

**From:** Terri Freeman [terri.freeman@frosch.com](mailto:terri.freeman@frosch.com)  
**Subject:** FW: Reservation #111182 - Holiday Inn 19 Nike President's Day Classic  
**Date:** August 24, 2018 at 2:27 PM  
**To:** Joel Anderson [joelanderson@chicagoelitevolleyball.com](mailto:joelanderson@chicagoelitevolleyball.com)



**From:** [info@advancedeventsystems.com](mailto:info@advancedeventsystems.com) <[info@advancedeventsystems.com](mailto:info@advancedeventsystems.com)>  
**Sent:** Friday, August 24, 2018 1:17 PM  
**To:** Terri Freeman <[terri.freeman@frosch.com](mailto:terri.freeman@frosch.com)>  
**Subject:** Reservation #111182 - 19 Nike President's Day Classic



## Hotel Reservation For 19 Nike President's Day Classic

### Attention

Terri Freeman  
[terri.freeman@frosch.com](mailto:terri.freeman@frosch.com)  
[\(630\) 420-0400](tel:6304200400)  
5048 N Marine Drive D7  
Chicago, IL - 60640

### Event Details

**Event:**  
19 Nike President's Day Classic

**Host:**  
Capitol Sports Center

**Event Dates:**  
Sat, Feb 16 - Mon, February 18 2019

### Reservation Summary

**Reservation #:** 111182  
**Timestamp:** 8/24/2018 2:16:41 PM

### Hotel Information

Holiday Inn St. Louis Downtown  
811 N. 9th Street  
St. Louis, MO - 63101  
[800-476-0060](tel:8004760060)

### Rooms

Room Type	Check In	Check Out	Qty	# of Nights	Avg Rate	Total
Queen/Queen non-smoking	Fri, Feb 15	Mon, Feb 18	10	3	\$141	\$4230.00
King non-smoking	Fri, Feb 15	Mon, Feb 18	5	3	\$141	\$2115.00

**Total Amount:** \$6345.00  
Tax Not Included

### Amenities and Other Charges

Breakfast Breakfast Not Included in reservation

Amenities\*\*Amenities offered are subject to change without notice:

-Free Wi-Fi -Fitness Center -Business Center -Indoor Pool -Service Animals Only -Breakfast Buffet for \$11.95 per Guest -Laundry/Dry Cleaning Services Available -On-Site Restaurant: Hall of Fame Bar & Grill (Kids 12 & Under Eat Free) -In-Room Amenities Include: Mini-Refrigerator, Microwave & Coffeemaker  
Parking \$15 Self Park (In/Out Privileges) Discounted For Volleyball Guests \*\*Parking Details rates subject to change without notice\*\*

### Cancellation Policy

Rooming lists for blocks made **before November 1<sup>st</sup>** must be completed by **December 14<sup>th</sup>**, including names and methods of payment for all rooms. A room with names but no method of payment will be held with the credit card holding the block. Any rooms unoccupied after the December 15<sup>th</sup> deadline, will be dropped from the block.

Rooming lists for blocks made **on November 1<sup>st</sup> or prior to December 1<sup>st</sup>** must be completed by **December 28<sup>th</sup>**, including names and methods of payment for all rooms. A room with names but no method of payment will be held with the credit card holding the block. \*\*\*Please make sure you associate your specific team to your reservation. Any rooms unoccupied after this deadline, will be dropped from the block.

Rooming lists for blocks made **on or after December 1<sup>st</sup>** must be completed by **January**

Rooming lists for blocks made on or after December 2 must be completed by **January 11<sup>th</sup>**, including names and methods of payment for all rooms. A room with names but no method of payment will be held with the credit card holding the block. \*\*\*Please make sure you associate your specific team to your reservation. Any rooms unoccupied after this deadline, will be dropped from the block.

Group Cancellation will be accepted up to **January 11<sup>th</sup>**. **Cancellations** of 4 or more rooms (defined as a group reservation) that occur after this date will result in a **penalty** for lost revenue/damages.

Individual changes will be accepted up to **February 5<sup>th</sup>**. **No changes or cancellations of any kind can be made after this date without penalty.** If the reservation is no longer required and is not cancelled prior to this time, subsequent room and tax charges will be billed to the credit card on file.

Room types are requests upon the hotel. We cannot guarantee that the hotel fulfills these requests. A group reservation is a booking of 4 or more rooms at the time of reservation. Even if you are an individual room within the group reservation, it is classified as a group reservation. Individual reservation is a booking of 3 or fewer rooms at the time of reservation.

\*\*\*No shows for the first night of your reservation will be assessed a one night penalty and your reservation will be cancelled for the remainder of its scheduled stay.

\*\*\*Hotels may pre-authorize credit cards on file up to 7 days prior to your check in to ensure that funds are available or take a 1st night's deposit up to 10 days prior to check-in

### Instructions for Adding Rooming Lists:

1. Go to <https://www.advancedeventsystems.com/reservations/manage/lookup>
2. Enter the e-mail address of the person who made the reservation: [terri.freeman@frosch.com](mailto:terri.freeman@frosch.com). This can also be found in the contact information section of the confirmation e-mail.
3. Type in 111182 as the Reservation #.
4. A summary of your reservation will appear.
5. From this page, identify the room type you would like to add your rooming list to. Be sure to check the check in and check out dates.
6. Please select an available room from the reservation drop down.

**You will need to type one person per row. Please make this as accurate as possible for check in and security purposes.**

7. Type in your credit card information.

**No one has access to your credit card information except for the hotel. AES web site is secure using SSL (Secure Socket Layer) encryption.**

8. Click update.
9. If you have any problems, please contact Housing Support at [800-476-0060](tel:800-476-0060) or Email: [cdue@capitalsportscenter.com](mailto:cdue@capitalsportscenter.com)