

**New Prague Hockey Association**  
**Regular Meeting of the Board of Directors**  
Meeting Location: NP Fire Department Meeting Room  
Wednesday, September 11th, 2024, 7:00 P.M.

Meeting called to order at 7:03pm.

**1. ATTENDANCE**

**NPHA Board**

President	Tony Robles	Present
Vice President	Jason Olson	Absent
Secretary	Kristi Nelson	Absent
Treasurer	Ben Jones	Present
Director of Operations	Mike Westing	Present
Communication Director	Amanda Will	Absent
Interim Board Member at Large	Matt Kaehler	Present
Interim Board Member at Large/Past Board Member	Daniel Sacco	Present
Interim Manager Director	Brandy Rife	Present

**Coordinator Positions**

Clothing & Apparel Coordinator	Sarah Hartman	Present
Concession Stand Coordinator	Sarah Robertson	Present
Equipment Coordinator	Kristi Nelson	Absent
Fundraising Coordinator	Kristina Dillon	Absent
Gambling Manager	Nate Borwege	Present
Gambling Manager Trainee	Jason Schlekewy	Present
HDC Coordinator	Joe Birkholz	Present
Girls HDC Coordinator	Matt Carnes	Present
Ice Time Coordinator	Tyler Kienow	Absent
Mite/8U Coordinator	Anthony Anderson	Absent
NPACC Manager	Justin Hauge	Absent
Outdoor Ice Coordinator	Marty Sticha	Absent
Recruitment & Retention Coord	VACANT	
Registrar	Miranda Vertnik	Present
Safe Sport Coordinator	Chelsea Casey	Absent
Sponsorship Coordinator	Timothy Bessette	Present
Tournament Coordinator	VACANT	
Volunteer Coordinator	Aimee Bombardo	Present
Website/Technology Coordinator	Dallas Akre	Absent

**Others present:** Sarah Heartman Joe Bercholtz, Ryan Duede, D6 President

**2. REPORTS**

1. **Secretary’s Report (Kristi Nelson):** Daniel Sacco and Kristi shared the meeting minutes for September 2024 with the Board prior to this meeting and there were no suggested revisions or changes to the minutes. A motion was made by Tony to approve the September 2024 Meeting Minutes, which was seconded by Matt . Motion carried 6-0 (with three Board members absent). Kristi will post the September 2024 Meeting Minutes to the NPHA website.

2. **Treasurer’s Report (Ben Jones):**

1. Budgets are on track based on last year’s figures. Overall, on pace with last years and this year’s financials figures. Below are Income and Expense Percentages based on overall budget.

### Income

Concession 9%  
Pull Tabs 8.5%  
Preseason 4%  
Fundraising 22%  
Skater Fees 35%

### Expenses

Coaches 15%  
Concessions 5%  
Equipment 3.5%  
Ice time 32%  
D6 fees 5%  
Tournaments 9%  
Raffle 9%

3. **Gambling Report (Nate Borwege/Jason Schlekewy): Nate and Jason were missing from the meeting, but Tony Shared on their behalf:** Table Septembers gambling report. Nate needed a few extra days to complete the report. Smoke and fire closed and everything was removed. Rusty wheel sales are going very well.

3. **Rink Board-** Ryan Duede shared some items from the Rink Board. A puck was lodged in the Zamboni. Reminders to stay off the ice during Zamboni time, cleaning up after kids leave locker room, no standing on rink while the Zamboni is out there. Board will send out reminders to everyone.

## 4. OLD BUSINESS

Matt Carnes is working on a survey for the co-op for the girl's team. Once complete they will release to girls' parents.

## 4. COORDINATOR UPDATES

### 1. President

2. **NPACC Manager (Justin Hauge Absent): Rink Board-** Ryan Duede shared some items from the Rink Board. A puck was lodged in the Zamboni. Reminders to stay off the ice during Zamboni time, cleaning up after kids leave locker room, no standing on rink while the Zamboni is out there. Board will send out reminders to everyone.

i. **Gambling Coordinator (Nate Borwege/Jason Schlekewy):** Absent

ii. **Safe Sport Coordinator (Chelsea Casey):** Absent but Locker room monitors need to get going. SafeSport learning needs to be completed.

