

Midway Park Football Association, Inc.
Amended Bylaws

ASSOCIATION

- A. Title - The name of the organization is the Midway Park Football Association, Inc., doing business as the Midway Park Football and Cheerleading Association, hereinafter referred to as the "Association".
- B. General Purpose of the Association - The purpose of the Association is to provide the youth of our community with an opportunity for fun and enjoyment through sporting activities, including but not limited to football and cheerleading, while maintaining a commitment to focus on teaching the fundamentals of the games, good sportsmanship, acting as good role models and coaching mentors and character building.
- C. Actions of Board - All actions by the Board of Directors (the "Board"), members, participants, coaches and parents must be in furtherance of the above stated purpose.
- D. The Association will always promote safety first. The Association will promote welfare of the community and allow for everyone to better acquaint themselves with each other in the community. To the best of its ability, this Association, will ensure these bylaws and doctrines are upheld.

MEMBERSHIP

Any person living in Forsyth County or attending Forsyth County Schools interested in the community who is willing to uphold its basic principles and bylaws, may become a member upon payment of dues.

- A. Annual dues are deemed paid by registering a child for a sports program offered through the Association.
- B. A fund will be set up within the Association's treasury to assist those families who may be indigent or who cannot afford the registration fees. Each case will be reviewed, and action may be taken by the elected Board.
- C. Only members who reside in Forsyth County shall be eligible to participate in the Association's elective or appointed positions. The eligible individual must be a member for two (2) consecutive years, unless a position cannot be filled, then it would be voted upon and appointed by the Board.

BOARD OF DIRECTORS

- A. The Association's Board will be comprised of the following:
 - a. Voting Board Members
 - i. President
 - ii. Vice-President of Football

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- iii. Vice President of Cheerleading
- iv. Treasurer
- v. Secretary
- vi. Director of Football Ethics
- vii. Director of Cheerleading
- viii. Director of Travel- When applicable
- b. Non-Voting Board Members
 - i. Director of IT/Communications
 - ii. Director of Cheerleading Ethics
 - iii. Director of Volunteers
 - iv. Concessions / Fundraising Manager
 - v. Director of Equipment
 - vi. **Other officers or committee members as shall be deemed desirable by the voting board members.**
- B. The Board will be elected by nomination and a majority vote during the annual Membership meeting. Results will be compiled by the current Treasurer and Secretary, and will be announced as soon within 3 weeks following the compilation. Each officer will be elected for a two (2) year term. Except, the President will be a two-year term with the option of a 3rd year and will not serve in the same capacity for more than two (2) consecutive terms. To be eligible to become President, must be nominated by the Board and must have previously served a minimum of one term as a Board member. Any other exceptions will be voted on by the community. The duties of each officer will commence following the fall season election meeting and all materials, records and other relevant articles shall be delivered to the new officers.
- C. Officers shall meet at least eight (8) times per year to review current expenditure requirements and to discuss issues. This meeting shall transpire the second Tuesday of each month and will be at the discretion of the Board due to possible scheduling conflicts of each respective member. Any Officer and/or special committee member shall be able to call a community meeting at any time provided each family with membership is given notice including time, date and place of said meeting.
- D. Four (4) out of the seven (7) voting members of the Board shall be present to officially conduct business and/or transactions at any called Officers' meeting.
- E. Four (4) votes will constitute a majority vote and passage of any business and/or transaction.

DUTIES OF VOTING BOARD MEMBERS

- A. The Association's Officers shall be the President, Vice President of Football, Vice President of Cheerleading, Secretary and Treasurer.

