

CYHA Monthly Board Meeting Minutes - Confidential

Wednesday March 27, 2024

The meeting was called to order at 6:41pm Board Member Roll Call (**Present / Absent / Remote / Late / Excused**)

President	Tom Schoolmeesters	P	Mite Director	Jake Swanson	P
VP Hockey	Chris Orlett	P	Tryout Director	Michelle Rice	P
VP Admin	Chelsea Johnson	P	Goalie Director	Meg Sawyer	P
Secretary	Kristi Brusletto	P	Volunteer Director	Kaylee Wissink	P
Treasurer	Barb Salchow	P	Fundraising Director	Lindsey Martin	P
Boys Director	Ryan Cardinal	P	Tournament Director	Rachel Micheletti	P
Girls Director	Cali Cheesebrow	P			

Membership Present:

Coordinators

Coordinator	Name	Attend Y/N
Scheduler(s)	Mark Engstrom	Y
Registrar	Deb Matko	N
Sponsorship Coordinator	Mark Lewke	N
Recruiting/Retention	Glen Jenkins	N
Junior Gold Coordinator	Paul Ledin	N
U8 Coordinator	Tim Mortenson	Y
Golf Coordinator	Chris Weinhold	N
Jersey Coordinator	Katie Arndt	N
Mite Jersey Coordinator	Ashlie Nielson	N

Guests

- Girls CHS Tennis: athletes Emma & Isabelle (2024 captains) and parents Amy Thompson, and YaiYang.
- CHS – Girls Volleyball athletes: Emma, Melinda, Madison.
- Centennial Community – Wrestling: Barry Vulcan, Chase Stephens, and Ray C.A.E.F. – GALA

Donation Request Presentations

CHS – Tennis Boosters

CHS – Girls Volleyball

Centennial Community – Wrestling

C.A.E.F. – GALA

Secretary's Report

- Review/Approve last month's minutes: Approve Meeting Minutes from February 28, 2024. Michalle Rice motioned to approve, Jake Swanson 2nd. Minutes approved.

- Review Activities Schedule Updates – Additions – Deductions

Treasury Report

- Previous Month's Ending Balance and Transaction Detail

Beginning Balance	\$701,141.20
Adjustments	\$157.00
Deposits	\$3,201.79
Disbursements	\$194,479.94
Accountant Reconciliation	-
Ending Balance	\$509,863.05

Monthly Meeting Agenda

Charitable Donation Request(s)

- CHS – Tennis Boosters
 - Athletes: Emma & Isabelle 2024 captains
 - Parents: Amy Thompson, Ya Yang
 - Emma and Isabelle presented on request for funds to be used for the banquet, teambuilding, senior banners and new equipment shared by boys and girls teams (eg ball machine). Discussed other fundraising efforts and needs.
 - Motion to approve donation given by Kristi Brusletto, Meg Sawyer 2nd. Motion passes.
- CHS – Girls Volleyball
 - Emma, Melinda, Madison presented on request for funds to be used for new equipment (serving machine) and help with assistant coaches' salary for all five (5) teams (Varsity, JV, B, 9A, 9B) for high school volleyball. Discussed other fundraising efforts.
 - Motion to approve donation given by Jake Swanson, Chelsea Johnson 2nd. Motion passes.
- Centennial Community – Wrestling
 - Barry Vulcan. Chase Stephens. Ray
 - Request for donation to support purchase of a new Velcro mats that are lighter and safer while easier to move around. Funds may also be used for coaches, singlets, and other expenses. Discussed use of funds and other fundraising effort.
 - Motion to approve donation given by Chelsea Johnson, Cali Cheesebrow 2nd. Motion passes.
- C.A.E.F. – GALA
 - Board reviewed the donation request form and past donation.
 - Motion to approve donation for a silver sponsorship shoutout at the Gala given by Chris Orlett, Kristi Brusletto 2nd. Motion passes.

Annual Elections

CYHA membership voted in-person at Centennial Sports Arena. Chelsea Johnson, Paul Ledin, and community member Lauren Bertrand reviewed and tallied all votes.

Majority votes in order listed:

1. Kaylee Wissink – Kaylee chose Volunteer Director
2. Tim Mortensen – Tim chose Girls Director
3. Eric Rakow – Eric chose Tryout Director

4. Logan Nugent – Logan chose Boys Director
5. Brandon Newman – Brandon opted out of positions remaining open
6. Glen Jenkins – Glen chose Tournament Director
7. Matt Kisskeys – no remaining positions available.

Bantam Jerseys: Barb/Tom

- Discuss Jersey cycle and Rotation for consideration of current Bantam jersey state.
 - Discussed history of jersey ordering and current cycle and what current bylaws state. Discussed needing to clean up bylaws, schedule for jerseys, and enable bantams to take theirs once they are done.
 - Barb Salchow motioned to update bylaws to list that all traveling teams order new jerseys every 2 years starting 2023/2024 season (order in 2024). Financial spend is pending board financial standings. (CSLP Co-Op jersey ordering is aligned with the SLP and Centennial co-op agreement). Chelsea Johnson 2nd. Motion passes.

