



Point Pleasant Youth Baseball and Softball Association
P.O. Box 3095, Point Pleasant, NJ 08742
www.pointbaseball.com

BY-LAWS

Article I – Name and Location

The name of this league shall be the Point Pleasant Youth Baseball and Softball Association and will herein be referred to as the PPYBSA. The official location of the PPYBSA is P.O. Box 3095 Point Pleasant, New Jersey 08742.

Article II – Purpose and Objectives

Section 1: Purpose

The purpose for which the PPYBSA is organized is to develop and operate as a non-profit educational organization providing a supervised program of non-competitive and competitive baseball and softball in affiliation with the Babe Ruth League, Inc., a New Jersey corporation, in conformity with and pursuant to the principles, rules, and regulations enunciated by said Babe Ruth League, Inc.

Section 2: Objectives

The objectives of the PPYBSA shall be to:

- a. provide any youth meeting the age and other requirements, set forth by the Babe Ruth League, Inc., the opportunity to engage in non-competitive and competitive baseball/softball activities organized by the PPYBSA.
- b. provide an equal opportunity for all youth, regardless of race, color, gender, religion, and disability within the PPYBSA's territory, who meets the approved age requirements.
- c. operate exclusively as a nonprofit educational organization in accordance with Section 501-(c)(3) of the Federal Internal Revenue Code.
- d. seek to firmly instill in the children in the community ideals of good sportsmanship, honesty, loyalty, courage and respect so that they may grow to be decent, healthy and trustworthy citizens.

Article III – Statement of Affiliation

The PPYBSA shall be affiliated with Babe Ruth League, Inc., a New Jersey corporation, and shall be governed by, and shall comply with the principles, rules and regulations enunciated and decreed by Babe Ruth League, Inc.

Article IV – Sites of Principal Operations

The principal operations of the PPYBSA shall be in and about the Borough of Point Pleasant, the County of Ocean, and the State of New Jersey, but may extend into such areas as provided for by the State, Regional, and National Headquarters rules and regulations.

Article V – Fiscal Year

The fiscal year of PPYBSA shall be January 1 to December 31, annually.

Article VI – Membership

Section 1: Eligibility

Any individual sincerely interested in active participation to affect the objective of the PPYBSA and residing within the designated PPYBSA boundaries may become a Member. Eligibility for each Member Class is outlined in Article VI – Section 2: Classes.

Section 2: Classes

There shall be three classes of Members:

a. **Board Member:**

1. **Definition:** Any volunteer that meets the requirements as defined in these By-Laws and is in good standing as an active member of the Board of Directors.
2. **Nomination Eligibility:** In order to be eligible as Board Member, the individual must meet the following criteria:
 - a. **Board Member:** In order to be nominated and placed on the ballot for serving on the Board, an individual must remain in good standing throughout the process to be nominated and elected. The individual also must be deemed qualified by the presiding Board and must submit evidence of such qualifications for the presiding Board to review as part of the nomination process. All Board members are required to complete all PPYBSA waivers, a background check, and any required training as dictated by the Babe Ruth League, Inc. at his/her own expense.
 - b. **President:** In order to be nominated and placed on the ballot for serving as President, an individual must have at least one year of experience as a Board Member.
 - c. **Vice President:** In order to be nominated and placed on the ballot for serving as President, an individual must have at least one year of experience as a Board Member.

b. Player Member:

1. **Definition & Eligibility:** A player who is properly registered with PPYBSA for the active season and has completed all necessary paperwork including supporting evidence if required, and paid the appropriate fees. Any player meeting the requirements of Babe Ruth Regulations and who resides within the authorized boundaries of the PPYBSA shall be eligible to participate but shall have no rights, duties, or obligations in the management or in the property of PPYBSA.

c. General Member:

1. **Definition & Eligibility:** (1) Any parent or guardian of a player member in the PPYBSA, who has paid the appropriate fee for a Player Member to participate in the association. (2) Any active volunteer who is registered to participate in PPYBSA activities in good standing accordance with all PPYBSA rules and regulations but shall have no rights, duties, or obligations in the management or in the property of PPYBSA.

Membership Suspension or Expulsion – Membership in the PPYBSA may be terminated by resignation and/or by action of the Board of Directors and/or as stated in the PPYBSA Code of Ethics and Disciplinary Policies. – who has a copy of this document as I am sure we need to revise it.

Section 3: Nominations, Ballots, Voting and Voting Eligibility

The General Membership of PPYBSA shall be comprised of all Board Members, , Player Members and General Members. Anyone under the age of 18 is excluded from voting even if they meet all other criteria.

Nominations will be open no less than 7-days prior to the date of the meeting and will close 2 days prior to the meeting in order to enable the presiding board to review all nominations, assess eligibility and prepare the ballot. In order to be placed on the ballot, a nominated individual must meet all of the criteria as outlined in Article VI, Section 2 of these By-Laws and requires 50% attendance of said Members at General Membership Meetings for the previous 12-month period. The Board may bring forth a motion before the General Election to waive the meeting attendance requirement for all eligible nominees, assuming they meet all other criteria, in order to mitigate extenuating circumstances such as the recent COVID-19 pandemic which prevented the league from holding, and Members from attending, typical league meetings due to public health and safety concerns.