### 3. Vice President

i. **HDC Coordinator (Joe Birkholz):** Tryouts are going well so far no issues, and everything is on schedule. HDC will be releasing grouping by Friday afternoon once the kids near the end of school. Day three will be cross ice and full ice. Might be more cross ice more for smaller groups to optimize observation times. 5 member participates did request extended evaluation extensions due to medical reasons. HDC will facilitate these evaluations.

Request to move forward with 10/12u Coaches Sarah Westing 12U and Jerimiah 10Y. Request was also requested to approve all player levels coaches will be established at a later time.

**Motion was brought by Tony to approve these teams and coach selections, Brandy Seconded the motion and it passed 6-0. Miranda will roster the teams on sports engine.**

- ii. **Girls HDC Coordinator (Matt Carnes):** Absent Tony spoke on his behalf, first meeting with girls sub committee was complete. They may be requiring some additional coaching resources. Discussion with requesting participation at the learn to skate to increase girl participation.
- iii. **Mite/8U Coordinator (Anthony Anderson):** Absent, but Tony did speak with him about the 800\$ grant to purchase goalie equipment. Intention to use this for upper level mites.
- iv. **Ice Time Coordinator (Tyler Kienow):** Absent, but Brandy did speak to him about the schedule almost being finished at the Training Haus. The sooner we get ice time the better for scheduling purposes.

#### **4. Treasurer**

- i. **Concession Stand Coordinator (Sarah Robertson):** Request to get last applicant Nancy Knutson approved.

**Tony Made motion to approve, Matt second and the motion carried 6-0.**

Request was made by Mike Westing to open the concession stand earlier next year during Pre-Season Clinic.

Suggestion to get two registers for busy games or two square registers. A second card reader will be approved for purchase likely cost is around 50-75\$

Vending machines will be fixed and stocked soon by the Rink. (Ryan Duede)

- ii. **Fundraising Coordinator (Kristina Dillon):** Absent, Tony provided some updates on her behalf, Noon to Six Trojan Tap Room takeover November 17<sup>th</sup>, 2024 at New Prague Brewery Giesenbraus. 2\$ dollars for every pint sold will go to New Prague Hockey Association.

Might setup mini rink for floor hockey for the kids. And or other ideas please reach out to share. The board may also look into food options/food trucks. Suggestions submit to Kristina.

Updated the fundraiser page to reflect current information. Alternative pickup dates for packages have been provided to the last few families.

Pickup Dates will be released soon so members can plan, likely the week of November 10<sup>th</sup>.

#### **5. Secretary**

- i. **Registrar (Miranda Vertnik): Preseason camp** – Pre-Season camp is done. Mites Preseason just started. We have a total of 232 Active Registrations, slightly less than last year. Regular season registration 307 active, 310 however 3 withdraw. Last year was 315. Registration will close on December 15<sup>th</sup>. Waivers are looking ok, all have been signed by both associations, and most districts. Just waiting for the finale copies but overall great shape. Two interesting waiver circumstances came up. One family requested a waiver from Lakeville but didn't meet location/residence requirements and could not be considered. D6 called regarding a waiver to Prior Lake, however the waiver met all requirements to waive this player out. D6 agreed with and approved the waiver. Bantams

trying out for high school 4 players. Junior Gold 6 registered, working on communication with basic information to players and families coming soon. Several none parent coaches available, and we may have the chance to have 2 teams this year. Will send communication request to Kristi and Brandy. Will also connect with Brad Drazan to discuss this in person potentially. Approval meeting is scheduled for Monday for Association teams on Monday Oct 14<sup>th</sup>, 2024.

One question was fielded relating to student coaches. Parent requested a son wanted to be student coach at the 8U level. The board felt this would be approved and will request the family reaches out for formal approval.

Coaches' applications at 82, last year we had 87. Coaches seem to be sufficient. We have 13 none parent coach applicants.

Skill Coaches, one none parent coach applicant can't commit to a team but may be used as a skill coach, and this might be a good fit. Joe Bercholtz will reach out.

HDC will pick coaches for other teams. Coaching approval discussion in relation to if the Board approves finale coach selections. HDC currently handles this now.

Only 10 applicants for team managers currently, and we will need much more. Usually when teams are selected more volunteers come forward. Communication will be sent out to encourage participation. Kristi may start to reach out to each team to encourage this.

Girls Subcommittee has not received further applicants.

One person may be interested in Miranda's position.

