



2017 - 2018
Affiliate Handbook 29th Edition



2017 National Championship 16U Tier II Girls North Stars



Last Frontier Pond Hockey



Big Lake, Alaska 2017

Alaska State Hockey Association
P.O. Box 1464
Palmer, Alaska 99645-1464

Established 1972 & Serving Alaska Hockey for 45 Years!

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Phone: 661-342-2585

Email: pdconcussion@gmail.com

USA Hockey Elected and Appointed Representatives Alaska

<p>ALASKA ADM COORDINATOR</p>	<p>Adam Powell 3037 Riverview Drive Fairbanks, AK 99709 Phone: 206-321-3121 Email: coachadampowell@gmail.com</p>
<p>ALASKA ASSOCIATE REGISTRAR</p>	<p>Lisa McPheters 11701 Jerome Street Anchorage, AK 99516 Phone: 907-227-5619 Email: akregistrar@live.com</p>
<p>ALASKA ASSOCIATE RISK MANAGER</p>	<p>Suzy Coronel P.O. Box 35206 Fort Wainwright, AK 99703 Home: 907-456-3353 Phone: 907-347-0193 Email: aksuzy1@aol.com</p>
<p>ALASKA COACH-IN-CHIEF</p>	<p>Rick Trupp 8541 Gordon Circle Anchorage, AK 99507 Cell: 907-280-9442 Email: alaskacic@yahoo.com</p>

<p>ASHA GOALTENDER COORDINATORS (USA HOCKEY)</p>	<p>Wylie Rogers 6334 Fairweather Dr Anchorage, AK 99518 Phone: 907-978-8742 Email: wylie@thewyliepost.com</p> <p>Steve Thompson 3500 W. 30th Ave Anchorage, AK 99517 Cell: 712-574-1137 Email: sethompson2@alaska.edu</p>
<p>ALASKA REFEREE-IN-CHIEF</p>	<p>John “Eric” Simmons 740 Bounty Drive Anchorage, AK 99515 Phone: 907-229-9330 Email: ERICinAlaska@gmail.com</p>
<p>ALASKA SAFESPORT COORDINATOR</p>	<p>MIKE ASHLEY 7540 Trenton Ln Anchorage, AK 99502 Phone: 907-441-8989 Email: safesportak@gmail.com</p>
<p>ALASKA SCREENING COORDINATORS</p>	<p>Andrew Good 7362 W. Parks Hwy., PMB #312 Wasilla, AK 99623 Phone: 907-203-1500 Email: ASHAScreening@gmail.com</p> <p>Darryl Thompson 841 I Street Anchorage, AK 99501 Work: 907-272-9322 Phone: 907-227-4865 Fax: 907-277-1373 Email: darrylthompson@akdltlaw.com</p>

ASHA STATISTICIAN	Andrew Good 7362 W. Parks Hwy., PMB #312 Wasilla, AK 99623 Phone: 907-203-1500 Email: ASHAGameStats@gmail.com
ASHA WEBMASTER	Andrew Good 7362 W. Parks Hwy., PMB #312 Wasilla, AK 99623 Phone: 907-203-1500 Email: akhockeydad@me.com

Alaska Officiating Program Personnel

ANCHORAGE South Central Alaska	Joe Barth Phone: 907-306-1960 Email: jbarth@oswebs.com
NORTHERN ALASKA SUPERVISOR	Doug Gillam Home: 907-322-4135 Email: dgillam@gci.net
EVALUATION PROGRAM COORDINATOR	Kent Petty 21440 Falling Waters Circle Eagle River, AK 99577 Phone: 907-632-3963 Email: pettyak@gmail.com

Alaska Officiating Program Local Representatives

ANCHORAGE	Joe Barth Phone: 907-306-1960 Email: jbarth@oswebs.com
COPPER CENTER GLENNALLEN KENNY LAKE	Ann Biddle Phone: 907-822-5110 Email: annbiddle@cvinternet.net
DELTA JUNCTION	TBD
FAIRBANKS	Doug Gillam Home: 907-322-4135 Email: dgillam@gci.net
HOMER	Chris Cushman Phone: 907-229-9187 Email: homerrefs@oswebs.com
JUNEAU	Terri Gregson Phone: 907-500-9018 Email: jgregson@gci.net Jerry Nankervis Phone: 907-789-0175 Email: jnankspanky@gmail.com Mark Niedhold Phone: 907-789-6971 Email: kidd.neidhold@gmail.com
KENAI SOLDOTNA	Dick Waisanen Phone: 907-262-6298 Email: janibear@acsalaska.net

WASILLA	Scott Siviluch Phone: 907-841-2518 Email: ahovalley@oswebs.com
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Referee Schedulers

ANCHORAGE	Deanna Dickey - Youth Programs Phone: 907-350-0607 Email: ahogames@oswebs.com Web: www.hockeyrefs.net Dave Hurst - Adult Programs Phone: 907-830-2007 Email: dakarak@gci.net Web: www.hockeyref.net
FAIRBANKS	Keith Berrian Phone: 907-322-9352 Email: thebarrians@gmail.com
HOMER	Chris Cushman Phone: 907-229-9187 Email: homerrefs@oswebs.com
JUNEAU	Terri Gregson Phone: 907-500-9018 Email: jgregson@gci.net
KENAI	Sharon Waisanen Phone: 907-262-6298 Email: janibear@acsalaska.net
MAT-SU	Gaylyn Towe Phone: 907-350-1789 Email: valleyrefs@oswebs.com Web: www.hockeyref.net

2017/18 Alaska Officiating District Seminars

Course Title	Date	City
<u>AK Fairbanks Ref Level 3</u> Level 3	08/23/2017 6:00PM - 10:00PM	Fairbanks
<u>AK Fairbanks Ref Level 4</u> Level 4	08/23/2017 6:00PM - 10:00PM	Fairbanks
<u>AK Soldotna Ref Levels 1 2 3</u> Level 1 ,2, 3	08/26/2017 10:00AM - 4:00PM	Soldotna
<u>AK Anchorage Ref Level 3</u> Returning Level 3	08/26/2017 9:00AM - 3:00PM	Anchorage
<u>AK Anchorage Ref Level 4</u> Level 4	08/26/2017 9:00AM - 3:00PM	Anchorage
<u>AK Anchorage Ref Levels 2 3</u> Adult Only Level 2-3	09/15/2017 5:00PM - 10:00PM	Anchorage
<u>AK Fairbanks Ref Levels 1 2 3</u> Returning Level 1, 2, 3	09/16/2017 9:00AM - 2:00PM	Fairbanks
<u>AK Anchorage Ref Levels 1 2 3</u> Returning Level 1, 2, 3	09/16/2017 9:00AM - 3:00PM	Anchorage
<u>AK Wasilla Ref Levels 2 3</u> Returning Level 2-3	09/23/2017 9:00AM - 3:00PM	Wasilla
<u>AK Juneau Ref Levels 1 2 3</u> Level 1, 2, 3	10/06/2017 5:00PM - 10:00PM 10/07/2017 9:00AM - 3:00PM	Juneau
<u>AK Wasilla Ref Level 3</u> Level 3	10/10/2017 5:00PM - 10:00PM	Wasilla
<u>AK Anchorage Ref Level 1</u> New Level 1 Officials	10/14/2017 9:00AM - 5:00PM	Anchorage
<u>AK Fairbanks Ref Level 1</u> New Level 1	10/14/2017 9:00AM - 5:00PM	Fairbanks

2017/18 Alaska Officiating District Seminars

Course Title	Date	City
<u>AK Anchorage Ref Levels 1 2 3</u> Returning Level 1, 2, 3	11/04/2017 9:00AM - 3:00PM	Anchorage
<u>AK Wasilla Ref Levels 1 2 3</u> Level 1, 2, 3	11/04/2017 9:00AM - 3:00PM	Wasilla
<u>AK Fairbanks Ref Levels 1 2 3</u> Returning Level 1, 2, 3	11/11/2017 9:00AM - 2:00PM	Fairbanks

Associations

<p>Alaska All Stars Justin Marcum P.O. Box 241805 Anchorage, AK 99524 Phone: 907-242-7631 Email: akallstar_ice@hotmail.com Website: www.alaskaallstars.org</p>	<p>Alaska Firebirds Destry Lind 633 E 81st Avenue Anchorage, AK 99518 Work: 907-344-4567 Phone: 907-244-3906 Fax: 907-349-6390 Email: dlind@ceiak.com Website: www.alaskafirebirds.org</p>
<p>Alaska Girls & Women's Hockey Luther Brice Fairbanks, AK 99701 Phone: 907-978-3014 Email: lutherkbrace@gmail.com</p>	<p>Alaska Hockey Officials Tim Zobel PO Box 9-2618 Anchorage, AK 99509-2618 Phone: 605-673-6600 Email: timzobel79@yahoo.com Website: www.hockeyref.net</p>
<p>Alaska Oilers Hockey Association Merit Waldrop 7300 Tyre Drive Anchorage, AK 99502 Phone: 907-229-8061 Email: waldropmerit@hotmail.com Website: www.alaskaoilers.com</p>	<p>Alaska Wolves Hockey Association Travis Frisk 2738 Snug Harbor Circle Anchorage, AK 99507 Work: 907-265-2991 Phone: 907-223-8035 Email: travis.c.frisk@wellsfargo.com Website: www.hometeamsonline.com/teams/?u=AKWOLVES&s=hockey</p>
<p>Anchorage Hockey Association Dan Bare P.O. Box 202069 Anchorage, AK 99520 Phone: 971-226-9131 Email: ahaoffice@alaska.net Website: www.anchoragehockey.com</p>	<p>Anchorage Women's Hockey Shawn Butler PO Box 91887 Anchorage, AK 99507 Phone: 907-947-3777 Email: anchoragewomenshockey@gmail.com Website: anchoragewomenshockey.org</p>

<p>Ben Boeke Adult Hockey Annetta Powell 534 E 15th Avenue Anchorage, AK 99501 Work: 907-279-2011 Home: 907-345-0110 Email: boekeice@hotmail.com Website: www.aahl.net</p>	<p>Challenge Alaska Jeff Dick, CTRS Special/Disabled/Sled Hockey Paralympic Sport Club Alaska 3350 Commercial Drive Anchorage, AK 99501 Phone: 907-344-7270 Email: jeff@challengealaska.org</p>
<p>Delta Skating Association Lacey Smith P.O. Box 331 Delta Junction, AK 99603 Phone: 907-895-9805 Email: laceyadele@hotmail.com</p>	<p>Eagle River Hockey League Reid McDonald 23801 Upper Terrace Dr Eagle River, AK Phone: 907-301-8088 Email: northlandhockey@hotmail.com</p>
<p>Fairbanks Amateur Hockey Association Michael Steffey 1000 Haven Lane Fairbanks, AK 99712 Phone: 907-460-8235 Email: Blackhat64@aol.com</p>	<p>Fairbanks Arctic Lions Dima Kulmanovsky 1137 Joyce Drive Fairbanks, AK 99701 Phone: 907-388-4300 Email: dima@aaronak.com</p>
<p>Fairbanks Ice Dogs - NAHL Jack Tragis 1137 Joyce Drive Fairbanks, AK 99701 Home: 907-452-7246 Phone: 907-388-5210 Email: jacktra@outlook.com Website: www.fairbanksicedogs.com</p>	<p>Fairbanks Men's Hockey Association Jay McFadden Phone: 907-978-5978 Email: 1976280z.jm@gmail.com</p>

<p>Fairbanks Old Timers Keith Pomeroy 518 Haines Fairbanks, AK 99701 Phone: 907-452-2764</p>	<p>Fairbanks Women's Hockey Alexa Greene P.O. Box 74172 Fairbanks, AK 99707 Phone: 907-322-5376 Email: fwhainfo@gmail.com Website: http://fairbankswomenshockey.pucksystems.com</p>
<p>Healy Hockey Association David Tomeo 0.5 Healy Spur Road Healy, AK 99743 Phone: 907-683-2788 Email: healyhockey@gmail.com</p>	<p>Hockey Club Fairbanks Ben Roth PO Box 84806 Fairbanks, AK 99708 Phone: 907-687-5817 Email: c</p>
<p>Homer Hockey Association Jan Rumble PO Box 2703 Homer, AK 99603 Phone: 907-321-1569 Email: homerrumble@gmail.com</p>	<p>Jr Avalanche Hockey Association Matt Ketchum P.O. Box 870936 Wasilla, AK 99687-0396 Phone: 907-229,8558 Email: jralanchepresident@gmail.com Website: www.jralanchehockey.com</p>
<p>Juneau Adult League Tom McKenzie 8480 Duran Court Juneau, AK 99801 Phone: 907-209-0543 Email: tmm33@hotmail.com</p>	<p>Juneau Douglas Ice Association Matt Boline PO Box 211441 Auke Bay, AK 99821 Phone: 701-269-9448 Email: bolinehockey@gmail.com Website: www.juneaudouglasice.com</p>

<p>Kenai Peninsula Hockey Association Clint Hagel 405 Overland Ave, #104 Kenai, AK 99611 Phone: 907-398-4746 Email: akclinto@yahoo.com Website: www.kpha907.net</p>	<p>Kenai River Brown Bears - NAHL Nate Kiel P.O. Box 1236 Kenai, Alaska 99611 Office: 907-262-7825 Fax: 910-920-9050 Email: admin@krbbears.com</p>
<p>Kenney Lake Hockey Association Trish Wilson HC 60, Box 287 Copper Center, AK 99573 Home: 907-822-3272 Email: tlwilson@cvinternet.net</p>	<p>Kodiak Hockey League, Inc. John Glover Baranof Park Ice Rink 521 Sut Larsen Way Kodiak, AK 99615 Phone: 907-539-7004 Email: kodiakhockeyleague@gmail.com</p>
<p>Mat-Su Hockey Association Doug Holler PO Box 871880 Wasilla, AK 99687 Phone: 907-376-5328 Email: hollers@mtaonline.net Website: www.matsuhockey.com</p>	<p>Mature Gentlemen's Hockey Todd Bauer 11525 Reader Road Anchorage, AK 99515 Phone: 907-561-3257 Phone: 907-360-9957 Email: toddbauer@edwardjones.com</p>
<p>Mustang Hockey Association Joey Merrick P.O. Box 773904 Eagle River, AK 99577 Phone: 907-301-4707 Email: jmerrick@local341.com Website: www.mustanghockey.com</p>	<p>Nikiski Youth Hockey Rachel Parra P.O. Box 7116 Nikiski, AK 99635 Work: 907-776-8800 Fax: 907-776-5122 Phone: 907-398-1151 Email: rparra@borough.kenai.ak.us</p>

<p>Northern Alaska Hockey Association Michele Nilson PO Box 10902 Fairbanks, AK 99710 Phone: 907-388-1182 Email: aknilson66@gmail.com Website: www.akgrizzlies.com</p>	<p>O'Neill Tier III Mike Thompson 9651 Birch Road Anchorage, AK 99507 Home: 907-346-3130 Email: miket@chugach.net</p>
<p>Panther Hockey Association Lynn Grams P.O. Box 605 Glennallen, AK 99588 Home: 907-259-3638 Email: grams@cvinternet.net</p>	<p>Pioneer Amateur Hockey Association Kirk Payne P.O. Box 3912 Palmer, AK 99645 Phone: 907-745-6420 Email: President@palmerhockey.com Website: www.palmerhockey.org</p>
<p>Rusty Blades Tier I Trevor Baldwin P.O. Box 1671 Kenai, AK 99611 Phone: 907-252-5400 Email: baldwin_trevor@hotmail.com</p>	<p>Rusty Blades Tier II Scott Sundberg 39300 Moose Range Drive Sterling, AK 99672 Phone: 907-260-3234 Email: sundbersinak@alaska.net</p>
<p>Scotty Gomez Hockey Association Carlos Gomez P.O. Box 111294 Anchorage, AK 99511 Phone: 907-230-8744 Email: cgomez@sgomezfoundation.com</p>	<p>South Anchorage Hockey Association Keith Morris 11111 O'Malley Centre Drive Anchorage, AK 99515 Phone: 907-229-0268 Email: kmorris0602@yahoo.com Website: www.mightymoose.org</p>

<p>Subway Adult League John Stenehjerm 11111 O'Malley Centre Drive Anchorage, AK 99515 Work: 907-868-4314 Fax: 907-868-4325 Email: john@omalleysports.com Website: www.omalleysports.com</p>	<p>Subway Adult League Sally Wright 11111 O'Malley Centre Drive Anchorage, AK 99515 Work: 907-868-4214 Fax: 907-868-4325 Email: sally@omalleysports.com</p>
<p>Talkeetna Youth Hockey Michael Moeglein P.O. Box 231087 Anchorage, AK 99523 Talkeetna: 907-733-6634 Anchorage: 907-344-6634 Phone: 907-440-7025 Email: moeglei@hotmail.com</p>	<p>Tok Hockey Association LeAnn Young P.O. Box 454 Tok, AK 99780 Phone: 907-883-2591 Email: lyoung@agsd.us</p>
<p>Wasilla Outdoor Youth Hockey Jimmie Rodgers P.O. Box 870515 Wasilla, AK 99687 Phone: 907-982-1400 Email: jimmierodgers@achc.asrc.com Email: valleypi@mtaonline.net</p>	

Alaska Ice Rinks

Anchorage	<p>Ben Boeke Ice Arena 534 East 16th Avenue Anchorage, AK 99501 Phone: 907-274-5715 Web: www.benboeke.com</p> <p>Dempsey Anderson Ice Arena 1741 W. Northern Lights Blvd Anchorage, AK 99517 Phone: 907-277-7571 Web: www.benboeke.com</p> <p>Subway Sports Centre 11111 O'Malley Centre Drive Anchorage, AK 99515 Phone: 907-868-4301 Web: www.omalleysportscomplex.pointstreaksites.com</p> <p>Sullivan Arena 1600 Gambell Street Anchorage, AK 99501 Phone: 907-279-0618 Web: www.sullivanarena.com</p> <p>University of Alaska Anchorage Wells Fargo Sports Complex, Room 220 2801 Spirit Way Anchorage, AK 99508 Phone: 907-786-1232 Web: www.uaa.alaska.edu</p>
Eagle River	<p>Harry J. McDonald Memorial Center 13701 Harry McDonald Drive Eagle River, AK 99577 Phone: 907-696-0051 Web: http://www.mcdonaldcenter.net</p>

<p>Fairbanks</p>	<p>Big Dipper Ice Arena 1920 Lathrop Street Fairbanks, AK 99701 Phone: 907-459-1104 Web: co.fairbanks.ak.us/ParksandRecreation/Facilities/BigDipper/</p> <p>Carlson Center Ice Arena 2010 2nd Avenue Fairbanks, AK 99701 Phone: 907-451-7800 Web: www.carlson-center.com</p> <p>Polar Ice Center 1087 Dennis Road North Pole, AK 99705 Phone: 907-488-9525 Web: www.polaricecenter.com</p> <p>University of Alaska Fairbanks Patty Ice Arena 410 Tanana Loop Fairbanks, AK 99775 Phone: 907-474-6888 Web: www.uaf.edu/draw/patty-ice</p>
<p>Homer</p>	<p>Kevin Bell Ice Arena P.O. Box 2703 Homer, AK 99603 Phone: 907-235-2647 Web: www.homerhockey.org</p>
<p>Juneau</p>	<p>Treadwell Ice Arena 105 Savikko Road Douglas, AK 99824 Phone: 907-586-0410 Web: juneau.org/parkrec/icerink/index.php</p>

<p>Kenai</p>	<p>ConocoPhillips Kenai Multi-Purpose Ice Facility 9775 Kenai Spur Highway Kenai, AK 99669 Phone: 907-283-3692 Web: www.ci.kenai.ak.us/parks_recreation.html</p>
<p>Palmer</p>	<p>MTA Events Center 1317 Kerry Weiland Way Palmer, AK 99645 Phone: 907-746-4231 Web: www.cityofpalmer.org</p>
<p>Soldotna</p>	<p>Soldotna Sports Center 538 Arena Avenue Soldotna, AK 99669 Phone: 907-714-1210 Web: www.ci.soldotna.ak.us/sports_center.html</p>
<p>Wasilla</p>	<p>Brett Memorial Ice Arena 800 Bogard Road Wasilla, AK 99654 Phone: 907-376-9260 Web: www.matsugov.us/communitydevelopment/brett-memorial-ice-arena</p> <p>Curtis D. Menard Sports Center 1001 S. Mack Drive Wasilla, AK 99654 Phone: 907-357-9100 Web: www.cityofwasilla.com/departments-divisions/menard-sports-center</p>

ASHA 2017/18 Calendar

DATE	2017	LOCATION
July 15	ASHA Board Meeting VP of Tournaments Presents State Tournament Hosts and Date	Coast International Inn
August 8	Youth Tier II Tryouts	Statewide
August 25	Comp Scheduling Meeting 6:00 to 9:00 pm for 14U – 16U – 18U League Fee Due (\$200.00)	Coast International Inn
August 26	Comp Scheduling Meeting 8 to 11:00 am for 10U & 12U League Fee Due (\$200.00)	Coast International Inn
August 26	ASHA Board Mtg @ 11 am	Coast International Inn
August 27	Comp Council Appoints State Tournament Coordinators	Statewide
August 31	Required Background Screening Deadline (see 4.2 ASHA Compliance Policy in State Handbook)	Statewide
September 1	SafeSport Training to be completed by all Coaches, Managers & Volunteers with interaction with minor players	Statewide
September 15	SafeSport Local Association Representative Appointment Deadline	Statewide

October 1	District/National Declaration Due Date (National Bound Teams)	Statewide
October 6-8	14U – 16U – 18U North Star Tournament Termination Dust Invitational Anchorage Hockey Assoc.	Dempsey Anderson Ice Arena
October 7	ASHA Board Meeting	Coast International Inn
October 6	10U, 12U, 14U, 16U & 18U House/Recreation Scheduling Meeting	TBD
October 11	Boys High School Hockey Begins	Statewide
October 15	ASHA State Tier I & II Tournament Deposit Due (\$600.00)	Statewide
October 15	House/Rec Council Appoints Tournament Coordinators	Statewide
October 15	SafeSport Local Association Representative Appointment Deadline	Statewide
October 11	Girls High School Hockey Begins	Statewide
October 21	USAH Pacific District Meeting	Portland, OR
October 20 - 22	10U & 12U Major/Minor North Star Tournament Termination Dust Invitational Anchorage Hockey Assoc	Subway Sports Complex
October 27-29	Adult Co-Ed Jamboree	Homer