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- B. All Officers of the Association shall attempt to be at all registrations for football and cheerleading, collect dues and hand out current copies of the bylaws. The Officers must serve on the Bylaw Committee and be present at meetings called for DISCIPLINARY ACTIONS FOR COACHES. They must appoint all committees and committee chairpersons.
- C. President - The President shall be the executive officer of the Association and shall conduct all the Association's affairs. He/she shall organize and announce the elections. The President will oversee planning and holding the business meeting at the end of the year for electing new officers for the coming year. The business meeting will consist of the nomination of coaches, election of Officers, Directors and other non-voting positions of the Association. The President shall conduct the day-to-day activities; however, any expenditure over Five Hundred Dollars (\$500.00) shall require the approval by the Association's Officers.
- D. Vice President of Football - He/she will be the Executive Officer for the Football Program and must attend all the Association meetings. The Vice President will assume the duties of the President when the President is unavailable. He/she will assist the President whenever necessary.
- E. Vice President of Cheerleading - He/she will be the Executive Officer for the Cheerleading Program and must attend all the Association meetings. He/she will be responsible for selecting and managing the appropriate age coaches and will ensure the coaches are trained accordingly. He/she will be responsible for cheer uniforms and equipment. The Vice President will assume the duties of the President when the President is unavailable. He/she will assist the President whenever necessary.
- F. Director of Cheerleading - He/she will assist the VP of Cheerleading with the inventory of uniforms and maintaining the uniforms. He/she will attend registrations and assist the VP with registration of all cheerleaders. He/she will assist cheerleading teams with choreography and cheer routines. He/she will develop and manage the annual cheer camp. The Director will assume the duties of the Vice President of Cheerleading when the Vice President is unavailable. He/she will assist the Vice President of Cheerleading whenever necessary.
- G. Secretary -At the Association meetings, he/she shall record all votes and minutes of all proceedings in permanent books to be kept as documentation of the Association's undertakings. He/she shall perform like services for committees when required. As he/she sees fit, the Secretary will notify the media (newspaper, radio and appropriate internet resources such as Facebook or Twitter) of items of necessity. He/she is also responsible for the maintenance of enrollment records.
- H. Treasurer - He/she will have charge of and be responsible for all funds, receipts and disbursements of the Association. He/she shall prepare a cash flow statement

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of income and expense transactions and cash balance monthly to become a part of the permanent record. He/she shall be responsible for tax related matters.

- I. Director of Football Ethics - He/she will be responsible for selecting and managing the appropriate age directors and will ensure that the coach selection process is adhered to by each age director. He/she will handle all complaints and game protests and will also be responsible for setting the curriculum for each age group and making sure the coaches are trained accordingly. He/she will also handle any disciplinary action, with the assistance of the governing body, relating to any participant, including by not limited to any coach, player, and parent or otherwise, participating in an Association event or game

DUTIES OF NON-VOTING BOARD MEMBERS

- A. Director of Communications/- IT - He/she will assist with the Association's website and communications at the request of the governing body.
- B. Director of Cheerleading Ethics – He/she will handle all complaints and game protests. He/she will also handle any disciplinary action, with the assistance of the governing body, relating to any participant, including by not limited to any coach, player, and parent or otherwise, participating in an Association event or game.
- C. Director of Equipment- He/she will assist in keeping an inventory of equipment and maintaining the equipment. He/she will also be responsible for, under the supervision of the governing body, the purchase of new equipment as needed. He/she will distribute equipment to coaches at the beginning of the year, and collect equipment from the coaches at the end of the year.
- D. Concessions / Fundraising Manager- He/she will assist the governing body with the bidding process for the concessions contract. He/she will also be responsible for the Association's sign program and any other fundraising deemed necessary by the governing body.
- E. Director of Volunteers- He/she will be responsible for assisting the Association with all volunteers relating to concessions, registration, apparel, and any other football or cheerleading activities.

REMOVAL OF BOARD MEMBERS

Any of the elected Officers of the Association may be removed from office for failure to perform the duties of his/her office as outlined in the above sections. Removal from office shall be by two-thirds (2/3) vote of the Board. A five (5) day notice of such vote shall be given to the Board. An election to fill the unexpired term shall be held within 30 days.

ELECTION OF COACHES

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Coaches will be selected by the appropriate age director for each age group, according to the County requirements for coaching. Coaches must be selected in a democratic fashion, but heavy weight will be given to seniority and the previous year's evaluations. Coaches must agree to adhere to the curriculum for each age group. Coaches must also strive to help each player reach certain predefined goals regarding the fundamentals of the game. Coaches will be held to the highest code of conduct. Coaches must hold all their actions accountable to the Mission Statement found in the "General Purpose" section of these bylaws.