Voting at General Membership meetings may be conducted on the following issues: (A) Election of Board members. Voting for the Board shall take place at the October General Membership Meeting.

Voting for Board positions by General Members requires 50% attendance of said Members at General Membership Meetings for the previous 12-month period. The Board may bring forth a motion before the General Election to waive the meeting attendance requirement for all eligible voters, assuming they meet all other criteria, in order to mitigate extenuating circumstances such as the recent COVID-19 pandemic which prevented the league from holding typical league meetings due to public health and safety concerns. Each General Member shall have one (1) vote, and must vote in person at the specified date/time of the Election proceedings. Any member holding two (2) or more classes/positions shall still have only one (1) vote. The President shall only vote in the event of a tie.

If there are insufficient nominees for Board positions due to lack of nominations and/or not meeting eligibility criteria, the Board shall have the authority to appoint an individual to those positions on an interim or term basis by vote of the Board. The presiding Board Member for any such position is required to be the first

candidate considered for this scenario (right of first refusal) if they are willing to continue in the position, before a new candidate is proposed and voted on by the Board.

Section 4: Nominations and Elections

All active (within the last 2 calendar years) managers, coaches, volunteers and parents/guardians of registered and active players, and former players, in the PPYBSA are eligible to be nominated for any Board position. Nominees must also have participated in a minimum of 50% of all meetings for the prior 12-month period leading up to being nominated. The Board may bring forth a motion before the Election to waive the meeting attendance requirement for all eligible nominees, assuming they meet all other criteria, in order to mitigate extenuating circumstances such as the recent COVID-19 pandemic which prevented the league from holding typical league meetings due to public health and safety concerns in order to ensure there is a sufficient pool of eligible nominees for a particular election period.

Elections shall take place at the fall meeting (October). It is the responsibility of the presiding Board to determine if the nominated person(s) is/are eligible and qualified for the position(s). One year of a term shall be from November 1 – October 31. All outgoing Board Members are required to appropriately transition their responsibilities over to the new Board Member over the course of the following 30 days post the election.

All parents/guardians of PPYBSA players, who have attended 50% of General Meetings during the league calendar year, shall have the right to vote during annual elections if they meet all other criteria as outlined in these By-Laws. The Board may bring forth a motion before the General Election to waive the meeting attendance requirement for all eligible voters, assuming they meet all other criteria, in order to mitigate extenuating circumstances such as the recent COVID-19 pandemic which prevented the league from holding typical league meetings due to public health and safety concerns in order to ensure there is a sufficient pool of eligible voters for a particular election period.

Article VII – Board of Directors – Duties and Terms

The management of the property and affairs of the PPYBSA shall be vested in the Board of Directors.

Section 1: Board of Directors

f. League President

1. Shall be responsible for overseeing and facilitating all Board meetings.
2. Makes all committee assignments and supervises the activity thereof.
3. Shall be the PPYBSA representative at all Babe Ruth District, State, or National functions as deemed appropriate. He/she is the keeper of all official documents and is responsible for disseminating all information pertinent to the function of the PPYBSA.
4. Assures that all PPYBSA personnel adhere to the rules, regulations and policies of Babe Ruth League, Inc.
5. Assures the submission of the charter application or continuation form to Babe Ruth Headquarters.
6. Calls meetings and sets locations and times subject to restrictions contained within the PPYBSA By-Laws.
7. Ensures that the integrity of the League and enjoyment by all participants is paramount when matters are being discussed.

8. Ensures that both Baseball and Softball have adequate representation and equal treatment as one unified League.
9. Serves as 1 of 2 authorized signatories on field permits for the league. This authority will be shared by the League Vice President.
10. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
11. Enforces all Babe Ruth League and PPYBSA policies and rules.

g. League Vice President:

1. Presides in the absence or incapacity of the President.
2. Shall be responsible for all matters related to obtaining, developing, monitoring, certifying and implementing discipline in matters of misconduct regarding coaches, players, volunteers and/or spectators.
3. Shall be an official member of all committees.
4. Ensures that both Baseball and Softball have adequate representation and equal treatment as one unified League.
5. Serves as 1 of 2 authorized signatories on field permits for the league. This authority will be shared by the League President.
6. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

h. Treasurer:

1. Shall be responsible for the financial books and records of the PPYBSA. He/she is responsible to see that these records are kept in a proper manner according to a cash basis of accounting.
2. Reports the PPYBSA finances in written form at each Board of Directors meetings.
3. Shall be one of the three empowered to sign the PPYBSA checks, use a bank-issued debit card in their name and/or make bank withdrawals on behalf of the PPYBSA for routine league expenses. This authority will be shared by the Director of Baseball and Director of Softball.
4. Provides the necessary information of the PPYBSA budget including how the league is tracking of actual spend vs. planned amounts and forecasting as needed.
5. Prepares financial information regarding income, expenditures, and a final financial position for the year end at the November General Meeting.
6. Shall be the Board member responsible to oversee the records and financial matters with regard to the operation of the PPYBSA. This should include receipt of a financial report and proposed budget within ninety (90) days prior to the start of the Spring Baseball/Softball season and by November 30th annually a DRAFT final financial report (final report to be issued in January of the following year once all expenses are reconciled). If Summer or Fall seasons are proposed, the same information will be supplied upon request of the Board.
7. All payments and bills shall be approved at the monthly Board Meeting. The treasurer shall also have the authority to make payments on bills that become due prior to a monthly meeting if they were included in the already approved budget and do not represent an incremental change to the budget. Such bills will be retroactively approved by the Board at the next Board Meeting.
8. Shall be responsible for filing all necessary Local, State or Federal tax returns or paperwork on behalf of PPYBSA as required by law and as needed to conduct PPYBSA business. The Board may

elect to subcontract any or all of these tasks out to a licensed and capable third party (e.g. a licensed Accounting Firm / CPA), if deemed necessary.

9. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
10. Shall be an official member of all committees.
11. Enforces all Babe Ruth League and PPYBSA policies and rules.

i. Secretary:

1. Shall be responsible for recording and distributing all pertinent information and decisions made by the Board of Directors.
2. Keeps complete and accurate records of all Board meetings and correspondence that transpires during the course of his/her term.
3. Shall be responsible for collecting Board meeting agenda items from all Board Members and publishing the agenda to all meeting attendees at least 24 hours prior to the date/time of the meeting.
4. Shall be responsible for assisting the Treasurer with the processing of forms pertaining to preparing and sending any PPYBSA obligations.
5. Shall be the By-Law custodian: responsible for maintaining, updating, and distributing the By-Laws with input from the Board including a vote to approve changes.
6. Maintains an accurate list of members of the Board of Directors, Committees/Members, League Suppliers and Service Providers, and Umpires.
7. Records and provides written copy of meeting minutes of Board meetings. Copies of the minutes are to be distributed to all Board members at least 24 hours prior to the date/time of the next meeting for Board approval.
8. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
9. Serves as an Advisor to the General Board.
10. Enforces all Babe Ruth League and PPYBSA policies and rules.

j. Director of Fields and Equipment:

1. Shall oversee the activities relating to Equipment, Uniforms and the work of the Fields Coordinator.
2. Shall be responsible for gathering all of the league needs from the Director of Baseball and Director of Softball in order to perform a gap analysis against inventory and prepare a budget for the Board to consider for approval as necessary to secure new equipment or to repair existing equipment.
3. Shall authorize his/her team to order equipment and uniforms as needed once approved by the Board.
4. Shall ensure that the necessary information with respect to the fields and permits are communicated and obtained through the Township and other governing bodies in order to ensure league activities can be conducted as required.
5. Responsible and Accountable for inventory of all equipment and uniforms and is required to produce reports for the Board at all meetings and upon request.
6. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.

7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

k. Director of Communications:

1. Shall lead and manage all matters relating to the league website and social media accounts including ensuring that all league matters as prescribed by the Board, in alignment with these By-Laws, if properly communicated to the PPYBSA members in a timely and convenient manner.
2. Shall be responsible to ensure that all content that is communicated to the PPYBSA membership is reviewed and approved by the Board on all official matters.
3. Shall be responsible for attaining any necessary permission to use a PPYBS member's name, photograph or video footage for promotion of the league.
4. Shall partner with the Secretary to post all official documentation to the league website as governed by these By-Laws.
5. Shall be responsible for ensuring any issues regarding the league team/player app and website are resolved with the supplier as needed.
6. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

l. Director of Snack stand and Events:

1. Oversee the operations for all snack stand activities at PPYBSA permitted fields. Snack stand shall be open for all games played at McKennan Lake Field.
2. If snack stand operation is to be outsourced, a \$1000 payment to PPYBSA shall be obtained from the outsourced company.
3. Shall coordinate all activities relating to financial matters with the Treasurer and Board.
4. Collaborates with the Board on matters pertaining to league fees/registration fees charged to players.
5. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
6. Serves as an Advisor to the General Board.
7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

m. Director of Baseball:

1. Shall be responsible for overseeing all of Baseball operations including the appointment and oversight of all Division Commissioners and the Baseball Player Agent.