November 1	USAH ASHA Parental/Guardian Code of Conduct Submission Deadline to Local Assocs.	Statewide
November 16-18	Mariner High School End of Road	Homer
November 23-26	Dan Rogness Memorial Thanksgiving Tournament	Subway Sports Center
December 1	Affiliate Association State Tournament Additional Team Request and Payment Deadline	Statewide
December 1	ASHA State Recreational Tournament Fee Due (\$900.00)	Statewide
December 1	Recreational Category & Division Declaration sent to VP House/Rec	Statewide
December 2	ASHA Board Meeting	Coast International Inn
December 9	Toys for Tots Mite Jamboree Hosted by SA Mighty Moose	Subway Ice Center
December 15	Deadline for House/Rec Birth Certificates to be submitted to Alaska Associate Registrar	Statewide
December 15	House/Rec 1-T Rosters due to Alaska Associate Registrar	Statewide
December 31	USAH CEP Age Specific Module Completion Deadline	Statewide
December 31	USAH 1-T Roster Finalization for Alaska Competition League & All National Bound Teams	Statewide
December 31	ASHA State Tier I & II Balance of State Tournament fee due	Statewide

	2018	
January 5-7	Alaska Boys Selects Tryouts Birth Years 2001, 2002 & 2003	Subway
January 11-14	USAH Winter Meeting	Orlando, FL
January 12-15	All Stars Polar Bear Tournament Alaska All Stars	Ben Boeke & Dempsey Anderson
January 12-14	Women's Winter Jamboree	Homer
January 12-14	Mighty Moose Fest South Anchorage Hockey Association	Subway Sports Center
January 12-14	Mighty Moose Fest South Anchorage Hockey Association	Subway Sports Center
January 12-15	FairbanksFest 10U-14U Tier III/IV	Fairbanks
January 13-14	Polar Bear Mite Jamboree Alaska All Stars	Ben Boeke & Dempsey Anderson
January 27	ASHA Board Meeting	Coast International Inn
January 31	USAH 1-T Roster Finalization for All House/Recreation Teams	Statewide
February 3	USAH Pacific District Board Meeting	Las Vegas, NV
February 6	ASHA State Tournament Schedules on ASHA's website www.alaskastatehockey.com	Statewide

February 9-11	Moose Cabin Fever Tournament 10U-12U South Anchorage Hockey Assn	Subway Sports Center
February 9-11	Moose Cabin Fever Tournament 14U South Anchorage Hockey Assn	Subway
March 2-5	USA Hockey Pacific District Championships Girls/Women Tier I & II	San Jose, CA
March 8-11	USA Hockey Pacific District Championships Youth Tier I (15,16U)	San Jose, CA
March 8-11	USA Hockey Pacific District Championships Youth Tier I (14U,18U)	San Jose, CA
TBD	USA Hockey Sled Hockey Nationals	TBD
TBD	USA Hockey National Championships Women's	TBD
April 5 – 9	USA Hockey National Championships Youth 14U Tier I	Charlotte, NC
April 5 – 9	USA Hockey National Championships Youth 15 Tier I	Plymouth, MI
April 5 – 9	USA Hockey National Championships Youth 16U & 18U Tier I	Philadelphia, PA
April 5 – 9	USA Hockey National Championships Youth 14U Tier II	Amherst, NY
April 5 – 9	USA Hockey National Championships Youth 16U Tier II	Wayne, NJ
April 5 – 9	USA Hockey National Championships Youth 18U Tier II	Green Bay, WI

April 5 – 9	USA Hockey National Championships Youth Tier I Girls	Marlborough, MA
April 5 – 9	USA Hockey National Championships Youth Tier II Girls	Marlborough, MA
April 12	ASHA Youth Tier I Tryouts (48 Hrs. After last Natl Champ Game)	Statewide
April 13-15	Selects Tryouts Birth Years 2004 & 2005	Subway Sports Center
April 21	ASHA Annual Board Meeting	Coast International Inn
May 1	ASHA Girls Tier I & II Tryouts	Statewide
May 3-6	USA Hockey Pacific District Youth Player Development Camp	San Jose, CA
May 19	USAH Pacific District Board Meeting	Anchorage, AK
June 6-9	USAH Annual Congress	Colorado Springs, CO
June 16-21	High Performance Development Camp 14U / 2003's	Colorado Springs, CO
August 7	Youth Tier II Tryouts	Statewide

Alaska State Tournament Dates are proposed. Please check ASHA's website for up to date information as state tournament time draws near.

2018 ASHA State Tournaments

Refer to www.alaskastatehockey.com for updates

Division	Classification	Date	Host	Rink 1	Rink 2
10U	Major	03/23-03/26	North Stars	Dempsey	
10U	Minor	03/23-03/26	North Stars	Dempsey	
10U	A	03/02-03/05	Homer	Homer	
10U	B	03/16-3/19	Palmer	Palmer	Brett
12U	Major	03/02-03/05	Mustangs	MAC	UAA
12U	Minor	03/02-03/05	Mustangs	MAC	UAA
12U	A	03/23-03/26	Moose	Subway	
12U	B	03/16-03/19	HCF-FAHA	Dipper	UAF
14U	I	TBA	All Stars	Anchorage	
14U	II	02/23-02/26	HCF-Arctic Lions	Dipper	UAF
14U	A	03/02-03/05	Kenai	Soldotna	Kenai
14U	B	03/23-03/26	Mustangs	MAC	UAA
16U	II	02/23-02/26	Palmer	Palmer	Brett
16U	A	03/16-03/19	AHA	Anchorage	
18U	II	02/23-02/26	Jr Avalanche	Wasilla	Brett
18U	A	03/16-03/19	AHA	Anchorage	
18U	B	03/16-03/19	AHA	Anchorage	

Please note classification change: A was (Tier III or C) and B was (Tier IV or D)

2017 ASHA State Tournament Champions

Tier I	
16U	Alaska Oilers
Tier II	
10U Minors	Alaska Blue Devils
10U Majors	Alaska Oilers
12U Minors	Alaska All Stars 04
14U	North Stars
16U	Alaska Oilers
18U	Alaska Wolves
Tier III	
10U	Juneau Capitals
12U	AHA Comets - Gross
14U	HCF Fairbanks
18U	AHA Comets - Vandenbos
Tier IV	
10U	Delta Huskies
12U	Delta
14U	HCF FAHA
18U	Interior Heat

Rules and Guidelines

1. Local Association¹ Membership

Local Association membership in the Alaska State Hockey Association (ASHA) is available to any bona fide active amateur ice hockey association in the State of Alaska that is registered with USA Hockey and ASHA. Application for Local Association membership shall be presented to the ASHA President on an official Local Association Member Application form. The President will refer the application to the appropriate Executive Committee Vice President (Competition, Adult, House/Recreation or Girls/Women's) for review and recommendation to the State Board Annual Meeting.

1.1 Application

Submitted with the application shall be those items listed in Article IV, Section 2 of the ASHA By-Laws. These include the prescribed fee, if any, and a certified copy of the applicant's Constitution and By-Laws, and a Local Association Agreement.

The Executive Committee Chair will present any and all new association requests at the "Annual" State Board Meeting. New associations will be voted into membership at the "Annual" State Board Meeting.

1.2 Teams without Local Association

Teams that are not members of a bona fide active amateur ice hockey Local Association become non-voting members of ASHA by completing both ASHA and USA Hockey registration forms and submitting them with the required fees.

1.3 Directors and Officers Insurance

Directors and Officers (D&O) insurance is paid by participants and all affiliates that are in good standing with ASHA and USA Hockey are therefore covered.

1.4 Local Association Member Suspension and Expulsion

Prior to an action the Board of Directors must notify the affected Local Association of the apparent violation in writing and allow for a written response

¹ As used in this manual "Association" refers to the local hockey clubs such as, e.g. Alaska All Stars, Anchorage Hockey Officials, Ben Boeke Adult Hockey League, Homer Hockey Association, Fairbanks Arctic Lions and so on.

within 30 days and/or provide the opportunity for a hearing at the next meeting of the Board.

1.5 USA Hockey Suspension

Any player, team association or individual suspended by USA Hockey shall be automatically suspended by ASHA and shall remain suspended until USA Hockey lifts such suspension.

1.6 Playing Season

The ASHA playing season will be September 1st through April 30th and May 1st through August 31st (the spring/summer hockey season). All applicable ASHA By-Laws, rules and regulations remain in effect and all spring/summer league teams must be registered with ASHA and USA Hockey.

1.6.1 Pre-Season

Each season, the start of the season commences on September 1st. Prior to this date, but no sooner than August 15th, for Youth and/or Girls games to count for credential purposes, a written request must be made of the appropriate Affiliate President by the 3rd week of July. Unusual circumstances must prevail for such a request to be made. The Affiliate President will then forward such request to the Pacific District Registrar, no later than August 1st, for final determination. Should the request be approved the following requirements must be met:

- a. Both teams participating in a game must have an officially approved 1T for the forthcoming playing season
- b. Teams must be of like competitive levels
- c. Referees must be secured through local referee association
- d. The Associate Registrar assigned to the Affiliate must be notified of the scheduled games
- e. Score sheets for games between August 15 & 31 must be emailed to such Associate Registrar within 24 hours of game completion.

In the event that any of these requirements are not met, the game under consideration will not count for credential purposes.

1.7 Competition within ASHA

1.7.1 Open Competition

No association may prohibit play between their teams and USA Hockey registered teams of equal classification without due cause. That due cause must be made a matter of record and presented to the ASHA Board for decision and

action. Any association that feels it has not been allowed open competition may appeal to ASHA in writing.

1.7.2 Intra-State Competition

Competitions between teams from member associations within Alaska are governed by USA Hockey rules although member associations may have more stringent rules. Member associations may apply their own additional rules for play in sanctioned invitational tournaments that they sponsor.

1.8 Handbook Changes

Changes to the ASHA Handbook require two (2) readings in order to take effect. The proposed change shall be read at one meeting and voted on at the next meeting. The requirement for the first (1st) reading may be satisfied by the provision of an electronic copy of the proposed changes to the seated board members.

2. Participant Registration and Eligibility

2.1 USA Hockey Registration

For all Players, Coaches, Managers & Volunteers, Membership in ASHA and USA Hockey requires online registration with USA Hockey at www.usahockeyregistration.com. All Local Associations will be provided with the USA Hockey software and their registrar must claim all the players, coaches and managers into their software database. The cost of liability insurance is included in the USA Hockey registration fees. Managers and volunteers register for free with USA Hockey. (NOTE: USA Hockey liability insurance will not be in effect until your players, coaches, managers and volunteers are claimed.)

If an association is having difficulty with registration or claiming members, they should contact the Associate Registrar for guidance.

2.2 Individual Membership Registration

No ASHA Local Association may allow any player to participate on any team unless said player has a current active IMR (Individual Membership Registration) properly on file with the Associate Registrar. No ASHA member may have a team registered that does not have players with current IMR's. Any ASHA team in violation shall be subject to USA Hockey Bylaw 10.

2.3 Age Classifications

Players in all divisions must conform to the age classification of the division in which they are participating in accordance with USA Hockey Guidelines. All Associations have the authority to allow players to play up.

2.4 National Tournament Bound Players

No National Tournament Bound player may register on more than one team that participates in games leading toward a national championship, except if and when ASHA host any National bound high school teams in which case, players may participate on a national bound high school team and a national bound tier I or tier II team.

2.5 Player Release Form Policy

Players in debt to an Association are ineligible for membership with any other ASHA registered team until the indebtedness is satisfied and a Player Release Form is acquired as proof to the receiving association. See www.alaskastatehockey.com for the Official Player Release Form. Documentation must be provided within 72 hours of the player leaving the team, however, for valid reasons the player would be conditionally released pending receipt of final bill.

2.5.1 Local Association Responsibility

Prior to requesting the assistance of ASHA, Local Associations are required to send a Notice Letter (certified/return receipt requested) to the last known address of the party that owes the money. This letter must contain verbiage that demands payment and addresses the following information: amount of debt; what the charges are; and the fact that the player may not register with another Association until the debt is paid. The letter must provide at least 30 days for a reply. Attached must be a full detailed accounting of the debt. A sample letter is included in [Appendix A](#) and on the ASHA website. If registration with another team has taken place before a payment resolution has been accomplished, the matter shall be referred to the Disciplinary Committee for action.

2.5.2 Discussion Period

During the thirty (30) day period prior to the due date for the formal reply, the parties may discuss the matter and seek to amicably resolve any disputed amounts and provisions for payment. The parties are encouraged to amicably resolve any disputed debts, and if at any time the Local Association and player enter into a written agreement to resolve the debt and also making provisions for payment, then the player shall become immediately eligible to participate in all USA Hockey programs in ASHA.

2.5.3 Amount Not Disputed

If after the 30 day period provided for a Reply and Discussion, (i) the parties have not otherwise resolved the matter, (ii) the amount claimed in the Local Association's Notice Letter has not been paid, and (iii) the Local Association has not received written notice from the player's parents that it disputes the financial obligation, then the Local Association may send a NOTICE to the ASHA Discipline Committee and the Associate Registrar of the non-payment status and the player shall be deemed to be ineligible to participate in any program within ASHA. The Local Association must send with this NOTICE proof of compliance with 2.5.1 and 2.5.2 of this subsection). Thereafter, the ASHA Discipline Committee shall send a Notice to the player/ and/or parent indicating that the player is ineligible to participate in any program within the ASHA. If after receipt of the Notice from the ASHA Discipline Committee, a parent and/or player then seeks to dispute the amount owed, see Section 2.5.4 below. The Notice from the ASHA Discipline Committee shall include the following: (1) a statement that the player is ineligible to participate in USA Hockey programs in ASHA, because of the claimed debt; (2) that the player may ask the ASHA Discipline Committee to hold a hearing for the limited purposes of determine if there is a good faith dispute as to the existence of the debt; and (3) of the player's right to become eligible pending a resolution of the ASHA Discipline Committee's hearing and the ultimate resolution of the debt thereafter by providing to the ASHA Discipline Committee a certified check in the amount of the disputed debt to be held in trust, as set forth in Section 2.5.4 below.

2.5.4 Amount Disputed

If after the 30 day period provided for a Reply and Discussion, or after receipt of the NOTICE from the ASHA Discipline Committee of the player's ineligibility, the parent or player disputes the amount due, the player may be considered eligible to participate in USA Hockey activities in ASHA provided: (1) the player or parent ask in writing for a hearing before the ASHA Discipline Committee; and 2) they provided to the ASHA Discipline Committee a certified check in the full amount claimed to be due and owing by the Local Association/team. If the player/parent elects to have a hearing, and tenders the required cashier's check to the ASHA Discipline Committee, the ASHA Discipline Committee shall turn the funds over the ASHA Treasurer who shall hold said funds trust pending a hearing regarding the existence of a disputed debt between the player/parent and the Local Association/team. The ASHA Discipline Committee has the discretion to conduct a hearing if requested for the limited purposes of determine if there exists a disputed debt. If a hearing is so requested, the matter shall then come before the ASHA Discipline Committee at its next regularly scheduled meeting. Only after the certified check is presented to ASHA will the player be eligible to participate in practices or competition with the receiving team. Any determination by the there exists a disputed debt by the ASHA Discipline Committee shall be an

affirmation that there is a disputed debt and that as such, the player is ineligible throughout ASHA to participate in hockey programs, and shall not be a determination that the debt is owed or the amount of such debt, but only that the player is ineligible based on the existence of a disputed debt. If the player has tendered a cashier's check to be held in trust by ASHA, after a hearing, should the ASHA Discipline Committee find the existence of a disputed debt, in order to continue to participate in hockey activities in ASHA, the player or parent must agree that the funds being held in trust be turned over to the Local Association/team claiming the debt is owed. If the player/parent elects to not have the funds turned over to the Local Association /team claiming the debt is owed, then the funds shall be returned to the player/parent and the player shall immediately be ineligible to continue to participate in hockey activities unless the debt is resolved in some other forum and /or otherwise satisfied. It should be noted that ASHA is not in the collection business. If the ASHA Discipline Committee determines there is not a disputed debt, then the player shall be determined to be immediately eligible to participate in all hockey activities in ASHA and the funds held in trust shall be returned to the player/parent. The Local Association is free to take whatever collection actions it deems appropriate if it disagrees with the finding of the ASHA Discipline Committee that there is no disputed debt, and the ASHA Discipline Committee's finding that there is no debt in dispute shall not be binding on any other forum.

2.5.5 If Participant has Registered with Another Local Association

When Local Associations have determined that the party in question who the Local Association claims owes them a debt has in fact registered with another Local Association, then it is required to send to that other Local Association's Registrar and President a copy of the NOTICE it sends to the ASHA Discipline Committee and Associate Registrar when it sends the NOTICE to the ASHA Discipline Committee and Associate Registrar, or as soon as it is aware of the player participating and being registered with another local Association, whichever comes first. The other Local Association Registrar and President shall send a copy of this NOTICE immediately the Head Coach of the team that the player is registered on and the other Local Association and the team shall immediately honor ASHA wide ineligibility and the player shall be ineligible to continue to participate in hockey activities in ASHA, including, but not limited to hockey activities of the team in the new Local Association with whom the player is currently registered. Receipt of the NOTICE by the Local Association's Registrar and President shall be deemed constructive notice of receipt of same by the Head Coach, and receipt of NOTICE by the Head Coach shall be deemed constructive notice of receipt of same by all of the team's coaching staff. If a Local Association or Coach willfully ignores the NOTICE of ineligibility of a player, it becomes a discipline matter. Any Local Association or Coach who willfully allows a player to continue to participate in hockey activities who they have been placed on notice is ineligible may be subject to discipline by the ASHA Discipline

Committee, which discipline may include suspension or a finding that an association is not in good standing with ASHA.

2.5.6 ASHA Procedures Not-For-Sale or De Minimis Debts

ASHA's procedures set forth in Sections 2.5.1-2.5.5 and determination of player ineligibility for disputed debts are only applicable to disputes over \$100.00 and for disputed debts from the current and the immediate past playing season. ASHA will not become involved in disputed debts that are not over \$100.00 or are old and stale, and disputed debts for seasons prior to the immediate past playing season shall not be a basis for a finding of player ineligibility.

2.5.7 RIGHT TO APPEAL

Any dispute about whether these procedures have been followed shall be decided in hearing conducted by the ASHA Discipline Committee pursuant to the Unified Procedure, and shall be appealable to the ASHA Board of Directors, and in turn to the USA Hockey Executive Committee pursuant to USA Hockey Bylaw 10.E. The hearing and appeal shall only address whether the procedures set forth in USA Hockey Bylaw 10.(j)(2) have been followed, and shall in no way address the liability for or amount of the financial obligations.

3. Teams

A hockey team is comprised of the coaches, managers, and players (team constituents) duly registered and listed with USA Hockey and the Local Association of ASHA.

3.1 Team Duration

A team will come into existence upon being duly registered with USA Hockey. It will go out of existence when formally disbanded at the end of the hockey season consistent with the closeout requirements of its Local Association, but in no instance later than the last day of the USA Hockey playing year.

3.2 Team Registration

No team may register in more than one division—IE...12U (11-12) team may not register as a 14U (13-14) team.

3.2.1 Alaska Competition League (National Bound)

No Association may register more than one team at the Tier I or Tier II National Bound levels in the same age group. USA Hockey Form 1-T (USA Hockey Official Team Roster) shall designate the tier level for all teams (Tier I & Tier II) at the scheduling meeting.

3.2.2 Alaska Competition League (Non-National Bound)

Please refer to Section 13 for the policy.

3.2.3 House Recreation Teams

Tier levels for House/Recreation teams shall be designated by forwarding a Declaration of Intent to the VP of House/Recreation no later than December 1st, no changes of declared tier level will be allowed without approval of the House/Recreation Council.

All Tier III/IV 1-T (Official Team Rosters) will be electronically submitted by an association's registrar to the Alaska Associate Registrar for approval. Once reviewed, the Alaska Associate Registrar will approve and Email and electronic copy to an association's registrar. House/Recreation initial 1T's are due no later than December 15th. Roster changes cannot be made after January 31st, at which time final 1T's are due to the Alaska Associate Registrar.

3.3 Team Manager

It is recommended that each youth and Girls'/Women's ice hockey teams have a team manager. All Tier I and Tier II youth teams and Girls/Women's competition teams are required to have a team manager.

3.4 Credentials Book

The team manager shall be custodian of all documents necessary for credential review prior to participation in invitational, state, district, and national championships. Required documentation for registered participants include players, coaches (head and assistants), and managers.

The credentials need to be neatly placed in a 3-ring binder. Each page of information needs to be placed in a plastic sleeve, documents back to back preferably, but can also be one page per sleeve. The document(s) must be so that it can be viewed without removing it from the plastic sleeve.. Credential books need to be arranged in the order below:

Team information (in order of presentation)

- Credential Verification form (3 copies) as printed by your association registrar. This form lists all the players, coaches, and managers registered on the team.

- A final **certified** Team Roster (1-T), received from your association registrar after Dec. 31 for Comp; Jan 31 for House/Rec.
- All Score Sheets from all games played for the current season, including pre-season games (prior to September 1) arranged chronologically from the most recent game back to the first game played to verify the team and player eligibility under the 18/8(youth comp teams); 14/10 (girls national bound teams)and 10/5 (house/rec) rules, as well as all major penalties. This includes league, exhibition and tournament games.

Coaches Information (Head Coach first, followed by Asst Coaches in alphabetical order)

- Coach CEP information - either a picture of their CEP Card or a printout from USA Hockey's website of their CEP level.
- Coach's signed Concussion Protocol form.

Player's information (in order of presentation)

- Player Concussion (Parent) form, separated by player in alphabetical order..

3.5 Official Roster Changes

3.5.1 Alaska Competition League (National Bound)

Player changes to the official team roster form (1-T) will not be accepted after December 31. No changes to the declared tier level will be allowed without the approval of the Competition or Girls/Women's Council.

3.5.2 Alaska Competition League (Non-National Bound)

Player changes to the official team roster form (1-T) will not be accepted after December 31. No changes to the declared tier level will be allowed without the approval of the Competition Council.

3.5.3 House/Rec League

Player changes to the official team roster form (1-T) will not be accepted after January 31. No changes to the declared tier level will be allowed without the approval of the House/Rec Council.

3.6 On/Off Ice Activities

All on/off ice activities must be sanctioned by the Associate Risk Manager or District Risk Manager of the USAH Pacific District. An unsanctioned event could be an uninsured event. For further information, please contact the Associate Risk Manager or Pacific District Risk Manager.

3.7 Travel

All teams traveling outside Alaska to other states or Canada are required to submit a completed copy of USA Hockey's Travel Permit Form to the Alaska Associate Registrar.

- The USA Hockey Travel Permit Form can be obtained from your association registrar.
- The requesting team will submit it's official & approved 1T along with the Travel Permit Form.
- Travel Permits should be submitted 30 days in advance of travel. If for a valid reason, time does not allow 30 days, please call the Alaska Associate Registrar to give heads up.

Once received, the Alaska Associate Registrar will complete the form, submit it to USA Hockey with a copy forwarded to the ASHA President. A copy of the completed form will be returned to the team. The team must have the approved form in its possession prior to beginning travel.

3.7.1 International Travel

Approval for travel outside the United States (International) shall be obtained in accordance with the requirements established in the USA Hockey Annual Guide. (Note: This is a lengthy process, particularly for travel outside of North America, and approval should be requested well in advance.)