RULES FOR COACHES

- A. Each coach must select a least one (1) assistant coach. The assistant coach will assume the coaching duties if the Head coach cannot continue his/her duties or in case of suspension.
- B. Each coach must read and sign the regulations before he/she is authorized to begin practice.
- C. Coaches are to provide players with an opportunity for fun and enjoyment through the Association's sporting programs.
- D. Coaches are to teach players skills and techniques.
- E. Coaches are to practice and teach good sportsmanship.
- F. Coaches are to see that each player plays in each game according to the appropriate participation rules set forth by the governing body.
- G. Coaches are not to cancel practice without consulting with the Park President or if they have been notified directly by the County. The coach will then notify the team's parents and/or players of the cancellation.
- H. Coaches will have the sole responsibility of determining the manner and methods of coaching each team, so long as those methods adhere to the curriculum set forth by the governing body.
- I. Coaches are to discipline his/her players in a manner that serves the best interest of the team.
- J. Coaches must ensure that all equipment is turned in clean and see that the Directors have an inventory list of all the equipment.
- K. Head Coach - It is mandatory that the head coach for each team take the NYSCA Certification Course. The head coach must be at all the games played by his/her team. If for some reasons the head coach cannot take the course on the first offering, he/she should take the course at the next offering. It will be the

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responsibility of the Association to make sure that the head coach for each team attends the course and obtains a copy of the certification card. The Head Coach will attend all mandatory meetings.

- L. The head coach is responsible for the actions of all assistant coaches and spectators.

DISCIPLINARY ACTIONS FOR COACHES

- A. All complaints must be received by the Officers in writing. Complaints are to be discussed with the Directors and/or Officers. A Director or Officer has seventy-two (72) hours to set up a closed meeting including as many Directors, Officers, and Coaches of the Association as needed to make a fair determination ("Disciplinary Committee"). The Disciplinary Committee shall decide if the coach involved has committed an infraction. If the coach is found guilty, the Disciplinary Committee will decide on suspension or removal from his/her position. All decision of the Disciplinary Committee will be determined by a two-thirds (2/3) majority vote. The Disciplinary Committee's decisions will be final. Following the "guilty" findings of two (2) complaints, will result in suspension of the coach for the remainder of the season.
- B. A suspended coach will not be allowed to issue trophies or awards.
- C. The offenses that will not be tolerated are: Any abusive or obscene language or gestures by the coaching staff on the playing or practice field, any unsportsmanlike conduct by the players, coaches, Officers, Directors or spectators.

DISCIPLINARY ACTIONS FOR PLAYERS

- A. All disciplinary actions towards players must be received in writing by the Ethics Director. Parents are to be notified as to the nature of the offense.
- B. Coaches must advise players, parents, and Ethics Directors what constitutes disciplinary action. The disciplinary action taken will be that the offending player will not play in the next game following the offense.

AMENDING BYLAWS

Association bylaws can be amended only by calling a Community meeting for proposing bylaw amendments and a ten (10) day notice will be given to the Association members. A vote on the proposed amendments will be taken at the meeting and will require a majority plus one (1) of the votes of the paid members attending the meeting to amend the bylaws.

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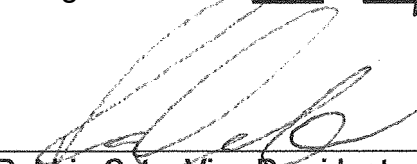
LIABILITY

Association representatives (including but not limited to Directors and Officers), coaches, managers, supervisory personnel, parents will participate at their own risk. The Association will not be responsible for injury to persons described above or to damage of property.

The bylaws were approved at the Association's meeting held on the 2 of May, 2018.



Anthony Jennings, President



Robbie Cato, Vice President of Football




Laurie Cole, Vice President of
Cheerleading



Erin Long, Secretary



Misty Mowan, Treasurer



Brad Hames, Treasurer



Bradley Thomas, Director of
Communications



Laurie Cole, Director of Cheerleading