



Mission Statement

The mission of the Byron Basketball Association is to promote the game of basketball by teaching fundamentals where sportsmanship and teamwork remain at the forefront.

Board Operations

1. Meeting Minutes

- Meeting minutes must be confirmed by vote to serve as official documentation for legal and financial matters.
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2. Attendance Expectations

Regular attendance at board meetings is essential to:

- Ensure that meeting records can support any necessary legal actions.
 - Promote teamwork and shared understanding regarding projects, decisions, and board roles.
 - Minimize time spent outside of meetings to prepare members by providing essential updates during meetings.
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3. The "One Board" Concept

All board members must actively uphold the board's mission and maintain a positive, constructive attitude.

- **Internal Discussions:** Meetings should encourage open discussions, debates, and alternative viewpoints.
 - **External Unity:** Post-decision, board members must positively represent board policies and decisions to foster trust and cohesion, both internally and externally.
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4. Voting Procedures (Aligned with Robert's Rules)

Certain decisions, especially those involving changes in operating policies, require board votes.

- **To Initiate a Vote:**
 - A motion must be made and seconded.
 - The motion must be clearly stated (the facilitator will repeat for clarity).
- **Voting Process:**
 - Votes are typically taken with verbal responses (ayes/nays) or by a show of hands if necessary.
 - In special cases, alternative methods like email or online tools (e.g., Slack) may be used, provided all votes are accounted for.

Byron Basketball Association (BBA)



Key Functions

Function	Commitment
Monthly Board Meetings <i>Members are expected to attend at least 10 out of 12</i>	<ul style="list-style-type: none"> 12 Monthly official board business meetings held with all members to review plans & effort, discuss relevant matters and make decisions on the board's position and initiatives.
Pod Meetings	<ul style="list-style-type: none"> Small group workshop style meetings held in between board meetings in order to plan & execute efforts relative to the pod's area of responsibility. Refer to pod assignments below for requirements and responsibilities
BBA Hosted Events <i>Members are required to be available and in attendance at each event (unless previously approved by BBA President)</i>	<ul style="list-style-type: none"> GND Parade (Sat) Preseason Primer (Sat) Holiday Classic (Sat & Sun) Winter Clash (Sat) 3x3 Tournament (TBD)

BBA Pod Assignments and Descriptions		
Board Operations President: Vice-President: <ul style="list-style-type: none"> Board Membership Pods and Roles Community Engagement Scholarships 	Traveling Program Lead: Members: <ul style="list-style-type: none"> Traveling Registration Roster Formation Travel Scheduling 	Hosted Events Lead: Members: <ul style="list-style-type: none"> Tournament Registration Brackets & Schedules Admissions & Concessions
Skills Program Lead: Members: <ul style="list-style-type: none"> Summer Skills Skills and Drills (volunteer hours required for all board members) Coaching and Development 	Finance Lead: Members: <ul style="list-style-type: none"> Budget & Reconciliation Taxes & Insurances Programming Fees Fundraising 	Merchandise Lead: Members: <ul style="list-style-type: none"> Uniforms Apparel Awards Equipment

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Communications	Facilities	Concessions
<p>Lead:</p> <p>Members:</p> <ul style="list-style-type: none">● BBA Internal Communications<ul style="list-style-type: none">○ Agenda/Minutes● BBA External Communications<ul style="list-style-type: none">○ Social Media○ Website○ Emails/Flyers	<p>Lead:</p> <p>Members:</p> <ul style="list-style-type: none">● Practice Schedules● Facilities Reservations● Conflict Resolution	<p>Lead:</p> <p>Members:</p> <ul style="list-style-type: none">● Develops concession menu for BBA hosted tournaments● Orders all concession items● Develops volunteer sign-up● Volunteering for tournaments