3.7.2 Summer travel to Canada

The Canadian Amateur Hockey Association does not sanction any play during the summer time (May 1-August 31) and has no insurance coverage in effect during that period. There is no USA Hockey insurance coverage in effect for any USA Hockey member, team or association that travels to and participates in Canada with a Canadian team or teams in the summer months.

4. Coach and Assistant Coaches

In addition to those requirements outlined in Section 4.2 below, guidelines and responsibilities of this paragraph apply to all Head Coaches and Assistant

Coaches duly registered with USA Hockey, Local Associations of ASHA, or non-affiliated ASHA teams.

For the purpose of this section, the term “Coach” shall refer to all head coaches, assistant coaches, trainers, managers, assistants or other team officials participating in coaching activities, or residing on the team bench during USA Hockey or ASHA sanctioned games. The term “Coaching Activities” shall refer to any on-ice activities, dry land or conditioning training, pre-game and between periods, locker room strategy discussions or presiding on the team bench during USA Hockey or ASHA sanctioned games.

4.1 Coaching Registration

All ice hockey coaches, as well as instructors of USA Hockey programs shall be registered for the current season (before the start of the season) in order to be eligible to coach/instruct in any regular season activities (practices, clinics, games, tournaments, tryouts, etc) state, district, regional playoff, national championships or in the USA Hockey Player Development Programs. There will be an annual fee to register the coaches (head and assistants) and instructors. Coaches who also play on a USA Hockey registered team are required to pay this registration fee only once per year. Coaches may register as participants online at www.usahockey.com or through a local association member program.

4.2 ASHA Compliance Policy

4.2.1 Screening and Abuse Policy

Background screening will be done in accordance with USA Hockey mandates. ASHA has implemented a mandatory online background screening program in partnership with the USA Hockey Pacific District using the services of Sports Engine.

All individuals, including, but not limited to coaches, managers, locker room attendants, on-ice officials, and all others who have regular contact with youth USA Hockey participants are required to undergo a background screening through Sports Engine contracted vendor.

All coaches must complete their age appropriate online module, USA Hockey’s SafeSport Certification, and their Affiliate’s Background Screening prior to being eligible to roster on a team’s Official Roster (1T). USA Hockey’s Registration Portal blocks any coach who does not have all three (3) of these requirements to be placed on a roster. Coaches will be “redlined” until these requirements are complete, and are not eligible to participate in any capacity with their team.

Screenings will be valid for two (2) seasons with April 1 chosen as the date to determine season validity in the following manner for Non-Official Background Screening:

- All screenings cleared between April 1, 2015 and March 31, 2016 will be valid for the 2015/2016 and 2016/2017 seasons expiring on August 31, 2017.
- All screenings cleared between April 1, 2016 and March 31, 2017 will be valid for the 2016/2017 and 2017/2018 seasons expiring on August 31, 2018.
- All screenings cleared between April 1, 2017 and March 31, 2018 will be valid for the 2017/2018 and 2018/2019 seasons expiring on August 31, 2019.

The anniversary date for ASHA screening for all individuals required to be screened, except the referees, shall be September 1, of second year. The anniversary date for screening of certified USA Hockey Referee's shall be November 30th of the second year.

Those individuals who are required to be screened for the first time or because their prior screening has expired must be screened either for the first time or again prior to assisting in or engaging in any USA Hockey activities - there is no grace period. Knowingly engaging in any activities which require one to be screened and cleared prior to so engaging shall subject the individual to possible discipline and a referral to the ASHA Discipline Committee for appropriate disciplinary actions, which may include, but is not limited to, a suspension for some appropriate period of time.

The ASHA President, or his designee, shall review all screening reports, and shall serve as an initial screening of those reports which are characterized as "alerts" that may come back from NGIN, and after this initial screen, those individuals whose reports are considered as an "alert" that remaining in question shall be submitted to an ASHA Screening Committee consisting of the ASHA President, the ASHA SafeSport Coordinator, and one more designee appointed by the ASHA President. The ASHA Screening Committee may clear, disqualify or place limitations or conditions on an individual as a "conditional cleared screening". If an individual is deemed by the ASHA Screening Committee as "disqualified" and not cleared, and thus deemed not suitable to participate USA Hockey activities, the ASHA President shall provide to the individual written notice of the Screening Committee's determination and also shall provide: (1) a copy of the screening report received from NGIN; (2) and a Written Notice of the individual's right to the ASHA Screening Committee's decision to appeal the ASHA Discipline Committee, and their right to a hearing and to further appeal to USA Hockey. That Notice shall advise the individual that if they are dissatisfied with the ASHA Screening's Committee's determination of disqualification, they must submit a written appeal to the ASHA Discipline Committee within 30 days of

having received their Disqualification Notice from the ASHA President, and they must include with said appeal the Written Disqualification Notice received from the ASHA President, the screening report, and a basis for overturning the ASHA Screening Committee's decision. The individual is entitled to a hearing before the ASHA Discipline Committee, but may waive said hearing in writing. After a hearing, or waiver of same, and a decision by the ASHA Discipline Committee, if the individual is dissatisfied by the ASHA Discipline Committee's decision, then, pursuant to USA Hockey By-Law 10, they have a right to appeal the decision to USA Hockey. However, any decision made by the ASHA Screening Committee to disqualify an individual shall remain in effect until and unless that decision is overturned on appeal by the ASHA Discipline Committee or by USA Hockey.

For guidelines on the ASHA Screening and Abuse Policies, including disqualifying events, please see the USA Hockey website at: www.usahockey.com and also the most current written USA Hockey SafeSport Policy. The following policies are listed:

- Sexual Abuse
- Physical Abuse
- Emotional Abuse
- Bullying, Threats and Harassment
- Hazing
- Locker Room Policy

There will be a Screening Cleared List posted on the ASHA Web site of those individuals who are cleared to engage in USA Hockey activities, for which this list will be updated periodically. If an individual's name does not appear on the list, or there has been no oral confirmation with either the ASHA President or ASHA SafeSport Coordinator that an individual has been cleared, then the individual shall be considered to not be cleared to engage in USA Hockey activities yet.

ASHA abides by the USA Hockey Policy and enforcement of the above guidelines.

4.2.2 SafeSport Policy

The safety of our youth participants is of paramount importance to ASHA. This includes not only on-ice safety, but also off-ice safety in any part of USA Hockey's programs. ASHA, along with USA Hockey has long had safety systems in place to protect its participants from physical abuse, sexual abuse and other types of abuse and misconduct that can be harmful to youth hockey players. These include without limitation, Physical Abuse, Sexual Abuse, Screening, Locker Room Supervision and Hazing Policies, in addition to Codes of Conduct applicable to Administrators, Coaches, Officials, Parents, Players and Spectators. USA Hockey has created a SafeSport Program Handbook that

collects USA Hockey's various policies to protect its youth participants from all types of misconduct and abuse.

All coaches must complete their age appropriate online module, USA Hockey's SafeSport Certification, and their Affiliate's Background Screening prior to being eligible to roster on a team's Official Roster (1T). USA Hockey's Registration Portal blocks any coach who does not have all three (3) of these requirements to be placed on a roster. Coaches will be "redlined" until these requirements are complete, and are not eligible to participate in any capacity with their team.

ASHA, along with USA Hockey has **ZERO TOLERANCE** for abuse and misconduct. ASHA shall adopt USA Hockey's SafeSport Program Handbook, which addresses the following:

SafeSport Policies, include policies prohibiting Sexual Abuse, Physical Abuse, Emotional Abuse, Bullying, Threats and Harassment, and Hazing. The Policies also address areas where misconduct can occur and are intended to reduce the risk of potential abuse, including a Locker Room Policy, a Social Media, Mobile and Electronic Communications Policy, a Travel Policy, a Billeting Policy and an Education and Awareness Training Policy.

- **Education and Awareness Training**
- **Screening and Background Check Program**
- **Reporting of Concerns of Abuse**
- **Responding to Abuse and Other Misconduct**
- **Monitoring and Supervision of the SafeSport Program**

These specific Policies are of paramount importance to USA Hockey and shall be modified or amended as needed.

A USA Hockey member or parent of any member who (1) violates any of the SafeSport Policies or (2) fails to consent to, and pass a screening and background check in compliance with the Screening and Background Check Program, may be denied eligibility within any USA Hockey programs and is subject to appropriate disciplinary action including but not limited to suspension, permanent suspension, and/or referral to law enforcement authorities.

ASHA requires each participating local Association to designate their SafeSport Representative to the ASHA SafeSport Coordinator by September 15th. The affiliate SafeSport Coordinator as well as the affiliate's Association SafeSport Representative shall undergo the required SafeSport Training & Certification. Any required training/certification will be completed by October 15th. Any affiliate association failing to timely provide a SafeSport Representative or timely complete training & certification shall not be in held in good standing with ASHA.

All Coaches, Managers & Volunteers are required to complete SafeSport Training every two years.

Beginning with the 2015/16 season, 1T's will not be approved by the Alaska Associate Registrar unless all Coaches, Managers & Volunteers listed on the 1T have completed their SafeSport Training.

Please refer to the SafeSport Program Handbook for details of these policies. A copy of the USA Hockey SafeSport Program Handbook may be obtained from ASHA and USA Hockey and is also available at: www.usahockey.com or www.alaskastatehockey.com. Any inquiries from ASHA Local Associations can be referred to the ASHA SafeSport Coordinator at: safesportak@gmail.com.

4.2.3 Parent/Guardian & Spectator Code of Conduct

Each Association is responsible for having a Parent/Guardian Education Program that includes the USA Hockey Spectator Code of Conduct and sanctions for non-compliance with it. It is mandatory that each parent/guardian sign a parental pledge annually, not later than November 1st. Each Association is required to notify the ASHA President annually of compliance with the parent education requirement no later than December 1. Failure to comply shall render an association not in good standing with ASHA.

4.3 USAH Coaching Education Program (CEP) Requirements

All coaches (as defined in this section) , participating in any coaching activities (as defined in this section) or presiding on the team bench during USA Hockey or ASHA sanctioned games shall be certified at the proper CEP level in accordance with USA Hockey and Pacific District requirements as stated below.

Required Coaching Education Program Levels for Ice Hockey USA Hockey requires that all affiliates and/or districts shall establish the following requirements without modifications for all coaches (head and assistant). All coaches must have the required certification level by January 1 of the current season.

All coaches must enter USA Hockey's Coaching Education Program at Level 1, and must continue their education each year until, at a minimum, they achieve Level 3 (except a coach that is coaching in the Mite division or lower (8 and under), they may remain at Level 1). A coach may attend only one (1) certification clinic per year (not including age-specific requirements). IE... Coaches who do not coach in continuous years must re-enter the program at the next level when they resume coaching responsibilities.

Once Level 3 is achieved, periodic renewal [as outlined in Paragraph 4.2.2 below] is required for coaches who have not achieved Level 4. Coaches of Tier 1

and Tier II (National Tournament Bound) 14U (13-14) Tier I only, 16U (14-16), 18U (17-18), Girls 14 (13-14), Girls 16 (15-16) and Girls 19 (17-19) teams must complete Level 4 in their fourth season of coaching. Coaches who attain Level 4 certification are not required to attend any further certification clinics but must adhere to the age-specific requirement as outlined in Paragraph 4.3.1 below.

Per USA Hockey bylaws, coaches who fail to complete CEP requirements by December 31 of the playing season are immediately ineligible for all coaching activities for the remainder of the season. In addition, per the Pacific District, the coach shall remain ineligible to participate in any coaching activities until all CEP requirements for the following season are completed.

4.3.1 Age-Specific Training Model

In addition to the training program outlined above, coaches must also complete age-specific training components specific to the level of play they are coaching if they have not already taken that component. The requirement applies to all coaches at all levels 1 through 5. Coaches may complete more than one age specific component in any given season.

Beginning in the 2017-2018 playing season, all coaches must complete their age appropriate online module, USA Hockey's SafeSport Certification, and their Affiliate's Background Screening prior to being eligible to roster on a team's Official Roster (1T). USA Hockey's Registration Portal blocks any coach who does not have all three (3) of these requirements to be placed on a roster. Coaches will be "redlined" until these requirements are complete, and are not eligible to participate in any capacity with their team.

4.3.2 Level 3 Recertification

Coaching certification at Level 3 is valid for two (2) seasons, as indicated by the expiration sticker on the Level 3 sticker.

A coach whose Level 3 is due to expire must take the online Level 3 recertification Track 1 curriculum or they may move up to Level 4, Level 3 Track 1 Recertification is valid for two (2) season.

A coach whose Track 1 Level 3 recertification is due to expire must take the online Level 3 Recertification Track 2 curriculum or move up to Level 4, Level 3 Track 2 Recertification is valid for two (2) seasons.

Coaches whose Track 2 Level 3 Recertification is due to expire must attend a Level 4 clinic prior to the expiration of their Level 3 recertification.

Coaches must complete the online recertification program in order to re-certify their Level 3 certifications. Attending a clinic or workshop is no longer valid for re-certifying any certification level.

4.3.3 Grandfather Clause

For coaches who enrolled in the Coaching Education Program prior to May 2, 2011, their entry into the above program will be at their current certification level. Level 1 and 2 coaches must adhere to paragraphs 4.3 and 4.3.1 above, effective May 1, 2011. Current Level 3 coaches must adhere to paragraphs 4.3.1 and 4.3.2 above; effective with the season that their Level 3 expires.

This chart outlines the progression for a new coach. Coaches with pre-existing certifications will enter the new program at their current certification level and must adhere to paragraph 4.3.1 and 4.3.2 above.

YEARS COACHING	CERTIFICATION REQUIREMENTS
Year 1 (ex. 2011-2012)	Level 1 Clinic + Age Specific Component
Year 2 (ex. 2012-2013)	Level 2 Clinic + Age Specific Component if not previously taken for current age level
Year 3 (ex.2013-2014)	Level 3 Clinic (expires December 31, 2015) + Age Specific Component if not previously taken for current level
Year 4 (ex. 2014-2015)	No Level Certification required but can attend a Level 4 Clinic + Age Specific Component if not previously taken for current level
Year 5 (ex. 2015-2016)	Complete Online Level 3 Recertification Track 1 (expires December 31, 2017) or attend Level 4 Clinic + Age Specific Component if not previously taken for current level
Year 6 (ex. 2016-2017)	No Level Certification required but can attend a Level 4 Clinic + Age Specific Component if not previously taken for current level

Year 7 (ex. 2017-2018)	Complete Online Level 3 Recertification Track 2 (expires December 31, 2019) or attend Level 4 Clinic + Age Specific Component if not previously taken for current level
Year 8 (ex. 2018-2019)	No Level Certification required but can attend a Level 4 Clinic + Age Specific Component if not previously taken for current level
Year 9 (ex. 2019-2020)	Must Attend Level 4 Clinic + Age Specific Component if not previously taken for current level
Year 10 and Beyond	No Level Certification required but must complete age-specific component if not previously taken for current age level.

4.3.4 Evidence of Level

All USA Hockey coaches will possess a USA Hockey Coaching Education Program card with valid certification stickers or printout from the USA Hockey Online Certification list.

4.3.5 Temporary Coaching Card

Coaches in USA Hockey's Pacific District may be issued a Temporary Coaching Cards in extraordinarily extenuating circumstances (medical leave, military service). The following persons must approve such a request: Association President, Affiliate President, and then District Coach in Chief.

Approved Temporary Card Requests are not considered complete and valid until the following conditions are met:

- The Temporary Card Request Form is completed and signed by the required parties.
- The applicant receives a letter from the District Coach in Chief approving the request.
- The proper application fee, along with the above two items, are mailed to the National Office of USA Hockey (address is on the form).
- The applicant receives a Temporary Coaching Card from the National Office of USA Hockey. This may take up to 30 days.

- The applicant submits a photocopy of their Temporary Coaching Card to their local association registrar, who in turn provides it to the Associate Registrar.

Temporary Cards expire on August 31st of the playing season and coaches MUST complete the required certification the following season. The grace period of December 31 for the following season does not apply for coaches who receive a Temporary Card. After the August 31st expiration of the card, the applicant must complete their CEP requirements prior to returning to an USA Hockey coaching activity.

A coach may obtain only one Temporary Coaching Card during his/her entire USA Hockey and ASHA coaching career.

4.3.6 Association Responsibility regarding Certification

It is the responsibility of the local Association to identify those coaches who do not meet the certification requirements. All coaches have until December 31st of the current season to attend an USA Hockey coaching clinic and complete the online playing level component to become properly certified.

4.3.7 Penalty and Enforcement regarding CEP

All coaches must have current certification and online component verification by December 31 of the current playing season. Any coach not in possession of these requirements will be ineligible to coach for the remainder of the season. Districts and affiliates are required to uphold this penalty. It will be the responsibility of the local Association registering the team to enforce the national policy.

Each Local Association of ASHA and any non-Local Association teams registered with ASHA as an USA Hockey member team are responsible for proper monitoring and enforcement of USA Hockey and ASHA rules regarding annual coach registration and achievement of minimum USA Hockey Coaching Education Program (CEP) certification levels.

4.3.8 Coaching Education Program Disciplinary Policy

Any coach (as defined in this section) that fails to achieve a proper USA Hockey CEP level, required re-certification, or a Temporary Coaching Card by December 31, shall be placed on suspension and shall NOT be allowed to participate in any further coaching activities for a USA Hockey or ASHA team until he/she has obtained (pre-qualified) the minimum CEP certification required for coaching that team. No ASHA member or non-affiliated team registered with ASHA shall be allowed to use services of such suspended coach until the proper CEP level is achieved. A list of the suspended coaches will be maintained on the ASHA

website to ensure teams and Associations are clearly aware of all suspensions. Any member Association or team that utilizes the services of a suspended coach shall be subject to suspension for the remainder of that season, in accordance with Article V and Article VI of the ASHA By-Laws.

Coaches, as defined in this section, that do not have proper CEP level coaching cards including any required re-certification or have not obtained a Temporary Coaching Card from the Alaska Coach-in-Chief by December 31st of the current season shall not be permitted to participate in any coaching activities related to any USA Hockey or ASHA sanctioned team or tournament for the remainder of that season, ending July 31st of each year.

4.4 Certification and Score Sheet Accuracy

Prior to the start of games throughout the season, all coaches are required to indicate their current certification status on the score sheet, regardless of their certification level. All coaches must legibly print their USA Hockey CEP card number, their CEP level (levels 1-5), their online playing level component and the year that their CEP level was obtained. If a coach cannot produce his/her current USA Hockey CEP card prior to the start of the game, it must be noted on the official score sheet

Prior to the start of each game, all coaches are required to sign the designated area of the score sheet in order to verify the accuracy of the playing roster, as it appears on the score sheet for that game.

4.5 Helmet Rule

All coaches involved in on-ice activities, practices and scrimmages shall wear a HECC approved helmet with the chin strap buckled at all times. The only exception shall be when a coach attends an injured player during a game. Enforcement rests with the ASHA Board. Failure to comply shall result in a 30-day suspension by the ASHA Disciplinary Committee.

4.6 Coaching Compliance

All USA Hockey Coaches (head and assistants) and instructors must abide by the USA Hockey Coach's Code of Conduct and Coaching Ethics Code, and understand that violations may result in full or partial forfeiture of coaching privileges in programs, at sites or events under USA Hockey's governance. All coaches have an obligation to be familiar with USA Hockey's Coach's Code of Conduct and Ethics Code. Lack of awareness or misunderstanding of an ethical standard is not itself a defense to a charge of unethical conduct. The USA Hockey Coach's Code of Conduct and Ethics Code can be found online at http://assets.nhcn.com/attachments/document/0042/0990/2010_Coaching_Ethics_Code_FINAL.PDF.

4.7 Match Penalties during Travel

The coach shall notify the affiliate President immediately of any match penalties incurred by his/her team, players or other USA Hockey members in the course of travel outside the affiliate. The affiliate President will immediately notify the USA Hockey District Director of these penalties.

4.8 On and Off Ice Behavior

At all times and places and during events that would qualify the team or any of its constituents for USA Hockey-required insurance coverage as defined in Section 2.1, and during team travel by private conveyance, the Head Coach has responsibility for all public actions/behaviors of all team constituents. However, such responsibility may be delegated to assistant coaches if there is an excused or unavoidable absence of the Head Coach.

The Head Coach is responsible for the actions of their team. The review and action of the ASHA Local Association if it entails suspension or discipline of a coach is govern by USA Hockey Bylaw #10, and is subject to review and appeal by the ASHA Discipline Committee, ASHA Board of Directors, then USA Hockey in that order.

The coach and other team officials of any team registered with ASHA are subject to disciplinary measures for significant willful failure or failure through neglect to control the on and off-ice inappropriate or unseemly behavior of the team, individually or collectively, at all times when the team is the responsibility of the coach and his/her staff.

4.8.1 Disciplinary Action

Disciplinary action will be based on a pattern of inappropriate behavior. The first incident of significant failure to control team behavior will result in a written warning from ASHA to the Head Coach and their local Association.

Any subsequent major offense may result in a referral to the ASHA Discipline Committee for a hearing whose discipline may include but is not limited to suspending the coach from any further coaching activity within the state of Alaska, and recommending to USA Hockey that he/she be decertified as a coach. In accordance with USA Hockey Bylaw 10, any disciplinary decision by the ASHA Discipline Committee is subject to an appeal to the ASHA Board of Directors.

Except for those circumstances that warrant a "Summary Suspension," no coach may be subject to disciplinary action by the ASHA Discipline Committee without a full and fair opportunity to be heard at a hearing.

Any disciplinary decisions by the ASHA Discipline Committee will be based on a preponderance of evidence that the charges of inappropriate behavior(s), uncontrolled by the coaching staff and the Local Association, are more likely to have occurred than not to have occurred.

4.9 Penal Code for Coach, Manager or Volunteer Game Misconduct Penalties

Any coach, manager, or volunteer who receives a game misconduct under 601 (1) shall have a meeting with his/her Local Association regarding the penalty. The ASHA Discipline Committee Chair shall notify the local Association of the game misconduct. The local Association shall report back to the ASHA Discipline Committee Chair the outcome of the meeting within 30 days of receiving the penalty.

If a coach, manager or volunteer receives two or more game misconduct penalties within the same hockey season under USA Hockey rules section 601(1), the offending coach, manager, or volunteer shall be required to attend a hearing conducted by the ASHA Discipline Committee. The hearing will determine if additional supplementary discipline is required to obtain a corrective action for the inappropriate behavior leading to the suspensions.

Any subsequent (the third or more) game misconduct penalties incurred under 601(1) after the initial hearing and within the same hockey season, shall trigger the following penal action:

One (1) to three (3) months suspension for ALL USA Hockey coaching, manager or volunteer activities for any ASHA member association and a one (1) year probation from the date of the third (3rd) infraction. Credit shall be awarded for suspension served prior to notification of the suspension.

Any final decision of the ASHA Discipline Committee is subject to an appeal to the ASHA Board of Directors.

