

**Eagan Athletic Association - Board Meeting Minutes**

**Thursday, March 31, 2022**

President, Trudy Kenney	X			Director of Basketball, Clay Fandre	X
Vice President, OPEN				Director of Cross Country, Tina Wrucke	X
Treasurer, Megan Brewster	X			Director of Football, JJ Kirby	X
Administrative Officer, Nathan Krahn	X			Director of Lacrosse, Jason Oberhamer	
Director of Sponsorship, Mike Destein	X			Interim director of Soccer, Craig Pluff	
Director of Facilities, Greg Byrne				Director of Softball, TJ Fletcher	X
Director of Program Initiatives, Amanda Becker	X			Director of Track, TJ Rice	X
Director of Marketing, Cole Helgeson				Director of Rugby, Eric Curtin	X
Director of Public Relations, Kathy Jalivay	X			Director of Volleyball, OPEN	
At-Large, Kathy Windels	X			Former director of Wrestling, Lisa Jensen (for Erin Day, director of wrestling)	X
At-Large, Shawn Scribner				Director of Baseball, Rob Emerson	X
At-Large, Mike Mondelli	X			Director of Ultimate Frisbee, Alicia Carr	X
At-Large, OPEN				Director of Sport Programs, Craig Pluff	
Secretary, Kathleen Andert				Director of Coaches, OPEN	
Financial Assistant, Briana Klaus				Director of Web Strategies, OPEN	
Business Interface Rep, Heather Lorentz				Guests: Jonathan Moore, City of Eagan Amy Purrington, volleyball equipment manager Lisa Jensen, former wrestling director (for Erin Day)	X
Administrative Assistant, Erikka Anderson	X			Public Attendees:	

Meeting was called to order at 6:36 p.m.

**City of Eagan Update** – Jonathan Moore

- The fields will open May 1. Sport boards will be notified when open
- Field rentals at all time high - will notify sport board if openings become available
- FYI, experiencing staffing concerns. Lots of openings across all park maintenance. Spread the word. Still can offer field prep but will have to get by with the staff they have.
- Goat Hill refrigerator rink work resumed last week. Concrete pour happening during the day. Been told equipment will not be taking any parking lot spaces. Should not interrupt any baseball fields.

**Approval of Minutes**

Motion to approve the January 27, 2022 board meeting minutes made by JJ Kirby and seconded by TJ Rice. Motion passed. Minutes will be posted on the EAA website.

**Background checks for EAA board members and sport boards** - Erikka Anderson

Everyone on EAA board and sport boards (that are applicable, with relation to board elections) are compliant.

**Basketball Update** – Clay Fandre

Troy Tatting will be replacing Clay as basketball president. Troy has been on the basketball board the past 2 years. Coached EAA basketball for the past 8 years. Formed and is running the basketball academy.

**Cross Country** – Tina Wrucke

Budget submitted and approved early May. Getting things in order for summer running program. Practices start in June.

**Football** – JJ Kirby

Presented budget last month. New apparel options coming. Registration opens late May.

**Softball Update** – TJ Fletcher

Things are going well. Closed fastpitch registration, higher numbers than usual. Tried to work with other communities, Burnsville and Lakeville, to have varied play opportunities. IH and slow pitch closes April 12. Fastpitch programs are participating in IH drive with prizes, etc. IH and fastpitch will have sister teams to build community feeling and build confidence to aim to play in upper levels. MN Stars taking a break while HS season is in full swing. Board positions open at Fastpitch Coordinator, Stars coordinator, VP and Communications and Marketing.

**Track Update** – TJ Rice

Registration numbers are above expectations. Hoping for good weather.

**Volleyball Update** – Amy Purrington, equipment director (Director position currently vacant)

We have record numbers. We are welcoming boys to registration and that may be adding to the growth.

**Soccer** – Craig Pluff ABSENT

**Lacrosse** – Jason Oberhamer ABSENT

**Rugby** – Eric Curtin

Everything is rolling along. Girl numbers aren't as high as have been in the past. Boy numbers are low but we lost some players so we weren't surprised. Disconnect between field coordinators affecting early April games.

**Wrestling** – Lisa Jensen (Erin Day absent)

Season wrapped up. Planning a meeting in April as a season wrap-up and to organize and welcome interested board members and filling roles fitted to their talents. Next up, ideas of where to take the program next. Pre-covid numbers were good with the right space but if any growth happens we will need to rethink space. Is there a way to use EAA and its staff to get the word out about that? Per Trudy, contact Heather to send blurb to wrestling families (being sure to note not EAA driven).

**Ultimate Frisbee** – Alicia Carr

HS registration numbers are where we would expect. Women's HS registration numbers are up. MS registration numbers are huge.

