

CANADA SOCCER ITC GUIDE

UPDATED JULY 2026

Based on the FIFA Regulations on the Status and Transfer of Players (RSTP)

This document is an internal intake aid only. It is not a FIFA document and is not binding on any FIFA decision-making body. In the event of any discrepancy, the RSTP, the Procedural Rules Governing the FIFA Football Tribunal, and the official FIFA Guide take precedence

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1. WHAT IS AN INTERNATIONAL TRANSFER CERTIFICATE?

- 1.1 An International Transfer Certificate (ITC) is a certificate provided from one FIFA Member Association to another to facilitate the transfer of a player between countries.
- 1.2 The FIFA Regulations on the Status and Transfer of Players (FIFA Regulations) require all players, either amateur or professional, to obtain an ITC where the immediately preceding registration was with a FIFA Member Association other than the FIFA Member Association in which the player is registering.
- 1.3 Further, the Canada Soccer *Rules and Regulations* (CSRR) mandate that a player, when required, must obtain a valid ITC prior to registering and playing soccer in Canada.
- 1.4 In Canada, in accordance with the FIFA Regulations, the only authorized body who can request an ITC for a player is Canada Soccer.
- 1.5 Typically, there are three types of ITCs for eleven-a-side soccer. There are ITCs for amateur adults, ITCs for professional players, and ITCs for minors, the details of which are set out in the following sections.
- 1.6 ***Failure to request and obtain an ITC in accordance with the CRR and the FIFA Regulations may lead to disciplinary sanctions being issued against Canada Soccer, the relevant Member Association of Canada Soccer, Club and/or the player.***

2. ITCs FOR AMATEUR ADULTS

- 2.1 As prescribed by the FIFA Regulations, amateur players who participate in strictly amateur competitions may only transfer into Canada during an amateur transfer window, of which there are two in any calendar year. This is, of course, at all times subject to any additional competition-specific registration periods.
- 2.2 Given the various geographic and seasonal differences that exist in Canada, the amateur transfer windows are defined as follows:
 - Primary Window: January 1 to June 30 of the current calendar year
 - Secondary Window: July 1 to 31 December of the current calendar year
- 2.3 An ITC will be required for a player aged 18 or over where that player's immediately previous soccer registration was overseas.
- 2.4 To determine if an ITC will be required in order to register a player, the Club, **must** ask and obtain the answers to the following questions from the player as a part of their registration process for players over the age of 10 (at time of registration):
 - (a) Was the player's last registration to play soccer in another country?
 - (b) In which country (other than Canada) did the player last register?
 - (c) With which Club did the player last register in [NAME OF COUNTRY IN (b)]?
 - (d) In which year did the player last register in [NAME OF COUNTRY IN (b)]?
- 2.5 If the player answers "yes" to question (a), the player will require an ITC in order to register. It is the responsibility of the Club to apply for the player's ITC by fully completing the appropriate ITC Request form obtained from their respective Member Association. The form must be fully completed and

returned to the relevant Member Association, together with all necessary documents supporting the application.

Failure to provide the mandatory documentation with the application will result in the application being rejected.

- 2.6 The Member Association will then forward the ITC application form, together with all necessary documents to Canada Soccer. Canada Soccer will then process and upload the necessary documents in the FIFA Transfer Matching System (**FIFA TMS**) pursuant to the FIFA Regulations.
- 2.7 In accordance with the FIFA Regulations, with all amateur ITC requests, it is now mandatory to provide a valid copy of the player's passport and/or a government issued identification card that contains the following information:
- photograph of the player
 - full name
 - date of birth
 - nationality
- 2.8 The player cannot be registered unless and until: Canada Soccer has communicated the type of Registration to the Member Association; (a) the ITC is received; (b) Provisionally Register the player, (c) First Registration of Player, or (d) Not able to register the player
- 2.10 Players should contact their Club regarding ITC-related queries. Players (and parents or representatives of players) **should not contact Canada Soccer directly** – this will only delay the process.
- 2.11 All Club enquiries should be directed to their relevant Member Association.