4.10 Student Coaches

The term "Student Coach" shall apply to any player age 13 through 17 who is currently and properly registered with USA Hockey, an ASHA Local Association, or non-affiliated ASHA teams serving as a team helper for another team. Student Coaches shall be subject to the following rules and guidelines:

- A Student Coach must attend a training session by an ASHA Local Association or audit a CEP Level 1 Clinic by December 31. The Student Coach is not required to pay nor will they receive certification credit.

- Following completion of a training session, the association representative must provide the Alaska District Coach-in-Chief written verification indicating the team on which the Student Coach is duly registered as a player, and the team for which he/she is participating as a Student Coach. The acknowledgement letter will serve as the equivalent of a formal Coaching Card, and must be in the Student Coach's possession during all coaching activities.
- A Student Coach must be under the supervision of a carded, screened adult coach during all practices, games, clinics, tryouts, locker room meetings or other activities. The adult coach must be properly screened and hold a current CEP Coaching Card for the appropriate level required.
- A Student Coach may assist adult coaches at practices, games, clinics and tryouts only. Student Coaches may not participate as a player in scrimmages or game activity.
- A Student Coach may not act as a head coach or an assistant coach during practices or games.
- The Student Coach will count as one (1) of the four (4) maximum Team Officials allowed on the bench.
- A Student Coach must wear a helmet with full face shield; gloves and skates while on the ice and must wear a helmet with full face shield during games while on the bench.
- A Student Coach may only work with players who are at least one full playing age level below their current level of play.
- Upon reaching the age of 18, a Student Coach must comply with the USA Hockey Screening Program, repeat the Level 1 clinic, and meet all USA Hockey Coaching Education Program requirements which apply to coaches.

5. Games

5.1 Definition

An ice hockey game is a match played against another team which is registered with USA Hockey or a member organization of the IIHF. USA Hockey Playing Rules or approved modification thereof shall apply.

The age appropriate standard playing surface at 8 & Under is cross-ice or half-ice.

Effective for the 2013-14 playing season, but subject to limited exceptions as are approved by the USA Hockey Player Development Committee, all games and scrimmages at the 8U age level shall be played either cross-ice or half-ice, or on a surface that is equal to or less than the dimensions of cross-ice or half-ice. Each Affiliate shall enact applicable rules and regulations to address the governance, implementation and transition for the rule to become effective within the Affiliate on or before September 1, 2013. To the extent an Affiliate desires to seek exceptions for a limited number of full ice games or scrimmages for its teams at the 8U level, the Affiliate shall submit a plan by January 31 each year detailing such request to the USA Hockey Player Development Committee. The Affiliate's plan is subject to the annual approval of the Player Development Committee which will give final determination by March 31 of the same year.

5.2 Teams in Good Standing

No ASHA local Association or team shall allow any of its teams to play any Alaska team that is not a member of and in good standing with USA Hockey and ASHA. Any ASHA team in violation shall be subject to USA Hockey Bylaw 10.

5.3 Girls Teams

In order for a game to count towards the 10/20 rule for national bound youth teams against a girls' team, the youth team must play up a division against a girls' team. (IE...A 16U youth team must play a Girl 19U team in order for the game to count for the youth team).

Recommended Qualifying Games for Comp Teams

Div	10U	12U	14U	15	16U	18U	G14 U10	G16 U12	G19 U14
10U	X	X							
12U		X	X				X	X	
14U			X	X	X		X	X	
15			X	X	X		X	X	X
16U				X	X	X	X	X	X
18U				X	X	X		X	X
G14U		X	X	X	X		X	X	X
G16U			X	X	X	X	X	X	X
G19U			X*	X	X	X	X	X	X

* Maximum 4 games count towards 14/10 rule.

Teams listed in the Division Column (any Tier level) may play the Division Row (any Tier level) listed at top.

Recommended Qualifying Games for House/Recreational Teams

Div	10U	12U	14U	16U	18U	G10U	G12U	G14U	G16U	G19U
Mite	X					X				
10U	X	X				X	X			
12U		X	X					X	X	X
14U			X	X					X	X
16U				X	X					X
18U				X	X					X
G10U	X	X				X	X			
G12	X	X	X				X	X		
G14		X	X	X				X	X	
G16			X	X	X				X	X
G19			x*	X	X				X	X

*Maximum 4 games count towards 14/10 rule.

Teams listed in the Division (any Tier) may play the Division (any Tier) listed at top.

16U and 18U House/Rec teams only, will be allowed to play Adult League games and have 50% (5 games maximum) of those games count towards the required number of games needed to qualify for State Tournament. The following requirements must be met for the games to count towards State total needed:

- All Adult player names and USAH confirmation numbers need to be submitted to your local association registrar who in turn will submit the data to Alaska's Associate Registrar, 24 hours before the games' start time.
- All adult players must be USAH registered and claimed by a USAH Adult program.
- All games must be non-checking.

5.4 Minimum Game Length

The minimum game length for any game shall be one (1) hour of scheduled ice time. Games lasting less than one (1) hour of scheduled ice time may only be counted towards game totals if they are stopped for reasons beyond the team's control such as one team forfeits, unsafe ice or rink conditions or injury to an official/player.

5.5 U8 Cross Ice / Half Ice

USA Hockey has instituted a mandate that all games for U8 and under must be played on a cross-ice / half-ice surface. There may not be any full ice games for U8 and under unless those games fall within scope of any ASHA Exception or Waiver of the USA Hockey American Development Model cross ice/half ice mandate, which Waiver or Exception must be pre-approved annually by USA Hockey.

5.5.1 Waiver or Exception

ASHA is committed to USA Hockey's ADM Program and has resolved to NOT ask for a Waiver from the USA Hockey's cross ice mandate. As such, all ASHA 8U and younger programs are required to adhere to USA Hockey's cross ice mandate and may only play cross ice games, and they are not permitted to participate in any full ice games.

USA Hockey requires that any Waiver or Exception to the U8 cross ice/half ice mandate be submitted for approval by the affiliate, ASHA, for the entire affiliate. Individual Associations or teams are not permitted to independently seek to obtain from USA Hockey a Waiver or Exception for full ice games.

Failure to comply with the cross/half ice mandate, and conducting full ice games may subject the coaching staff, team or Association to possible discipline,

including, but not limited to suspensions or a finding that the association is not in good standing with ASHA and USA Hockey.

It is the responsibility of each individual Association to timely distribute this information concerning:

- The cross ice/half ice mandate for all games for 8U and under.
- That there is no exception to this mandate; therefore no teams are allowed to participate in any full ice games.
- The possible consequences to coaches, teams and associations for a team's participation in full ice games.

5.5.2 8U Mite - ADM Red, White & Blue

All associations will follow the USAH 8U ADM Red, White and Blue program guidelines. ASHA encourages all associations to have a communication plan in place to educate coaches and parents on The American Development Model (ADM) at 8U hockey.

ASHA encourages all associations with multiple teams to field 8U teams that are not birth year specific but are instead evenly skilled teams.

Associations may allow 4 Mites to play up to 10Us. A waiver approved by the House Council may be granted if additional players are needed to field a 10U team that would otherwise not be fielded or for ice allocation issues (which only applies to AHA and Alaska All Stars).

There will be NO full ice games in the Mite division.

ASHA will not sponsor an 8U State Tournament but instead encourages associations to celebrate the end of the season however they see fit.

5.6 Affect of Forfeiture

A team that forfeits a game by not having the required number of players, refusing to continue the game, or having the game stopped by an official because of unsafe play, may not count that game as one of its required number of games for the team or its players; however, that game will count for the opposing team and its players.

5.7 Games in a Calendar Day

All youth and girls team that are registered with ASHA must have at least a 2 ½ hour break between the end of the first game and the beginning of the second game.

No more than three (3) games in a calendar day may be counted towards a team or player's required number of games. For this purpose calendar game day shall be defined as 6:00 AM until 6:00 AM the next day. Games starting before 6:00 AM or finishing after 12:00 midnight shall count towards the maximum number of games on each day.

5.8 Persons on the Bench

5.8.1 Team Officials

Teams registered with USA Hockey are allowed a maximum of four (4) team officials on the bench (student coaches are part of the maximum of four (4)). Bench personnel are not allowed to change during a game.

If no team coaches are available for the bench, temporary coach substitutions may be made with approval of appropriate game or tournament officials. See USA Hockey Rule 201(b).

5.8.2 During the Game

If at any time during the game, through penalties, illness or any other reasons, there are no team officials on the players' bench to be in control of and responsible for the team, the game shall continue provided there is adult supervision on the bench. If no adult supervision is available, the referee shall suspend the game and submit a report to the proper authorities.

5.8.3 Injured Players

A player or goalkeeper on the roster who is unable to play, other than through suspension, may be on the player's bench without being considered a Team Official if he is wearing the team jersey and all required head and face protective equipment. The injured player shall not be listed on score sheet of that team for that game and the game shall not count for USA Hockey credential requirements for that injured player.

5.8.4 Ineligible Player

No player who is ineligible to play in the game may be on or in the area of the bench. Players who are under suspension shall not be on or in the area of the bench. No player may count a game in which he/she is ineligible or not available to play as fulfilling the minimum game requirements for credentialing purposes.

Should an ineligible player participate in a team game, the game will not count for any player on the roster for credentialing purposes.

Should an ineligible player participate on a team in a league game, and such team wins, the win will be converted to a forfeit.

5.9 On-Ice Official(s) Sanctioning

ASHA local Associations must schedule only USA Hockey certified referees to officiate their games. Because the use of uncertified referees invalidates USA Hockey and individual insurance, it also invalidates the game as an “official game.” Only those games officiated by USA Hockey certified referees shall be used to meet the minimum games required to play in the State, District or National Tournaments.

If the referees are not present at the scheduled game time, refer to the USA Hockey Rule Book (Rule 501(d)) for proper procedures. Annotate the circumstances in the remarks section of the score sheet.

No ASHA member Association shall schedule or use officials for games under its jurisdiction that have been suspended or sanctioned by any of the following:

- USA Hockey
- The ASHA Discipline Committee

5.9.1 Game Officials Responsibilities

Game officials' authorities and responsibilities are limited to game related actions of the teams' constituents, or approved temporary coaching substitutes, while the teams are physically on the ice, moving between a dressing room and the ice at the beginning, during and immediately following a contest, or any action by any team member off the ice but within the facility or on the facility premises that reasonably could be considered related to the scheduled contest. The ASHA Discipline Committee shall record all incidents occurring in these circumstances as game or game-related incidents subject to discipline.

USA Hockey has instructed all referees that if a crowd or individual is out of control or disrupting a game, the referee(s) shall immediately confer with both coaches. If the coaches cannot bring the crowd under control, the referees shall suspend the game without further delay. Any game with less than two full periods played will not be recorded as a played game. Games called after two periods but before the third period is over will be complete and recorded as a played game, with the final score recorded as the score at the time the game was suspended.

6. Discipline

6.1 Penalty Enforcement

6.1.1 Game Misconduct Penalties

The referee in a separate report to the Local Area Officiating Supervisor, shall report all game misconduct penalties. Any game misconduct incurred will be served at the next game in accordance with USA Hockey and, if applicable, league rules.

If a player receives a 2nd game misconduct for fisticuffs (fighting), they will be required to sit 3 games and if they get a 3rd game misconduct for fisticuffs (fighting), they will be suspended from playing hockey until they have met the ASHA Disciplinary Review Board.

If at any time a Game Misconduct Penalty is assessed, the player or coach must leave the bench/ice immediately; he/she may not sit near the bench of the team, nor in any way attempt to direct the play of the team. You do not have to leave the arena. A player or coach incurring a Game Misconduct Penalty shall also be suspended for his/her teams next game (the game already appearing on the schedule of that team at the time of the infraction). A player/coach does not need to be present to serve the Game Misconduct.

- **Coaches Responsibilities:** Enforcement of Game Misconducts shall be the responsibility of the offending player's coach. Suspended player/coach must be noted on the scoresheet that he/she is serving his/her suspension. A failure to comply shall result in the automatic forfeiture of the game(s) in which the suspended player improperly participates. In addition, the head coach will receive a one game suspension for each game in which a suspended player participates. Violation of this responsibility is also subject to review of the Commissioner who may impose additional sanctions of up to a season (one year) suspension for the coach who plays a suspended player.
- **Responsibilities:** A Suspended player and/or coach may not be in the locker room or bench area or participate as an off-ice official, including penalty box attendant, timekeeper, scorekeeper, during the game. The player/coach is encouraged to be at the arena watching the game.

6.1.2 Match Penalties

Match penalties shall be reported by the referee in a written report to the Local Area Officiating Supervisor who shall report to the Referee-In-Chief, ASHA

President, and to the ASHA Disciplinary Review Committee. Any player or team official receiving such a penalty shall be suspended from any further USA Hockey sanctioned games or practices until the ASHA Discipline Committee determines the appropriate penalty and disposition for the infraction.

All match penalties must be referred to the ASHA Discipline Committee for referral and advice. In no circumstances will the penalized player/coach be allowed on the ice, on the bench, in the locker room, or to practice with the team during the suspension period. Therefore, any suspension will be “total” during the suspension period.

All associations should advise their coaching staffs of USA Hockey Playing Rule 405(d) the circumvention of which will be dealt with severely by the ASHA Discipline Committee.

All game reports will be sent by the local area supervisor to the Association representative, Disciplinary Chair, and ASHA President within 48 hours of receipt of referee’s written report.

ASHA PENAL CODE FOR MATCH PENALTIES

RULE	INFRACTION	NO. OF GAMES
305(b)	Dangerous Equipment – Taped Hand or other material, cut or injury (602a)	8-12 Notes 1 & 2
601(f)(1)	Deliberately harm or attempt to harm any game official	N/A
601(f)(2)	Deliberately injure or attempt to injure an opposing player or team official	N/A
601(f)(3)	Conduct detrimental to the game	5-15 Notes 1 & 2
602(a)	Deliberate injure or attempt to injure an opponent or game official	5-12 Notes 1 & 2
606(b)	Butt-Ending	5-12 Notes 1 & 2
608(c)	Checking from Behind	5-12 Notes 1 & 2
615(c)	Deliberately removing helmet and/or Facemask (or opponent) during altercation	5-10 Notes 1 & 2

619(b)	Head-Butting (602a)	5-12 Notes 1 & 2
620(c)	Head Contact (602a)	5-12 Notes 1 & 2
622(c)	Holding/Grabbing Facemask (602a)	5-12 Notes 1 & 2
627(b)	Kicking an Opponent	5-12 Notes 1 & 2
633(a) (b)	Refusing to start play or come on the ice	5-12 Notes 1 & 2
634(c)	Slash/Swing stick during altercation	5-12 Notes 1 & 2
635(b)	Spearing (603a)	5-10 Notes 1 & 2
End of Year	Any Match Penalty that is not successfully appealed that cannot be served in its entirety within the hockey season (August 1-July 31) in which it was assessed will carry forward to the following season for completion or implementation regardless of any change in USA Hockey Affiliate Policy or by the penalized player.	
Note 1	One (1) year probationary period beginning at the date of the infraction.	
Note 2	Credit is awarded for time served per the ASHA Disciplinary Committee.	
Note 3	USAH mandates a minimum one calendar year suspension and one calendar year probation for a Match penalty; Assault of Official.	

6.2 Discipline Committee

The ASHA Board of Directors shall annually appoint three (3) ASHA Disciplinary Subcommittees. One will operate in Fairbanks and one will operate in Anchorage to be chaired by the ASHA appointed Chairman for the Anchorage based committee. The third committee will operate statewide and is dedicated to the resolution of Adult League Matters. The VP-Adults shall be the Chairman of the Adult Discipline Committee. The ASHA President shall retain the discretion to assign to the Fairbanks or Anchorage Discipline Committee the responsibility of hearing and Adult League matter if the President deems the adult matter is best

served by one of the non-Adult League subcommittees. All Committees, through their Chairs, are directly responsible to the President, and through the President, to the Board of Directors of ASHA in performing its functions.

6.2.1 Members and Committee Decisions

Except for the VP-Adults who shall serve as the Chairman of the Adult Discipline Committee, no ASHA Board member shall serve as a member of the ASHA Discipline Committee because ASHA Board Members may be called on to review an appeal of a decision by the ASHA Discipline Committee in which they may have participated, thus creating a conflict of interest. The VP-Adults shall recuse themselves from any appeals from the Adult Discipline Committee to the ASHA Board.

Committee decisions may be made by as few as three (3) of the members if there are abstentions, absences, or conflicts of interest. Committee actions and decisions are based on a simple majority vote. In situations in which a tie vote is possible, a vote by the chair will be reserved and occur only as a tiebreaker.

The Chair may note conflict of interest or appearance of conflict of interest and excuse him/herself or request another member of the committee to excuse him/herself from the proceedings in which the conflict or appearance of conflict is thought to occur. The chair, as necessary to compensate for abstaining or absent members and conflict of interest exclusions pro tempore, will appoint members. The Vice-Chair will serve as Chair should the appointed Chair be absent, or in a conflict situation.

6.2.2 Meeting and Hearings

The general business of the Committee is to be conducted in open session. General business conduct by telephonic communications is to be available to the public upon request.

Scheduled meetings of the Committee will be at 6:00 PM on the first (1st) and third (3rd) Mondays of each month, November through March. The Committee shall keep a scheduled weekly meeting September 1-October 31. The Committee will convene on this schedule unless the Chair, for lack of active issues, cancels the meeting. The ASHA President, Board of Directors, or the Chair may call ad hoc meetings for specific issues at any other time during the full calendar year.

The committee will notify the association to which the player(s) belong in writing of the action taken by the Discipline Committee as soon as possible after the hearing.

6.2.2(1) Confidential Hearing

Any hearing involving a discipline or other similar action of a confidential or quasi-confidential or personal nature shall be conducted in a closed session with those present being members of the Committee and:

- The person against whom an action is being considered (including a parent or designated guardian and/or coach for players); and/or
- Designated representative(s) of the team or ASHA Local Association against whom an action is directed: and/or
- The aggrieved people, including parents or designated guardians and/or coach for players, team or Local Association involved: and/or
- Individuals providing testimony in such proceeding shall appear in the proceeding singly, and be excused after providing testimony. Any discovery or allegation by an individual shall be presented in writing to the Committee. Accusations in writing must be presented 48 hours following the incident with sources of the accusation identified in documentation. The Chair will only enter evidence and testimony into the record if sources are identified and content deemed pertinent to the Hearing. The Chair may accept documentation at a later date based on hearing schedule and discovery.

The deliberations of the Committee in session will be duly recorded and a written copy of same will be provided to the ASHA President no later than the next regular meeting of the ASHA Board of Directors. The Chair shall submit a written report to the ASHA President, Association President, Associate Registrar and VP of Tournaments.

6.2.3 30-Day Time Frame for Hearing

USA Hockey rules notwithstanding, ASHA has determined that the running of the 30-day time limit for holding a required hearing shall commence upon a receipt by the appropriate Discipline Committee (Anchorage or Fairbanks) of the officially transmitted written incident report. An official hearing may occur after the expiration of the 30-day time frame for the convenience of the Discipline Committee and/or penalized individual so long as the initial scheduling occurs within the stated 30-day time frame.

6.2.4 Committee Actions

Committee Actions can be initiated by:

- Notice to the chair of an infraction of USA Hockey or ASHA rules that require a match penalty, by a referee or an appropriate designated tournament official, in writing, or verbally followed by an annotated score sheet or other appropriate written notice
- A request from the ASHA President or Board of Directors
- A Tournament Director
- A designated member of Tournament Disciplinary Committee

The Committee will respond/act on any such notification at its next regularly scheduled meeting or as soon thereafter as all pertinent materials and persons involved in the issue at hand can be assembled.

Committee actions and decisions will be based on USA Hockey published rules and regulations, ASHA Hockey rules and regulations, specific tournament rules and regulations, and generally accepted policies for implementation of all such rules and regulations.

Penalties imposed by the Committee may affirm the original penalty imposed by a game official, or may be additional to that penalty at the discretion of the Committee.

Additional disciplinary duties of the Committee will be assigned by the ASHA President.

The Chair of the Discipline Committee will bill directly to the Affiliate Association, through the Treasurer, any costs exceeding \$20.00 that the committee incurs in the course of reviewing any actions concerning a member of that Affiliate. This may include, but is not limited to, long distance telephone audio or video conference charges, travel expense, or collections accounting expenses.

6.2.5 Appeal Procedures

Any person or team that considers himself/herself aggrieved by sanctions imposed by the Committee may appeal that decision to the ASHA Board of Directors. The ASHA President must receive written appeals of a decision or action of the Committee within fifteen (15) days of notification of the decision of the Committee (or on Monday following the fifteenth (15th) day if that day is Friday) for consideration. Such appeal must be accompanied by all written documentation from the original proceeding. The ASHA President will present the appeal to the full Board of Directors at the next Board's regularly scheduled meeting for reconsideration, and will be responsible for all appeal proceedings and actions.

7. Tournaments – Invitational

7.1 Tournament Sanctioning

The officially designated Tournament Director for the host Association shall abide by all tournament rules and regulations as approved by ASHA. All invitational tournaments hosted by member Associations are subject to approval (sanctioning) by the Associate Registrar (refer to the USA Hockey Annual Guide, Rules and Regulations Section VIII).

The USA Hockey Tournament Sanctioning Form (USA Hockey Form 3-T) may be obtained through your association registrar or the Alaska Associate Registrar. The completed form AND an exact copy of the rules and fees must be submitted to the Alaska Associate Registrar no less than 45 days prior to the scheduled event start date. Failure to comply with the 45 day rule will result in a late fee of \$100 to your association and/or the possibility of the tournament not being sanctioned.

7.1.1 Foreign Teams

If the tournament includes foreign teams, including Canadian teams, the appropriate fee must accompany the application. All Canadian teams who play games in the US must have an approved travel permit. That travel permit must be sent to the VP of Tournaments, Tournament Director, and a copy sent to the Associate Registrar 30 days prior to the start of the tournament. If the team does not provide a copy of their travel permit, then the games will not have proper insurance coverage.

7.2 Paid Gate

The host Association must notify ASHA and the Associate Registrar immediately when planning to host an invitational tournament with a paid gate. The Associate Registrar will assess the appropriate USA Hockey Sanctioning Fee. In addition, the host association must notify any association being invited that the tournament has a paid gate.

7.3 Insurance Restrictions

Insurance restrictions require that no player or team registered or affiliated with USA Hockey/ASHA shall compete in any tournament unless ASHA and/or USA Hockey have sanctioned that tournament. Any registered team and/or player participating in a non-sanctioned USA Hockey/ASHA tournament may not be covered by USA Hockey insurance and may be subject to sanctions by ASHA and/or USA Hockey.

8. State Tournaments

Every Tier, except for U8 and under, shall have a state tournament.