CYHA Presidents Corner: Tom

- End of Year Surveys – Kristi will pull results this coming Friday and notify VP and Directors.
 - District 10 / MN Hockey Members Meeting News
 - Email notes from Colleen regarding Waivers for U8/Mites.
 - D10 Annual Presidents Meetings (April 16th, May 6th, June 3rd, No July, August 5th at Trappers Bar & Grill)
 - CYHA Board Members can attend if able and interested based on agenda topic.
 - MN Hockey Association Leader Excellence conference – May 3 & 4, 2024
 - D10 will fine \$500 to each association that does not have representation.
 - Tom will be attending.
- Monthly Microsoft 365 Implementation & Check in:
- In name@centennialhockey.org > add “shared inbox” for title@centennial...
- Proposed Meeting Dates for 2024-25 season
 - 1/24, 2/21, 3/27, 4/24, 5/22, 6/19, 7/24, 8/21, 9/11, 10/23, 11/27, 1/22/25, 2/26/25, 3/26/25

Centennial HS Player Scholarships - Tom

- CYHA \$1000 college scholarship awarded to 2 CHS high school players who played youth with CYHA.
 - Board voted based on criteria for one female and one male.

Gary Tolkinen - Coach of the Year Award - Tom

- Congratulations to Ryan Burgwald – Squirt B2 Black. Will communicate via email and CYHA social media sites.
- The board noted that communication to call for nominations in the future should be posted on social media and multiple emails.

Volunteer Hours Review – Kaylee

Board discussed communicating expectations and estimated calendar of volunteer events.

Board reviewed DIBS completed vs not fulfilled.

Director Report Outs

- VP Hockey/ACE – Chris
 - No update.
- VP Hockey/Admin – Chelsea

- No update.
- Tryout Director – Michelle
 - No update.
- Girl's Director – Cali
 - Discussed newly voted in director onboarding.
- Boy's Director – Ryan
 - Discussed newly voted in director onboarding.
 - Discussed coaches and development.
 - Onboarding from Chris Orlett.
 - Development opportunities, including AAA, listed on development opportunities on website.
- Mite Director – Jake
 - Season closing update, HEP testing complete.
- Goalie Director – Meg
 - Update on goalie reimbursement program.
 - Equipment check in last week and working through summer check outs.
 - Goalie survey to be sent to goalie survey.
 - Working through ice time usage with MEGA.
 - Intro to goalie sessions highly successful.
- Fundraising Director – Lindsay
 - No update.
- Tournament Director – Rachel
 - No update.
- Volunteer Director – Kaylee
 - No update.

Coordinator Report Outs

- Scheduler(s) – Mark
 - Working on tryout ice schedules.
- Registrar – Deb Matko
- Sponsorship Coordinator – Mark Lewke
- Recruiting/Retention – Glen Jenkins
- Junior Gold Coordinator – Paul Ledin
 - No update.
- U8 Coordinator – Tim Mortenson
 - HEP testing complete.
- Golf Coordinator – Chris Weinhold
- Jersey Coordinator – Katie Arndt
- Mite Jersey Coordinator – Ashlie Nielson
- Picture Coordinator – Stephanie Westphal

Committee - Report Outs

- Tryout Committee – Chris Orlett
- Tournament Committee – Tom
- Golf Committee – Chris Weinhold (update given by Tom Schoolmeesters)
 - Planning underway. 80's theme.
- History Wall Committee – Ryan Cardinal
- CSLP CO-OP – Cali Cheesebrow

Tabled for future

Look at consulting services for policies, procedures, and board operations clean up enhancements.

Old Items

None

Next Meeting

Wednesday, April 24, 2024 at Centennial Sports Arena (Board Room)

- Gambling Meeting: 6:15 PM
- Board Meeting: To Follow

Upcoming Dates & Activities

- **2024-2025 CYHA Board Meeting Dates:**
- o 1/24, 2/28, 3/27, 4/24, 5/22, 6/19, 7/24, 8/21, 9/11, 10/23, 11/27, 1/22/25, 2/26/25
- Golf Tournament – Friday June 25th
 - Upcoming Season Dates
 - o Registration:
 - o Open Houses
 - Tuesday 8/15, 6:30pm - 8:30pm, Centennial Sports Arena
 - Thursday 9/7, 6:30pm - 8:30pm, Centennial Sports Arena
 - o Dates
 - Wednesday 7/26 – Registration Opens
 - Sunday 9/10 – Traveling Team Registration Deadline
 - Sunday 10/1 – Mite Registration Deadline
 - Sunday 10/29 – Cougar Cub Registration Deadline
 - Tryout Move up/Injury Review – September 10th, if needed
 - Pre Tryout Meeting – Wednesday September 13th (Before Board Meeting), Centennial Sports Arena
 - Tryouts – Sunday September 17th – Tuesday October 3rd
 - Post Tryout Meeting – Wednesday October 25th (Before Board Meeting), Centennial Sports Arena
 - Mite & U8 Evaluation Dates – Friday October 6th – Sunday October 8th
 - Traveling Manager/Coach Meeting – October 10th
 - Mite & U8 Team Drafts – Tuesday October 17th
 - Mite Manager/Coach Meeting – October 24th
 - District 10 Mandatory Head Coaches Meetings (October 30th and November 1st 6:00 & 7:30 PM) Pick 1
 - Pictures – November 1st (Mandatory Coaches Meeting!!) and November 2nd
 - JG Pictures / U15 (December? TBD)
 - JG Manager / Coaches Meeting (Mid November Before Thanksgiving – TBD)
 - Registrations
 - o Girls Chill – Closed!
 - o Boys Chill – Open (FULL - Waitlist)
 - o JG Summer Ice – Open
 - o Sponsor – Open
 - o Mite Pre-Tryout – Open
 - o Traveling Pre-Tryout – Open
 - o JG Pre-Tryout – Target Opens September?
 - o Player Registration – Target Opens July 26th
 - Coach/Manager/Volunteer – Target Opens August 14th

Motion to adjourn meeting by Chris Orlett, Chelsea Johnson 2nd. Meeting adjourned at 8:58pm.

UNAPPROVED