

Minutes for NTWSA Fall BOS 2024 Captains Meeting

Date: 12 August 2024

Call to order: 7:03 pm

Adjourn: 8:01 pm

Location: Zoom Meeting

Executive Board: Christi Chapman – President
Gayla Kirk– Vice President
Linn Hanusa – Secretary
Lori Stalbohm – Treasurer
Patti Callahan – League Commissioner
Melissa Raymer – Field Coordinator

Introduction: Board members introduced. Meeting minutes are posted on the NTWSA Website. May 20, Captain's Meetings Minutes approved.

Reports from Executive Board Members:

- President:
 - Prizes will be awarded to captains who had the minimum number of players by the August 1st deadline. The prize awarded is a clipboard with storage including important contact information for captains. They will be distributed the first weekend of play.
- Vice President:
 - Gayla reported that we only had 2 yellow cards for the entire summer.
 - She reminded captains to submit their game sheets within 48 hours and to completely fill out the top portion of the game sheet. Captains need to put team name and division in the subject line when submitted via e-mail.
- Treasurer:
 - Financials were not reviewed since they were not attached to the meeting invite. The financial packet was shared later via email.
 - Lori summarized our financials. With our goal of trying to break even each season, we have a net income of \$4,118.94 through July.
 - There are a few invoices from Spring and Summer 2024 that need to be paid.
 - Fiscal soccer year ends at the end of August.
 - We currently have approximately \$397,000 in the bank. \$52,000 of that is income from Fall registrations that came in through July but will go into the next fiscal soccer year.
- Secretary:
 - All spring prizes have been delivered. Captains are asked to reach out to Secretary if they have not received their prizes.
 - Summer prizes will be distributed once the Summer season is finalized. All but one division are finalized and prizes will be distributed by Executive Board members the first weekend of Fall play. Prizes are athletic fit visors.
 - Linn asked anyone interested in being on the prize committee to help with secretary or Gina Goudy.
- Field Coordinator:
 - Schedules are done and ready. However, they are not showing up on the website. Melissa has a call in to Sports Engine to get it fixed. Schedules should be posted by Tuesday

afternoon. If not, she will e-mail captain's their schedules. For any captains needing their schedules immediately, they were asked to email field coordinator.

- Melissa thanked Susie Kleinman for helping NTWSA get a new field. Webb Chapel Park will be utilized this fall. It is south of Forest Lane between Marsh and Webb Chapel. It has limited parking and a port-o-potty onsite. No nets are provided at this field.
- Other fields that do not provide nets include Celebration, Lookout and Breckinridge. Captains should always have a net and flags for all fields just in case.
- Fields being used for Open and Over 30 divisions include McInnish, Cox, Celebration, Webb Chapel, Lookout (sparingly), Breckinridge, and Irving Southwest/Shady Grove. Trinity River View is not being used, but may be a backup location.
- Denton and Mountain Creek are only used for those teams that requested them.
- PIT Plano is no longer a field choice. Captains were reminded that field preferences selected during registration are requests, not guarantees. Melissa does her best to place teams at their desired locations.
- We only have Cox Fields for half of the season.
- Melissa reminded captains to reach out to her if there are any issues with referees and/or fields when you are at the location, not other board members. Her phone number can be found on the website on the About Us page under Information. She is the point of contact as well if there is a question about game abandonment or if the game should or should not be played. Communicate any field closures to Melissa immediately as she is not always informed by the city.
- Referee fees are not increasing this fall but will likely be increased in the Spring of 2025. Referee fees can be found on the game sheet and are on the website.
- League Commissioner:
 - Patti is still working on Fall ID cards and getting them loaded to the website and app. The new Sports Engine platform is more challenging and taking more time to complete the processes.
 - Insurance is paid every fall. Each player is required to pay insurance every Fall. It is good through August 31st. To avoid insurance mistakes made in Fall 2023, Insurance was set up with its own registration. Patti called on Captains to help educate and communicate with their players to have them pay their insurance. They are ineligible until their insurance is paid. The deadline to be able to play on Sunday, Aug 18th is Wednesday, Aug 14th.
 - Nine Open division teams did not return to NTWSA. This explains why divisions look different this season.
 - ID Cards are no longer found on the Sports Engine App. Patti gave viewing rights to every player on the team. ID's can be found on the website. Linn created a video tutorial on how to access ID cards from the website on a smart device. Video can be found on Captain's page. The app is only used for seeing the scheduling and scoring games. Call Patti if you need assistance.
 - Dual payment of insurance with Co-ed (NTCSA) was addressed. Co-ed decided not to discount their registration based on registration with NTWSA. We are not waiving or refunding insurance. We do not have a policy that the league waives the insurance if it has been paid in another league. The process of verifying insurance with other leagues is too time-consuming and tedious to be implemented. It is not feasible given that the boards for both NTCSA and NTWSA are volunteers.
 - Patti discussed the possibility of having Wednesday night Over 40 games going to 45-minute halves. This will increase registration and referee fees. It will also require game clocks to begin at the scheduled game time. This will require a rule change.

- Multiple profiles on Sports Engine has become an issue. Several players have multiple profiles which creates issues with functionality of app. Players need to use one profile.
- Players that have not paid insurance currently have the words “ineligible” over their ID card. Once they pay their insurance, they will become eligible.
- Starting next spring, only team registration will be available on the website. Player registration will be private. Captains will be expected to share the registration link with their team. The registration link will accompany registration instructions. Hopefully, this will reduce the number of mis-registrations and missing insurance payments we experienced this fall. This will also prevent uninvited players from registering for teams.
- Sports Engine is erroneously publishing roster names even though it is set to private. To help protect the identity of our members, Patti reduced our names to first name and last initial. She is working with Sports Engine to resolve this issue.
- Question and answer session
 - One team has a player ID missing a picture. Patti explained that she uploads each of the 1,500 pictures individually. If there is a mistake, reach out to Patti.
 - Someone asked about the processing fee. The \$1.50 fee is collected per transaction. That money goes to Sports Engine with the 3% fee.
 - Nominations are open for the 3 board positions up for election in May.
 - Team colors and admin rights have not been completed yet but will be done shortly.
 - Captains are instructed to reach out to Patti ye
 - Christi and Melissa reminded captains to check the schedule often as it may have changed due to field availability or other unforeseen situations. Melissa will notify captains of any game changes if they are within 3 days of game day.
 - Thursday Over 50 ID’s and some of the Over 40 Wednesday ID’s have not been uploaded to the website yet.
 - Be patient when inclement weather rolls in. Hold off on reaching out too soon as Melissa is busy updating the rainout hotline and game schedule. Calling her slows her down.
 - Divisions are written on your ID cards. The website is difficult to navigate with respect to divisions. Patti announced divisions.