8.1 Definitions

8.1.1 National Bound Teams

- Girls Tier I and Tier II 19U, 16U, 14U
- Women's Sr A, B, C
- Youth Tier I and Tier II 18UU, 16UU, and 14U 14U

8.1.2 Non National Bound Teams

Non National Bound teams are all Tier III/IV teams, all other girls' teams (Girls U12, Girls U10 and Girls U8) and U12 and U10 teams that are members of the Alaska League.

8.1.3 Tournament Positions

Terms used for the tournament positions

- VP of Tournaments
- Tournament Coordinator—person assigned by their council to assist the VP of Tournaments
- Tournament Chairperson—person assigned by the local Association to assist the Tournament Coordinator
- Tournament Director—person assigned to run the tournament on a daily basis (person in charge of the tournament site)

8.2 Team Eligibility

Any team violating any of the rules and regulations of the ASHA playing season may be barred from the ASHA State Tournament.

8.2.1 National Bound Teams

8.2.1(1) Non-Alaska League Teams

Any Tier I or II Youth team that is a member in good standing of USAH and ASHA, but not a member of the Alaska League, may petition the ASHA Board to enter the State Tournament. The petitioning team must complete the Agreement to Participate Form no later than the November ASHA meeting. The petitioning team will play a one game "play-in" versus the number eight seed on the day preceding the first day of tournament play. However, if the eighth place team is

the host team, the play-in game will be against the seventh place team. The winner of the “play-in” game will assume the seed of the game loser in the tournament.

If two (2) teams petition for the play-in game, the VP of Tournaments or ASHA President shall conduct a coin flip at the November ASHA meeting to determine which team will be allowed in the state tournament. The team traveling the greatest distance shall call heads or tails prior to the coin flip. The coin shall be allowed to land flat on the ground to be completed.

If three (3) or more teams petition for the play-in game, the VP of Tournaments or the ASHA President will draw team names from a hat at the November ASHA meeting to determine which team will be allowed in the state tournament.

This play-in game shall be part of the State Tournament and all ASHA and USA Hockey rules shall apply.

8.3 Participation and Team Limitation

8.3.1 Alaska Competition League Teams

All ASHA State Youth Tournaments held for National Bound Age Classifications shall be limited to the top eight (8) teams based on the Final Alaska League Standings. All ties are broken per the USAH tiebreakers in the USAH Annual Guide. The host of the ASHA State Tournament will be guaranteed a slot in the State Tournament. If the host team is seeded below 8th place in the Alaska League, it will be given the 8th seed.

8.3.2 Non-National Bound Teams

All House/Rec team associations must provide the VP of Tournaments and the VP of House/Rec the names of the team(s) that will represent the Association at the state tournament immediately upon completion of their house/rec tournaments.

Each Association will be guaranteed one (1) entry in each State Tournament division for which they have an eligible team.. Associations who wish to enter an additional team or teams must submit an entry with the applicable fee by December 1st.

All efforts will be made to accommodate all teams requesting entry into the state tournament, provided each team has met the requirements listed above. If the tournament absolutely cannot accommodate all teams, teams will be determined by a random draw by the VP of Tournaments and the VP of House/Rec. The VP of Tournaments and the VP of House/Rec will approve the final tournament formats.

8.4 Agreement to Participate Forms and Payment

8.4.1 National Bound Teams

The ASHA State Tournament Agreement to Participate Form shall be the official notification of intent to participate in state tournaments. This form from Tier I/II and Alaska League teams along with a check made payable to ASHA for \$600.00 shall be received by VP of Tournaments or post marked no later than the October ASHA Meeting each year.

The balance of the state tournament fee is due by December 31. Checks should be made payable to ASHA and mailed to the VP of Tournaments at the address listed in the ASHA Handbook.

8.4.2 Non-National Bound Teams

The ASHA State Tournament Agreement to Participate Form shall be the official notification of intent to participate in state tournaments. This form for Tier III/IV teams along with a check made payable to ASHA for \$900.00 per team shall be received by VP of Tournaments or postmarked no later than December 1st at the address listed in the ASHA Handbook.

8.5 Tournament Coordinator

8.5.1 National Bound Teams

The Comp Committee will appoint a Tournament Coordinator by August 15th. If it fails to appoint a Tournament Coordinator, the VP of Tournaments will take over.

8.5.2 Non National Bound

The House/Rec Committee will appoint a Tournament Coordinator, no later than October 15th, failure to do so will revert to the VP of Tournaments.

8.6 Roster Changes

8.6.1 National Bound Teams

No changes to rosters are allowed after December 31, for Tier I and Tier II Youth and Girls competitive teams (14U U14 and higher) that are planning to participate in District or National tournaments.

8.6.2 Non-National Bound

The Alaska Associate Registrar certifies the 1-T (USA Hockey Official Team Roster) by signing and dating it after reviewing the birth certificates. The local

association registrar will maintain the copies of the birth certificates for the current season. Team Personnel will NOT carry a copy of any birth certificate.

The Alaska Associate Registrar will check all Tier III/IV rosters against the Tier I/II rosters and verify that the player is eligible to play in the state tournament.

All House/Rec teams must submit the Official Team Roster (USA Hockey Form 1-T) by December 15th to the Alaska Associate Registrar.

8.6.2(1) Player Additions

Players may continue to be added until January 31st to House/Rec teams, at which time all House/Rec rosters are set. If the birth certificate column is blank, a copy of the player's birth certificate must accompany the 1T, the Associate Registrar will not sign off on the 1T until all birth certificates for the team are verified.

8.7 Changes to Team Classification

8.7.1 National Bound Teams

Any ASHA member team changing classification from Tier I or Tier II to Tier III classification may not take part in the state tournament at its new classification and will not be allowed to have a team at Tier I or Tier II the following season. No Tier I or Tier II team shall be permitted to change to a Tier IV classification.

8.7.1(1) ASHA Approval

Any Tier I or Tier II team changing classification with ASHA approval must play at least ten games within its new classification division and tier level or higher level prior to the State Tournament.

8.7.1(2) Female Players

A female player registered and rostered on a National bound girls' Tier I or Tier II team or on a Tier I or Tier II youth team that transfers to a Recreational girls' team after November 1st of the current season may not participate in the Girls' Recreational State Tournament.

8.7.2 Non-National Bound Teams

Any ASHA member team changing classification from Tier I or Tier II to Tier III may not take part in the state tournaments at its new classification and will not be Tier I or Tier II team the following season. No Tier I or Tier II team shall be permitted to change to Tier IV classification.

Any youth player registered and rostered on a Tier I or Tier II team that transfers to a Tier III or Tier IV team of the same age division after November 1st (U-14 & younger) or October 1st (U-16 & U-18) of the current season may not participate in the state tournament with any Tier III or Tier IV team. Any youth player registered and rostered on a junior team after October 1 of the current season may not participate in State Tournament at the Tier III or TIV level.

8.7.2(1) Exception

To be eligible to play in a Tier III tournament, Tier I or II players must drop from their Tier I/II team, play up an age division at the Tier III level and be rostered on the Tier III team by December 31.

Any player wishing to play Tier IV, (after a transfer from a Tier I, II or Tier III) must have permission of the Recreational Council. Junior players must get House Council permission to play in a State Tournament at the Tier III or Tier IV level.

8.7.2(2) Female Players

A female player registered and rostered on a National bound girls' Tier I or Tier II team or on a Tier I or Tier II youth team that transfers to a Recreational girls' team after November 1st of the current season may not participate in the Girls' Recreational State Tournament.

8.8 Game Requirement

8.8.1 National Bound & Alaska Competitive League Teams

Prior to the start of the Alaska Competition League State Tournaments, competitive league teams (Tier I/II & 12U/10U Major & Minor) must play a minimum of 18 games per team and 8 games per player. Girls/Women's competitive teams must play a minimum of 14 games per team and 10 games per player.

For score sheets to count in meeting the State Tournament eligibility rules, that team's Official Team Roster (USA Hockey Form 1-T) must be certified by the Alaska and/or District Registrar or his/her designee prior to that game being played. Games played with a player not on the certified team 1-T will not count for the individual player or for the team.

8.8.1(1) National Bound Teams

All teams that have a direct bye to Districts or Nationals must comply with the USA Hockey rule for games, which states that a Tier I or Tier II Youth team must have 10 games per player and 20 games per team and Girls/Women National Bound teams must have 10 games per player and 14 games per team.

8.8.2 Non-National Bound Teams

Prior to the start of the State Tournament House/Rec teams must play a minimum of 10 games. Each player must have played in 5 games in order to participate in a state tournament. Teams must provide score sheets in their credential books to verify the team and player game counts.

8.8.2(1) Exemption

Teams that are off the road system can apply by December 1st to the House/Rec Council to be exempt from the 5/10 game rule. Decisions will be made on a case by case basis.

8.9 Player Eligibility

8.9.1 National Bound Teams

No player, at any level, may play on more than one team at a State Tournament in any one hockey season except nothing in this rule shall prohibit a player from playing on a USA Hockey high school team, if any, and a Tier team. No player rostered on a team going to a District or National Tournament may play on another team in a State Tournament in the same hockey season except for a USA Hockey high school team, if any. USA Hockey and ASHA specifically allows dual rostering for USA Hockey; USA Hockey High School, and USA Hockey national bound teams.

8.9.1(1) Player Classification/Team Changes

Any youth player registered and rostered on a Tier I or Tier II team that transfers to a Tier III or Tier IV team of the same age division after November 1st (U-14 & younger) or October 1st (U-16 & U-18) of the current season may not participate in the state tournament with any Tier III or Tier IV team. The exception to this rule requires the following: To be eligible to play in a Tier III tournament, Tier I or II players must drop from their Tier I/II team, play up an age division at the Tier III level and be rostered on the Tier III team by December 31. Any player wishing to play Tier IV must have permission of the Recreational Council.

8.9.2 Non-National Bound

Any ASHA member team changing classification from Tier I or Tier II to Tier III may not take part in the state tournaments at its new classification and will not be allowed to field a Tier I or Tier II team the following season. No Tier I or Tier II team shall be permitted to change to Tier IV classification.

Any youth player registered and rostered on a Tier I or Tier II team that transfers to a Tier III or Tier IV team of the same age division after November 1st (U-14 & younger) or October 1st (U-16 & U-18) of the current season may not participate in the state tournament with any Tier III or Tier IV team.

8.9.2(1) Exception

To be eligible to play in a Tier III tournament, Tier I or II players must drop from their Tier I/II team, play up an age division at the Tier III level and be rostered on the Tier III team by December 31.

Any player wishing to play Tier IV must have permission of the Recreational Council.

8.10 Tournament Rules

All state tournament rules will be under the supervision of the ASHA VP of Tournaments.

The official USA Hockey Playing Rules shall be used in all ASHA/USA Hockey tournaments.

8.11 Tournament Regulations

8.11.1 Uniforms

Each team must be fully uniformed with matching, numbered uniforms, and equipment meeting USA Hockey requirements. The home and visiting teams will be designated in the pairings. The home team, as listed on the game schedule will report to the home bench.

8.11.1(1) National Bound Teams

All National Bound teams will have a home and away jersey. These jerseys will conform to USA Hockey policy listed in the USA Hockey Annual Guide. The home jersey will be white/light in body color and the away jersey will be black/dark in body color.

8.11.2 Goaltenders

All teams shall have two (2) goaltenders qualified under the rules. An Association may bring a back-up goalie from its Association if it has only one registered goalie on the team. That goalie must be from the same division and tier or lower than the team that is in the tournament.

All teams are responsible for providing their own back-up goalie. The host Association is not required to have a back-up goalie available. The back-up goalie may only play if the team's registered goalie is ill or injured. The properly registered goalie that has been replaced must return and participate in the tournament as soon as he/she is able.

No back-up goalies from Tier I or Tier II teams shall be allowed to play in the state house/recreation tournament.

8.11.3 Referees

Referees shall precede the teams on the ice prior to the start of the game or period. Referees are not to leave the ice prior to the completion of the handshake at the end of the game or before the teams leave the ice following the end of a period.

8.11.4 Referee Scheduling

The Alaska USA Hockey Referee-In-Chief shall be responsible for assigning tournament referees and coordinating operations through the VP of Tournaments. All tournament games must be officiated by USA Hockey registered officials. The Referee-In-Chief along with the local area supervisor will determine if a two (2) or three (3) official system will be used for the level of tournaments scheduled.

8.11.4(1) National Bound Teams

All National Bound teams will use the three (3) official systems unless both teams agree to begin with two (2) officials.

8.11.4(2) Non National Bound Teams

All Midget (15-16/17-18) games will have three (3) officials, in the event only two are available, both team coaches must approve using two (2) officials. 14U (13-14) games may have three (3) or (2) officials depending on the availability in the host area. All others will have a two (2) official system.

In the event of only one (1) official showing, the game will not proceed unless both team coaches agree to begin with one (1) official.

8.11.4(3) Referee Fees

The ASHA Board of Directors will set the state tournament referee fees no later than the August/September meeting.

8.11.5 Championship Game Procedures Non-National Bound Teams for State Tournaments

All State Tournament Championship games will be managed as follows:
Three minute warm up. Before game: Players line up on the goal line, player names are announced. After game: Players shake hands with each other then all players line up on the blue lines, second place team names are announced then first place names are announced.

8.12 Tournament Protest and Discipline Committee

The VP of Tournaments shall appoint a Protest and Discipline Committee. Whenever possible, the committee shall be composed of a representative of each organization in the tournament, and each organization shall designate a representative prior to the start of the tournament. The Referee-In-Chief or his appointee may not serve on these committees.

8.12.1 National Bound Teams

8.12.1(1) Discipline Committee

The Discipline Committee shall be responsible for deciding any action to be taken against a player or team official receiving a game misconduct and/or match penalty. Players and teams shall not be given suspensions from further games until a reasonable opportunity to appear before the Committee to relate its version of the incident. All match penalties and action taken by the Committee shall be reported in accordance with ASHA rules to the AHSA Discipline Committee or its designee committee for the tournament.

8.12.1(1a) Match Penalty for National Bound Player/Coach

If a player or coach (National Bound Only) receives a match penalty in any state tournament games, there shall be an ASHA Disciplinary hearing with the Tournament Discipline Committee acting on behalf of the ASHA Disciplinary Committee immediately to determine if the penalty is justified. IF the Disciplinary Committee upholds the penalty, the player/coach will be ejected from participating in any more tournament games and will be ejected from the ice arena(s) in which the tournament is being held. This is in accordance with the USA Hockey Annual Guide By-Law 10.

8.12.1(2) Protest Committee

The Protest Committee shall act expeditiously on all properly submitted protests. Their recommendation shall be forwarded to the VP of Tournaments, whose decision shall be final.

No protests shall be allowed on the playing rules. Protests shall be submitted in writing and attached to the copy of the score sheet of the game involving the protest. They shall be presented within an hour following the game or incident being protested. A \$50.00 fee, refundable only if the protest is upheld, must accompany the protest. If the protest fails, the fee will be donated to the host Association. If the host Association team protests a game and the protest is denied, the fee will go to ASHA. Copies of all protests must be submitted to the VP of Tournaments.

8.12.2 Non-National Bound Teams

8.12.2(1) Discipline Committee

The Discipline Committee shall be responsible for deciding any action to be taken against a player or team official receiving a game misconduct penalty. Players and teams shall not be given suspensions from further games until a reasonable opportunity to appear before the Committee to relate its version of the incident. All match penalties will be heard at the next regularly scheduled ASHA Discipline Committee hearing.

8.12.2(1a) Match Penalties

Any House/Rec player who receives a match penalty shall be immediately suspended from participating in any further games and shall be removed from the ice arena(s) for the remainder of the tournament.

8.12.2(1b) Fighting

Any House/Rec player, who received a 5 minute major and a game misconduct under the USA Hockey rule for fisticuffs (fighting), shall be removed from participating as a player for the remainder of the tournament.

8.12.2(2) Protest Committee

The Protest Committee shall act expeditiously on all properly submitted protests. Their recommendation shall be forwarded to the VP of Tournaments, whose decision shall be final.

8.12.2(3) Protests

No protests shall be allowed on the playing rules. Protests shall be submitted in writing and attached to the copy of the score sheet of the game involving the protest. They shall be presented within an hour following the game or incident being protested. A \$50.00 fee, refundable only if the protest is upheld, must accompany the protest. If the protest fails, the fee will be donated to the host

Association. If the host Association team protests a game and the protest is denied, the fee will go ASHA. Copies of all protests must be submitted to the VP of Tournaments.

8.13 Competition Committee, Recreational Committee & Girls/Women's Committee Tournament Coordinator

The Competition Council, Recreational Council and Girls/Women's Council Tournament Coordinators shall have the following responsibilities for state tournaments:

- Report to the VP of Tournaments
- Identify a Tournament Chairperson for each state tournament to the VP of Tournaments no later than October 15th .
- Schedule the tournament games with the assistance of the council and the VP of Tournaments
- Notify all Associations of the schedule by the February ASHA Board Meeting
- Make sure Tournament host receive instructions for hosting state tournaments and procedures to be covered during the credentials meeting
- Work with the VP of Tournaments to make sure that the tournaments run smoothly
- Secure the jersey numbered rosters for all teams going to state tournaments at least one (1) month prior to the tournament start date or as soon as possible after the tournament bound teams are identified, if the tournament is scheduled in less than a month. Provide those names to the Tournament Chairperson for each tournament and provide a copy to the VP of Tournaments.

8.14 Tournament Hosts

Bids to host the state tournaments shall be presented to the appropriate councils at the meeting prior to the ASHA Annual Board meeting. The proposed hosts for each category will be presented at the Annual meeting. Hosting associations must be members of ASHA and all teams under their jurisdiction must be properly registered.

8.14.1 Requirements of Host Associations

All associations shall assist the VP of Tournaments upon request with scheduling required ice for state tournament play.

The host Association is responsible for the following items:

- Pucks for games and warm-ups

- Tournament programs
- Hospitality room
- Other administrative costs (phone, mail, printing, etc...)
- Emergency Medical Care—However if 911 is available in the municipality of the host, on site emergency care is not required.
- Protest and Disciplinary committees
- Bracket Boards
- Score and time keepers for all games

8.14.2 Tournament Chairperson

Each host Association shall appoint a Tournament Chairperson and shall notify the Tournament Coordinator of the name and contact information of its Tournament Chairperson. This shall be done no later than October 15th . If an Association fails to appoint a chairperson, the VP of Tournaments may grant the tournament to another Association.

8.14.3 Tournament Committee and Tournament Director

The host association shall appoint a Tournament Committee and Tournament Director to coordinate all matters with the Tournament Chairperson.

8.14.4 Accommodations and Travel Arrangements

Accommodations and travel arrangements are the responsibility of the visiting team, but the host shall make every endeavor to assist the visiting teams in making suitable arrangements.

8.15 Tournament Dates

At the July meeting, the VP of Tournaments shall present to the Board of Directors a proposed schedule of tournament dates and hosts for the coming year. The Board of Directors shall make any necessary adjustments and approve the schedule.

8.16 Tournament Fees

The ASHA Board of Directors will set tournament entry fees and dates for payment no later than the November meeting.

Tournament fees approved by ASHA shall be the cost of the tournament to participating members. No refunds will be granted or additional costs charged to the teams. When a team accepts an invitation to play in a tournament, that team incurs a responsibility to the host and other participating teams.

8.16.1 Refunds of Fees

Should no State Tournament be held in a division, a full refund to the affected teams will be mailed no later than March 31st.

Teams that need to cancel their participation in a State Tournament must notify the VP of Tournaments immediately and will be fined \$1,000 (\$500 will go to that state tournament host association and \$500 will go to ASHA). In addition, a team that fails to show for a tournament or withdraws will have its share of the tournament fees for that tournament added to its fine. These fees must be paid by October 1st of the following season of the tournament in question. The team's Association will not be in "good standing" with ASHA and will not be allowed to participate with ASHA affiliated teams or in future State Tournaments until the fine has been paid in full.

8.17 Tournament Schedule

Within seven (7) days of the January board meeting, the Tournament Coordinator will provide all qualified participating teams with a schedule of games. Any team requesting a change in the schedule must notify the VP of Tournaments in writing (via email) within 48 hours of the schedule being sent. Information on coaches and credentials meetings for the state tournaments shall be emailed to the appropriate team representative.

8.18 Credentials

8.18.1 Coaches Meeting

A mandatory coaches meeting shall be held no later than the morning prior to the first game of the tournament. Failure of a team to have a team representative present shall result in the suspension of the head coach from the team's first (1st) game of the tournament. The VP of Tournaments shall have discretion to allow exceptions to these provisions upon evidence the failure has occurred as a result of circumstance beyond the control of the coach(s) in question.

8.18.2 Credentials Committee

A credentials committee shall be appointed by the host Committee Chairperson to verify each team's eligibility in accordance with the USA Hockey Annual Guide. Each team is required to furnish the Credentials committee, at a time and place established by the credentials committee, the items required by the committee for tournament eligibility. The Credentials Committee has the right to refuse any team's credentials that are not presented in a neat and organized fashion. Teams are not eligible for tournament participation until the credentials committee has verified all credentials. The following items are required for the credentials:

8.18.2(1) Credentials Book

Credentials Book are required to be as described in Section 3.4

8.18.2(2) Credentials Verification Form

This form is received from each association's registrar. the association registrar. This form lists all players and coaches registered on the team. Each team is to place three (3) copies in their credential book. The team is not to complete the form - a credential committee or the Alaska Registrar or her designee will review the credential books and complete each teams' credential form.

8.19 Challenge of Team or Player Eligibility

Any challenge to the VP of Tournaments of a player's or teams' eligibility shall be made before the conclusion of the coaches meeting. Challenges to the ruling by the VP of Tournaments shall be reviewed and ruled on by the District Registrar or Associate Registrar and the ASHA President or his/her designee.

The VP of Tournaments shall review any challenges to decisions made by the credential's committee regarding credentials verification and rendering a decision on that challenge after seeking consultation and advise he/she deems necessary. Challenges to the ruling by the VP of Tournaments shall be reviewed and ruled on by the District Registrar or Associate Registrar and the ASHA President or his/her designee.

Should the District Registrar (or his appointee) determine a player or players to be ineligible before, during or after the tournament, said player or players shall be deemed ineligible for any remaining games and the team using the ineligible player(s) shall be required to forfeit any games in which the player(s) participated in by the Tournament Disciplinary Committee. Also, if it is proven that the coach and/or manager were aware of the player(s) ineligibility, they shall be subject to possible suspension.

8.20 Tournament Format

8.20.1 Alaska League Non-National Bound Tournament

All Alaska League Non-National bound teams will follow the Typical Game Schedule in Appendix B.

If there is more than one tournament Typical Game Schedule available for the state tournament, the coaches of the teams in that division will be able to vote on which format to use for that season's state tournament schedule. The game schedule with the majority of the votes will be the tournament schedule for that season.

8.20.1(1) Out of Town Team Accommodation

Concessions may be made for tournament games to switch day of games with another day of games to accommodate an out of town team. (IE...3 team tournament schedule, this could be modified to accommodate a team that is from out of town so that they would not play one day and have the next day off.)

