



Wisconsin Association of Cheer & Pom Coaches, Inc.
Board of Directors Meeting
June 5, 2024
6-8pm
[Zoom](#)

Members: Adamczyk, Alger, Bruins, Buchholz, Bump, DeBruin, Franklin, Greenwald, Jacobson, Kube, LaVelle, Luedtke, Marcellus, Nielsen, Ju.Pankow, Rindt, Ward, Wolfe

Present: Alger, Bruins, Buchholz, Bump, DeBruin, Franklin, Greenwald, Jacobson, Kube, LaVelle, Luedtke, Nielsen, Rindt, Ward, Wolfe

Absent: Adamczyk, Marcellus, Ju.Pankow

WACPC Mission Statement: Educate, Motivate, Collaborate & Celebrate

WACPC BOARD of DIRECTOR and COMMITTEE MEETING NORMS

TIME	LISTENING	CONFIDENTIALITY	DECISION MAKING	PARTICIPATION	EXPECTATIONS
-Utilize parking lot to stay on time/topic -Limit personal storytelling	-Listen to understand not to respond -Listen to what's being said and not how -Limit interruption	-Use when appropriate -Present as one committee - an individual's votes/opinions should not be shared	-Make decisions based on what's best for most - Maintain decision stance at least until the following year	-Be an active member (i.e. educate self, attendance, preparation) -Follow up on assigned duties	-Be prepared ahead of time -Ask questions in advance if possible via Facebook committee group

I. Meeting procedures

- A. Keep comments pertinent, avoid repetition
- B. No computer/phone use during discussions, focus on topics at hand, use internet computer etc. only when researching info pertinent to the discussion
- C. Email info@wacpc.com and president@wacpc.com if you cannot attend meetings.

II. Call to Order 6:02pm

III. Additions to the Agenda

IV. President's Report

- A. [2024-2025 Fiscal Year Meeting Schedule](#)
 - 1. Portage available to host August in person
- B. Thank you to outgoing board members!
 - 1. Ashley Marcellus - 2 years
 - 2. Lauren Adamczyk - 2 years
 - 3. Julie Jacobson - 30+ years
 - 4. Becka Rindt - 5 years
 - 5. Morgan Kube - 6 years

V. Secretary's Report

- A. Approve previous minutes
 - 1. [May 1](#)
 - 2. **Rindt moves to approve previous minutes. Second by Nielsen. All in favor. Motion carries.**
- B. 2024-2025 Items

1. [2024-2025 Committee Interest](#)
2. [2024-2025 Worker Availability](#)
3. Look for confidentiality form after July 1
4. New district reps and at large - email info@wacpc.com your phone number and address

VI. Treasurer's Report

- A. Financial Report [as of June 4, 2024](#)
- B. Account Balances
 1. Checking \$131,669.23
 2. Electronic \$456,608.75
 3. Savings \$150,027.52
- C. Fiscal year 2023-24
 1. Multiple checks outstanding including some that were lost and need to be reissued
 2. Paid LaCrosse Center (State Dance venue) deposits for 2025, 2026, 2027
 3. Need to finalize any mileage reimbursements needed for cheer committee meeting & exec meeting so final stipends can be mailed
 4. Need to finalize amount owed to Poeschl for using her storage for most of the year
 - a) Historically paid a portion of the monthly rent, \$700.
 - b) Used July 1-May 1 in 2024 fiscal year
 - c) Will pay in full for this year as budgeted
 5. Any additional expenses due in June need to be paid and deposited before June 30 ideally
- D. Bruins & Pankow continue working on transition and Pankow will continue to assist as needed into next fiscal year

VII. Dance Committee Report

- A. Budget preparation
- B. Event planning coordinator discussion, part of agenda today
- C. Still looking for venues, specifically for regionals
- D. Next Meeting 6/10

VIII. Cheer Committee Report

- A. Completing scoresheet edits
- B. Negotiations for state site, discussing with prelims site
- C. Budget preparation
- D. Next Meeting 6/12