3. ITCs FOR PROFESSIONAL ADULTS WITH PROFESSIONAL CLUBS

- 3.1 If a player, participating in eleven-a-side soccer, was previously registered with an overseas Club and the new Canadian Club wishes to register that player as a professional, the new Canadian club will need to request that player's ITC via the FIFA Transfer Matching System (TMS).
- 3.2 Please note that Canada Soccer provides training to Professional Clubs prior to applying to FIFA TMS for access.
- 3.3 As prescribed by the FIFA Regulations, professional players, and or amateur players who participate in professional competitions (for example, the Canadian Championship), may only transfer into Canada during a professional transfer window, of which there are two in any calendar year. There is only one exception to this rule: a professional whose previous professional contract has expired or was mutually terminated prior to the close of the last transfer window may be registered outside that transfer window. This is, of course, at all times, subject to any additional League or Competition-specific registration periods.
- 3.4 The professional transfer windows represent the only opportunity in which to obtain an ITC for professional players designated by Canada Soccer pursuant to the FIFA Regulations.
- 3.5 The FIFA Regulations provide for real and significant sanctions for Clubs and national associations that do not comply with the obligation to use TMS.

4. THE INTERNATIONAL CLEARANCE PROCESS FOR MINORS

- 4.1 Pursuant to the FIFA Regulations, the international clearance process applies to any minor player, being a player aged 10 to 17 years seeking to register to play soccer in Canada at any level.
- 4.2 As a first principle, the FIFA Regulations state that an international transfer of a player is only permitted if the player is over the age of 18 (Art 19.1 – The Protection of Minors). This policy is intended to protect players under the age of 18 from potential exploitation.
- 4.3 The FIFA Regulations also apply to any Minor who is a foreign national (including refugees) seeking to register in Canada, irrespective of whether they were registered to play soccer in their previous country or not. The FIFA Regulations also capture any Canadian Minors who are returning to Canada after having played abroad. Any such Minor seeking to register to play soccer will need to complete a Minor ITC Application.
- 4.4 Where a Minor was born in a country other than Canada and is **registering to play soccer for the first time (First Registration)**, the international clearance process will still need to be carried out. Canada Soccer is required to confirm that there is no record of registration of the player in their former country of residence and will still require mandatory supporting documents to request this information.
- 4.5 Canada Soccer is able to consider Minor ITC applications for the transfer of Minors to amateur Canadian Clubs who meet the following exceptions as per the FIFA Regulations on the Status and Transfer of Players:

***Art. 19.2(a)**, where the player's parents move to the country in which the new Club is located for reasons not linked to soccer (e.g. work purposes or humanitarian reasons);*

***Art. 19.2(c)** where the player lives within 50km of a border of a FIFA Member Association and the club is also within 50km of that border (i.e. the border of Canada and the USA);*

***Art. 19.2(d)** where a player flees their country of origin for humanitarian reasons, specifically related to their life or freedom being threatened on account of race, religion, nationality, belonging to a particular social group, or political opinion, without their parents and is therefore at least temporarily permitted to reside in Canada; and*

***Art. 19.2(e)** where a player is a student and moves without his parents to Canada temporarily for academic reasons in order to undertake an exchange program. **The duration of the player's registration for the new club until the player turns 18 or until the end of the academic or school programme cannot exceed one (1) year.** The player's new club may only be a purely amateur club without a professional team or without a legal, financial or de facto link to a professional club.*