8.20.1(2) Seeding of Teams for State Tournament Games

The seeding of teams will be done no later than the February ASHA State Board meeting. The comp council along with the VP of Tournaments will establish the seeding based on the teams standing in the Alaska League.

8.20.1(3) Times of Periods and Penalties

All Alaska League Non-National bound teams will utilize a five (5) minute warm up and play three (3) - fifteen (15) minute stop clock periods.

All National bound teams will abide by the times of periods and penalties as outlined in the USA Hockey Annual Guide.

8.20.1(4) Ice Resurfacing

Ice shall be resurfaced prior to the start of each game. Overtime resurfacing will be done at the end of the first overtime and every two overtime periods thereafter.

8.20.1(5) Time between Games

There shall be a minimum of four (4) hours between games played on the same day by a team and twelve (12) hours between games played on consecutive days by a team. Time is counted from the end of one game and the start (warm-up) of the next. The VP of Tournaments is the only person with the authority to grant a waiver to this rule because of time constraints in scheduling, due to ice shortages, or other viable reasons. No waiver shall be granted in Championship games except with the permission of the team that will forfeit its rest period and agreement with the VP of Tournaments.

No teams playing its second (2nd) game of the day shall be required to play the championship game against a team playing its first (1st) game of the day.

8.20.1(6) Round Robin Standings

Round Robin standings for Alaska League Non-National Bound teams, as well as National Bound teams, will be determined by the USA Hockey Annual Guide.

8.20.1(7) Overtime Procedures

8.20.1(7a) Round Robin Games

Refer to the Nationals section of the USA Hockey Annual Guide for Round Robin Games for all overtime procedures.

8.20.1(7b) Cross Over and Championship Games

Refer to the Nationals section of the USA Hockey Annual Guide for Cross Over and Championship Games for all overtime procedures.

8.20.1(8) Tie Breaker Rules

Refer to the Nationals section of the USA Hockey Annual Guide for all tie breaker rules.

8.20.1(9) Home Seeding

Home seeding for championship games will be determined by USA Hockey tiebreaker procedures except in tournaments in which an uneven number of games are played. In tournaments which an uneven number of games are played, home team will be decided by a coin toss.

8.20.1(10) Tournament Game Schedules

See Appendix B.

8.20.2 Non National Bound Tournament

8.20.2(1) Game Schedule

All House/Rec tournaments will use the Typical Game Schedule as listed in Section 8.20.4. The House/Rec council and VP of Tournaments approve changes to the game schedules.

8.20.2(2) Number of Days

House/Rec state tournaments should be played in three (3) days if at all possible; however, in order to accommodate all teams, a tournament may need to be played in four (4) days. (I)n the event a tournament must take four (4) days, the tournament will start on Friday and end on Monday.

8.20.2(3) Times of Periods and Penalties

All Non-National bound teams will utilize a three (3) minute warm up and play three (3)—twelve (12) minute stop clock periods. Running clock shall be used at any time during a game if a team has outscored its opponent by eight (8) goals or more with the condition that stop clock will be resumed if the trailing teams scores and reduces the lead to seven (7) goals or less.

8.20.2(4) Seeding of Teams

The seeding of teams will be done no later than the February ASHA state board meeting. For all Tier III/IV teams, the seeding will be determined by a random drawing by the House/Rec Council.

All 10U (9-10), and 12U (11-12) teams in the Alaska league, seating will be determined by the teams seeding in the league.

8.20.2(5) Ice Resurfacing

Ice shall be resurfaced prior to the start of each game and after the 2nd period of all Midget Championship games only. Ice resurfacing for all Cross-Over games and Championship games, will be done at the end of the 1st overtime and every two overtime periods thereafter

8.20.2(6) Round Robin Games

All initial Non National Bound round robin games will end after regulation time and no overtime will be permitted.

8.20.2(6a) Round Robin Standings

Round robin standings shall be determined by the following point system

- 0 points for a loss
- 1 point for a tie
- 2 points for a win

In the event that more than one (1) team is tied for position, use the tie breaking procedures as outlined in the below.

8.20.2(6b) Tie Breaker Rules

Refer to the USA Hockey Annual Guide, Nationals Section, Rules & Regulations of District Playoffs and National Championships for all tie breaker procedures.

8.20.3 Overtime Procedures for Cross Over & Championship Games

If a crossover/championship game is tied after regulation time, the tied teams will play eight (8) minute overtimes until a winner has been declared. Ice resurfacing will be done at the end of the 1st overtime and every two overtime periods thereafter.

8.20.4 Non-National Bound Game Schedules

See [Appendix C](#).

8.21 Spectators, Fans and Parents Responsibility

The Alaska Hockey Officials have been instructed that in all games in which spectators, fans, or parents are out-of-control or become verbally or physically abusive to players, coaches, game officials, or other fans and spectators, they are to respond in the following manner:

The referee is to stop the game and advise both coaches that continued behavior as noted must be stopped immediately or the game will be terminated at that time.

If the game is terminated, the USA Hockey rule for game completion will be used to determine the winner of the game. If the length of the game has not satisfied the USA Hockey rule, there will be no winner declared, the game will not be replayed and both teams will receive zero (0) points for that game.

These guidelines do not preclude the VP of Tournaments or Tournament Chairperson from having the offending individuals removed from the arena or from notifying the referee that the game is to be stopped, and notifying both coaches of the impending actions should the behavior continue

8.21.1 Noisemakers & Obstructions

No lighted signs are to be hung/taped on the glass. Obnoxious noise makers such as cowbells, foghorns, whistles, etc. as well as balloons are not allowed in any tournament. The playing of tasteful recorded music and sounds during stoppages of play will be allowed with the permission of the VP of Tournaments.

8.22 Forfeits

8.22.1 Intentional Forfeits

Teams that intentionally forfeit a game in a tournament shall be disqualified from the tournament. Unintentional forfeits caused by travel, weather or factors

beyond the control of the team shall not result in disqualification. The VP of Tournaments shall make the final decision on this issue.

8.22.2 Leaving Ice During Game

Any team playing in a state tournament game that leaves the ice during the game over a disputed decision shall be deemed to have lost the game 1-0 or if the score of the opponent is higher than one (1) the team shall be awarded its score at the time of the forfeit. In cases of exceptional circumstances, the forfeit may be appealed to the VP of Tournaments and the game replayed if the appeal is upheld.

8.22.3 Insufficient Amount of Players

As determined by USA Hockey Rule 201(a), a game in which a team is unable to provide enough players on the ice, shall be ruled a forfeit with the score of zero (0). The opponent shall be awarded its score at the time of the forfeit. If the score at the time of the forfeit is zero (0) to zero (0), the winner of the game will be awarded one (1) goal.

8.23 Tournament Results

Within 48 hours after the completion of a state tournament, each Tournament Chairperson shall provide the VP of Tournaments with complete results of the tournament games.

Competition Council & Alaska League Guidelines

VP of Competition	Matt Shasby	mattshasby@gmail.com
Alaska All Stars Hockey Association	Justin Marcum	akallstar_ice@hotmail.com
Alaska Oilers	Merit Waldrop	waldropmerit@hotmail.com
Alaska Wolves Hockey Association	Travis Frisk	travis.c.frisk@wellsfargo.com
Anchorage North Stars	Theresa Austin	northstarsvp@gmail.com
Eagle River Blue Devils	Karl Greninger	compdirector@mustanghockey.com
Fairbanks Arctic Lions	Dima Kulmanovsky	dima@arronak.com
Hockey Club Fairbanks	Ben Roth	Ben_roth@hotmail.com
Homer Hockey Association	Mike Barth	Barth907@gmail.com
Jr Avalanche Hockey	Mike Schachle	kschachle@live.com
Mat-Su Eagles Hockey Association	Chris Carney	comprep@matsuhockey.com
NAHA Alaska Grizzlies	Todd Henderson	Toddhenderson47@gmail.com
Palmer Pioneers	Ron Stadem	fsrls1@yahoo.com
South Anchorage Hockey Association	Keith Morris	kmorris0602@yahoo.com

Alaska League Division Coordinators

10U Major & Minor	Lisa McPheters 11701 Jerome Street Anchorage, AK 99516 Phone: 907.227.5619 E.mail: ASHA10UHockey@gmail.com
12U Major & Minor	Matt Shasby 5611 Big Bend Loop Anchorage, AK 99502 Phone: 907-748-4298 E-Mail: ASHA12UHockey@gmail.com
14U Tier I/II	Brooke Shasby 5611 Big Bend Loop Anchorage, AK 99502 Phone: 907-748-4298 E-Mail: ASHA14UHockey@gmail.com
16U Tier I/II	Jackie Graeber 11111 O'Malley Centre Drive Anchorage, AK 99515 Phone: 907-231-6508 E-Mail: jgraeber@mightymoose.org
18U Tier I/II	Lisa Silance 18734 Sarichef Loop Eagle River, AK 99577-8680 Phone: 907.632.1709 E-mail: silance@gci.net

9. Competition Council Guidelines

9.1 Comp Council Voting Representative

Each participating association shall designate in writing one Comp Council voting representative and shall have the option to designate an alternate. For an Association to be a voting participant at the Comp Council, they must have registered at least one Comp team the previous season and intend on registering at least one comp team this season.

9.2 Meetings

The Competition Council will meet at least once quarterly. Council meetings will be called by the VP of Comp, who will also chair the meetings. The VP of Comp will give written (or email) notice of meetings at least one (1) week in advance.

Comp Council meetings will be run as an executive committee of ASHA and will be governed by Roberts Rules of Order. Motions will be made and voted on accordingly. Minutes of meetings will be provided to all Alaska League representatives, the ASHA President, Secretary and all Vice Presidents. Passed motions or resolutions are to be presented by the VP of Comp to the main ASHA Board of Directors for approval/action. Comp Council issues and actions will be presumed to have been discussed by the respective Comp representative with their own association's board and ASHA representative.

A quorum will consist of a majority of Alaska League representatives from participating associations. Alternate representatives from participating associations will count toward the quorum.

9.2.1 Special Meetings

If three (3) or more Comp Council members request a special meeting in writing, the VP of Comp will call the meeting in no less than 30 days, but sooner if possible, to discuss the proposed action item. Special meeting requests shall identify the issue at question, and suggest a method of resolution.

10. Alaska Competition League Guidelines

The purpose of the Alaska League is to facilitate hockey at a competitive level. It is our hope that in so doing, it will promote growth both as a hockey player and as an individual through hard work, self-discipline, and fair play.

The following regulations apply to all associations with Youth Tier I/II. The objective of a state league for competition teams is to provide open competition for all the teams within the state at the competition level in which they intend to register with USA Hockey. The league should also provide participating teams

with a regulated competitive environment that will encourage them to improve both their team and individual hockey skills.

10.1 League Officials

10.1.1 Vice-President—Competition League Committee

The VP of Comp shall be elected every two years by the ASHA Board. The VP of Comp is responsible for all Comp League affairs. The VP of Comp shall appoint the other league officials and provide a list of appointments to the Board of Directors. When the VP of Comp deems it necessary to replace a league official, he/she shall do so and notify the Board of Directors at the next meeting. The VP of Comp, along with the Comp Council, will be responsible for editing the Competition League Guidelines that are printed in the Affiliate Handbook.

10.1.2 Division Coordinators

Division Coordinators are responsible to the VP of Comp for the affairs of their respective divisions. Specific responsibilities include developing the schedule of games with the cooperation of the participating teams for submission to the VP of Comp, inter-league communication, compilation of statistics, and the handling of the grievances, protests, and disciplinary matters within the division.

11. Alaska Competition League Organization

11.1 Participating Teams

The VP of Comp will send an email out to all associations prior to August 1st requesting a list of all teams that will be participating in the Alaska League Scheduling meeting. The Association must notify the VP of Comp by August 15th of the teams that will be participating in the Alaska League.

Each team must play in the Alaska League in the same division and tier that they will enter the state tournament

Any association that has not registered a Tier I/II youth team in the past two (2) years must receive permission from ASHA to participate in the Alaska League prior to August 1st.

11.1.1 Classification Change

Any ASHA member team changing classification from Tier I/II to Tier III/IV may not take part in the state tournament at their new classification and the team will not be allowed to have a Tier I/II team the following season.

11.2 ASHA Tryout/Player Selection

Effective with the 2017-18 season, no Youth or Girls Tier I or Tier II team may recruit or solicit players or offer contracts to players for the following season, or hold development camps, tryouts, player selections or any activity that could be

construed as a tryout/solicitation or recruitment for the following season, until 48 hours after the last game of Youth National Championships (both Tier I and Tier II Nationals must be completed). (i.e. if National Tournament ends at 4 PM on Monday, tryouts can begin after 4 PM on Wednesday). Any violation of this prohibition may subject the coach, team, program and/or responsible administrators to appropriate discipline, or ineligibility of the team or coach, as determined by the ASHA.

In compliance with these regulations and pursuant to current ASHA regulations on tryouts, ASHA tryouts for the 2018-19 season will begin no sooner than the dates set below:

- Youth Tier I - Thursday, April 12, 2018 – time in compliance to above
- Youth Tier II - August 7th
- Girls Tier I - 1st Monday of May
- Girls Tier II - 1st Monday of May

11.2.1 Punishment for Tryout Violation

11.2.1(1) Coach Punishment

- First (1st) Offense—Suspended for ninety (90) days of a hockey season from coaching all ASHA teams
- Second (2nd) Offense—Suspended for One (1) full year from all ASHA teams/ One entire hockey season.
- Third (3rd) Offense—Lifetime ban from coaching all ASHA teams

11.2.1(2) Association Punishment

- First (1st) Offense—Association put on notice
- Second (2nd) Offense—Team associated with violation will not be allowed to participate in State Tournament
- Third (3rd) Offense—Entire Association deemed by ASHA as “Not in Good Standing “ for one (1) year (September 1-August 31st)
- Fourth (4th) Offense—Entire Association deemed by ASHA as “Not in Good Standing” for 2 years.

11.2.2 Steps to file Complaint

The Vice President of Comp and the President of ASHA must be notified of a potential violation in writing and have it put on the agenda for the following Comp Council and State Board meetings. The violation at hand must be brought forth by the accuser to the Discipline Committee, then the state board to determine whether or not that the activity is in fact a violation. The State Disciplinary Committee will deal with the offending Coach and association.

11.3 Alaska Competition League Season

The Alaska League Hockey season officially begins September 1st and ends according to the schedule posted below. However, due to high school hockey, the recommended length of Alaska League seasons is as follows:

18U and 16U	September 1st to Mid-October
14U 14 Tier I	September 1st to Mid-October
14U 14 Tier II	September 1st to late January
12U 12	September 1st to late January
10U 10	September 1st to 3rd Sunday of February
Girls 19U, 16U and 14U	September 1st to Mid-October

11.4 Fees

Each team will be assessed a \$200.00 fee to cover Competitive League expenses. Payment will be collected at the League Scheduling meeting. Actual game expenses such as ice and referee costs shall be split evenly between the teams playing.

11.5 Divisions

Each division shall contain teams only within that age group classification.

11.5.1 Seeding at State Tournament

Seeding of teams for the state tournament will be based on the total points accrued by the teams for all scheduled league games played. Two (2) points for a win; one (1) point for a tie; and zero (0) points for a loss. In the event, two (2) or more teams are tied in points at the end of league play, seeding will be determined as follows:

- Head to head play (points acquired)
- Goals for minus Goals against (head to head)
- Dividing goals for by goals against (greatest quotient seeds higher)

- Coin toss

It is the responsibility of the teams to verify that their team point total is correctly recorded at the end of the season. Corrections to the seeding for the State Tournament will not be allowed after the Comp Committee has reviewed them, presented them to the ASHA Board and it has accepted the seeding at its February meeting.

11.6 Game Requirement

Tier I teams shall schedule two (2) home league games with each team in its division. Deviations from the two (2) and two (2) schedule for 18U, 16U and 14U are permitted with permission granted by the VP of Comp. Tier II teams shall schedule and play one (1) home league game with each team in its division.

11.7 Scheduling Meeting

The VP of Comp along with the Division Coordinators shall conduct a league scheduling meeting. The meeting will be for the purpose of determining the league schedule.

Associations shall send a representative from each participating team to the scheduling meeting for the purpose of scheduling league games for their team. Team representatives shall have the ability and authority to commit their teams to the Alaska League Schedule. Teams that do not participate in the scheduling meeting will not be allowed to play in the Alaska League.

Each team shall submit a schedule of home games to its Division Coordinator and the referee scheduler prior to leaving the meeting.

11.7.1 Prior Distribution of Ice Times

To facilitate timely game scheduling, participating Associations must distribute ice times to each team prior to the scheduling meeting. Each participating team is responsible to schedule home games with every participating team in its division.

11.7.2 Conflicts

The Division Coordinators shall review the team's schedules and resolve any conflicts with the participating teams and consolidate all the home schedules into an Official League Schedule for distribution to all of the participating teams. Failure to play a scheduled league game, without prior approval of the VP of Comp, may result in eligibility of the offending team to play in the state tournament. A team may be permitted to change the time, date, and location of a scheduled league game if the following conditions are met:

- Both teams agree to the change
- The VP of Comp deems the reason to change is valid
- The requesting team submits an Official Game Change Request Form to their Division Coordinator signed by the coach and manager of both teams.

11.8 Referees

National Bound teams shall use a three (3) man referee system and Non National Bound teams may use a two (2) or three (3) man referee system. However, in the event one or more of the on-ice officials fail to appear for the game or are forced to leave early, USA Hockey Rule 501(d) shall govern. If the lack of referees causes a National Bound team to have only two (2) referees assigned, that game will be deemed to have complied with the requirement.

12. League Play

12.1 Players

No ASHA member team may knowingly use any illegally rostered or non-rostered player. Any ASHA team in violation of this rule shall be subject to Rules Section 1B and By-Law Article V.

12.1.1 Skating Up to Checking

Players falling under the Competition & Girls/Women Council shall not be allowed to move from a youth non-checking to a youth checking league in order to play up an age level. Additionally, this is the recommendation of USA Hockey.

12.1.2 Player Movement between Teams

Any youth player dropping from Tier I to Tier II in their division during the season for league games must remain at the Tier II level for the remainder of the season. No player movement is allowed after December 31st of the current playing season.

12.2 Games

If there appears to be more time available than will be required to complete the recommended time allocations, the coaches may agree to lengthen the first (1st) period or both of the first (1st) two (2) periods in order to maximize the use of the allowed ice time. However, no time shall be added to the third (3rd) period of play.

If the scheduled ice time will expire before the completion of the third (3rd) period, the timekeeper may, at the direction of the referee, run the clock until the time expires. There will be no time outs for league games.

12.3 Minimum Alaska Competition League Game Lengths

Age Level	Warm-Up Length	Period Length	Ice Cut	Time Out	Ice Length
10U	3 Minutes	12 Minutes	None	1	1.0 Hour
10U	3 Minutes	15 Minutes	None	1	1.25 Hours
12U	3 Minutes	12 Minutes	None	1	1.0 Hour
12U	3 Minutes	15 Minutes	None	1	1.25 Hours
For 10U & 12U Games see Note D below pertaining to Minor Penalties.					
14U	3 Minutes	15 Minutes	None	1	1.25 Hours
14U	3 Minutes	15 Minutes	None	1	1.5 Hours
16U	3 Minutes	15 Minutes	None	1	1.25 Hours
16U	3 Minutes	15 Minutes	None	1	1.5 Hours
16U	3 Minutes	17 Minutes	None	1	1.75 Hours
16U	3 Minutes	17 Minutes	1	1	2.0 Hours
18U	3 Minutes	15 Minutes	None	1	1.25 Hours
18U	3 Minutes	15 Minutes	None	1	1.5 Hours
18U	3 Minutes	17 Minutes	None	1	1.75 Hours
18U	3 Minutes	17 Minutes	1	1	2.0 Hours

- A. All periods will be run in a stop clock format; however 3rd period may go to running clock if agreed to by both Head Coaches.
- B. Each Timeout will be 1:00 minute in length per game
- C. Ice Cut will take place between 2nd & 3rd Period of Play if available by ice arena.

- D. 12U & 10U Major & Minor Divisions will utilize 1.5 minutes for all Minor Penalty Infractions. House/Rec 12U & 10U Teams will utilize 2 minutes for all Minor Penalty Infractions.

When a game is played between two (2) teams of different age classifications, referees and off-ice officials will follow the rules that are stricter within the two age classifications. For example, a 12U Major team playing a 14U Tier II team will be a non-checking game with 2 minute minor penalties used for both teams, and automatic off sides for both teams.

12.3.1 Tournament to Count for League Game

In order for a tournament game to count towards league play, the team/teams requesting must have a majority approval from the Comp Council prior to the start of the tournament.

12.3.2 Scoresheets

Prior to the start of the game, all coaches of both teams shall list their coaches CEP level, CEP number, and certification date and sign the score sheet attesting that their team roster is correct and that players listed on the score sheet are present.

Players are to be listed on the score sheet in numerical order (jersey #), not alphabetical by last name.

Stickers can be used for scoresheets. In the event a player is absent, it is the team's responsibility to draw a single line through that player's name & number on each sticker provided for the scoresheet.

In the event that a team believes there is a roster discrepancy, that team's Head Coach needs to bring it to the Referee's attention prior to the start of the game and request a head count. The Referee will count the players and if there is a discrepancy have the team who's roster is in question clarify on the score sheet as to player(s) not present. A copy of the score sheet in question should be scanned and sent to the Alaska Registrar for follow up by the questioning team. At the Alaska Registrar's discretion, involvement of one of the Alaska State Hockey League Councils, the ASHA Discipline Committee, and/or the ASHA President and Board may occur.

It is the responsibility of the winning team to deliver or email the copy of the completed league game sheet to the Division Coordinator no later than 48 hours after the completion of the game.

12.3.3 Forfeits in League Play

12.3.3(1) Unintentional Forfeits

Unintentional forfeits caused by travel, weather or factors beyond the control of the team shall not result in disqualification from state tournaments. Every effort should be made to reschedule the game; if the game cannot be rescheduled:

- A score sheet will be written up as a tie and entered into standings.
- Any notations of players/coaches serving penalties will count for time served.

12.3.3(2) Intentional Forfeits

Should a team intentionally forfeit a game:

- A score sheet will be written up with the forfeiting team losing 1-0. The game will not count for the forfeiting team or players, but will count for the non-forfeiting team and its players.
- Any notations on the score sheet for the affected team of players/coaches serving penalties will count for time served.
- The forfeiting team will assume all costs associated with the game.
- The forfeiting team will be referred to ASHA Discipline. A penalty of disqualification from State Tournament may be recommended.

12.3.4 Referees

Referees will be scheduled for all league games based on the home schedules submitted to the referee scheduler at the League Scheduling meeting, or their local community scheduler for games to be held outside of the Anchorage scheduling area. It is prudent for the home team manager to confirm, one day in advance that referees are scheduled for their game. It is the responsibility of the home team manager to notify the referee scheduler at least 24 hours in advance of any schedule changes. Failure to properly notify the referee scheduler of changes will obligate the home team to pay for the referees previously scheduled.