**Baseball Update** – Rob Emerson

Started with spring training this week. 3-6 teams at the Cages each night. First dome night happened. Numbers were really good this year. 520 IH registrants. 200 for travel. Numbers are not high for all, Eastview reached out due to low registration numbers and desire to combine players. Uniforms in December are on their way. Most cuts happened last fall with traveling tryouts. Five 9U cuts this March, due to player numbers and team formation dynamics.

**Executive Committee**

- Review Finance Committee Policy regarding budgets (vote)
  - JJ Kirby created this policy. It is a guide to understand what to do when budgets need to be approved outside of finance committee meetings for sport board directors to use and to distribute among their sport boards.
  - Motion to approve Finance Committee Policy made by TJ Fletcher and seconded by Rob Emerson. Motion passed.
- Board member succession planning, nomination of Kathleen Andert to VP (vote)
  - Trudy made a motion to nominate Kathleen Andert to VP board member position, motion seconded by Kathy Windels. Motion passed.
  - Email Amanda and Trudy if you have leads on vacant board positions.
- EAA sport board contract support
  - First step, look for volunteers, then look for contractors and cc Trudy on any contracts or negotiations
  - Would be nice for boards to discuss who they use and consolidate, where possible
- EAA Google Suite update

- o Boards will have unlimited email availability - should be done soon! Thanks to Heather (and Clay) for all of the work!
- Shared storage shed
  - o Important to keep the sheds clean, please keep the aisles free of equipment
  - o Amy Purrington to email Greg about shed issues
- Marketing update (Michael Destein)
  - o Michael has been in contact with Aramark rep. They are willing to staff one of the food booths. Would like to get that organized for as many sports as possible.
  - o Rita's ice cream has new ownership and would like to do a program which would be a revenue sharing program. Would bring trucks or push carts to events. Is board approval needed to create these? Discussed among board members about what is most needed and which sport boards would like to partake.
- Reminder: Executive Co meeting 4/11/22 @ 7:00 p.m. via Zoom

### **Finance Committee**

- March 2022 Finance Meeting Minutes Update (Craig)
  - o Football and Cross Country budgets approved. Discussed finance committee policy (that is now approved).
  - o Still waiting for a response on audit.
  - o MMKR will start their audit in April.
  - o Still have lots of dates available for food licenses.
  - o For anyone who has an opportunity, submit your volunteer hours to sponsoring corporations to get donations for those hours sent to EAA. Can be very financially beneficial.
- Financials (Megan) action
  - o Stripe Update
    - No updates
  - o Admin Fee for camps/clinics/academy/try-it-free events (vote)
    - There is a \$25 admin fee charged to cover costs, independent contractors, background checks, software/website tech items, audits and insurance for all registrations. However, we've never charged an admin fee for camps/clinics/academy/try-it-free events. The finance committee discussed that because there is a cost for those events we create a smaller admin fee to cover those costs. \$10 admin fee for camps/clinics/academy and \$5 for one time events (try-it-free events)
    - Tabling motion. Subcommittee will be created to discuss further: TJ Rice, JJ, Rob, Mike Destein, Alicia

### **Marketing and Technology Committee - Cole Helgeson**

- Branding subcommittee (Tina, Cole and TJ)
  - o Branding subcommittee (Tina, Cole and TJ)
    - Did not meet - no update
  - o EAA Systems and Access subcommittee (TJ and Trudy)
    - Heather should be covering this area so this subcommittee may not be needed.
- Open Air (all)
  - o Next board meeting will be at City Hall but anyone can do virtual if not comfortable attending in person.

- o Please push Dick's Gift Cards to distribute

Meeting was adjourned by Trudy Kenney at 9:12 pm.

**Reminders:**

<b>Marketing Committee</b> 7:00 p.m. Zoom (3rd Monday, Odd Months)	<b>Finance Committee</b> 7:00 p.m. Zoom (2 <sup>nd</sup> Monday, Odd Months)	<b>EAA Board</b> 6:30 p.m. Zoom or City Hall (last Thursday, Odd Months)
May 16	May 9	May 26
July 18	July 11	July 28
September 19	September 12	Sept 29
November 14*	November 14	Dec 1 (?)

**Committee Assignments:**

<b>Finance Committee</b>	<b>Marketing Committee</b>
Craig Pluff, chair	Cole Helgeson
Megan Brewster (non-voting)	Kathy Jalivay
Trudy Kenney	Michael Destein
Nathan Krahn	TJ Fletcher
Kathleen Roberge	Tina Wrucke
Greg Brynes	Rob Emerson
JJ Kirby	Clay Fandre
Amanda Becker	Eric Curtin
Alicia Carr	Jason Oberhammer
Shawn Scribner	Erin Day
TJ Rice	Dir Web Strategy (open)
Dir of Coach Development (open)	Dir Soccer (open)
Dir Volleyball (open)	At Large (open)