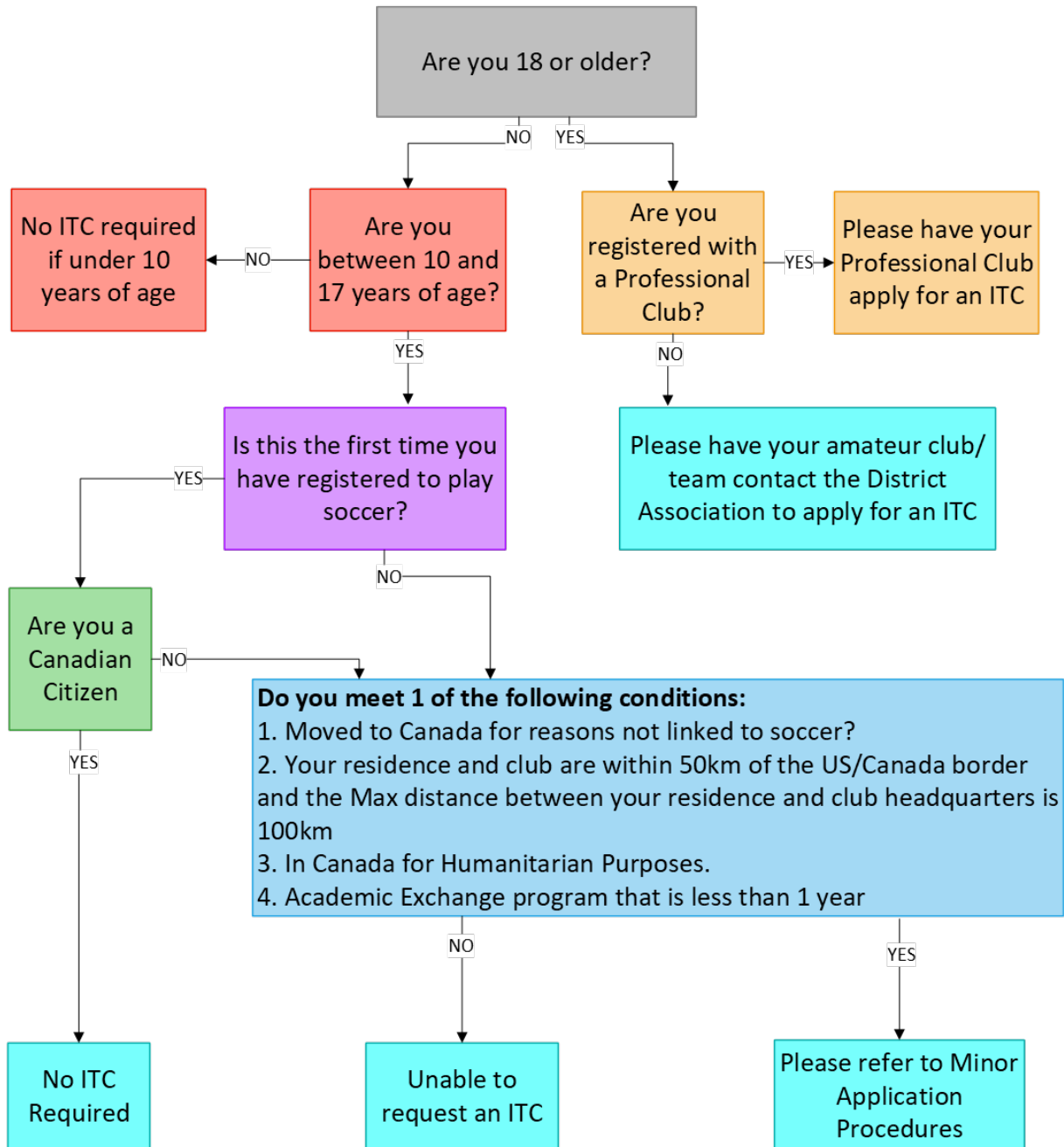
- 4.6 For all other Minors, Canada Soccer may be able to make an application on behalf of that Minor to the FIFA Players' Status Committee in Zurich. However, Canada Soccer is unable to make any guarantee as to the outcome of such an application. Please note that such applications can be very time consuming and require significant supporting documentation. Further, in Canada Soccer's experience, it is not

unusual for FIFA to make a number of requests for further supporting documentation once the initial application is lodged.

- 4.7 Children aged under 10 at the time of their registration do not require an ITC.
- 4.8 An individual player's soccer ability or nationality has no bearing on the ITC process.
- 4.9 To avoid delays, please ensure that:
 - (a) only Member Associations send the Minor ITC Application Form and supporting documents to Canada Soccer; and
 - (b) the supporting documents provided are in accordance with the relevant enclosed checklists.
- 4.10 The below flowchart and document checklists will assist parents, Clubs and Member Associations to determine which application form to complete and which additional documentation is required to support a Minor ITC Application.

5. FLOWCHART

INTERNATIONAL TRANSFER CERTIFICATE (ITC)



6. FREQUENTLY ASKED QUESTIONS

6.1 *How long will the ITC process take?*

The length of time it will take for a player to obtain their ITC varies depending on which application process applies.

An outcome will be advised to the player's Member Association either:

- when the ITC is received from the former national association; **or**

Where no response has been received from the former national association within 72 hours of Canada Soccer's initial request, that player can register on a provisional basis. However, this period commences **only at the point at which Canada Soccer requests the ITC in the FIFA TMS**, Canada Soccer will contact the Member association to let them know the player can be Provisionally registered.

