

**MINNESOTA TENNIS COACHES ASSOCIATION (MTCA)  
CONSTITUTION**

**ARTICLE 1: ORGANIZATION**

***SECTION 1: NAME***

The name of this voluntary, nonprofit, association is the "Minnesota Tennis Coaches Association." The abbreviation for the association is MTCA.

***SECTION II: BYLAWS***

This constitution shall be and does constitute the corporate "By-Laws" of the association.

***SECTION III: PURPOSE***

The purpose of the association shall be to promote the welfare of high school tennis and the tennis coaches in the State of Minnesota.

***SECTION IV: MEMBERSHIP***

1. There shall be two classes of membership: regular and associate members. Regular members are those currently engaged in the coaching and direction of high school tennis in Minnesota or serving as association officers or Executive Committee members. Associate members are out-of-state coaches, college coaches, officials, college students, youth coaches, or other high school sports contributors as deemed by this organization.
2. Membership in each area shall be effective upon payment of annual dues.
3. All regular members must be members of the Minnesota State High School Coaches Association, Inc.
4. Full participation in the activities of this sports association shall be reserved for regular members only and shall include the right to initiate legislation, the right to vote, the right to hold office, the receipt of the official publications of the association, and other rights and privileges associated with the presentation of the current membership card.

***SECTION V: DUES***

Dues shall be established by the Executive Committee of the MTCA.

**ARTICLE II: ADMINISTRATION**

***SECTION I: GENERAL POWERS***

The executive and administrative powers of this association shall be vested in the elected officers, the executive secretary, director of hall of fame, and appointed members as deemed necessary. This body shall be known as the Executive Committee.

***SECTION II: OFFICERS***

1. The officers of this sports association shall be President, President Elect, and Past President.
2. The Executive Committee may elect or appoint other officers as it deems necessary. Such officers will have the authority to perform the duties prescribed by the Executive Committee.
3. No person shall hold more than one office at the same period of time.

***SECTION III: TERM OF OFFICE***

1. The President shall have a term of office of 2 years at the end of which he/she shall assume the office of Past President. The Past President shall have a term of 2 years. The President Elect shall have a term of 2 years and shall be automatically elevated to the office of President at the end of that term.
2. The Executive Secretary shall be selected by the MTCA membership upon the recommendation of the Executive Committee. This action shall be confirmed by said membership at the spring clinic. If the clinic is not held, the membership shall select the Executive Secretary online using the association's web page. The term served is based on the discretion of the Executive Committee.

3. The Director of Hall of Fame shall be selected by the MTCA membership upon the recommendation of the Executive Committee. This action shall be confirmed by said membership at the spring clinic. If the clinic is not held, the membership shall select the Director of Hall of Fame on-line using the association's web page. Term served is based on the discretion of the Executive Committee.
4. Special Committees will be formed as needed. The purpose of a Special Committee would be to study issues as assigned by the Executive Committee. Committee members shall be selected and appointed by the Executive Committee. Term served is based the discretion of the Executive Committee.

#### ***SECTION IV: ELECTION OF OFFICERS***

1. Candidates for office shall be regular members of the sports association.
2. The president-elect position will rotate by school classification (Class A – Class AA). If no candidate is found, the Executive Committee will open the search.
3. Election of officers will take place at the spring clinic and will assume duties at the end of the boys state tournament. If no clinic is held, membership will vote on-line using the association's web site.

#### ***SECTION V: VACANCIES ON THE EXECUTIVE COMMITTEE***

When vacancies occur during the term of office of any member of the Executive Committee, such vacancies shall be filled by appointment of the remaining members of the Executive Committee.

#### **ARTICLE III - AMENDMENT PROCEDURE**

This constitution may be amended, repealed, or altered, in whole or in part, by a majority vote of the members at any regular meeting or any special meeting where such action has been announced or by a majority of the Executive Committee at any regular meeting or at any special meeting where such action has been announced.

#### **ARTICLE IV - CONSTITUTIONAL REVISION**

The constitution to become effective shall be presented to a regular meeting of the Executive Committee and be voted on favorably by a majority of the members of the Association. A favorable vote by a majority of the Executive Committee and the association shall make this constitution effective immediately. A one-month notification of any changes will be given to the membership.

#### **ARTICLE V - CODE OF ETHICS**

The Code of Ethics of this association shall be adhered to by each and every member of the association. Any action by members of the association contrary to the principles therein established shall be subject to review by the Executive Committee according to policies established by the membership.

#### **ARTICLE VI - MTCA - MSHSL ADVISORY RECOMMENDATION PROCESS**

1. Recommendations applicable to the MSHSL Advisory Recommendation process are to be submitted to the Executive Committee. The Executive Committee may survey the membership for perspective on issues. Each school program provides one response to the survey question. If the question (topic) is gender specific, the member survey will be gender specific.
2. The Executive Committee will decide to move forward or not to move forward the recommendation to The Advisory Committee or to an Ad Hoc committee.
  - a. An affirmative 2/3 's vote by the Advisory Committee members is necessary to submit a formal recommendation to the MSHSL.

**or**

- b. The Executive Committee may appoint an ad hoc committee to study and review the recommendation. An affirmative 2/3 's vote by the Ad hoc committee is necessary to submit a formal recommendation to the MSHSL.

### **MINNESOTA STATE HIGH SCHOOL COACHES ASSOCIATION, INC. CODE OF ETHICS**

As a professional educator, I will:

1. Exemplify the highest moral character, behavior, and leadership.
2. Promote ethical relationships among coaches.
3. Encourage respect for all athletics and their values.
4. Abide by the rules of the game in letter and spirit.
5. Respect the integrity and judgment of sports officials.
6. Display modesty in victory and graciousness in defeat.
7. Demonstrate mastery of and continuing interest in coaching principles and techniques through professional improvement.
8. Fulfill responsibilities to provide health services and a safe environment.
9. Respect the integrity and personality of the individual athlete.
10. Encourage the highest standards of conduct and scholastic achievement.
11. Encourage good health habits including the establishment of sound training rules.
12. Strive to develop in each athlete the qualities of leadership, initiative and good judgment.