



**AC Girls High School Hockey  
Booster Club Meeting Minutes  
Tuesday, October 8, 2024  
Walburgers- HyVee, 7:00 pm**

**Attendance:**

| Name        | Position       |   | Name            | Position  |   | Additional Attendees                        |
|-------------|----------------|---|-----------------|-----------|---|---|
| Rick Mack   | President      | x | Susan Otto-     | Treasurer | x | Erinn Staples - not present<br>Anne Mack- X |
| Lisa Reberg | Vice President | x | Jackie Thoennes | Secretary | x |   |
| Matt Cook   | Head Coach     | x |                 |           |   |   |

**October Agenda:**

1.  Approve September 2024 Meeting Minutes- post.
2.  **Golf Tournament;**
  - a. Note changes for next year- card reader/square to pay/fee -  Susan looking into it and use for tournament admin looking into 2024 transactions year
  - b. Final numbers- registration \$4178.64 raffles- \$1868.70 **\$6047.34=total** make sure we check budget next year
3. **Fall Clinic/Warm-ups**
  - a. How many waivers/players Missing 2 waivers- 29 kids
  - b. Booster Fees: how many paid-8 (including Olive)  Susan
  - c. Clinic going well-
4. **Season Schedule:**
  - a.  Jackie finish adding practice dates/times/special events- **Email Matt** ones in question need to add JV game since visitation does not have JV time, arranging ice to play Hopkins end of season
5. **Special events/games:**
  - a. Team Breakfast- 11/09/24 Macks Breakfast @9:30am next breakfast 12/07/24 Cooks @ 9:30
  - b. Team Pasta Feeds- PUB42 doing 2 games 11/18/24 6-8PM & 12/16/24 6-8PM- & Pasta-Ottos 01/27/25
6. **Player Registrations** for HS season , must be done before tryouts start- opened 10/07/24- Erinn post on social media
7. **October's Booster Communication:**
  - a. Tryouts Schedule
  - b. Scrimmage Fest November 2
  - c. List these as parent expectations for the season; Center Ice Club & Game Day Ops
  - d. Sponsorships:
  - e. See 5- Special Events/Games
  - f. Senior night/yearbooks- Jerry Mlekoday info/layout
8. **Pre-season Parents Meeting Agenda- 10/13/24 included in email:**
  - a.  Jackie reserved meeting room 1
  - b.  Rick-Agenda items: Booster fees, Frankie's Pizza sales, Special Events, Explanation of and expectations for game day ops
9. **November Bus Trip: discuss 11/05/24**
  - a. Finals food plan, schedule and budget for trip
  - b. Need agenda for parents-  Rick
  - c. Waiver for parents to sign-  Rick- last year
10. **Apparel:**
  - a. Store for players/parents- items to include:  Jackie- check with All Star for link store
    - i. Must say "Girls Hockey"
    - ii. Super Fan Sweatshirt -
    - iii. T-shirt, long sleeve, quarter zip, sweatpants, sweatshirt, etc

- b. Order for players apparel (paid for by booster club). Captains pick out team apparel (usually sweatshirt)

**HOLIDAY CLASSIC 12/26-28/2024 Chair: Jackie Thoennes**

- a. Team has met, meeting again next week 10/09/24
- b. Need to get brackets made for CCX and to give Concession-Matt for dibs
- c. Need to Welcome email teams/coaches - need payments 2- teams that paid- Bloomington/Park Cottage Grove

**Start here w/ revisions for November agenda (remove done items and add any new items)**

**President Report: Rick**

**New Business:**

1. Signage for hospitality room- sign up for food- will start putting together, Aaron game stuff
2. Locker room remodel package
3.  Line up pictures -BOOKED- 3:30pm for Tuesday November 5th, list for pictures check drive for list, banners of senior pics of head shot, display at Armstrong High School & Cooper High School. All Star made them, make the same as last year
  - a.  check with Bonnie Ducharme for fun pics as well

**Old Business:**

1. **Future/2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

**Vice President Report: Lisa Reberg**

**New Business:**

1. **Future/2024-2025 season:** Fundraising idea: Frankies, needs to know timing- 3 weeks to get frozen pizza, after order, begin sales November- December 19 pizza delivery to rink and pickup  
**CONFIRMED-** 10-28-24 to 11-18-24 turn in date delivery date 12-19-24
2. Homecoming weekend Sept 19-21
3. Checking on signs for golf tournament Oct 6
4. Stick stickers

**Old Business:**

- 1.

## **Treasurer Report: Susan Otto**

### **Bank Status:**

1. P & L Balance: \$0.00
2. Current Bank Balance 10/02/24: \$22,780.34
3. Outgoing since last meeting: Tie Dye event
4. Incoming since last meeting: fundraising & donations

### **New Business:**

**Booster Fees** (see tab 3): 4,000 paid so far (8 skaters)

I know of two more that are incoming from company matching companies

**Reminder to all card holders:** I need receipts for money going out. Email or text me a pic of the receipt please.

**Sponsorship money:** When can we expect that to start rolling in?

**Bank Fees (see tab 35):** I sent a text out to the group on this. My recommendation is to just pay the fee/spread deposits out over two months/or have someone take cash and write a personal check to the booster. Honestly the cash deposit fee is cheaper than the monthly fee if we switch to “gold” checking and our account balance does drop below the minimum.

**Budget items to note:** Olive Riley used Carla Berg award to reimburse for summer hockey (aka – to pay for booster fees)- tabs 3 and 14

Equipment Budget is on track so far – overspent in some (or didn’t budget at all), underspent on others – tab 15

I think I am all caught up on bills/reimbursements. Please let me know if you feel otherwise.