Factors, which may increase the time it takes to receive your ITC, include:

- not having de-registered from your previous association or Club;
- any preliminary time required to complete and submit your Minor ITC Application through your Member Association;
- not providing all necessary supporting documentation for a Minor ITC Application;
- providing incorrect or incomplete information about your playing history during the registration process;
- not providing your Member Association with a copy of your passport or ID where requested;
- Canada Soccer processing time during peak registration periods; and if your application is required to be submitted to the FIFA Players' Status Committee in Switzerland, this can add up to 3 months to the process (applications where this is required include: Minors seeking to register with professional Clubs and adult players who have moved to Canada as refugees).

6.2 *Is there anything I can do to expedite the process?*

We encourage all Players to ensure they have de-registered from their previous Club and association. Players must also ensure they have provided accurate information to their Club, relevant Member Association and Canada Soccer about their overseas playing history.

In relation to Minors, we encourage parents, Clubs and Member Associations to carefully review this guide to ensure that all supporting documentation is received in the first instance.

6.3 *What if I needed an ITC last year but didn't complete the registration properly, and have therefore, been playing without one?*

In this scenario, you will need to contact your Member Association and ensure that your ITC is requested. Compliance with the Canada Soccer Rules and Regulations is a requirement of registering to play soccer in Canada, one aspect of which is the ITC process.

Clubs who field Players who require ITCs but who have not obtained them expose their Club and affiliated Member Association to disciplinary sanctions (including, but not limited to, loss of competition points, fines, and their suspension from all soccer related activity).

6.4 ***If my last registration was with a US College, do I need an ITC?***

Some US College teams are affiliated to US Soccer, and some are not.

If you are a non-Canadian player seeking to register in Canada and you indicate that your last Club was a US College, Canada Soccer will always request the ITC. This is due to the fact that, prior to playing for the College (affiliated or not), your junior registrations will likely have been with an affiliated US Soccer Club.

If you are a Canadian player seeking to register in Canada and you indicate that your last Club was a US College, Canada Soccer will conduct a checking process to confirm whether or not an ITC is required.

In any event, you will need to provide your US College registration as your immediately previous overseas Club on your ITC application form.

6.5 ***Why is so much documentation required in a Minor ITC Application?***

The level of documentation required for a Minor ITC Application is set by FIFA. Canada Soccer is responsible for ensuring the FIFA Regulations are correctly applied within Canada, and that all Minors seeking their ITC meet FIFA's documentation standards.

Where a Minor application is required to be submitted to the FIFA Players' Status Committee in Switzerland, an incomplete application will be rejected.

FIFA have the ability to audit applications made to Canada Soccer for Minor ITCs, requiring an assessment of the supporting documentation submitted to Canada Soccer. It is pertinent that all supporting documentation is sent to Canada Soccer to ensure that FIFA's requirements in relation to Minor ITC Applications are adhered to.

6.6 ***What documentation is required where a Minor has moved to Canada with only one parent?***

It is not uncommon for a Minor to move to Canada for non-soccer reasons with one parent only. In this circumstance, please refer to the documentary checklist for the appropriate minor player application.

Where a Minor has moved to Canada with one biological parent because that parent has married a Canadian, irrespective of whether the parent's new Canadian spouse has adopted the Minor, the documentation must still pertain to the biological parent.

6.7 ***Where can I find more information on ITCs?***

A current version of the *FIFA Regulations on the Status and Transfer of Players* can be found on the FIFA website at the following URL:

<https://www.fifa.com/about-fifa/who-we-are/legal/rules-and-regulations/>

Further information regarding the application of the *FIFA Regulations on the Status and Transfer of Players* to minor players is available at on the FIFA [website here](#).

ADULT AMATEUR ITC APPLICATION

Age 18+

Intake Forms & Document Checklists

Based on the FIFA Regulations on the Status and Transfer of Players (RSTP)

Contents

Form A —ITC Application for Adult Player in Canada

Form B — ITC Application for Adult Player in Canada for Humanitarian Purpose

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Failure to provide the mandatory documentation with the application will result in the application being rejected.

FORM A — ITC Application for Adult Player in Canada

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1. Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Documents to be submitted

✓	Document required	Notes / detail
	Proof of identity and nationality of the player	Government-issued ID card or passport.

FORM B — ITC Application for Adult Refugee Player in Canada

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1. Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport.
☐	Proof of refugee status of the player	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.
☐	Proof of residence of the player	Recently issued; shows residence start date in new country.
☐	Request for approval of first registration or international transfer	Include confirmation of current/former club registration where possible.
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents.