2. Coordinates all Baseball uniform, equipment, and field needs with the Director of Fields and Equipment.
3. Shall be one of the three empowered to sign the PPYBSA checks, use a bank-issued debit card in their name and/or make bank withdrawals on behalf of the PPYBSA for routine league expenses. This authority will be shared by the Director of Softball and the Treasurer.
4. Shall Lead, with the Player Agent and Baseball Commissioners, to conduct the player draft and all other player transactions or selection meetings.
5. Shall Lead the organization and execution of pre-season clinics and player evaluations, where applicable, with the Division Commissioners and Player Agent.
6. Shall Lead the creation of the season schedule (regular season and playoffs where applicable) with the Division Commissioners.
7. Shall be responsible for coordination of umpires for all divisions. Partners with Division Commissioners for any rain outs, game stoppages or reschedules as the liaison with the umpiring vendor.
8. Shall lead the planning, ordering and delivery of any player awards to be provided to winners of any season playoffs/championships and other individual awards as agreed up by the Board.
9. Shall resolve any disputes brought forth by the Commissioners and inform or seek advice as needed from the Board.
10. Shall collaborate with the Director of Fundraising and Events to establish and execute Team Sponsorships and other related fundraising or event activities as needed to support the league.
11. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
12. Shall be an official member of all committees.
13. Enforces all Babe Ruth League and PPYBSA policies and rules.

n. Baseball Player Agent (Babe Ruth Baseball Divisions):

1. Shall receive and review applications for player candidates and assist the Director of Baseball in checking residence, age and other eligibility criteria.
2. Shall assist the Director of Baseball and Baseball Commissioners to conduct the player draft and all other player transactions or selection meetings.
3. Shall record all player transactions (draft results, trades and end of season evaluations) and maintain accurate and up-to-date records thereof.
4. Shall prepare for the Director of Baseball and President's signature and submission to Babe Ruth Headquarters all team rosters including players claimed and the tournament team eligibility affidavit and shall notify Babe Ruth Headquarters of any subsequent player replacements or trades.
5. Shall maintain a list of players of the 7-8-Year-Old Division and the Major 60 Division that are eligible for draft by Major 60 and Major 70 Head Coaches.
6. Shall maintain a call-up list and oversee the process for Major 60s and/or Major 70s for when a team is short players to avoid an unbalanced game and/or forfeit situation.
7. Shall mediate all player disputes. Decisions made by the Player Agent shall be reviewed and approved by the Board prior to being communicated or being considered final.

8. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
9. Shall be an official member of all committees.
10. Enforces all Babe Ruth League and PPYBSA policies and rules.

o. Director of Softball:

1. Shall be responsible for overseeing all of Softball operations including the appointment and oversight of all Division Commissioners and the Softball Player Agent.
2. Coordinates all Softball uniform, equipment, and field needs with the Director of Fields and Equipment.
3. Shall be one of the three empowered to sign the PPYBSA checks, use a bank-issued debit card in their name and/or make bank withdrawals on behalf of the PPYBSA for routine league expenses. This authority will be shared by the Director of Softball and the Treasurer.
4. Shall Lead, with the Player Agent and Softball Commissioners, to conduct the player draft and all other player transactions or selection meetings.
5. Shall Lead the organization and execution of pre-season clinics and player evaluations, where applicable, with the Division Commissioners and Player Agent.
6. Shall Lead the creation of the season schedule (regular season and playoffs where applicable) with the Division Commissioners.
7. Shall be responsible for coordination of umpires for all divisions. Partners with Division Commissioners for any rain outs, game stoppages or reschedules as the liaison with the umpiring vendor.
8. Shall lead the planning, ordering and delivery of any player awards to be provided to winners of any season playoffs/championships and other individual awards as agreed up by the Board.
9. Shall resolve any disputes brought forth by the Commissioners and inform or seek advice as needed from the Board.
10. Shall collaborate with the Director of Fundraising and Events to establish and execute Team Sponsorships and other related fundraising or event activities as needed to support the league.
11. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
12. Shall be an official member of all committees.
13. Enforces all Babe Ruth League and PPYBSA policies and rules.

Section 3: Appointed Positions

The following positions will be appointed by the respective Board who oversees each area (refer to League Org Chart – Appendix A):

a. Fields Coordinator:

1. Shall be responsible for ensuring that all fields are properly maintained in partnership with the Point Pleasant Borough Department of Public Works.
2. Shall proactively train all coaches and volunteers on proper field usage and guidelines based on the specific field in question. e.g. raking, tarps, clean up, etc.
3. Shall be responsible for coordinating with the Equipment Manager if any equipment is needed to maintain or protect the fields before, during and after each season.
4. Shall be responsible for informing the Board Members of any issues relating to the field that are of a safety concern, would cause any harm to the integrity of the league and/or are representative of misuse or mistreatment by any person.
5. Reports any known inappropriate use of fields to the Board.
6. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

b. Division Commissioners:

1. In partnership with the respective Director or Baseball, Director of Softball, and aligned Baseball or Softball Player Agent, conduct a draft of players for the various teams within a division in compliance with Article XIV
2. Shall check player eligibility by reviewing the rosters for their respective divisions as to age, team affiliation and participation in coordination with the Player Representative.
3. Shall obtain and maintain rosters for their respective divisions.
4. In coordination with the Player Representative, shall maintain a call-up list of players for the various teams that can be made available should a team be unable to field a team of nine players.
5. Shall recommend ground rules for each field at which games in their respective divisions are to be played.
6. Call meetings of the team managers in their respective divisions as necessary, to resolve questions and problems, and bring unresolved problems to the Director of their respective Baseball or Softball league.
7. Evaluate fields playing conditions due to weather and notify Managers and Coaches if a delay or postponement is required at least 2 hours prior to the start of a scheduled game. Inform respective Director of Baseball or Softball so that they may notify the umpires of any delays or postponements.
8. Shall be responsible for creating, distributing and maintaining all game and practice schedules for their Division.
9. Shall mediate all division disputes. Decisions made by the Commissioner shall be reviewed and approved by the Director of Baseball or Softball, as applicable, and the Board prior to being communicated or being considered final.
10. Cannot be a Manager or Assistant Coach or the parent/guardian of a player, in the league the preside over.
11. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
12. Shall be an official member of all committees.
13. Enforces all Babe Ruth League and PPYBSA policies and rules.