Teams may only schedule and use USA Hockey certified referees except as provided for in USA Official Rules of Ice Hockey.

12.4 Penalties/Discipline

12.4.1 Game Misconduct

A game misconduct penalty incurred in a league game shall be served at the next scheduled league game. However, the offending player/coach must also meet the USA Hockey Rule 404(b) that requires sitting out the next game regardless of whether it is a league game. Therefore, an individual receiving a game misc. in a league game might miss two (2) games due to the infraction.

If a player receives a game misconduct in the last game of the league season, the penalty must be served in the next game that is already on the schedule when the game misconduct occurred and the first (1st) game of the state tournament.

12.4.2 Match Penalties

For a player receiving a Match Penalty, refer to Section 6.1.2.

12.5 Advancement Requirements For National Bound Teams

An ASHA Association shall not participate in the ASHA State Championship Tournament if qualified but unwilling or unable to participate in a District or National tournament. Failure by a team to advance, if qualified, to the next higher tournament level shall subject the ASHA Association it represents to suspension in future State Championship Tournaments. The ASHA Board of Directors shall determine the length and severity of the suspension at the next regularly scheduled meeting. If a team fails to advance, the Association will be fined \$5,000 payable to ASHA prior to the Annual Meeting, if an association fails to pay the fine, they will be considered not in good standing with ASHA or USA Hockey.

12.5.1 Additional Invitations or Slots at District/Nationals

The requirement to participate in District and National competition shall be extended to first and second place runners-up if the ASHA Board accepts additional invitations or slots in District and/or National competitions.

12.5.2 District Tournament Fee

All tiered teams advancing to District competition must submit the District Tournament fee to the ASHA Treasurer within seven days of notification for advancement.

12.6 Invitational Tournaments

Invitational tournaments are open to all teams to apply and compete upon availability of spots. Hopefully all organizations and individual teams will initiate the steps necessary to hold and participate in tournaments held during the season.

13. 10U (9-10) and 12U (11-12) Alaska Competition League

One level of competitive hockey will be offered at the 10U and 12U age level. An Association may not register more than two (2) teams at the 10U and 12U age levels without the consent of the ASHA Board. This restricts associations to a maximum of 2 teams at the major level or 2 teams at the minor level or a split of 1 major and 1 minor team per season. Requests for an exception are to be made on an annual basis, and are only good for the forthcoming playing season.

USA Hockey Form 1-T (USA Hockey Official Team Roster) shall designate the team name using the word Major or Minor as part of the team name. Additionally at the Alaska Competition League scheduling meeting the team name will also include Major or Minor.

If an association has two Major (or two Minor) teams, they must differentiate between the team names prior to the Alaska Competition League scheduling meeting. Many attach the head coach's name to the team, for example, Arctic Lions Smith and Arctic Lions Jones or Mighty Moose Johnson and Mighty Moose Thompson.

Associations may place teams according to birth year or blended birth year.

13.1 Games

A team's league games – 1 home/1 away – will be played against the other teams in their respective division. Games played with 12U teams in the other division will be considered exhibition games, and not count toward league standings.

Teams from each division should make a concerted effort to schedule at least 1 exhibition game with each team in the opposite division.

13.2 State Tournament

At the end of the season, one Association will host the state tournament for both 12U and/or 10U divisions. There will be a 10U Minor and Major Champion and a 12U Minor and Major State Champion.

14. USA Hockey - ASHA High School Hockey Program

14.1 ASHA High School Teams

High School teams competing for a USA Hockey Championship must comply with all USA Hockey and ASHA regulations regarding high school rosters and

high school player eligibility. Any additional requirements in USA Hockey regulations are included by reference and must also be followed.

14.2 Eligibility for State/National Championships

Teams interested in competing to represent Alaska at the Division II (“Pure”) USA Hockey National Championship must submit a declaration package to ASHA by September 15. Package to include:

A letter from the school Athletic Director or Principal confirming intent to comply with all ASHA and USA Hockey regulations governing Division II High School teams.

USA Hockey Team Roster form 1-T including proof of U.S. residency, eligibility to enroll in school, proof of enrollment in the school, eligibility to play varsity sports at the school, proof of USA Hockey registration for each player, coach, and manager.

\$500.00 deposit must also be submitted with the USA Hockey Team Roster form 1-T prior to September 15 of the current playing season. This deposit shall be applied toward the Alaska State Tournament. If the team drops from the Division II classification after October 31 the deposit shall be forfeited.

14.3 Regulations

All coaches and managers must complete the USA Hockey/ASHA Compliance Program before participating in any game, practice, or tryout.

No player rostered on a team competing for the High School National Championship may be rostered on more than one other team competing for another USA Hockey National Championship.

High School Roster limit is thirty (30). Only twenty (20) players may dress for any one game.

Final team and player eligibility must be determined and final rosters must be submitted by February 1. (refer to page 152 of USA Hockey Annual Guide)

No billeted player competing on a Junior, Tier I, or Tier II team may be rostered on a High School team. (Note this may be modified by USA Hockey)

Players must be 19 years old or under as of December 31.

Each team must have competed as a team unit in at least 10 games with a legal USA Hockey roster approved in advance of the game against USA Hockey recognized opponents (USA Hockey registered or foreign teams approved by

USA Hockey). Opposing teams must be age-appropriate as defined by the oldest player on the High School team.

Each player must have played in at least five games with the team during the season.

Score sheets for each game intended to count toward the 10/5 requirement must be received by the ASHA High School Chair or his/her designate within one week of the game. Score sheets must be legible and must be signed by the coaches indicating that all players are eligible and by the on-ice officials indicating the scores and penalty records are correct. Incomplete score sheet acceptance or late score sheet acceptance is at the discretion of the HS Commissioner.

14.4 Dual Rosters on HS Teams

No club, league, or team may prohibit or discourage any player from playing on a Division II High School team. Further, each club and league must make reasonable accommodation to enable players on Division II High School teams to satisfy the five-game requirement. Players dual rostered on a Division II High School team are allowed to play for both of their teams in tournaments where there is a separate High School Division and the games do not affect league standings of the non-High School team.

14.5 ASHA HS Tournament

ASHA may have an Invitational Tournament to determine a conference or the Alaska championship team; however, ASHA is authorized through one of its Local Associations to enter into a Memorandum of Agreement with any local school district and/or Alaska School Activities Association (ASAA) to provide the outsourcing of High School Hockey, and any Conference Championship or State Championship Tournament shall be consistent with the terms of any Memorandum of Agreement with any local school district and/or ASAA. Nothing in these Guidelines prohibits ASHA Teams from engaging in a High School Season and conducting Conference and State Championship tournaments even if none of the Teams have elected to advance to the USA Hockey High School National Championship Tournament, nor do they prohibit the formation of “blended” teams consisting of players from more than one High School on one designated team.

Invitations to this tournament will be extended to between four and eight qualifying teams in the state from among those teams registering by October 1 who can show by December 31 ten (10) completed legal games and a roster of fifteen (15) to twenty (20) qualified players each with five (5) games with the team.

In lieu of ten (10) completed games, a team may show by December 31 a schedule of games that will enable the team to achieve the required ten (10) games before the ASHA High School Invitational Tournament.

Girls/Women's Section Guidelines

Girls/Women's Council Reps

VP of Girls/Women's	Kirk Payne	kirkp@deltawestern.com
Alaska All Stars	Cristy Hickel	crusher@gci.net
Anchorage Hockey Assn	Brian Gross	anchoragehockey_brian@yahoo.com
Ice Breakers	Luther Brice	lutherkbrice@gmail.com
Jr Avalanche	Hugh Towe II	hbtowe@gmail.com
Firebirds/Team AK	Destry Lind	dlind@ceiak.com
Homer	Blake LaRue	foullarue@aol.com
Kenai Peninsula Hockey Association	Scott Shelden	scott@danstvalaska.com
Mat-Su Hockey	Angela Harbour	mcaaa@gci.net
Mustangs	Randall Sperry	akrandr@ak.net
PAHA	Kirk Payne	kirkp@DeltaWestern.com

15. Alaska Girls' and Women Team Definitions

15.1 Recreational

Local Member Association teams comprised of players registered with USA Hockey and ASHA with emphasis on player progression from basic individual skills to team skill development. The program should foster fun, development and team values. The teams shall be comprised of players with basic individual skills in a reasonably priced program.

15.2 Girls' and Women's National Bound Teams

The development of players within local Member Associations who have the desire and ability for a more competitive experience in which winning and sportsmanship are stressed and travel for competition is moderately priced. Team objectives include (when applicable) local league, State and Pacific District

Championships. The goal is a high level program in which teams compete toward a National Championship and Member Association recruit and solicit for registered players. The program should foster fun, development, team values and a sense of play.

Beginning with the 2017-18 Season, no player twelve (12) years of age or younger (as defined in the age classification chart for the current season) is eligible to play on a team intending or declared to compete in the District or National Championships or playoffs leading thereto.

A player thirteen (13) years of age or older may play on a girls' team in an older age classification at a District or National Championship Tournament only if the applicable Affiliate's rules permit that player to do so.

16. Girls' and Women's Team Guidelines

All Girls/Women's Player and teams shall conform to the provisions of the previous sections of the ASHA Affiliate Handbook.

16.1 Girls'/Women's Committee

The Girls'/Women's Committee is responsible for recommending rules that define and regulate Girls'/Women's hockey teams in the State of Alaska. Unless noted otherwise, the provisions of this section shall be the rules that govern Girls'/Women ice hockey teams.

16.2 Tier I and Tier II Teams

- Girls Tier I and Tier II teams are National Bound. Therefore, Girls' tiered teams must abide by the following:
- Girls Tier I and Tier II Teams shall follow the Alaska Competition League Tryout Policy. Girls Tier I and Tier II National Bound teams shall hold their tryouts no earlier than the 1st Monday of May for the upcoming season.
- Players must be properly registered in accordance with USA Hockey and must meet the registration guidelines of ASHA.
- Coaches and assistants must abide by the USA Hockey CEP criteria.
- Each organization may field no more than one team at each level that can advance to a National Championship.
- Tier I rosters at the Girls 19 (17-19) and Girls 16 (15-16) shall have no out-of-district player restrictions. Girls 14 (13-14) rosters shall be limited to four (4) out-of-district players. The District and Affiliate may impose stricter requirements.

- Tier I team programs should include strength and conditioning, hydration and recovery, mental preparation, training elite athletes, training and opportunity for upward mobility.
- Tier II rosters are limited to a maximum of four (4) out-of-district players for all levels

16.3 Team Contacts

By September 1st of each season, all teams must submit contact information, including name, address, telephone numbers and fax number for the coaches and managers of each team to the VP of Girls/Women’s Committee. Failure to submit required information by this deadline may result in disqualification of the team from post-season participation

16.4 Girls/Women’s Divisions

Girls National Bound—Girls 19 (17-19), Girls 16 (15-16) and Girls 14 (13-14)

Women’s Adult A, B, C (18 & over), and 30 and over per USA Hockey

Girls Non-National Bound—Girls 19 (17-19), Girls 16 (15-16), Girls 14(13-14), Girls 12 (11-12), Girls 10 (9-10) and Girls 8 (8 & under) House/Rec

Ages shall be determined as of January 1 preceding the start of the season

A player may play in an older age classification without consent of ASHA Girls/ Women’s Committee. Playing up will be allowed at the associations discretion in order to provide an opportunity to develop more girls teams in the state

16.5 State Tournaments

No Girls Competition division shall hold a state tournament unless the number of teams in that division exceeds the available number of berths in the District Tournament.

If playoffs are required to determine which teams may participate in the Pacific District playoffs, the Girls/Women’s Committee shall meet and determine the rules and procedures for such playoffs and the VP of Girls/Women’s will notify all competing teams in writing.

16.6 Girls’ and Women’s Adult A,B, C and over 30 classifications

16.6.1 ASHA Mission Statement for Girls’/ Women’s Over 30 National Bound

A high level program in which teams compete towards a National Championship and whereby a member association may recruit and solicit for registered players.

16.6.2 Number of Games for Eligibility

Each team must have competed as a team at least fourteen (14) games and each player must have played in at least ten (10) games during the season. The team's 1-T (USA Hockey Official Roster) must have the District/Associate Registrar signature and date prior to any score sheets counting toward the 14/10 rule.

16.6.3 Games against Youth teams

The chart below depicts the minimum youth level that a National Bound team may play in order for the game to count towards a state, district or national tournament.

National Bound Division	Youth Division
Women's Senior	18U (17-18) and Above
Girls 19 (17-19)	14U (13-14) and Above
Girls 16 (15-16)	14U (13-14) and Above
Girls 14 (13-14)	12U (11-12) and Above

All games count for Non-National bound girls' teams.

16.6.4 Games against Other Girls Teams

Each National Bound team must play fourteen (14) games in their appropriate division as declared below; each player must have played in ten (10) games in order to be eligible for districts/nationals.

For games against other female teams, the teams must play in their age division or higher, for games against youth teams, the team may play down one (1) division as noted in Paragraph 8C of the Girls/Women's Committee Section. If there is only one (1) girls' team in a particular division, then that team must request permission from the District Registrar in order to play down against other girls' teams. If there are 2 or more teams in a division, no more than 1/3 (4) of their total games may be against lower division girls' teams.

16.7 Player Classification/Team Changes

A female player registered and rostered on a National bound girls' Tier I or Tier II team or on a Tier I or Tier II youth team that transfers to a Recreational girls' team after November 1st of the current season may not participate in the Girls' Recreational State Tournament.

Recreational Council Guidelines

House Council Reps

Vice President House Council	Anna Culley	annaculley30@gmail.com
Alaska All Stars	Nathan Rocheleau	nlrocheleau@acsalaska.net
Anchorage Hockey Association	Brian Gross	anchoragehockey_brian@yahoo.com
Big Lake-Jr Avalanche	Nathan Norton	norts73@gmail.com
Delta	Lacey Smith	laceyadele@hotmail.com
FAHA	Bianca Rogers	jaybianca421@aol.com
Healy	Amber Renshaw	amberrenshaw@yahoo.com
Homer	Ted Otis	tedoinak@gmail.com
Juneau Douglas	Matt Boline	bolinehockey@gmail.com
Juneau Douglas	Dan Fabrello	dfabrello@gmail.com
KPHA	Mike Morton	mmorton@kenaitze.org
KPHA	Clint Hagel	Kpha.registrar@yahoo.com
Kenney Lake	Trish Wilson	tlwilson@cvinternet.net
Kodiak	John Glover	kodiakhockeyleague@gmail.com
Mat-Su Hockey Assn	Don Demaster	houserep@matsuhockey.com
Mustang Hockey Assn	Mike LaFlamme	housedirector@mustanghockey.com
Nikiski		
Nome		
Palmer	Keith Armstrong	grz1@mtaonline.net

Panther (Glennallen)	Ann Biddle	annbiddle@cvinternet.net
Scotty Gomez Hockey Association	Carlos Gomez	cgomez@sgomezfoundation.com
South Anchorage Mighty Moose	Annetta Powell	boekeice@hotmail.com
Talkeetna	Todd Kingery	todd@akfishbonecharters.com
Tok	Le Ann Young	lyoung@agsd.us
Wasilla Wild	Jodi Moore	wasillawildhockey@hotmail.com

17. ASHA Recreational Council Guidelines

17.1 General

The following terms will refer to the ASHA Recreational Council described under ASHA By-Laws Article VII, Section G, Paragraph 6:

- House/Rec Council
- House/Rec Committee
- Recreation Committee
- Recreation Council
- House Council

The term “HCVP” refers to the ASHA Vice President Recreation Committee described under ASHA By-Laws Article VII, Section G, and Paragraph 7.

17.2 House/Rec Council Voting Representative

Each participating association shall designate in writing one House/Rec Council voting representative and shall have the option to designate an alternate. For an association to be a voting participant the House/Rec Council, they must have registered at least one house/rec team the previous season and intend on registering at least one house/rec team this season.

17.3 House/Rec Council Meetings

The House/Rec Council will meet at least once quarterly.

Council meetings will be called by the HCVP, who will also chair the meetings. Participation by teleconference will be allowed. The HC VP will give written (or email) notice of meetings at least one (1) week in advance.

House/Rec Council meetings will be run as an executive committee of ASHA and will be governed by Roberts Rules of Order. Motions will be made and voted on accordingly. Minutes of meetings will be provided to all HC representatives, the ASHA President, Secretary and all Vice Presidents. Passed motions or resolutions are to be presented by the HC VP to main ASHA Board of Directors for approval/action. House/Rec Council issues and actions will be presumed to have been discussed by the respective HC representative with their own Association's board and ASHA representative.

A quorum will consist of a majority of House/Rec Council representatives from participating associations. Alternate representatives from participating associations will count toward the quorum

17.3.1 Special Meetings

If three (3) or more House/Rec Council members request a special meeting in writing, the HC VP will call the meeting in no less than 30 days, but sooner if possible, to discuss the proposed action item. Special meeting requests shall identify the issue at question, and suggest a method of resolution.

18. Tiers, Evaluations and Team Selections

18.1 Player Evaluations

Each association will maintain an evaluation procedure in which a committee approved by their association, evaluates the individual players' skill level at least annually.

18.2 Tiers

Each Association will place their player's in the appropriate tier based upon the individual's skill level. House/Rec teams shall consist of two (2) tiers; Tier III and Tier IV. Tier IV teams generally have less experienced players.

18.2.1 - Tier IV Non-checking

Beginning with the 2015/16 playing season, there will be no checking at the Tier IV playing level.

18.3 Team Selection

Each Association will select their teams within each tier in a manner designed to produce fair, evenly matched teams. The teams will be selected using player evaluations as the primary guide. Additional guidelines are permitted, such as geographic location within an association, age, relation or retention to coach or

manager, etc. as long as the player evaluation is predominant and teams are selected to ensure even skill level within any given tier.

Any effort to produce one (1) team within a tier of the association with a higher skill level than the others is prohibited.

Each association shall have a disciplinary committee and a direct contact person to whom inquiries by other associations can be directed.

Each association shall be responsible for the discipline of its own players, bench personnel, off-ice officials and spectators and pledges to address problems as they occur.

Members are encouraged communicate, in writing, any incidents of unsportsmanlike behavior to their associations' disciplinary contact person. All match penalties, etc. will continue to be heard by the ASHA Discipline Committee.

18.4 State Tournament Movement after July ASHA Board Meeting

If an Association that agreed to host a State Tournament in April of the previous season discovers that they will not be fielding a team in that division and no longer wishes to host that State Tournament,

if another association is willing/able to host the state tournament, and
if the ice/ref/time schedule can be made to work by the ASHA VP of Tournaments, and
the House Council approves the change of location,

then the hosting association can be relieved from the duties of hosting the State Tournament.

Recreational Game Chart

Age Level	Warm up	Period Length	Ice Length
10U	3 Minutes	12 Min stop clock	1:00 Hr
12U	3 Minutes	12 Min stop clock	1:00 Hr
14U	3 Minutes	12 Min stop clock	1:00 Hr
16U/18U	3 Minutes	12 Min stop clock	1:00 Hr
10U	3 Minutes	15 Min stop clock	1.25 Hr
12U	3 Minutes	15 Min stop clock	1.25 Hr
14U	3 Minutes	12 Min stop clock	1.25 Hr
16U/18U	3 Minutes	12 Min stop clock	1.25 Hr
16U/18U	3 Minutes	18 Min stop clock (Adult team games only)	1:00 Hr

*3rd period will go to run clock if short on ice time

19. Player Development Guidelines

19.1 Player Development Camps

19.1(a) At the time of the ASHA Player Development Camps, no Competition League Team Activity or Spring/Summer League Team Activity may take place during that time period for players in that age level.

19.2(b) All ASHA Associations that participate in the Alaska Competition League or HAVE NATIONAL BOUND GIRLS TEAMS shall be required to participate in the evaluation process of the affiliate player development camps. Competition League Associations AND ASSOCIATIONS WITH NATIONAL BOUND GIRLS TEAMS not participating shall be fined \$500.00 prior to national bound tournament participation. There will be no exceptions to this provision.

20. Spring & Summer League Guidelines

20.1 Spring and Summer League Tryout Policy

20.1(a) For Non-National Bound players, no coach, manager or association official shall hold tryouts, contact parents/players (without current season's Head Coach's consent), or give verbal commitments until the day following the conclusion of the ASHA State Tournament for U10 & U12.

Additionally, for National Bound players, no coach, manager or association official shall hold tryouts, contact parents/players (without current season's Head Coach's consent), or give verbal commitments until the day following the conclusion of the USA Hockey National Championship.

20.1(b) Each Spring and Summer League shall provide information to the ASHA Webmaster for posting on the ASHA Website. Included in this information shall be a general announcement of the team, tryout dates, planned tournament participation and travel plans as it pertains to schedules.

20.2 Spring and Summer League 1Ts & Travel Permits

20.2(a) ALL Spring & Summer teams/leagues must have USA Hockey 1T's Certified by the Alaska Associate Registrar.

If traveling to a USA Hockey Sanctioned event, the team must also submit a USA Hockey Travel Permit(s) to the Alaska Associate Registrar. If you are not sure if the event is sanctioned by USA Hockey - ask the tournament coordinator or the Alaska Associate Registrar.

20.3 Spring/Summer Coaches Certification

20.3(a) Spring/Summer Coaches must have their SafeSport Screening Certification and Affiliate Screening prior to any coaching activities.

First time coaches (who have never been rostered, inclusive of traditional playing season rosters) may be added to a roster and will have until December 31 of that year to complete their CEP requirements. This should be done as early in the year as possible. Beginning in 2017, April CEP classes will be offered through the Pacific District.

Coaches who have current and valid CEP credentials, but are coaching at a different division (age), may be rostered. They must complete their required age module prior to the start of the ensuing playing season if they intend to coach; otherwise by December 31 to be eligible to coach in Spring/Summer activity.

Any coach that did fail to meet CEP requirements by December 31 in any prior playing season (see above) is not eligible to participate in Spring/Summer activities until they have completed all CEP requirements.

21. ASHA Hockey Hall of Fame

21.1 General-Mission Statement

Pursuant to ASHA By-Laws Article VII, Section G, Paragraph 10, ASHA has established The Alaska State Hockey Association Hall of Fame Committee which responsible for identifying and honoring in a permanent manner those individuals and teams who have achieved excellence in the sport of amateur hockey while members of Alaska State Hockey Association and those who have distinguished themselves by virtue of exemplary contributions to the advancement of the sport of hockey through their support of Alaska State Hockey Association.

