



# Stillwater Area Hockey Association Board Meeting Minutes

*Monday, September 28, 2020 @ 6:00pm*

*In Person: Lift Bridge Cowork – 310 ½ Main St S – Stillwater, MN 55082*

*Online: Virtual Zoom Meeting*

**Board Members:** Dan Pavel, Joe Williams, Amy Schiltgen, Matt Tuccitto, Doug Schmidt

**Committee and Working Group Members:** Aliya Taube, Patrick Budion, Jeanette Geisbauer, Justin Magill

**Member Audience:** Jennifer Tamburo

**Meeting Called to Order:** Meeting was called to order at 6:08pm

**Review and Approve Previous Meeting Minutes:** Doug made a motion to accept the minutes from the previous meeting. Matt seconded the motion. The motion to accept the minutes was approved by unanimous vote. Motion is passed.

## **Proposed Agenda Topics**

1. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
2. COVID 2020/21 Plan
  - a. Discussed a family member/team member template for communications.
  - b. The team won't be quarantined if a player tests positive. That player would quarantine for 14 days.
  - c. Waivers and symptom trackers are being communicated to members.
  - d. No plan yet if several team members are out.
  - e. D2 Rosters lock on December 31, 2020.
  - f. If team forfeits/reschedules, who would be responsible for the fees?
3. Mites/U8 Registration
  - a. 234 registered; 340 registered LYTD
  - b. October 1 is deadline for Upper Mites/U8 Levels 2 & 3
  - c. October 15 is deadline for Learn to Play/Learn to Skate
  - d. Jon Celski & Doug Schmidt are discussing the number of teams
    - i. 1 more U8 team is projected; may need to remove another Upper Mite team

4. Team Pictures
  - a. Sports Star Photography will take individual pictures of skaters from the knees up.
  - b. All forms will be electronic (no hard copies on site)
  - c. Still looking for a venue
5. Activities coordinated with Stillwater Area High School
  - a. Mite Night Skate w/the Ponies
    - Each rink has its own policy – work with the Rec Center/High School coaches on policies & determine if Mite Nights will take place this season.
6. Heggies Fundraiser
  - a. Fundraising has started. Dates below.
    - Thursday, October 29: Turn in Order Form at the LumberYard Hockey & Sports Center (Lounge) from 5:00pm - 7:00pm
    - Thursday, November 19: Pizza pick-up at Joseph's Restaurant from 5:30pm - 7:30pm. No Exceptions.

### **Board Member Report Outs**

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- President
  - Not Present
- Vice President
  - Not Present
- Boys Traveling Director
  - Not Present
- Girls Director
  - Tryouts are underway
  - The final U12 tryout is 9/29; U10 is up next & U15 shortly after
  - All girls' tryouts will be done by October 14 (before MEA)
- Mite Initiation Director
  - All volunteers are in place for tryouts.
  - All potential coaches have been identified.
  - Thanksgiving tournament – may need 1 more girls' team; all other spots are full
- Treasurer
  - 2020 financial audit with our contracted CPA firm is in progress
    - When completed, they will present at a board meeting
  - Projections being reviewed/revised accordingly as the teams are being formed
  - Waiting for balance from bookkeeper & will adjust tournaments as needed
  - Received checks for our tournaments.
  - SAV - \$530,436.76

- DDA - \$59,371.32
- Girls DDA - \$18,287.50
- Playmakers – \$21,018.25
- Director of Off Ice Operations & Community Affairs
  - IGH doesn't 'have PW B2 team due to low numbers & dropped out of Stampede.
  - Finalizing details for Managers Meeting being held on October 13
  - Fundraising: Heggies has started; Papa Murphy's potential start October 16

### **Committee Project Reports**

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#### **Assistant Gambling Manager's Report – Patrick Budion/Aliya Taube**

- Patrick Budion gave the September 2020 charitable gambling report.
- Muddy Cow has suspended BINGO due to low numbers.
- The main seller at No Neck Tony's in Stillwater was caught stealing.
  - The case is in the hands of the Washington County Prosecutor.
- August gross receivables: \$190,000. Paid out \$160,000. \$10,911 profit.

<b>August 2020 total gross receipts</b>	\$0
Net profit	\$0
Checking account balance	\$96,881.34
Net Receipts	\$0
Total in prizes	\$0

- Joe made a motion to approve the lawful gambling report for August 2020. Dan seconded the motion. Motion to approve the August 2020 gambling report was passed by unanimous vote. Motion is passed.
- Joe made a motion to pre-approve the allowable expenses of \$35,000 for October 2020. This includes the equipment, booth (\$3,000-\$5,000 estimate) and box at No Neck Tony's (Lake Elmo). Amy seconded the motion. The motion to pre-approve the October 2020 allowable expenses was approved by unanimous vote. Motion is passed.
- Discussed forming a Gambling Committee, who would review gambling documents prior to monthly SAHA board meetings.

**D2 Updates – N/A.**

## **Registrar**

- Registration is going well; 692 players claimed in SAHA
- 140 coaches from LTS to Jr Gold
- All coach requirements need to be completed
- Managers/Volunteers also need specific training (background check, SafeSport)
- Jeanette contacts them as teams are being formed

**Playmakers** – Covered in agenda items.

**Tournaments** – N/A.

**Fundraising** – N/A.

**Next Meeting: October 26, 2020; 6:00pm @ Lift Bridge Cowork or via Zoom**

**Adjourn | Meeting adjourned at 6:52pm** – Amy made a motion to adjourn the board meeting, Joe seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.