c. Snack Stand Director:

1. Shall oversee the operation of the snack stand within guidelines established by the Board of Directors of the PPYBSA.
2. Bears the responsibility to ensure that all financial records and reports shall be made available to the Treasurer, President and the Board of Directors as prescribed by the By-Laws.
3. Has the power to negotiate with, but not authorize contracts with, vendors.
4. Will work with team coaches and team parents to ensure that volunteer members are available to assist with snack stand operations.
5. Shall be responsible for opening and closing the snack stand at the beginning and ending of the season and to furnish a complete inventory each time to the Board of Directors.
6. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
7. Shall be an official member of all committees.
8. Enforces all Babe Ruth League and PPYBSA policies and rules.

d. Event Coordinator:

1. Shall organize all league events including Opening Day, end of Season Party and all Fundraising related events.
2. Coordinates activities and people to volunteer/participate in events.
3. Contacts businesses for sponsorship and solicits money in support of events.
4. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
5. Shall be an official member of all committees.
6. Enforces all Babe Ruth League and PPYBSA policies and rules.

e. Raffle Coordinator:

1. Shall lead the completion of paperwork with respect to ensuring proper authorization is obtained for any league organized raffle or auction in collaboration with the Secretary and the Treasurer and as approved by the Board.
2. Shall partner with the Director of Communications and Director of Fundraising and Events to coordinate all communications to PPYBSA members for any raffles or auctions.
3. Responsible to partner with the Event Coordinator to secure donations for raffles or giveaways as a part of any event.
4. Responsible to ensure a timely and accurate transition of knowledge and authority to the newly elected incoming Board Member during their first 30 days of service.
5. Shall be an official member of all committees.
6. Enforces all Babe Ruth League and PPYBSA policies and rules.

f. Website Coordinator

1. Shall lead all matters related to the maintenance of the PPYBSA website with the appropriate input from the Board of Directors and under the guidance of the Director of Communications.
2. Will partner with all Board Members as needed to ensure the website is up to date and houses all relevant content as prescribed in these By-Laws and in general support of the league and its Members.

g. Social Media Coordinator

1. Shall lead all matters related to the maintenance of the PPYBSA social media accounts including posting, moderation and responding to inquiries with the appropriate input from the Board of Directors and under the guidance of the Director of Communications.

Section 3: Board Member Terms

Board:

Members of the Board shall hold office for a two (2) year term. All Board Members can be re-elected for a subsequent second term but they must hold a different position than that of the prior term. All Board Members may not hold a 3rd consecutive term occupying any Board position and they must take a break from serving on the Board for 1 complete term based on the term associated with the last position they held.

Section 5: Resignation and Removal

Each member of the Board of Directors may resign at any time by written notice to the President and may be removed by a majority vote of the Board. Written and/or email notice of such removal must be given to the Board members seven (7) days prior to such meeting and the person involved must be given the opportunity to be heard by the Board.

Section 6: Vacancies

If any vacancy occurs in Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Board at any regular meeting or at any special meeting called for the purpose. If an Officer should move out of the PPYBSA boundary during his/her term, he/she will be allowed to complete that term.

Section 7: By-Law Amendments

- a. **Amendments** – Any General Member can propose amendments to these by-laws. Such proposals shall be submitted in writing and read at a regularly scheduled Board meeting. A vote by the Board shall be taken at the next regularly scheduled meeting requiring a majority to pass. Only Board Members are eligible to vote on such amendments.
- b. **Emergency Amendments** – Any article or section of these by-laws or rules may be amended or repealed, or any new article or section may be added hereto, by the Board on a two-thirds affirmative vote of the members present. This can only be done in the presence of a quorum. Notice of any special Board meeting in which emergency legislation is to be voted on requires personal notification by the PPYBSA Secretary twelve (12) hours prior to the meeting.

Article VIII –Board of Directors Duties and Powers

Section 1: Board

The Board of Directors shall have the power to appoint such as it shall determine and to delegate such powers to them as the Board shall deem advisable.

