

GotSport – Background Check / Training

Please read and follow the step-by-step screen prints to help you complete your background check and training requirement through GotSport. If you have any questions, please contact our club administrator at administrator@slsc.info.

- Background check
 - Varies per affiliation (US CLUB, USSSA, USYS)
- SafeSport (ALL)
- Participation Waiver (USSSA)



Scoring Entry Log In f t @

STEP 1

Sign in to **SYSTEM.GOTSPORT.COM** with your individual username and password. There are no team accounts.



Sign In To Your Account

Email/UserID

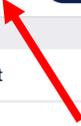
Password

Log In

[Forgot Password?](#)



Dashboard Account Reporting Team Management Program Registrations Forms



Account Profile Themes Media Links
Roles Tickets Emergency Info Family Documents Billing

STEP 2

Choose DASHBOARD

Edit Image

Delete Photo

Avatar

Choose File No file chosen

First Name

Amy

Last Name

Miller

GotSport – Background Check / Training

USCLUB	Expiration Date	22/23	23/24	
US Club Soccer Requirements				
Safe Sport	07/31/2023	Fulfilled	Expired	Details
Background Check	07/31/2023	Fulfilled	Expired	Details
Adverse Eligibility List Review (Staff)	None	Fulfilled	Fulfilled	Details
Membership Registration Payment Status	N/A	Valid	Not Valid	
USSSA				
USSSA	Expiration Date	22/23	23/24	
USSSA Soccer Requirements				
USSSA Participation Waiver	07/31/2023	Fulfilled	Expired	Details
Background Check	07/31/2024	Fulfilled	Fulfilled	Details
Safe Sport	06/21/2023	Fulfilled	Expired	Details
USSSA Soccer - Coach/Manager Membership 22/23		Fulfilled	Fulfilled	Details

STEP 3
Choose DETAILS to access all requirements.



Background Check

Status 22/23: Fulfilled 23/24: Required

TIMEFRAME:

Required every other season. More specifically, US Club Soccer background screening must be completed and passed on or after June 1, 2021 for the 2022-23 season, or on or after June 1, 2022 for the 2023-24 season.

INSTRUCTIONS:

[Available here](#), or click the **Submit New Report** button below and follow the instructions on the ensuing page.

NOTES:

JDP is US Club Soccer's background screening provider. You may be contacted by JDP if further information is necessary.

ADJUDICATION & APPEALS PROCESS:

After submission of both parts of the application (in GotSport & the subsequent application from JDP), results are usually available in 1-3 days, though the timeframe varies greatly based on factors such as the turnaround time of the specific jurisdictions/counties searched, and may exceed 7 or more days. The initial decision status is posted by JDP based upon the adjudication criteria approved by US Club Soccer's BOD. It may take up to 12 hours after results are available from JDP for one's status to auto-update in GotSport.

Pre-Adverse Action (GotSport status: Review): Applicants with a disqualifying offense(s) receive a Pre-Adverse Action Notice via JDP, usually by email, which includes instructions for filing a dispute (ex: if an offense shows that is not yours). There is a 10-day compliance timeframe for Pre-Adverse Action, during which US Club Soccer will also review its files to determine whether a previous adjudication occurred. If an applicant is not disputing the offense(s) but wants to forego the 10-day compliance timeframe to expedite the process, that person may contact JDP Client Services to do so.

Adverse Action/Disqualified (GotSport status: Denied): If a dispute is not initiated or the status is not updated within 10 days, the applicant will receive an Adverse Action Notice, also via JDP and usually by email. Included are instructions to appeal the determination.

Appeal: Individuals may appeal a determination of Disqualified/Denied within 15 days of the Adverse Action Notice by submitting the [US Club Soccer Eligibility Request for Appeal form](#). Individuals who appeal will have their case reviewed by US Club Soccer during an upcoming meeting.

[Submit New Report](#)

STEP 4
Choose SUBMIT NEW REPORT and follow the instructions on the next page. This area will reflect as FULFILLED if you are approved from the previous season. However, as long as it says REQUIRED or EXPIRED on the previous screen, you must complete it.

STEP 5
Complete all required information and sign

GotSport – Background Check / Training



Enter Voucher Code to complete background check checkout

Charged Today	\$26.85
Total	\$26.85

Voucher Code



STEP 6
Enter voucher code
from email and
click SUBMIT

Submit

[Credit Card Checkout](#)

PLEASE NOTE: These are two steps to complete background screening. **First, submit this form in GotSport (step #1).** Once you do that, you will receive an email from JDP, US Club Soccer's background screening vendor, to **continue and submit your application (step #2).**

You may also access the link to complete step #2 from your GotSport dashboard once #1 is complete. For more info and instructions, see [this help article](#).

