

## CYHA Monthly Board Meeting Minutes

Wednesday, February 26th, 2025

The meeting was called to order at 6:32 Board Member Roll Call (Present / Absent / Late / Excused)

President	Tom Schoolmeesters	P		Mite Director	Jake Swanson	P
VP Hockey	Ryan Cardinal	P		Tryout Director	Erik Rakow	P
VP Admin	Michelle Rice	L		Goalie Director	Meg Sawyer	L
Secretary	Noelle Valberg	P		Volunteer Director	Kaylee Wissink	P
Treasurer	Barb Salchow	P		Fundraising Director	Lindsey Martin	P
Boys Director	Logan Nugent	P		Tournament Director	Glen Jenkins	P
Girls Director	Tim Mortenson	P				

### Membership Present:

### Coordinators

Coordinator	Name	Attend Y/N
Scheduler(s)	Mark / Peter	N
Registrar	Deb Matko	N
Sponsorship Coordinator	Mark Lewke	N
Communications Coordinator	Amanda Bebeau	N
Recruiting/Retention	Glen Jenkins	Y
S.K.A.T.E. Coordinator	Tiffany Lewis	N
Junior Gold Coordinator	Paul Ledin	N
U8 Coordinator	Tim Mortenson	Y
Golf Coordinator	Chris Weinhold	N
Jersey Coordinator	Katie Arndt	N
Mite Jersey Coordinator	Ashlie Nielson	N

### Guests

- None

### Donation Request Presentations

- None

### Secretary's Report

- Review/Approve last month's minutes: Approve Meeting Notes from January 29, 2025. Tim Mortenson motion to approve, Michelle Rice second.

### Treasury Report

- Previous Month's Ending Balance and Transaction Detail

- Volunteer Check Cashing

Beginning Balance	\$263,750.26
Adjustments	\$8,382.40
Deposits	\$237,997.39
Disbursements	\$298,702.41
Accountant Reconciliation	
Ending Balance	\$211,427.64

### Monthly Meeting Agenda

#### **District 10 News / Presidents Tom**

- Preparing for Elections for the following roles
  - Mite Director, Fundraising Director, Goalie

Director, President

- One Goalie Director applicant thus far
- Need to send out some blasts to gain interest
- Update Job Descriptions

- Continuation of preparing for busy placements of New Coordinators (annual terms)
  - Jersey Coordinator, Mite Ice Scheduler, Communications Coordinator, Sponsorship Coordinator
  - We have interest in a communications coordinator
  - Need to send out blasts to gain interest
  - Update Job Descriptions

- President Jim Casey - - Best of luck to all teams during the District Tournaments. For those that make it to Regional Tournaments, and State Tournaments... D10 wishes the best of luck to you as well.
- Centennial is hosting the D10 Presidents Meetings at Trappers Bar and Grill. May, June, August.
- Level 4 Coaches (MUST get registered for a Clinic in 2025) No Exceptions – Will be redlined if CE (Continued Education) is NOT Met.
- Watch for continued development for Referee Mentorship Programs for newer refs.

#### **Onboarding Secretary Role- Welcome Noelle Valberg**

Teams, 365, Email, Navigation of Teams Files and Folders

#### **Organizing the Files in Teams/One Drive for 2025-2026 and beyond.**

Bilaws, Operating Procedures, Job Descriptions, Forms, etc....

Board Org Chart

New Forms

New online activities schedule

- Proposition of the following new/updated committees:

#### **HDC (Hockey Development Committee)**

Katie McDonough partnership, Skahan, Acceleration

- Proposed boys, girls, VP, president, mite, goalie tryouts, u8 coordinator directors all should be on this committee

### **Gambling committee**

- Propose secretary, president, treasurer, tournament director, VP admin

### **Arena Committee**

- President, girls director, VP

### **Bi-laws Operating Procedures Committee**

- President, VP, VP admin, secretary

### **Tournament Committee**

- Proposed boys and girls director, volunteer director, VP hockey

### **Golf Committee**

- Coordinator and additional dibs volunteers- proposed fundraising and volunteer director