MINOR AMATEUR APPLICATION

Age 10-17

Intake Forms & Document Checklists

Based on the FIFA Guide to Submitting a Minor Application (February 2026 Edition)

Art. 19 of the Regulations on the Status and Transfer of Players (RSTP)

Contents

Form C — ITC Application for Minor Player in Canada

Checklist A — Art. 19 par. 2 a): Parents' move for reasons not linked to football

Checklist B — Art. 19 par. 2 a): Humanitarian reasons — moving WITH parents

Checklist C — Art. 19 par. 2 c): 50km border / 100km total distance rule

Checklist D — Art. 19 par. 2 d): Humanitarian reasons — moving WITHOUT parents

Checklist E — Art. 19 par. 2 e): Exchange student / academic programme abroad

Checklist F — Art. 19 par. 3 & 4: First Registration of Non-Canadian

Checklist G — Art.19 par. 2a): Canadian player and Parent coming back to Canada

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Failure to provide the mandatory documentation with the application will result in the application being rejected.

FORM C — ITC Application for Minor Player in Canada

Complete this form for every minor application, in addition to the specific exception form(s) that apply to the player's circumstances (Checklist A–G).

Is this a First Registration or an International Transfer?

☐ First Registration ☐ International Transfer:

1. Player Identity

First Name:

Last Name

Date of birth:

Place of birth (city, country):

Nationality (all, if dual):

2. Residence History

Country/city where player previously lived:

Current Address (street, town, province, postal):

Date player began residing at current address:

3. Football Registration History

Former club (if previously registered):

Former club's country / association:

Date of last official match for former club:

New / intended club:

Status at Previous Club? ☐ Amateur ☐ Professional

4. Family / Guardianship

Parent / guardian 1 — full name:

Parent / guardian 1 — nationality:

Parent / guardian 2 — full name:

Parent / guardian 2 — nationality:

Legal guardian (if not a biological parent) — name and relationship to player:

6. Association / Club Contact

New association — contact person:

Contact email / phone:

Date of first contact between club and player/parents:

Checklist A— Exception: Art. 19 par. 2 a) of the RSTP

“The parents of the player moved for reasons not linked to football”

Circumstances covered (tick as applicable)

- ☐ a. Both biological parents move internationally — player follows for parents' employment, for non-football reasons
- ☐ b. One biological parent moves internationally (other parent still alive) — employment reason or non-football reason
- ☐ c. One biological parent moves internationally (other parent deceased) — employment reason or non-football reason
- ☐ d. Player moves to join a custody-holding parent already residing abroad — employment reason or non-football reason
- ☐ e. Player moves to join an appointed legal guardian (parental authority withdrawn by national authority)
- ☐ f. Both parents deceased — player moves to join legal guardian appointed by national authority

Non-exhaustive list of accepted reasons (besides employment): better education, better living conditions, return to country of origin, family reunification, investment, medical reasons, retirement.

Documents to be submitted

✓		Document required	Notes / detail
☐	All	Proof of birth (birth certificate) of the player	Must show date of birth and filiation.
☐	All	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	All	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	All	Proof of residence of the player's parent(s)	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	All	Documents corroborating the reason invoked	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	All	Statement from the club specifying date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	All	Employment contract / proof of employment of the player's parent(s)	Or employment certificate, company registry certificate (self-employment)
☐	All	Work Permit of the player's parents	Government issued visas, or proof of permanent residency as issued by Canada Immigration and Citizenship.
☐	b	Documentation corroborating custody of the parent moving/residing in new country	Divorce decree or authorisation from the non-moving parent, where applicable.
☐	c, f	Death certificate of the player's parent(s)	If applicable.
☐	e	Decision withdrawing parental authority and appointing a legal guardian	If applicable — national authority decision.
☐	e, f	Decision appointing a legal guardian following death of parents	If applicable — national authority decision.

Checklist B— Exception: Art. 19 par. 2 a) of the RSTP

“The player is moving for humanitarian reasons with their parents”

Circumstance

☐ Player is moving internationally with one or both parents who cannot be expected to return to their country of origin/previous residence, as their life or freedom would be threatened on account of race, religion, nationality, membership of a social group, or political opinion.