Locker Room attendants is a major issue with District 6. District 6 will be issuing violations for this aggressively. We may be willing to issue dib hours for member parents that volunteer to do this all year consistently.

HDC will recommend coaches being in locker room during early season.

- ii. **Volunteer Coordinator (Aimee Bombardo):** Waiting for tryouts to be done to start staffing concession stand. Will organize washing jerseys.

Miranda will provide a list of dibs requirements for parents and which members need hours, vs which have paid for dibs.

## 6. Director of Operations

- i. **Equipment Coordinator Mike Westing:** Outdoor rink will be painted this weekend. Leftover funds from earlier renovations will be used.
- ii. **Outdoor Ice Coordinator (Marty Sticha):** Absent
- iii. **Tournament Coordinator (VACANT):** Mike Westing, Nothing new.

## 7. Communications Director

- i. **Sponsorship Coordinator (Timothy Bessette):** All documents have been added to google docs, so future notes are retained. Scheels responded on sponsorships requesting \$1500 per year.

Radio station may barter sponsorship for air time.

Attempting to straighten out prior sponsor notes and miss matching notes relating to prior rink managers. Still some confusion on sponsors to rink vs associations. Tim will need more information from the Rink Board. Sponsors want to know where they get to advertise. Rink board will need to provide updates on details.

Sponsors will get a gift bag after they provide sponsorships, higher level sponsors will get plaques.

Tim may have a surprise for the November event at the Brewery if we get him potential participation numbers.

Still likely room on the boards for sponsors, but rink will confirm locations and pricing.

Ryan Duede will remind Rink Board to reach out to Tim and discuss details.

Rink Ryan Duede, and Jason Witt will discuss items with blue line club.

Tim is unable to move forward until he has a meeting with the Rink Association.

Tim requested which spots are available.

Justin Rink Board has not posted sponsors because of confusion with some of the current sponsors and is waiting for updates.

Zamboni has not been decided Ryan Duede will ask the rink board if we can wrap it and or sell sponsorship for it.

ii. **Website & Technology Coordinator (Dallas Akre):** Absent

**8. Board Member at Large**

i. **Recruitment & Retention Coordinator (Kristi):** handful of kids registered after the kickoff event. Overall attendance was very good. All the venders said they were very happy to come by. Overall, the event went very well, next year we may attempt to do ice earlier.

Next year rules will be posted for ice skating helmets, gloves, and supervisors.

Budget for parade and kickoff was right on track.

All girls skating will occur this upcoming week to encourage girls' participation. This will be posted on email and social media.

**9. Past Board Member:**

i. **Clothing & Apparel Coordinator (Sarah Hartman):** Sept 5<sup>th</sup> went ok, not as good as last year, but ok. Orders will be submitted, and future date will be selected for delivery and pickup.

Wanted to do a second store Oct 20 or 21<sup>st</sup>, covering mites clothing options.

A member assisted with clothing and will be given 2 hrs. of dibs. Laura.

**Daniel Sacco made a motion to approve 2 hrs. for Laura for assisting with clothing, Tony Seconded the vote and it passed 6-0.**

Discussed jacket options for new coaches.

**10. Manager Director: Absent**

**5. NEW BUSINESS-**

- a. A donor has acquired the old Zamboni from the Rink Association and offered to provide it to the New Prague Hockey Association for no cost if they would like to take possession of it. Board will decide on a later date whether to take possession.

**1. BOARD MEMBER UPDATES**

1. **Interim Manager Director (Brandy Rife):** N/A
2. **Director of Operations (Mike Westing):** survey for preseason may be released for upper levels to gain parent feedback on how things went this year.
3. **Interim Board Member at Large (Matt Kaehler):** Training Haus has been scheduled to attempt to schedule all teams through bantams as a goal. Waivers will be given to the teams/players. A business account will need to be established with Training Haus.
4. **Communications Director (Amanda Will):** Absent
5. **Interim Board Member at Large/Past Board Member (Daniel Sacco):** N/A
6. **Treasurer (Ben Jones):** N/A
7. **Secretary (Kristi Nelson):** N/A
8. **Vice President (Jason Olson):** Absent

**Brandi** made a motion to adjourn the meeting, which was seconded by Tony. Motion carried 7-0 (with two Board members absent). Meeting adjourned at 8:42pm.

Meeting minutes prepared by Daniel Sacco, Interim Board Member