



AGM 2022 – Minutes
December 15, 2022, 7:00 pm
Platform: Via ZOOM Webinar

AGM Member Attendance:

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| • Richard Cromwell (Chair) | • Dawn Tye |
| • Annisaa Shamin (Secretary) | • Rachelle Seguin |
| • Emily Scott (Treasurer) | • Laurie Hogan |
| • Ashley McConnell (Director) | • Ozias D’Souza |
| • Anand Desai (Director) | • Amy Irvine |
| • Veronica Harris-McAllister (Director) | • Halley Chopra |
| • Dana Hetherton (Director) | • Julie Nelson |
| • Michael Amouri (Program Manager) | • Darren Tse |
| • Justine Branco | • Marta Jolly |
| • Denis D’Souza | • Bernadette Bowyer |
| • Adelle DSilva | • Jonathan Gorjao |
| • Sanjay DSilva | • Chris Fehst |
| • Kathleen Kwan | • Sara Restani |
| • Zeeshan Minhas | • Mary Sybersman |
| • Erin Craig | • Dave Cox |
| • Andrea Wright | • Jason Robinson (Guest) |

1. Call to Order

Members and special guests were welcomed by the Chair. The meeting was called to order by the Chair. Members were reminded to remain muted during the meeting to limit background noise/feedback and to ensure they do not interrupt others and when they wish to speak and it is an appropriate time, they must raise their ZOOM hand which will place them in the queue. For voting purposes, registered voting delegates will receive an email each time a motion is launched, or election (voting event) occurs. The emails will be sent at the time of each vote and will include an elector ID and a unique password for each voting event.

2. Establishment of Quorum

Article 3.8 of the FHO Bylaws states that *“Twenty percent (20%) of the individual voting Members represented by individual voting Members or Club Representatives, and ten percent (10%) of the Recognized Clubs present or by proxy will constitute a quorum”*. Quorum was declared by the Chair and the annual meeting of the FHO members commenced.



3. Appointment of Scrutineer

Per the FHO Bylaws, the Board of Directors have appointed Jason Robinson, from Sport Law, to act as our independent voting scrutineer. Jason will be acting as FHO's voting administrator and all voting will take place on the online voting platform Simply Voting, which was also used last year at the 2021 AGM. Jason is also a Certified Parliamentarian and will assist the Chair and the members in following our identified parliamentary procedure, which is Robert's Rules of Order.

4. Approval of Agenda

The agenda was circulated prior to the meeting. Request for any additions or revisions to the agenda. There were no additions nor revisions brought forward. The agenda is approved as circulated.

5. Approval of Minutes of the Previous Annual Meeting

The 2021 AGM (November 28, 2021) draft minutes was circulated prior to the meeting. Request for any additions or revisions to the minutes. There were no additions nor revisions brought forward. The minutes of the 2021 AGM are approved.

6. Report of Auditors

The report of the auditor has been received by the Board of Directors. The F2021-2022 Financial Statements have been shared in advance of the meeting. The Treasurer walked through the report and statements for revenues and expenditures and addressed any questions.

7. Appointment of Auditors

Motion brought forward and seconded to appoint Norton McMullen Chartered Professional Accountants + LLP as auditors for F2022-2023. Call for a vote and voting is opened. The motion is carried.

8. Revised FHO By-Laws and Article of Amendment

The FHO Bylaws were revised in 2022 to include the necessary revisions based on the required Ontario Not-for-Profit Corporation Act (ONCA) changes that needed to be implemented before 2024 and a few other changes relating to governance. A memo outlining the two (2) motions and revisions and a copy of the revised Bylaws were circulated in advance of the meeting.



Motion #1: *The FHO membership approves the revised 2022 FHO By-laws as presented and repeals all previous versions.*

Call for a vote and voting is opened. The motion is carried.

Motion #2: *The FHO membership approves the addition of the membership categories, membership limitations, membership voting rights, and dissolution terms to the Articles of Incorporation and approves the Articles of Amendment for submission to the Government of Ontario as presented.*

Call for a vote and voting is opened. The motion is carried.

9. Presentation to Retiring Board Members

There are three Board Directors retiring at the 2022 AGM: Richard Crowell, Dana Hetherton, and Emily Scott. Earlier in the fall of 2022 three additional Board Directors resigned before their term was supposed to end at the 2022 AGM: Erin Craig, Nicola Davey, and Sue Richardson. The retiring Board members were thanked for their contributions over the years.

The following Board Directors will remain on the Board: Anand Desai, Veronica Harris-McAllister, Ashley McConnell, Sara Restani, and Annisaa Shamin.

10. Election of New Directors

The following positions are up for election:

- One (1) Chair Position on a 3-year term
- One (1) Treasurer Position on a 2-year term (this is to fill the remainder of the original term from 2021).
- Three (3) Director-at-Large Positions on a 3-year term, one of which is a grant-specific position.

There was only one (1) nomination submitted to FHO for the position of Chair or Director-at-Large position. The sole candidate automatically fills the vacant spot as Chair. Mohammad Ali Rahman accepted the nomination as Chair, and his bio information was distributed prior to the meeting. There were no nominations submitted to FHO for the position of Treasurer. There were no other nominations submitted for the Director-at-Large positions.

Call for a vote and voting is opened. Mohammad is elected as Chair. The Treasurer position remains vacant. The three (3) Director-at-Large positions remain vacant.



11. Other Business and Open Discussion

“Other Business” pertains only to informal discussion, and the Chair noted that the Board of Directors cannot consider other formal business. This section of the agenda is intended for any important announcements or topics that the Members wish to raise with the Board of Directors for future consideration.

A request was brought forward from the Members to receive a copy of the Executor Director report and any committee report for F2022. Noted by the Chair that they will prepare a summary document, and either the Program Manager or Chair will deliver to Members through their Club representatives. Board of Directors to schedule a town hall with Club representatives to review a “year in review” summary document and to address any questions raised by Members related to F2022. The Board of Directors to propose meeting dates with Club representatives after the holidays.

12. Adjournment

All matters of business on our agenda were completed. The meeting was declared adjourned.