### **Old Business:**

## **Coach Report: Matt**

### **New Business:**

1.  Matt: book bus for November Team Trip- quote \$2583.56 Voigt Motor Coach Travel
- 2.

### **Old Business:**

1. 2024-25: new equipment needs:
  - i. Need to wait for Fall to place the order, need roster names and numbers
  - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
    - i. New bags
    - ii. CCM Parkas (need to get jacket order done early in the summer)
    - iii. New gloves (down to 3 in size 12 and need more of them)
    - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
    - v.  Lisa: checking with sponsors regarding warm up jersey
2. 2024-25 Game Schedule
  - a.  Home Game (vs OPC) scheduled for 12/14: need to adjust time of game to fit into Youth Night schedule??
3. 2024 Holiday Tourney: Hastings took Princeton's spot, all 7 teams signed contracts (*Larry/AHS AD will deal with the contracts*)
  - a. Next year's Dates: 12/26 - 12/28/2024 (dates are on the calendar, need 2024-25 season tags added)
  - b.  JACKIE-Raised fee to \$1250, none have paid yet- Jackie checking-email Larry- no response as of 08/05/24

## Future/2024-25 Season:

1. Next year's bus trip: Rock Ridge (Eveleth area) and Hibbing, November 22- 23, 2024
  - a.  Jackie- hotel *Need Player and Parent Hotel coordinator-*
  - b. *Needs to be added to calendar*

## Secretary Report: Jackie

### New Business:

1.  Check with Jeni for Holiday Classic payments.-  emailed Larry & Rebecca 08/30/24
2.  Add pasta feeds/breakfast to calendar- add to Sept agenda, sign up genius?- final schedule. revisit, Oct 7 meeting
3.  Rick—thank you...Email U15 parents, for equipment all need blue helmet & neck guard/shirt, team provides socks, breezer covers, gloves, bags, jerseys, winter coats,

### Old Business:

1. **Updates to Google Shared Contacts lists (Allison)**
2. Conduct training session on managing the website
  - a. tags and getting upcoming season added to the tag list
  - b. managing pages based on what's happening in the season
  - c. Updating pages in a timely manner
  - d. Adding links for in-season photos (social media person) to main page- Erinn
  - e. adding monthly minutes (secretary) to Booster Board page
3.  Timetable for transitioning out of secretary role> work with Jackie
4.  Allison set up new 2024-25 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))
5. Review hotels reservation list for player/parents November trip- booked Team staying at Quality Inn in Virginia on 11/22/24 and parent hotel block rooms reserved at AmericInn in Virginia on 11/22/24

### Future Items:

1. Suggestions to the city:
  - a. Fix rink heaters on the bleachers side of the south rink.

## Social Media/Website: Erinn & Jackie

### Website/Pages/Calendar updates

1. **Golf Tournament- add to facebook/instagram**

### Social Media posts

## Next Month - August Agenda :

### Future agenda items:

1. **May/June** booster schedule: pick the date for the alumni game on December 12/20/24. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
  - a. Contact Youth Association Webmaster to get 2024-25 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

**CURRENTLY SELECTED TAG(S):**

Armstrong Cooper Youth Hockey Association

Armstrong Cooper Girls High School Program    AC HS Girls V (2023-2024)    AC HS Girls JV (2023-2024)

Select All Tags    Clear All Tags

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**Teams**

Armstrong Cooper Girls High School Program

    Armstrong Cooper Girls Varsity (All Seasons)

AC HS Girls V (2023-2024)

AC HS Girls V (2022-2023)

AC HS Girls V (2021-2022)

AC HS Girls V (2020-2021)

- b.
2. **June:**
    - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
    - b. Decide on fundraisers;
      - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
  3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd Monday due to holidays, b/c youth meets in room 1 on those days)
    - a. Add dates to the 2024-25 schedule for the season
  4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
  5. Add pasta feeds/breakfast to calendar
  6. The NEW Cooper Activities Fair need tri-fold- by Aug 14, 2024 Sept 3, 9am-noon

## 2024-2025 season:

**Proposed Capital improvements** for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
    - a. Future improvements:
      - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
      - ii. Rolling carts for Sparks machine, tape, etc.
      - iii. New stalls
      - iv. New stick racks
      - v. New weight rack in JV room
  2. **Project Progress:**
    - a. July 2023, Rick drafted proposed plan for remodeling
    - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
    - c. 1/8/24: No more spending on this topic this season
      - i. Rick got numbers back from contractors.
      - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
  3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
    - a.  Lisa Reberg will look at grants when plans are more finalized
    - b. *LR, MC and RM to meet and review plan and get overall budget together*
- b. **Event Coordinator:** manage and organize events during the season, direct volunteers.- Erica Cooper, is yes.
  - c. **Volunteer/Game Day Ops Coordinator:** set up and manage SignUp Genius shifts for Game Day Ops and events.- Aaron Zimmerman is yes.
  - d. **Update on 2024-25 game schedule added:**
    - i. 11/30/24 game vs Shakopee-away
    - ii. 12/14/24 [Youth Day](#)  Jackie talked to Norm 05/19/24 and he told me this is a yes.
    - iii. 12/20/24 [Alumni Game](#)
    - iv. 01/16/25 [Teacher Night](#)
    - v. 02/04/25 [Senior Night/](#)

**Last week Sept 28 starts Captain Practice-**

**Meeting adjourned: 9:05pm**