This is not a standalone exception but falls under Art. 19 par. 2 a); it follows a distinct, confidentiality-protected procedure. If the player was previously registered, the former association will NOT have access to the file, will not comment, and will not be notified of the decision.

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of residence of the player's parent(s)	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	Documents corroborating the reason invoked	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	Proof of refugee status of the player	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure. Treated as strictly confidential.
☐	Proof of refugee status of the player's parent(s)	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.

Checklist C — Exception: Art. 19 par. 2 c) of the RSTP

“Both player and club are within 50km of their common border and the distance between the two is less than 100km”

Circumstances covered (tick as applicable)

- ☐ a. Player resides with both biological parents (parents not moving internationally) — always resided at current address / resided for a considerable period / recently moved within country of residence
- ☐ b. Player resides with a custody-holding parent (parent not moving internationally) — always resided at current address / resided for a considerable period / recently moved within country of residence

Distance check (cumulative requirements)

- ☐ Distance from player's domicile to closest common border ≤ 50km (point-to-point/measured)
- ☐ Distance from club's headquarters to closest common border ≤ 50km (point-to-point/measured)
- ☐ Distance from player's domicile to club's headquarters ≤ 100km (“route travelled”)

Distance(measured): player's domicile to border (km):

Distance (measured): club's headquarters to border (km):

Distance (route travelled): player's domicile to club's headquarters (km):

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of residence of the player	Recently issued; i.e. School records
☐	Proof of residence of the player's parent(s)	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	Documents corroborating the reason invoked	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	Proof of distance: 50km rule (3 maps)	E.g. Google Maps screenshot(s) showing both the point-to-point border distances and the route-travelled distance.
☐	Documentation corroborating custody of the parent moving/residing in the new country	Circumstance b Only: Divorce decree or authorisation of the other parent, where applicable.

Checklist D — Exception: Art. 19 par. 2 d) of the RSTP

“The player is moving for humanitarian reasons without their parents”

Circumstance

☐ Player is moving internationally without their parents and cannot be expected to return to their country of origin/previous country, as their life or freedom would be threatened on account of race, religion, nationality, membership of a social group, or political opinion.

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of residence of the player	Recently issued; i.e. Utility bill, tenant agreement, etc.
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	Proof of refugee status of the player	National authority decision granting refugee/protected status, or confirmation of admission to asylum procedure, plus temporary residence permit. Treated as strictly confidential.
☐	Proof of custody	Competent national authority's decision on current legal custody of the player.
☐	Authorisation of custody holder	Declaration of consent from the custody holder for registration with the host association's club.
☐	Parental situation	Declaration on current situation/whereabouts of biological parents (from player, host association, or other competent authority).

Checklist E — Exception: Art. 19 par. 2 e) of the RSTP

“The player is an exchange student undertaking an academic programme abroad”

Circumstances covered (tick as applicable)

- ☐ New club is purely amateur (no professional team, no legal/financial/de facto links to a professional club) — study abroad and registration both under 1 year
- ☐ New club is purely amateur — study abroad programme is over 1 year, but player turns 18 in less than a year
- ☐ New club is purely amateur — study abroad programme is over 1 year, but less than a year of the programme remains

Academic education must be the primary reason for the move. Registration authorised under this exception cannot exceed one year if the player has not turned 18 (association must proactively deregister).

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Documentation of the exchange programme	Name, purpose, funding, duration; confirmation of player's enrolment. Brochure or Pamphlet
☐	Confirmation of player's return	Signed confirmation from programme organisers or parents that player returns home after the programme.
☐	Documentation of academic education	Signed confirmation from host academic institution: duration of studies.
☐	Custodianship Declaration	Parents/Guardians for Minors studying in Canada
☐	Custodianship Declaration	Custodian for Minors Studying in Canada
☐	Letter from Home School Country	Confirming exchange program and the players return to home school
☐	Letter from Canadian School	Confirming registration of player and dates of enrolment
☐	School Timetable	Weekly timetable of student classes from the Canadian School
☐	Statement from new Club on duration of registration	Exact start and end dates of envisaged registration.
☐	Authorisation of Parents	Declaration of consent for the players registration with he host club
☐	Authorisation of host parents	Declaration of consent for the player's registration with the host club.

