



Treasurer



Treasurer

Washington State Wrestling Association



Positions:

Volunteer, 4-year term - may serve additional term

Summary:

The Treasurer on the Board of Directors for Washington State Wrestling is responsible for overseeing the financial management and sustainability of the organization. This role involves managing financial records, preparing budgets, ensuring compliance with financial regulations, and providing strategic financial guidance to support the mission and goals of Washington State Wrestling.

Key Responsibilities:

1. **Financial Management:**

- Maintain accurate and up-to-date financial records, including income, expenses, and assets.
- Help manage the organization's financial accounts, including bank accounts and investment portfolios.
- Oversee the management of cash flow to ensure the organization's financial stability.

2. **Budgeting and Planning:**

- Develop and present annual budgets for approval by the Board of Directors.
- Monitor actual financial performance against the budget, providing regular reports to the Board.
- Assist in the development of long-term financial plans to support the strategic goals of the organization.

3. **Financial Reporting:**

- Prepare and present annual financial statements and reports to the Board of Directors.
- Ensure timely and accurate preparation of annual financial reports and statements.
- Provide financial analysis and insights to support decision-making by the Board.

4. **Compliance and Risk Management:**

- Ensure compliance with all financial regulations, laws, and best practices.
- Oversee the preparation and filing of required financial documents, including tax returns and audits.
- Implement and monitor internal controls to safeguard the organization's financial assets.

5. **Board Collaboration:**

- Work closely with the President and other Board members to provide financial insights and support strategic initiatives.
- Serve as a member of the finance committee and other relevant committees as needed.
- Foster effective communication and collaboration within the Board and between the Board and staff.

Qualifications:

- Strong background in financial management, accounting, or a related field.
- Knowledge of financial regulations, accounting principles, and best practices.
- Proficiency in financial software and tools.
- Excellent analytical, organizational, and problem-solving skills.
- Commitment to the mission and values of Washington State Wrestling.

Washington State Wrestling is committed to diversity and inclusion and encourages applications from individuals of all backgrounds and experiences.