STEP 7
You will receive an email to complete Part 2 of the Background Check after the previous part is complete. This part must be completed within 48 hours so please **CHECK YOUR JUNK MAIL.**

US Club Soccer Background Questionnaire Notification inbox x



US Club Soccer <automation@instascreen.net>
to me ▾

July 01, 2023

Hello AMY NICOLE MILLER,

As part of your consideration for registration with US Club Soccer and participation in activities within US Club Soccer's jurisdiction, you will need to fill out the background screening application found at the link below.

[Click here to begin](#)

The background screening application takes approximately 15 minutes to complete and we recommend that you double check the information you provide for accuracy to make sure there is no delay in processing your background investigation.

To remain in active consideration for participation, you must complete the background screening application within 31 days.

If you have questions, please contact:

- For Technical issues completing the application: JD Palatine, LLC dba JDP at 855-940-3232
- For other questions: Your US Club Soccer member organization/club administrator.

Thank you,

US Club Soccer

GotSport – Background Check / Training

Status 22/23: Fulfilled 23/24: Required

Completed On: 2022-06-21

[Start Course](#)

TIMEFRAME:

To be eligible, one of the following four SafeSport courses must be completed on or after June 1, 2022 (for the 2022-23 registration year) or on or after June 1, 2023 (for the 2023-24 registration year):

- *SafeSport Trained - U.S. Soccer Federation (also referred to as "Core" training)
- *SafeSport Refresher 1
- *SafeSport Refresher 2
- *SafeSport Refresher 3

The following courses do not satisfy this requirement:

- *SafeSport for Adult Athletes
- *SafeSport for Kids
- *SafeSport for Youth Athletes
- *Parent's Guide to Misconduct in Sport
- *Mandatory Reporter
- *Creative Safe and Inclusive Environments for Athletes with Disabilities

INSTRUCTIONS - TO TAKE COURSE:

If you need to complete SafeSport training, click the **Start Course** button and follow the instructions starting with Step 4 of [this help article](#).

INSTRUCTIONS - APPLY SAFESPORT COURSE COMPLETION TO YOUR GOTSPORE ACCOUNT VIA THIS PAGE:

There are two ways to automatically sync your training between your SafeSportTrained.org account and GotSport, as follows:

1. First, leave the completion code field blank and click the **Check Records** button below to sync based on exact match of first name, last name + email address.
2. If that doesn't work, enter your SafeSport certificate completion code (shown at the bottom of your certificate) below and then click the **Check Records** button to sync based on exact match of that code + last name. Your completion certificate is accessible via the [Transcripts menu section of your SafeSportTrained.org](#) account.

Once the **Check Records** button is engaged, please allow up to 15 seconds for the result to be displayed. If a record is found/synced and the requirement is marked "fulfilled" for the applicable season, no further action is needed.

If neither of those work, please manually upload your completion certificate by clicking the **Show Safe Sport Upload Form** link below. Please note that certificates uploaded via this method must be manually reviewed by US Club Soccer staff, which may result in a delay. Therefore, please exhaust each of the automated options described above first.

Already completed this course?
Press check records button below to search for SafeSport records.

Completed Code

[Check Records](#)

STEP 8
FIRST Choose CHECK RECORDS to make sure the course is required. It will check to see if you have any previous certificates that could count for this year.

STEP 9
If no current report exists, choose START COURSE

GotSport – Background Check / Training

U.S. CENTER FOR SAFESPORT

Search Login

Sign Up

Please enter the information for a new account. If you have previously taken any SafeSport training, click Login (upper right of screen) to access your existing account, enter the email address you used then click Forgot Password

First Name *Required*

Middle Name

Last Name *Required*

Email *Required*

Password *Required*

Re-enter Password *Required*

STEP 10
If you do not have a Safe Sport account, you will need to create one. Enter required info & choose SIGN UP.
If you already have an account, sign in

Login below to see all your courses.

Username

Password

Login

Keep me logged in [Forgot Password?](#)

OR

Sign Up

GotSport – Background Check / Training



MY COURSES

STEP 11
Start the training by choosing START

The 'MY COURSES' section displays four course cards. The first card, 'Refresher 3: Creating a Positive Sport Environment - U.S. Soccer Federation Curriculum', is 30 minutes long and has a blue 'Start' button. The second card, 'Refresher 2: Preventing Misconduct - U.S. Soccer Curriculum', is 30 minutes long and has a green 'Re-enroll' button. The third card, 'Refresher 1: Recognizing and Reporting Misconduct - U.S. Curriculum', is 30 minutes long and has a green 'Re-enroll' button. The fourth card, 'SafeSport Trained - U.S. Soccer Federation Curriculum', is 90 minutes long and has a green 'Completed' button. A red arrow points from the 'STEP 11' box to the 'Start' button on the first card.