- a. The Board may adopt such rules and regulations for the conduct of its meeting and the management of the PPYBSA as it may deem proper.
- b. The Board shall have the power by a vote of majority of the Board members at any regular or special meeting to discipline, suspend, or remove any Board member or Committee Member of the PPYBSA in accordance with Article VI, Section 5.
- c. The Board shall receive a Report at the Annual Meeting (held in January each year), verified by the President, Vice President, and Treasurer, or by a majority of the Board, showing the whole amount of real and personal property owned by the PPYBSA, where located, and where and how invested, the amount and nature of the property acquired during the year immediately preceding, the date of the report and the manner of the acquisition; the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects, or persons to or for which such applications, appropriations or expenditures have been made; this report shall be filed in the records of the PPYBSA at the Annual Meeting.
- d. Ultimate power and responsibility for proper function of the PPYBSA. This includes that power granted by the local directive that does not violate provision of Babe Ruth Baseball.
- e. Controls and oversees the financial transactions of the PPYBSA.
- f. Maintains final authority over the PPYBSA policies, rules, and philosophy.
- g. Approves all committee assignments.
- h. To formulate and keep on file any local rules deemed necessary to facilitate play on the field, in line with Babe Ruth Baseball.
- i. Responsible to ensure that the purpose and objectives of the PPYBSA are stressed and implemented

Article IX – Meetings

All meeting shall be conducted under the Roberts Rules of Order and the following agenda:

1. Call to Order
2. Roll Call
3. Treasurer’s Report
4. Old Business
5. New Business
6. Public Comments/Concerns
7. Adjourn
8. Closed Session, if necessary

Section 1: Reorganization Meeting

The reorganization meeting of the PPYBSA shall be in October in each year for the purpose of inducting Officers, receiving reports and for the transaction of such other business as may properly come before the meeting. Notice of the meeting shall be posted seven (7) days prior to the meeting on the PPYBSA website and sent to PPYBSA members via league generated email.

Section 2: Board Meetings

There shall be eleven (11) monthly meetings (January thru November) prior to each General Meeting.

Section : Quorum

Board Matters: One more than one-half of the Board.

Article X - Background Check

All members of the Board, Managers, Coaches, and other individuals associated with the PPYBSA, as deemed appropriate by the Board, will be required to have a background check conducted bi-annually. All record checks will be kept on file with the PPYBSA. All documents and/or records received by any member or potential member of the PPYBSA, will be considered confidential and will be kept in strict confidence. The President and the Board will be the only members authorized/required to review any and all law enforcement records and/or documents.

- a. Failure/refusal to submit an application to the PPYBSA will result in immediate removal from the PPYBSA.
- b. Any law enforcement records check that indicates an unfavorable finding/background on an individual will be immediately reviewed by the Board. After review, the Board will then vote to determine whether the individual should be removed from the PPYBSA.

Article XI – Standards

Section 1: Team Manager, Coach, and Umpire Standards

Team managers and coaches shall:

- a. be responsible for their actions on and off the field. They should exemplify qualities of good character and should have the ability to work well with fellow coaches and players.
- b. have knowledge of the game of baseball/softball and be able to provide instruction in the fundamentals of the sport
- c. follow and teach PPYBSA policies and rules
- d. participate in clinics as planned and conducted by the PPBYSA
- e. submit and pass a background check on a bi-annual basis, at their own expense
- f. complete any Babe Ruth mandated training, at their own expense
- g. sign the PPYBSA Code of Conduct prior to the start of each season.

Section 2: Team Manager and Assistant Coach Selection

- a. Those interested in becoming a Team Manager or Assistant Coach, must register with PPYBSA for the relevant season and comply with all criteria outlines in Article X, Section 1.
- b. The Director of Baseball and Softball, respectively for their leagues, will appoint Team Managers and Coaches.
- c. All returning Team Managers and Coaches will be reviewed by the Board. If a Team Manager or Coach receives a favorable review by the Board, he/she shall eligible to be reappointed. If a Team Manager or Coach receives an unfavorable review, he/she will be denied reappointment.
- d. All new Team Managers will be selected by the Director of Baseball or Softball respectively, and will be reviewed by the Board for final approval. If a Team Manager or Coach receives a favorable review by the Board, he/she shall eligible to be reappointed. If a Team Manager or Coach receives an unfavorable review, he/she will be denied reappointment.

- e. All Assistant Coaches that are participating in Major 60s and Major 70s, are assigned to the respective teams based on their player's draft result. If they do not have a registered player but want to serve as Assistant Coach, they can be assigned to a team at the Director of Baseball's discretion.

Section 3: Selection of Managers During Vacancies

- a. During a temporary leave of absence, an Assistant Coach shall act as the Team Manager until a new one is approved by the Board of Directors. If a team, is without a Team Manager or a Coach, the Division Commissioner shall appoint someone to manage the team until a new Team Manager is approved. New Team Managers should be approved within ten (10) days.
- b. When a permanent managerial vacancy occurs, the Board may make the vacancy known and accept letters of interest from interested candidates. The Board shall review the applications and interview those they deem qualified to fill the vacancy. After the interview session, the Board will convene at a scheduled meeting and, with a two-thirds (2/3) majority vote, determine the new Team Manager.

