card program as a fundraising mechanism and how to promote this program to OAA families. Tschida raised the idea of generating a single e-mail that also mentions all of OAA's different partners. One possibility would be to include this information in the Spring Registration Reminder e-mail. Lynch agreed to prepare a draft e-mail.

Spring Registration

The opening date for spring registration was discussed and set for January 15, 2012. Spring directors need to get information (including registration fee) to Murphy by January 10 so preparations can be completed. It was decided to open all spring sports at the same time including sports with vacant directorships.

Steve Meyer volunteered to serve as Director for Girls Rookies Softball (grades 1 and 2). OAA officers approved his appointment by a vote of 3-0.

Charlie Ring volunteered to serve as Director for Girls In-House Fastpitch Softball. OAA officers approved his appointment by a vote of 3-0.

Gary Masterman volunteered to serve as Interim Director for Girls B League Softball (grades 5 and 6) until a permanent director can be found. OAA officers approved this appointment by a vote of 3-0.

The Board continues to look for volunteers to fill vacant directorships. Spring registrations will be taken while the search continues. If no volunteers can be found, then the programs without a director would be cancelled and refunds issued.

Participants with open balances continue to be an on-going issue. Across all leagues the total for open balances is \$7580. Spring sport directors need to watch for people on the Open Balance list to enforce the OAA policy that new registrations will not be allowed until open balances are resolved.

Director Reports

Lacrosse (Rick Dickinson):

The Lacrosse budget was presented for approval. Unlike 2011, the budget covers both spring and summer activities. Uniform costs are up this year as the league will be buying uniforms that will be loaned to players and then re-used for several seasons. The budget is projecting a deficit of about \$1000 for the 2012 season, but the estimated ending balance for the Lacrosse fund would still be positive (~\$800). The Board approved the 2012 Lacrosse budget without objection [*Motion 2012-005, by Bushard, seconded by Tschida*].

Boys Basketball (Josen Brawk): **submitted after the meeting by e-mail **

The November gym bill from ISD 622 has been received and submitted to Bushard. For this month and next month, the teams are scrimmaging each other during practice times. This approach reduces the total gym time (saving some money on gym fees) while allowing more playing time for the kids because each team gets more hours. Four teams are playing in the Tartan Basketball tournament in early January. Entry fees were waived by Larry Wales Boys Traveling Director (non-OAA program).

No other director reports were submitted.

New Items

- Updating By-Laws. There was a brief discussion about the need to review and update the OAA By-Laws. The plan is to do initial reviews outside of the monthly meeting. Adamsky will coordinate.
- Concussion Training. There was some discussion about the new Minnesota concussion statute and whether OAA has sufficient policies and procedures in place. Barrera will check with Tracey Murphy about the current protocol and send out a summary to the Spring Directors. Charlie Ring has a friend who is a doctor and active in this area. Ring will invite him to attend the February meeting.
- Sports Authority. Betsi Sherman is taking over Nikki Jones position at Sports Authority. She will be coming to the February OAA meeting on February 1 at 7:30 PM at Josen Brawk's invitation to meet members of the Board and get to know us. In addition, she could answer any questions or concerns that the Board might have.

Adjournment

The meeting ended at approximately 10 PM. A motion to adjourn passed without objection [*Motion 2012-006, by Tschida, seconded by Meyer*].

The next general meeting will be at 8:00 PM on Wednesday, February 1, 2012 at Sargent Pepper's.

Minutes submitted by: Mike Barrera
Approved by: OAA Board Motion 2012-007
Approved on: February 1, 2012