



BOARD DUTY

It is expected that there is a board member on each Board Duty shift. Each Board Member is responsible for all tasks:

1. Set up fields:
 - a. Set up tables and chairs for scorekeepers (field boxes)
 - b. Get score consoles from cart or city employee for each field and set up
 - c. Ensure cart with game balls from snackbar is put out prior to games and put back in in the snackbar at the end of the night
2. Help snack bar open up
3. Empty trash cans as needed (bags in snack bar store room)
4. Act as umpire if needed
5. Facilitate resolution for disputes that may arise during games
6. Perform cash drops in snack bar as needed (2 board members required)
7. Assist in snack bar as needed
8. Completion of last game: Return scorebooks and score consoles returned to cart in snack bar
9. Assist with closing snack bar
10. Ensure all trash is emptied
11. Verify that bathrooms are cleaned and replenished with supplies
12. Enforce, either personally or through City employees, rules regarding seeds, dogs, easyups and sports drinks on the fields