Section 4: Removal of Team Manager or Coach

If, during the season, any Board of Director member sees fit cause to have a Team Manager or Coach removed:

- a. he/she must call for an emergency Board meeting to make a motion on the floor for the removal of said individual.
- b. the motion must be seconded, then discussed.
- c. before any vote can be taken to remove the Team Manager or Coach, he/she must be notified and given the opportunity to appear before the Board of Directors. Such notification must be given forty-eight (48) hours prior to any Board meeting and the Team Manager in question must be given a twenty-four (24) hour time period to determine the meeting time that is best for him/her.
- d. The Team Manager may bring any PPYBSA Member to the meeting to support his/her position. The Team Manager will have up to one (1) hour to defend against the allegations detailed in the notification, and may offer, during the hour, any evidence and/or witnesses he/she may want to present that would address the stated reasons for removal.
- e. After the Team Manager and all non-Board members leave the room, the Board shall discuss the matter. At the end of the closed Board session, a vote will be taken. A two-thirds (2/3) majority is required for a decision. The Team Manager will receive immediate notification by the President within twenty-four (24) hours. If the President is unable to notify the Team Manager via phone within twenty-four (24) hours, a registered letter (return receipt requested), will be sent to the Team Manger's address listed in the PPYBSA records.
- f. Should a Team Manager be removed by the Board, the vacancy will be filled as outlined in Article X, Section 3 of the PPYBSA By-Laws.

Article XII – Code of Conduct

All PPYBSA members must sign and adhere to the PPYBSA Code of Conduct form prior to the start of each season.

Article XIII – Disciplinary Procedures

Section 1: PPYBSA Player Suspension Policy

- a. Any PPYBSA member can notify the Division Commissioners or the Director of Baseball or Softball if they suspect a player has violated the code of conduct.
- b. The Division Commissioner and/or the Director of Baseball or Softball shall notify the Board of any such potential violation so it may be investigated and ruled upon.
- c. If a suspension is deemed necessary by the Board, they will communicate to all relevant parties the extent of the suspension.
- d. If a player is ejected from a game by an umpire, it shall result in the player not being able to participate or play in his/her team's next official game, regardless if the Board issues a suspension or not. This rule applies to both regular and post-season play and if the ejection occurs during the regular season and the next official game is a postseason game, the penalty will carry over. If a suspension is issued by the Board, the duration of that suspension will carry into the postseason and into the following season that the player is registered for until the suspension is served in its entirety.
- e. A second ejection shall result in an automatic three (3) game suspension and a full review of the player's playing status by the Board. This rule applies to both regular and post-season play and if the ejection occurs during the regular season and the next official game is a postseason game, the penalty will carry over. If a suspension is issued by the Board, the duration of that suspension will carry into the postseason and into the following season that the player is registered for until the suspension is served in its entirety.
- f. The Board of Directors shall make the final decisions regarding multiple suspensions of players after meeting with Team Managers, Coaches, etc.

Section 2: Team Manager/Coach Suspension Policy

- a. Any PPYBSA member can notify the Division Commissioners or the Director of Baseball or Softball if they suspect a Manager or Coach has violated the code of conduct.
- b. The Division Commissioner and/or the Director of Baseball or Softball shall notify the Board of any such potential violation so it may be investigated and ruled upon.
- c. If a suspension is deemed necessary by the Board, they will communicate to all relevant parties the extent of the suspension.
- d. If a Manager or Coach is ejected from a game by an umpire, it shall result in the Manager or Coach not being able to participate in his/her team's next official game, regardless if the Board issues a suspension or not. This rule applies to both regular and post-season play and if the ejection occurs during the regular season and the next official game is a postseason game, the penalty will carry over. If a suspension is issued by the Board, the duration of that suspension will carry into the postseason and into the following season that the Manager or Coach is registered for until the suspension is served in its entirety.
- e. If a Team Manager or Coach is ejected from a game, he/she must immediately leave the park/field grounds and may not manage/coach his/her team's next scheduled game.
- f. A second ejection shall result in an automatic three (3) game suspension and a full review of the Manager's or Coach's playing status by the Board. This rule applies to both regular and post-season play and if the ejection occurs during the regular season and the next official game is a postseason game, the penalty will carry over. If a suspension is issued by the Board, the duration of that suspension will carry into the postseason and into the following season that the Manager or Coach is registered for until the suspension is served in its entirety.
- g. The Board of Directors shall make the final decisions regarding multiple suspensions of players after meeting with Division Commissioners, Other Coaches, etc.
- h. If a Team Manager/Coach is ejected twice in the same season, he/she will not be allowed to manage/coach for the remainder of the season. In addition, he/she shall also serve a one (1) year

suspension from all PPYBSA divisions. He/she will have the right to appeal the one-year suspension to the Board of Directors. The Board's decision shall be final.