IX. Operations

- A. Constitution/Handbook Committee Report
 1. No update
- B. Finance Committee Report
 1. Discuss budgets at 6/24 Joint Committee meeting followed by virtual vote to close on 6/30
 - a) Please review prior to 6/24 to be able to discuss, all will be linked in [joint committee agenda](#)
- C. Membership Report
 1. Membership count: 627
- D. Standards & Compliance Committee Report
 1. Waiver form for transfers has been added to the website

X. Communications

- A. Year in Review update

1. Work completed, will be publishing after scholarship announcement
- B. Rebranding update
 1. Met with Bolster this week to get started on this
 2. Getting paperwork, financials and then meeting with committee mid-July
 3. 8-10 weeks following planning meeting

XI. Events

- A. Fall Conference Committee Report
 1. JEM Conference survey very positive, researching sites
 - a) October dates are hard to find ballrooms but still researching and potentially looking at schools
 - b) Hoping to have nailed down by end of June

XII. Recognition Report

- A. Sportsmanship presented to DeForest Cheer and Preble Dance
- B. Scholarship award ceremonies are in progress, last one on Friday
 1. Announcement coming next week
- C. Would like to have one final meeting before end of term to recap on the year and prep for next year

XIII. Old Business

- A. All State Performance Team
 1. June 25-27
 2. 18 have confirmed of 21
 3. Working with WBCA/Just a Game and Shaw helping with rooms
 4. Donation of \$500 links going out
 - a) WACPC will help cover if not fulfilled
 5. Alger/Rebel has a uniform, Varsity supplying poms, Shaw planning meals, Buchholz doing choreography
- B. [Sport Event Planning Coordinator](#) proposal
 1. Dance discussion
 - a) Would like to increase dance stipend to \$5,000
 - (1) More events to coordinate
 - (a) Two regional sites
 - (b) Two-day state event
 - (c) Virtual judging event for all state, JEM solos, JEM and Varsity duets/trios and ensembles
 - (2) Larger registration database to maintain
 - (a) Significantly more all state registrations
 - (b) Duet/Trios at JEM and Varsity levels
 - (c) Ensembles at JEM and Varsity levels
 - (d) 3rd routine for varsity
 - b) Thoughts/ideas pertaining to the description
 - (1) How does this differ from volunteer work or board/committee member work
 - (2) Ability to split tasks/stipend over two or more individuals as viewed appropriately by the committee chairs and position interest/applicants
 - (3) Would like to have an idea of hours required and time of year to add to the description
 - (a) Would like to have individual(s) track hours worked and help with documenting processes in 2024-2025 to help with adjusting the role in the future
 2. New discussion

- a) How does this vary from site director role
 - (1) Site director will still be a day-of role
 - (2) Working hand in hand with this role
- b) Background of how we got the idea of this role
 - (1) Paid positions becoming a stronger need every year
 - (2) Accountability/ease of mind knowing where things are being done
 - (3) Allows us to be more consistent between events, especially as they become larger and larger
- c) Risk of having 1-2 people having a lot of responsibility
 - (1) Having a point person for locations and contracts, etc was very helpful in 23-24
- d) Can be held by someone on BOD or committee, but can also be someone outside
 - (1) Preferred familiarity, understanding to time commitment and experience/attention to detail
 - (2) What are other organizations comparable to us paying their members? Supports the conversation that we are valuing accountability on both sides of fulfilling a position. This is a potential stepping stone to get there
 - (3) Inversely- are there other smaller/similar organizations in our state?
 - (4) Developing a JD/pay rate based on research we can find to support
 - (5) This could also be perceived as a member benefit- to that end should it also be communicated out
 - (6) Do we need to have a philosophy/mission statement on where we see the growth of our organization to go? (or vision statement) Creating more paid positions
 - (7) Table for full board? Discuss in committees- is this exactly the same for dance vs cheer?
 - (8) Clarify that this is not something to entice someone to do it just for the stipend
- e) Where will this land budget-wise?
 - (1) Sport budgets or general?
- 3. Next steps
 - a) Revisit as committees
 - b) Vote as part of budgets for 24-25
- C. Website/Registration Host Update
 - 1. SportsEngine meeting to be set
 - a) Quickbooks integration
 - 2. Discussing with web developers and other state organizations as well
 - 3. Sticking with SportsEngine for membership launch on 7/1