Refresher 3: Creating a Positive Sport Environment - U.S. Soccer Federation Curriculum

Curriculum

Course Content



Refresher 3: Creating a Positive Sport Environment

Time to Allot: 30 minutes

Required for most U.S. Olympic and Paralympic Movement Adult Participants one year after taking Refresher 2, this course recaps important concepts related to recognizing and preventing misconduct in sport, as well as reporting responsibilities, responding to

Course Content

Group 1
You must complete 1 of the following course(s).

0 of 1 Course(s)

Refresher 3: Creating a Positive Sport Environment - NGB

Online Course

Enroll

Not Started
0/1 Courses



Tags

- Course
- Maapp
- Misconduct
- Retaliation
- U.S. Soccer Federation

STEP 12
Click on ENROLL, then START

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Refresher 3: Creating a Positive Sport Environment - U.S. Soccer Federation

Curriculum



Course Content



Refresher 3: Creating a Positive Sport Environment

Time to Allot: 30 minutes

Required for most U.S. Olympic and Paralympic Movement Adult Participants one year after taking Refresher 2, this course recaps important concepts related to recognizing and preventing misconduct in sport, as well as

Course Content

Group 1
You must complete 1 of the following course(s).

1 of 1
Course(s)

Completed
1/1 Courses



Certificate



[Refresher 3: Creating a Positive Sport En...](#)

Tags

- Course
- Maapp
- Misconduct
- Retaliation
- U.S. Soccer Federation

STEP 13
Once you have completed the course, click on the certificate, download it, and email it to administrator@slsc.info.

Already completed this course?

Press check records button below to search for SafeSport records.

Completed Code

Check Records

STEP 14
In GotSport, choose CHECK RECORDS to update the record. You MUST do this step for the system to show SafeSport was completed. You should then see the most current training listed below.

Report History

ID	Date Submitted	Date Completed	Updated	Status
4445853	07/02/2023 12:18	07/02/2023 12:18	07/02/2023 08:23	Approved
2991502	06/21/2022 16:20	06/21/2022 16:20	06/21/2022 12:21	Approved
1256826	07/14/2021 19:00	07/14/2021 19:00	08/07/2021 15:49	Expired
987919	06/23/2021 19:00	06/23/0021 18:09	09/10/2021 16:09	Expired
900174	06/23/2021 19:00	06/23/2021 19:00	06/24/2021 14:45	Expired
777986	07/13/2020 11:14		05/31/2021 10:43	Expired

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STEP 15
The Background check should show PENDING and SafeSport should show FULFILLED.

USCLUB	Expiration Date	22/23	23/24	
US Club Soccer Requirements				
Safe Sport	07/31/2024	Fulfilled	Fulfilled	Details
Background Check	07/31/2025	Fulfilled	Pending	Details
Adverse Eligibility List Review (Staff)	None	Fulfilled	Fulfilled	Details
Membership Registration Payment Status	N/A	Valid	Not Valid	

USSSA	Expiration Date	22/23	23/24	
USSSA Soccer Requirements				
USSSA Participation Waiver	07/31/2023	Fulfilled	Expired	Details
Background Check	07/31/2024	Fulfilled	Fulfilled	
Safe Sport	06/21/2023	Fulfilled	Expired	
USSSA Soccer - Coach/Manager Membership 22/23		Fulfilled	Fulfilled	

STEP 16 – USSSA Only
USSSA – Click on DETAILS next to the Participation Waiver

Participation Waiver

Status

[Submit New Report](#)

STEP 17 – USSSA only
USSSA – Participation Waiver
Choose SUBMIT NEW REPORT

Fulfilled

Risk Management



Enforced By

USSSA Soccer

NOTE
If you have to complete Safe Sport for both US CLUB & USSSA, you DO NOT have to do the training twice. Click on DETAILS under the second training requirement and choose CHECK RECORDS. It may take a few tries to update. If it doesn't, you may need to upload your certificate.

GotSport – Background Check / Training



Safe Sport

Status

Required

Start Course

Safe Sport training must be taken every 12 months.

Already completed this course?

Press check records button below to search for Completed Code

Check Records

Show Safe Sport Upload Form

STEP 18
If the system doesn't update, choose CHECK RECORDS. If it still doesn't update, enter the completion date as MM/DD/YYYY & select CHOOSE FILE then UPLOAD DOCUMENT to upload the certificate.

Risk Management



Enforced By USSSA Soccer

Contact Information

Mobile Phone Number 1234567890

Address 5800 Stadium Parkway
Melbourne, FL 32940
US

Reports older than 07/02/2022 have expired

Report History

ID	Date Submitted	Date Completed	Updated	Status
2991499	06/21/2022 16:20	06/21/2022 16:20	06/21/2022 12:21	Expired
1047366	07/14/2021 19:00	07/14/2021 19:00	07/18/2022 16:14	Expired
1039440	06/24/2021 13:02	06/24/2021 14:15	07/14/2021 20:39	Expired

Safe Sport Document Upload

Optional Notes

Completed Date

*Please upload proof of completion only if check reports above does not work.

Choose File No file chosen

Upload Document