### **Apparel Committee**

- Fan Apparel, neck guards, Pins
- Boys director,

### **Board Member USA Hockey/SafeSport/Background Check – Tom**

- <https://membership.usahockey.com/>
- <https://www.safesport.org/>
- <https://www.usahockey.com/backgroundscreen>

### **New item from the floor:**

- Tim Mortenson – U12B2 team only completed 12 games instead of 18 as per district rules
  - Proposed a tournament with shared cost between CYHA and SLP – Tim proposed CYHA covers \$749.21 for tournament - \$107.03 per player
  - Logan Nugent motion, Ryan Cardinal second the motion
- Logan A PeeWee had non-parent coaches – motioned for compensation payment
  - Tom Schoolmeesters motion, Tim Mortenson second motion
- Meg proposed A Peewee Goalie compensation request – complete reimbursement form
  - Tim proposed U12 B1 Goalie compensation request – complete reimbursement form
  - CYHA needs to be aware of D10 sub form
- Success fund discussion- allocation- continuing discussion
  - Add new line item for CYHA youth teams for end of year region/state placement – suggested \$2,000 per team past districts
  - Proposed communication beginning of hockey season to families where and when regions/state are located

### **Director Report Outs**

- VP Hockey/ACE – Ryan Cardinal
  - Skahaan

- Acceleration is moving locations to White Bear
- VP Hockey/Admin – Michelle Rice
  - Game Sheet proposed lockbox at rinks to keep – propose budget for additional game sheet tablets
- Tryout Director – Eric Rakow
  - Revamping tryouts and making some changes- propose an email to all families to discuss changes
- Girl's Director – Tim Mortenson
  - Co-op goes through 2026 season
  - Review girls teams who won districts and who is heading to regions
- Boy's Director – Logan Nugent
  - Surveys out – awaiting results
  - Hockey Fights Cancer \$31,140 (current total as of 2/27)
- Mite Director – Jake Swanson
  - HEP tool – does it add value end of the season?
- Goalie Director – Meg Sawyer
  - Goalie gear return process will begin when new Goalie director gets in place
  - Propose additional goalie training per CYHA families requests
  - MEGA review needed
- Fundraising Director – Lindsey Martin
- Tournament Director – Glen Jenkins
  - Would like to switch Girls tourney to B1-B2 Tourney –more boys teams available
  - Question arose to make it an invitational-denied
  - Do we want to do a Bantam B2 tournament at Centennial rink
- Volunteer Director – Kaylee Wissink
  - Meet with group of managers to go over need –to-know items prior to manager meeting

#### **Coordinator Report Outs**

- Scheduler(s) – Mark / Peter
- Registrar – Deb Matko
- Sponsorship Coordinator – Mark Lewke

- Recruiting/Retention – Open (Tom?)
- Junior Gold Coordinator – Paul Ledin
  - Suggesting to change Coordinator person
- U8 Coordinator – Open (Tim Mortenson?)
  - Tim will remain
- Golf Coordinator – Chris Weinhold
  -
- Communications Coordinator – Amanda Bebeau
  - Jersey Coordinator – Katie Arndt
- Mite Jersey Coordinator – Ashlie Nielson
- Picture Coordinator – Stephanie Westphal
  - Next Term (Brian Prunty) is taking over as Picture Coordinator

#### **Committee - Report Outs**

- Tryout Committee – Eric Rakow
  - Tryout process revamp
- Tournament Committee – Glen Jenkins
- Golf Committee – Chris Weinhold
- History Wall Committee – Ryan Cardinal
  - High School contacts will assist with the wall, slow roll out
- CSLP CO-OP – Tm Mortenson
  - 1 year left in Co-op
- CYHA Document Repository Committee – Tom Schoolmeesters
  - Bi-laws Committee
- Hockey Development Committee – Ryan Cardinal

#### **Next Meeting**

- Wednesday, March 26<sup>th</sup>, 2025 at City of Circle Pines (200 Civic Heights Circle –Circle Pines, MN 55014)
  - Annual Elections: 5:00- 7:00pm
  - Gambling Meeting: 6:15 PM
  - Board Meeting: To Follow

Upcoming Dates:

**2025 Meeting Dates**

Motion to adjourn by Meg Sawyer at 9:21pm, Kaylee Wissink 2<sup>nd</sup>. Meeting adjourns.

APPROVED