Checklist F— First Registration of Non-Canadian: Art. 19 par. 3 & 4 of the RSTP

“First registration of a minor player who is not a citizen of Canada”

Circumstance

- ☐ Player has **not** lived continuously, in Canada for at least the last 5 years
- ☐ Player **has** lived continuously without interruption, in Canada for at least the last 5 years

This exception applies only to a player's FIRST registration, and only where the player is not a national of Canada

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. Permanent residence card and/or date of landing document from Canada Immigration and Citizenship. (Name, Photo, Date of Birth, Nationality)
☐	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport, Permanent residence card and/or date of landing document from Canada Immigration and Citizenship. (Name, Photo, Date of Birth, Nationality)
☐	Proof of residence of the player	Recently issued; shows residence start date at current address. i.e. Utility bill, tenant agreement, etc
☐	Explanatory statement and evidence	Explanatory statement from parent(s) + supporting evidence (school certificates, proof of relatives' residence, medical certificates, proof of investment, etc.). (Parent Declaration)
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	Proof of the player's school records for the past five years	Alternative to proof of residence if the latter doesn't cover 5 years — signed/recent school records showing uninterrupted enrolment.

Checklist G— Exception: Art. 19 par. 2 a) of the RSTP

“player’s parents have not left Canada while the minor player was registered with a club abroad”

Circumstances covered (tick as applicable)

- ☐ A. the player was previously registered abroad on the basis of art. 19 par. 2 b), art. 19 par. 2 d) or art. 19 par. 2 e) of the RSTP and now wants to be registered (again) in the country where their parents are residing
- ☐ B the minor player was previously registered abroad on the basis of art. 19 par. 2 c) of the RSTP, while still residing with their parents in their country of residence, and now wants to be registered (again) in the country where their parents are residing

Documents to be submitted

✓	Document required	Notes / detail
☐	Proof of birth (birth certificate) of the player	Must show date of birth and filiation.
☐	Proof of identity and nationality of the player	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of identity and nationality of the player's parent(s)	Government-issued ID card or passport. (Name, Photo, Date of Birth, Nationality)
☐	Proof of residence of the player's parent(s)	Recently issued; i.e. Utility bill, tenant agreement, etc
☐	Documents corroborating the reason invoked	Explanatory statement from parent(s) + supporting evidence. (Parent Declaration)
☐	Statement from the club on date/circumstances of first contact	Exact date and circumstances of first contact with player and/or parents. (Club Declaration)
☐	Explanatory statement and evidence	player’s parent(s) has/have been continuously residing in the country where the player wishes now to play while they were previously registered abroad

PARENT / LEGAL GUARDIAN DECLARATION

To be completed by the Parent(s) or Legal Guardian(s), in support of the Minor Amateur Application (Age 10–17).

Parent / Legal Guardian	Last Name	First Name
Mother's / Legal Guardian's Name		
Father's / Legal Guardian's Name		

1. Relocation Declaration

I declare that I, the undersigned, relocated to Canada with my child (name of child):

Child's Full Name:

Date of Relocation to Canada:

Reason(s) for Relocation:

2. Declaration of Reason

I declare that I myself and my child relocated to Canada for reasons not linked to soccer.

3. Club Registration Authorization

I give permission for my child to register to play soccer with the following club should their international clearance be granted, and authorize this club to seek that clearance on my child's behalf:

Name of Club:

4. Consent to Collection of Personal Information

I consent to the collection, use and disclosure of this personal information for the purposes set out in Canada Soccer's privacy policy, including administering the sport of Soccer in Canada.

(Print Name)

(Signature)

(Place and date)

CLUB DECLARATION

To be completed by the Applicant Club, in support of the Minor Amateur Application (Age 10–17).

To be completed by the Applicant Club:

1. I make this declaration on behalf of the following club:

Club Name:

Club Address:

City/Province:

Postal Code:

2. The applicant club requests the International Transfer Certificate of the following child:

Child's Full Name:

Child's Date of Birth:

3. The applicant club is: (select as appropriate)

- ☐ Purely amateur, and the child shall be registered as an amateur;
- ☐ has professionally contracted senior players and, while the child shall be registered as an amateur, the child came to the club's attention under the following circumstances¹:

Circumstances:

(Print Name/Title)

(Signature)

(Place and date)

To be completed by the Member Association:

I declare that I, the undersigned, have reviewed all the relevant documents to be annexed to, and form part of, this application.

(Print Name/Title)

(Signature)

(Place and date)

¹ Where this is the case, the Club must also provide this declaration in letter form, on club letterhead, signed and dated.