

Online Check-In Instructions



Just for Girls 2022 Spring Tournament

All teams must send their documents for online check-in by **Thursday, April 28th before 12 PM.**

Once verified and approved, teams will receive a confirmation email by **Friday, April 29th before 5 PM.**

REQUIRED DOCUMENTS:

- Official team roster (approved by your association)
- Medical releases for each player
- COVID-19 waiver (only one needed per team)

If you have guest players, please ensure that you have:

- Guest-player form (if required by your association). **Maximum of five (5) guest players per team.**
- Medical releases for each guest player

Teams from outside of Iowa must present a permission-to-travel form, unless they are affiliated with US Club Soccer.

Forms are NOT required to be notarized.

You may not make changes to your roster after Thursday.

Please send digital copies of the documents listed above to menacetournaments@gmail.com by **Thursday, April 28th before 12 PM.** **Please note that this email is ONLY for tournament check-in. For Tournament questions, please contact Sydney Tatam directly. This email will not be monitored until April 2022**

The subject line of the of the email should be in the following format:

“Club/team name, age division, location”

Example: Iowa Rush South U11 Girls (Pella, IA)

IMPORTANT INFORMATION:

Roster Limitations:

U11 – U12 (9v9): Maximum 16 Players

U13 – U18 (11v11): Maximum 18 Players

Age Groups:

U11 – (born in 2011)

U14 – (born in 2008)

U17 – (born in 2005)

U12 – (born in 2010)

U15 – (born in 2007)

U18 – (born in 2004)

U13 – (born in 2009)

U16 – (born in 2006)

U19 – (born in 2003)

Player Passes:

A team must have player passes for all players on their roster. All guest players must have player passes from the same sanctioning organization as the team’s roster.

Saturday morning, prior to your first match, you will need to bring your player (and coach) passes for approval. Once approved, you will receive a colored zip tie that will let the referees know that your team has been successfully checked in. **Please have all passes uniformly hole-punched, in the order that matches up with the order of your team roster.**

Please feel free to email the Tournament Director, Sydney Tatam, at Sydney.tatam@menacesoccer.com or call at 515-457-6367 with any questions or concerns.