Section 3: Termination of PPYBSA Membership

If, during the season, any Board member sees fit cause to have a PPYBSA Member removed:

- a. he/she must call for an emergency Board meeting to make a motion on the floor for the removal of said individual.
- b. the motion must be seconded, the discussed.
- c. before any vote can be taken to remove the Member, he/she must be notified and given the opportunity to appear before the General Board of Directors. Such notification must be given forty-eight (48) hours prior to any Board meeting and the Member in question must be given a twenty-four (24) hour time period to determine the meeting time that is best for him/her.
- d. The Member may bring any PPYBSA Member to the meeting to support his/her position. The Member will have up to one (1) hour to defend against the allegations detailed in the notification, and may offer, during the hour, any evidence and/or witnesses he/she may want to present that would address the stated reasons for removal.
- e. After the Member and all non-Board members leave the room, the Board shall discuss the matter. At the end of the closed Board session, a vote will be taken. A two-thirds (2/3) majority is required for a decision. The Member will receive immediate notification by the President within twenty-four (24) hours. If the President is unable to notify the Member via phone within twenty-four (24) hours, a registered letter (return receipt requested), will be sent to the Member's address listed in the PPYBSA records.

Article XIV – Official PPYBSA Game Rules and Regulations

Section 1: Babe Ruth Division

The official Babe Ruth Division of Babe Ruth, Inc. Rules and Regulations will be reviewed and approved annually by the PPYBSA General Board.

Section 2 – Baseball : Regular Season Evaluations and Player Draft

- a. Evaluation Procedures for Major 60s, Major 70s
- b. Registered players will be assigned a date and time to report to the evaluation venue.
- c. Players will be assessed on the following skills: hitting, fielding, throwing, running, etc.
- d. Division coaches will evaluate the players and rate their skills on a scale of 1 to 5: 1 being the least skilled and 5 being the most skilled. The Division Commissioner will also complete an evaluation of all players.
- e. Based on the consensus of the evaluating coaches, the player will be scored using a league-approved rubric and be given an overall rating based on their average scores.
- f. Any player that meets the following criteria will automatically be rated a 5:
 - Pitcher or Catcher and either a prior year All-Star or is rated as a 4 or 5 in all rubric categories
- g. The Board has the authority to adjust any player rating based on a majority vote.

Section 3: Player Draft for Major 60s, Major 70s, 10U and 12-14U

- a. Newly appointed Managers will be selected in accordance with Article XI.
- b. All players' names will be placed on a list with the same overall ratings – from 1 to 5. all Pitchers and Catchers will be cleared labelled.
- c. The draft will start with the manager who picked the #1 out of a hat and will continue on to the end and then work backwards. (Snake Draft format)
- d. The draft will be conducted as a snake draft. Managers must choose all players rated a 5 first, then all players rated as a 4. Once all 5s and 4s are selected, Managers can select any remaining player rated a 3 or lower in any order until all players have been selected. If a coach has a player son or daughter in the draft they must draft them at their rated eval number.
- e. The Division Commissioner, Director of Baseball or Softball respectively, and all Managers will be responsible to ensure that the teams are as balanced as possible and have sufficient players for all positions before approving the draft for the Board to review.
- f. Assistant Coaches are assigned to teams based on where their child is selected by that team's Manager. Only Managers and Board Members are permitted to attend the draft.
- g. No Manager can come to the draft with an agreement about who will be their assistant coaches.
- h. There are no trades after the draft. Late registrants will be placed on teams according to the balance of rated players on those teams at the discretion of the Board.

Section 4: Player Team Assignments for 7/8s, T-Ball and 8U Divisions

- a. Division Commissioners, Managers and Assistant Coaches will meet to review the list of registered players for their division and assemble balanced teams based on parent submitted requests, experience with player abilities and other relevant information.
- b. The proposed assembled teams will be submitted to the respective Director of Baseball and Softball for review and approval. The respective Director of Baseball and Softball will subsequently submit that to the Board for review and final approval. No Players will be notified until all approvals from the Board are communicated.

Article XV – All-Star Tournament Procedures

Section 1: All-Star Player Nomination and Selection Procedures

- a. All players rated a 5 or 4 from previously mentioned evaluations will automatically receive a nomination for consideration of an available All-Star team based on their league age most directly aligned to the age of the All-Star team, regardless of what team or division they played on during the regular season and pursuant to the Babe Ruth/Cal Ripken age and birth date regulations.
- b. Each Manager of each division may nominate players with a rating of lower than 4 from his/her team that he/she deems to be of All-Star caliber as of the nomination deadline. The Board will review all such nominations and determine eligibility. The decision of the Board is final.
- c. Players elected to any PPYBSA All-Star team are not permitted to play or be named on any other league's All-Star roster. Each child must play age appropriate for All Stars. NO EXCEPTIONS
- d. Managers submit their nominations to their respective Commissioners by the deadline given by the league President.
- e. The Board will decide before nominations, which All-Star teams will be registered for both Baseball and Softball. This information will be shared with the Director of Baseball and Director of Softball so that they may subsequently nominate Managers for those teams to the Board for review and Approval.
- f. Once the Board approves the All-Star Team Manager(s), the Director of Baseball and Softball will notify

the respective Managers and share with each their approved nominees for team selection. The Manager of each team can choose a minimum of 12 players, maximum of 15, at their discretion. The proposed team rosters, including Assistant Coaches (3 per team maximum), will be presented by the Director of Baseball and Softball respectively for review and approval.

- g. No Assistant Coaches and/or Players will be notified until all approvals from the Board are communicated.

Board voted on and approved changes unanimously January 21, 2024