

Lakeland Hawks Hockey Volunteer/Fundraising Hours Policy

XI. Volunteer Policy

The Lakeland Hawks Ice Association (LHIA) operates strictly on a volunteer basis. The LHIA relies on our members to keep operations running annually. As a member of LHIA, members are required to perform set hours annually and encouraged to volunteer at additional fundraisers during the year. LHIA is able to keep programs as affordable as possible through all its members using this volunteer policy. It is the responsibility of members to fulfill their LHIA hour commitment annually. Members who successfully complete their hours on time during the regular season will receive a registration discount and will not be charged the second half of registration fees. If there is any need to deviate or extend deadlines for members, the board must be notified and will take into consideration member's requests on a case by case basis. Time requirements are as follows:

Learn to Play:

Members at learn to play level are not required to perform volunteer service or participate in fundraisers. We highly encourage participation in volunteer hours and fundraisers. It is a great way to meet Hockey Families and start learning how these functions work at LHIA.

8U – 14U:

Fundraising is our number one priority as we have significant cost associated with operating the facility. Your dues are a fraction of the overall money pool. We need your help!

- All 8U-14U families are required to participate in the cash raffle regardless of volunteer hours.
- All families are required to work one high school concession stand shift (This does count toward volunteer hours), and are encouraged to sign up for as many youth games per season that they can.
- LHIA families that have one skater with the program are required to participate in 40 hours of service.
- LHIA families that have more than one skater with the LHIA program are required to participate in 50 hours of service with LHIA.

Submitting Hours:

Members will find volunteer hour submission forms in the entry hallway hanging under the volunteer box. This form has directions on how to submit your hours. Hours are loaded into a Google document for easy access to you and LHIA for record keeping. Any dispute will be resolved through this document.

Opportunities to Volunteer are posted at the rink and on the website. They include:

Serving on a committee or Board	Fundraising Activities	Locker room monitor
Coaching	Snow Removal (equipment bonus)	Team Parent
Assistant Coaching	Game functions (Clock, Announce, Pick-up)	Lobby Cleaning
Rink Cleaning Duties		Concessions Stand Attendant (All Families must do one game)

Hour Timeline:

LHIA hours begin September 1 of each year and end in August of the next summer. Excess hours will not be counted toward the next calendar years requirements. The following dates are guidelines to ensure volunteer hours are completed and help distribute our workforce evenly. They are flexibility due to the nature of scheduling fundraisers, etcetera.

- At least 5 hours by November 15
- At least 10 hours by December 25
- At least 25 hours by February 1 (required benchmark to receive discount)
- Complete remaining hours by August.
- Complete all Cash Raffle Sales by January 15
- Work at least one high school game concessions

The LHIA is operated solely on the efforts of its members. The goal of this policy is to equally distribute the responsibilities of operating our facility to everyone in LHIA. Working together we get to play hockey, see our kids play hockey and contribute to our community. Members make it all happen. Members with questions, comments, or conflicts should contact the Hockey Board. All accommodations and issues are considered on case by case basis

Volunteer Acknowledgement

I, _____, (parent/guardian) acknowledge I have read the volunteer policy and I understand it is my responsibility to submit my volunteer hours in a timely manner. I understand that if I do not submit 25 hours prior to the Feb 1st deadline I may be charged the 2nd registration payment installment and not receive the discounted rate.

Player's name _____

Player's name _____

Player's name _____

Player's name _____

Parent/Guardian name _____

Parent/Guardian name _____

Signature _____ Date _____

Signature _____ Date _____