XIV. New Business

- A. At Large Election
 - 1. [Applications](#)
 - 2. Positions to be filled
 - a) 2 Year
 - (1) 3 at large
 - b) 1 Year - appointed by Executive Board
 - (1) 1 at large Appointee (vacated by Ward)

- (2) 1 District 2 Appointee (no votes/applications)
- (3) 1 District 6 Appointee (no votes/applications)
- (4) 1 District 6 Appointee (no votes/applications)
- (a) Reminder that next year there will be a 1 year and 2 year position to vote on in District 6

- 3. Reviewed exec discussions, history and decisions of appointees
- 4. **Rindt moves to adjourn to executive session at 7:10 pm. Second by Kube. All in favor, motion carries.**
- 5. **Rindt moves to return to general session at 7:22 pm. Second by Kube. All in favor motion carries**
- 6. Election Results
 - a) At Large 2 year
 - (1) Rodney Anderson
 - (2) Ryan Mittelstaedt
 - (3) Lindsay Wakefield
 - b) At Large 1 year Appointee
 - (1) Bonnie Hittman
 - c) District 6 1 Year Appointee
 - (1) Anne Shaw
 - (2) Lisa Gerdman
 - d) District 2 1 Year Appointee
 - (1) Taylor Johnson

B. Committee only applicants sent to both [cheer](#) and [dance](#) committees

XV. Adjournment Rindt moves to adjourn at 7:28pm second by Greenwald. All in favor, motion carries.

XVI. Virtual Motions Recorded

- A. [JEM Conference](#) - passed
- B. [Transfer Waiver](#) - passed
- C. [Cheer JEM](#) - passed
- D. [Approval of Minutes](#) - passed
- E. [Tech Music Stipend](#) - passed

Future Meeting Dates ([2024-2025 Calendar View](#))

<input type="checkbox"/>	June 24, 2024	6pm-8pm	Joint Committee Meeting	Virtual
<input type="checkbox"/>	July 14, 2024		BOD Email Update	
<input type="checkbox"/>	August 4, 2024	TBD	In Person BOD/Committee Meetings	Potage, WI
<input type="checkbox"/>	August 12, 2024	7pm-8pm	District 1/5/6 Roundtable	Virtual
<input type="checkbox"/>	August 13, 2024	7pm-8pm	District 2/3 Roundtable	Virtual
<input type="checkbox"/>	August 14, 2024	7pm-8pm	District 4 Roundtable	Virtual
<input type="checkbox"/>	September 15, 2024		BOD Email Update	
<input type="checkbox"/>	October 6, 2024	11am-2pm	BOD Meeting	Virtual
<input type="checkbox"/>	November 15-17, 2024		Fall Conference	WI Dells/Wilderness
<input type="checkbox"/>	December 15, 2024		BOD Email Update	
<input type="checkbox"/>	January 11, 2025		Cheer JEM	TBD
<input type="checkbox"/>	January 18, 2025		Dance JEM	TBD
<input type="checkbox"/>	January 25, 2025		Dance Regionals	TBD
<input type="checkbox"/>	January 31-February 1, 2025		Dance State	La Crosse Center
<input type="checkbox"/>	February 15, 2025		Cheer Prelims	TBD
<input type="checkbox"/>	February 22, 2025		Cheer State	TBD

<input type="checkbox"/> March 19, 2025	7pm-8pm	BOD Meeting (Exec Nominations)	Virtual
<input type="checkbox"/> April 5-6, 2025	TBD	In Person BOD/Committee Meetings	TBD
<input type="checkbox"/> May 1, 2025	6pm-8pm	BOD Meeting	Virtual
<input type="checkbox"/> May 6, 2025	7pm-8pm	District 1/5/6 Meeting/Elections	Virtual
<input type="checkbox"/> May 7, 2025	7pm-8pm	District 2/3 Meeting/Elections	Virtual
<input type="checkbox"/> May 8, 2025	7pm-8pm	District 4 Meeting/Elections	Virtual
<input type="checkbox"/> June 23, 2025	6pm-8pm	BOD Meeting (Budget/At Large)	Virtual