21.2 Honored Categories

The ASHA Hall of Fame shall recognize the following five categories:

- Athletic Achievement
- Coaching Achievement
- Officiating Achievement
- Administrator Achievement
- Team Achievement

21.3 Number, Membership and Responsibilities of Committee.

There shall be at least seven members of the ASHA Hall of Fame Committee, comprised of the President, the Chairmen and at least five more members appointed by the President. To the greatest degree possible, the members of the committee shall be individuals who themselves are familiar with ASHA, its history, the hockey community and representative of honored categories. In addition to the responsibilities as established in the ASHA By-Laws, the Committee shall be responsible for meeting on a regular basis. They shall be responsible for creating and circulating the approved nomination form for each category and posting the request for nominations on the official ASHA web-site, and making any other form of advertising or requesting nominations to be submitted as is deemed reasonable by the committee, such as newspaper advertisement, and announcements in other forms of media, social or to traditional. The Committee shall be responsible for announcing the opening of nominations and when nominations shall be closed. Once all nominations have been submitted, and the time for submitting nominations has closed, the Committee shall meet to discuss and vote on the various nominations.

The Committee's shall have the discretion to make the final approval for those individuals and team(s) to be inducted in the first year, and shall announce the inductee at the first ASHA Board meeting following the Committee's approval.

For all subsequent selections, the Committee shall evaluate all submitted nominations based on the selection criteria set forth below, and shall vote to approve, by a simple majority, those team(s) and/or individuals that the Committee recommends should be inducted into the ASHA Hall of Fame, and submit the proposed inductees to the full ASHA Board at its Annual Meeting for ratification and approval.

Subject to ASHA Board ratification and approval, the Committee shall also be responsible for securing and maintaining a permanent location to host the public form of recognition, for developing both type of public form of recognition to be posted (plaque, picture, e.g.); as well as the awards or private recognition ad or awards to be given to the individuals, including members of a inducted team, and for ensuring that on an annual basis, there is both public awareness of ASHA's annual inductees into ASHA Hall of Fame and appropriate web presence.

21.4 Selection Criteria

For the Five (5) recognized categories of recognition, ASHA adopts the following criteria for the Committee to use in deliberating and making its induction selections and recommendations:

21.4.1 ASHA HALL OF FAME CRITERIA for Athletic Achievement

- A. The Selection Committee shall evaluate whether or not an individual nominated to receive induction into the ASHA Hockey Hall of Fame for Athletic Achievement by considering the following criteria:
 - 1) The individual player nominated must have played minor hockey in Alaska coming up through the various age levels to at least one year of U16's.
 - 2) The player must be at least 25 years old, so that at a minimum the athletic being a great USA hockey player, High School hockey player, junior, college, or pro player.
 - 3) The player must have influenced other competitors with his or her performance through any, or all of the following: high performance and skill level, sportsmanship, fair play, competitive techniques and/or persistent and inspirational leadership through their play.
 - 4) Whether the athletic was ever regarded as a dominant player in their era.

- 5) Whether the athletic had an impact on getting their teams to Nationals in youth hockey, or championships at any level.
- B. In addition to the above, although not mandatory criteria, the Committee is recommended to also consider the following:
- 1) Whether the athletic displayed the spirit of the game, during and after their playing career.
 - 2) Whether the athletic was held in high regard with their teammates during their playing career.
 - 3) Whether the athletic under consideration retains high respect from the hockey community at large even after their hockey playing career has ended.

21.4.2 ASHA HALL OF FAME CRITERIA for Coaching Achievement

The Selection Committee shall evaluate whether or not an individual nominated to receive induction into the ASHA Hockey Hall of Fame for Coaching Achievement by considering the following criteria:

- 1) The minimum years of coaching in ASHA must be from 10 to 15 years. This minimum number of coaching years is not limited to head coaching positions. This minimum number of coaching years may be waived if there are extenuating circumstances.
- 2) The time a nominated coach has coached in other programs, such as Alaska High School programs, UAA, or UAF shall be considered if they have also coached ASHA teams.
- 3) The nominated coach must have made a significant positive impact on Alaska's youth and the sport of hockey.
- 4) Whether the nominated coach has had significant achievements in 2 or more of the following: league champs, state champs, district champs, national champs, athletic success of individuals coached, leadership roles in national/state/local organizations.
- 5) The selection committee shall only consider those nominated coaches that are in good ethical and moral standing in their community.
- 6) The time after a coach's retirement before they can be considered for nomination is not a factor. Whether the coach is active or inactive, all other requirements must be met.

21.4.3 ASHA HALL OF FAME CRITERIA for Officiating Achievement

The Selection Committee shall evaluate whether or not an individual nominated to receive induction into the ASHA Hockey Hall of Fame for Officiating Achievement by considering the following criteria:

- 1) Longevity/ Knowledge of Rules. An On-Ice Official nominated official shall have officiated a minimum of 10-15 years at multiple levels.
 - a) An On-Ice nominated official shall have shown a willingness to work at most levels of Youth Hockey and shall get credit for Officiating Non USAH events such as NCAA and Pro Hockey Leagues.
 - b) An On-Ice nominated official shall have reached a minimum of a Level 3 qualification under the USAH system of rating officials by testing of rules and skating skill level. Older aged Nominees may be inducted even if they were under a different system.
 - c) An On-Ice nominated official should have officiated at State, District, and National Tournaments at some time in their career. However, attaining a position at a District and National event is not always by choice and is at the discretion of the Referee In chief of each state and this must be taken into consideration for all Nominees who were never given the chance to officiate at these levels but still meet most of the other criteria.

- 2) Personality and Consistency
 - a) An On-Ice nominated official must have demonstrated a willingness to work with coaches, players, and other officials in a manner that allowed all parties to enjoy the game of Ice Hockey.
 - b) An On-Ice nominated official must have demonstrated a consistent application of the rules to the appropriate age level and level of competition, and a on ice temperament that advances both the application of the rules, and the competitiveness of the game.
 - c) An On-Ice nominated official must have maintained high ethical and moral standards during and after their Officiating career.

- 3) The Test of Time.

- a) In the effort to reach back in time to include those potential individuals that rightly should be nominated nominate officials from different eras, the Committee shall be allowed to adjust the criteria include those individuals to fit the “Standards of the Day”.
- b) The purpose is to allow membership into the ASHA Hockey Hall of Fame from before and after the adoption of all of the new USAH officiating requirements and qualifications were instituted.

21.3.4 ASHA HALL OF FAME CRITERIA for Administrative Achievement

The Selection Committee shall evaluate whether or not an individual nominated to receive induction into the ASHA Hockey Hall of Fame for Administrative Achievement by considering the following criteria:

- 1) The nominated individual must have been a volunteer in some administrative capacity for a minimum of 5 years.
- 2) The nominated individual must have successfully volunteered with a Youth Hockey Association or ASHA in the capacity of at least 2 of the following positions: Team Manager, Division Director, Board of Director Member, Officer, or an Administrator.
- 3) The nominated individual must have demonstrated a willingness to expand their role in the support of Youth Hockey.
- 4) The nominated individual must have had a positive impact on the team/association for which they volunteered to include promoting youth hockey in Alaska.
- 5) The nominated individual must have exemplify some of the following qualities: Reliable, Responsible, Pleasant, Selfless, Respectful, Professional, Flexible, Tireless, Willingness to learn, Dedicated, Passionate, Good organizational and communication skills, Creative, Energetic, and Patient.

21.4.5 ASHA HALL OF FAME CRITERIA for Team Achievement

The Selection Committee shall evaluate whether or not an Team nominated to receive induction into the ASHA Hockey Hall of Fame for Team Achievement by considering the following criteria:

- 1) It is anticipated that absent exceptional circumstances, only those teams that have achieved significant achievement at the USA Hockey National level will be considered for nomination and induction into the ASHA Hockey Hall of Fame.

- 2) Included in the Committee's consideration is the level of achievement, and composition of the team, the contributions of the individual team members and coaching staff to ASHA and USA Hockey over time, and the character of the team as a whole, as tested over time.
- 3) The Committee shall adopt additional criteria for considering the Team Achievement induction into the ASHA Hockey Hall of Fame as it deems appropriate and shall evaluate each team nominated on a case by case basis.

ASHA Bylaws

ARTICLE I – Name

The name of this organization shall be the Alaska State Hockey Association, Inc DBA Alaska State Hockey Association (ASHA)

ARTICLE II – Purpose

The purpose of this Association, in addition, to any lawful purpose allowed by the State of Alaska shall be to:

- 1) Encourage, foster and promote the sport of ice hockey in the State of Alaska
- 2) Develop and encourage sportsmanship between all players for the betterment of their physical and social well being
- 3) Associate with other hockey associations
- 4) Conduct state ice hockey tournaments and select state representative teams for USA Hockey District/National Championship Tournaments
- 5) Do any and all things as are incidental or conducive to the attainment of the above purposes and objectives

ARTICLE III – Not For Profit

ASHA will abide by the USA Hockey Preeminence and Indemnity By-Laws as stated in the USA Hockey Annual Guide.

ARTICLE IV – Membership

- 1) Any bona fide active amateur ice hockey association located in Alaska shall be eligible for full membership in this Association, and upon compliance with all provisions of these By-Laws, the Constitution, and By-Laws of USA Hockey, and all Rules and Regulations of this Association and USA Hockey, shall be deemed a member in good standing. For the purpose of full membership, a bona fide active amateur ice hockey association is defined as follows: An association that regularly sponsors amateur hockey participants.

- 2) Membership in the Association may be acquired by application on an official membership application form. Applications for membership must be accompanied by the prescribed fee, a certified copy of the applicant's Constitution and/or By-Laws, and an association affiliate agreement. Application shall be made to the applicable executive committee prior to the Annual State Board Meeting.
- 3) Membership in the Association shall be subject to suspension or forfeiture in the event of a failure to comply with any of the requirements of the By-Laws, Rules and Regulations of the Association, or decisions of the Board of Directors of this Association. Rules pertaining to the procedures that govern suspension or forfeiture actions by the Board of Directors must be approved by the same process as that pertaining to amendments of the By-Laws.

ARTICLE V – Suspension and Expulsion of Members

Any violation of the by-laws, or Rules and Regulations of this Association or decisions of the Board of Directors of this Association by any member shall render such member liable to suspension by a two-thirds majority vote of the Board of Directors until the next annual or special meeting of this Association, and to expulsion by a two-thirds majority vote of the members at such meeting.

ARTICLE VI – Application Fees, Dues and Sanctions

A travel fund is available to every seated board member living 125 miles out of the Anchorage radius on a prorated basis. An organization that functions within the 125 mile radius of Anchorage shall provide \$100 to the travel fund for each of its seated Board members no later than the August board meeting. This fund augments, but does not replace the ASHA provided airfare for Fairbanks and Kenai associations board members to attend one board meeting a year

An annual membership fee shall be established by the Board of Directors for membership in this Association and the amount of the fees shall accompany the annual membership application.

- 1) In addition to the annual membership fee, each member playing to a paid gate shall pay additional dues to this Association as established by the Board of Directors.
- 2) Members failing to pay fees or dues within thirty (30) days following the due date shall be subject to suspension from this Association. Failure to pay within 90 days of the due date will result in suspension and possible expulsion from this Association.

- 3) The following fee structure applies:
 - a) An individual membership fee shall be charged for player registered with this association in the amount of \$5.00 per year. The membership fee for players six (6) and younger is waived.
 - b) State Tournament fees for Alaska League teams are based on the division
 - c) Alaska League dues are \$200.00 per team
 - d) State Tournament fees for house teams are set by the ASHA Board

ARTICLE VII – Board of Directors

SECTION A – Affiliate Directors

- 1) Each affiliated association shall be represented by one director who shall have one vote. An affiliated association registering 450 participants shall be allowed a second director. An affiliated association registering 900 or more participants shall be allowed a third director.
- 2) Each affiliate association shall name an alternate board member that may vote in place of a seated member of their association in the event an absence excused by the State President or Secretary.
- 3) Upon termination of an affiliate agreement, all representatives of that affiliate are terminated from the Board.
- 4) Affiliate directors shall be elected by a vote of the teams of their association prior to the ASHA Annual Meeting to serve a term of one year that begins at the ASHA Annual Meeting following their election. The seating of directors will be done at the Annual Meeting upon receipt of certified election results signed by an officer of the affiliate association.
- 5) Affiliate directors may be replaced by their affiliate association according to the rules and procedures governing the association. The seating of a replacement director will be done at the next regular meeting of the ASHA Board of Directors assuming receipt of termination action by the affiliate is received by the Board of Directors prior to said meeting and the Board of Directors has received a copy of the certified election results signed by an officer of the affiliate association.

Affiliate associations must have on file with ASHA a copy of the rules and procedures governing the replacement of a director. Replacement directors serve the remaining term of the director that was replaced. Any association's representative to the ASHA Board will lose his/her right to vote for the balance of the operating year after his/her second absence from scheduled Board meetings unless excused by the President. The vote will not again be granted to that representative. However, the association may replace its representative with a new representative who will be authorized to vote. Any member at-large will also be replaced after his/her second absence unless excused by the President.

- 6) Any elected director shall be subject to dismissal from the position to which elected for willful failure, or failure through benign neglect, to complete the duties and meet the obligations reasonably attendant to the position to which he/she was elected. Dismissal proceedings may be initiated by the President at the request of any Director, including the President. The decision to dismiss will be final upon majority vote by written ballot of the directors, exclusive of the director subject to dismissal. A director so dismissed may not serve on the Board as an appointed director for the balance of the hockey year from which he/she is dismissed.

By the same process, the Board of Directors will dismiss any appointed director for refusing to accept duties and obligations reasonably assigned by the President, or willful failure, or failure through benign neglect, to complete such duties, inappropriate behavior, personal attacks on fellow Board members, public display of disrespect toward fellow Board members, and conduct which may place the affiliate at risk. The voting privilege will be restored to the affiliate only by the seating of a replacement director for the disenfranchised appointed director according to the rules and procedures governing replacement within the association.

- 7) The order of business and/or procedures of any Board meeting or any subject not covered by these by-laws or noted in Board minutes shall be subject to "Robert's Rules of Order Revised" which shall serve as the official "guide." However, should there be a conflict with these by-laws and/or "Robert's Rules of Order Revised," the by-laws shall prevail.

SECTION B – At-Large Directors

- 1) There shall be nine (9) at-large directors. These directors slots shall be those allocated for the nine officer positions on the Board. They shall be elected for the respective officer position for which

they are running and upon election shall fill an at-large director position while serving in their officer position.

- 2) Election of the at-large directors will be held at the Annual Meeting of the Association.
- 3) The term of the at-large directors shall be from the date of their election until the next Annual Meeting of the Association.
- 4) Replacement of at-large directors can only be done by a majority vote of the seated Board of Directors presents

SECTION C – Honorary Directors

- 1) Honorary Directors shall have the privilege to advise and support, but no privilege of voting /and or making motions. They may chair standing and ad hoc committees.
- 2) Lifetime Directors of ASHA, elected by a two-thirds majority vote of the Board of Directors at an Annual Meeting shall be Honorary Directors. All past presidents, without reservation, who fulfilled their entire term of office, shall become automatic Life Directors.
- 3) The Coaching Achievement Program Director, Associate Registrar and the Referee-In-Chief, all USA Hockey appointees, shall be Honorary Directors for the duration of their time.

SECTION D – Powers and Duties

The powers and duties of the Board of Directors shall be to:

- 1) Govern, in concert with the Constitution, by-laws and Regulations of USA Hockey, the by-laws of ASHA, and the Rules and Regulations of ASHA, amateur hockey in Alaska;
- 2) Formulate, prescribe, alter and amend the by-laws or Rules and Regulations for the government of this Association
- 3) Impose and enforce penalties for any violation of the by-laws or Rules and Regulations
- 4) Impose and enforce penalties for any violation of the by- laws or Rules and Regulations;

- 5) Remove or remit any suspension or penalty that has been imposed by its officers, its registrars or a committee;
- 6) Remove from office any officer by a two-thirds majority vote;
- 7) Temporarily fill a vacancy on the Board caused by the resignation, expulsion or withdrawal of any officer/at-large director;
- 8) Appoint sub-committees from its membership or otherwise employ individuals for the handling of special or specified business;
- 9) Establish and collect fees and funds of the Association and direct the expenditure of monies;
- 10) Interpret, define and explain all of the provisions of the by- laws and Rules and Regulations;
- 11) Call any necessary special meetings of the Association and fix the time and place of special meetings not fixed by the by-laws;
- 12) Have immediate access through a qualified auditor on demand or on the demand of the President to all books, vouchers, receipts and records generally pertaining to the finances and operation of the Association, its Affiliates, Registrars, Referees-in-Chief and any other program or project of this Association;
- 13) Receive a copy of the financial statement (balance sheet and operating statement of the Association). The Board of Directors shall also receive a copy of the Association's operating budget as submitted by the Treasurer within ninety (90) days and shall approve an operating budget within one hundred twenty (120) days of the Annual Meeting. The fiscal year of the Association shall be from August 1 through July 31 of each year;
- 14) Have an annual audit conducted by a qualified auditor within ninety (90) days of the end of the fiscal year on all books, vouchers, receipts and records generally pertaining to the finances and operation of the Association;
- 15) Act upon temporary rulings by the President on emergencies not provided for in the by-laws or Rules and Regulations of this Association;
- 16) Hear and rule on appeals;

- 17) Maintain comprehensive general liability insurance coverage as required by the Board and USA Hockey;
- 18) Make recommendations to USA Hockey concerning USA Hockey position appointments affecting ASHA;
- 19) Establish Rules and Regulations of the Association pertaining to the following:
 - Election procedures
 - Lifetime directors
 - State tournaments
 - USA Hockey championship tournaments
 - Invitational tournaments
 - Inter-affiliate competitions
 - Order of business for Board meetings
 - Expenditures of Association funds
 - Conflicts of interest
 - Order of officer succession
 - Annual calendar of the Association
 - Appointed officials of the Association
 - Membership suspension or forfeiture procedures
 - General rules and regulations
 - Discipline Review Committee procedures
 - Alaska competitive league rules
 - House Recreational Council
 - Girls/Women's Council
 - Hall of Fame Committee

SECTION E – Meetings

- 1) There shall be at least three (3) regular meetings of the Board each operating year. In addition, there shall be an Annual Meeting of the Association each spring that shall take place prior to June 1st each year. A session shall start with the annual general meeting and end at the start of the next annual general meeting.
- 2) Special meetings of the Board may be called by the President or by a written request to the President from a majority of the affiliate members of the Association. Such meetings must be held within thirty (30) days of receipt of the request by the President. Written notification of the meeting date, time and location of the meeting must be provided to all Directors at least fourteen (14) days prior to the meeting.

- 3) Meetings of the Association shall be open to the public. However, the Board may adjourn into executive session for discussion of an agenda item covering personal action or for the purpose of conducting a hearing on an appeal to a prior action of the Board or an Officer of the Board. No formal and/or binding action on the Association or any affiliate member of the Association or on any individual may be taken in executive session.
- 4) A simple majority of the seated members of the ASHA Board or executive committees shall constitute a quorum for the transactions of business.
- 5) The order of business for regular, special and annual meetings will be that as contained in the Rules and Regulations of the Association.

Order of Business (Regular Meeting)

- Call to Order
- Roll Call
- Minutes
- Correspondence
- Persons to be heard
- Reports
- Officer's Reports
- Questions on Officer's Reports
- Committee Reports
- Questions on Committee Reports
- Old Business
- New Business
- Board Member Comments
- Review the time and place for next meeting
- Adjournment

Order of Business (Annual Meeting)

- Call to Order
- Seating of Affiliate Board Members
- Election of Officers into At-Large Positions
- Minutes
- Correspondence
- Persons to be heard
- Reports
- Officer's Reports
- Questions on Officer's Reports
- Committee Reports
- Questions on Committee Reports
- Old Business

- New Business
- USA Hockey Annual Meeting
- Board Members Comments
- Review the time and place for next meeting
- Adjournment

SECTION F – Voting

- 1) Each Affiliate Director and At-Large Director shall have one (1) vote in the conduct of Board business
- 2) A majority vote of the seated Board of Directors will carry of defeat except for motions to amend these By-Laws of this Association. A two-thirds majority of the seated Board of Directors present is required to amend the By-Laws of this Association.

Guidelines for Electronic Voting

Making a motion:

- A board member needs to make an actual motion; the motion should include a suggestion for discussion time.
- The Secretary will send out the motion to the seated ASHA board members.
- All discussion must follow the same email thread; other emails should not follow this thread.
- Before discussion and voting, the motion needs to be seconded by a seated board member.

Discussion:

- There should be a minimum of three days for discussion unless all agree to a shorter timeframe in writing.
- The maker of the motion should send a summary of points to the secretary and he/she will distribute to seated ASHA board members with a reminder that a motion is on the table.
- Discussion time can be extended by a simple majority of all board members.
- When discussing via email, be sure to reply to all.

Making Amendments to a Motion:

- If amendments are deemed friendly by the maker of the motion, discussion then moves to the amended motion.
- If amendments are not friendly, then the proposed amendment will be discussed and voted on.

Voting:

- In the case of a vote, the President or his/her delegate circulates a new email with "ASHA vote Required" in the email subject line. Seated board members vote by directly responding to the message indicating "yes", "no" or "abstain".
- All motions will be noted at the next board meeting and in the minutes.
- In situations where there is a lot of discussion and conducting the discussion via email becomes too hard to follow, there is an option to stop the electronic voting process and postpone to the next board meeting (or request an emergency meeting). This circumstance would require at least five members to make the request to the President (or his/her delegate).
- Ideally and electronic vote should be used for simple votes where there is not a lot of discussion.

SECTION G – Committees

- 1) The standing committees of the Board of Directors shall be the Executive Committee, Discipline Review Committee, Competition Committee, the Recreational Committee, Adult Committee, Girls' and Women's Committee and Alaska State Hockey Association Hall of Fame Committee. The Chairperson and the general members of the Discipline Review Committee and the Alaska State Hockey Association Hall of Fame shall be appointed by the President; and the other committees shall be chaired by the elected Vice-President for that section with membership to those seated committees provided by the Board Affiliate members.
- 2) Ad Hoc Committees may be established by the President of by action of the Board of Directors. The selection process of the Chairperson and the general member of the Ad Hoc Committees shall be the same as standing committees.
- 3) All Ad Hoc Committees will be chaired by an Affiliate, At-Large, or Honorary Member of the Board of Directors. Individuals, other than affiliate or at-large directors may be appointed to committees.
- 4) The Chairperson for each committee, with the assistance of the committee members, shall carry out the duties of the committee and provide a written report to the Board of Directors as needed and/or requested.
- 5) The President of ASHA is a member of all committees.
- 6) The Executive Committee of the Board of Directors shall be composed of the officers of the Association. The committee shall meet as needed to deal with issues that arise between board meetings. The Executive Committee meetings can be in person, electronic or telephonic. A majority (50% +1) of all officers must be in attendance in order for the committee to conduct business.
- 7) Seated Committees and Officers: There shall be four (4) seated committees: (1) Competition Committee; (2) Recreational Committee; (3) Adult Committee; and (4) Girls' and Women's Committee. The Vice-Presidents of the Competition Committee, Recreational Committee, Adult Committee and Girls' and Women's Committee shall be elected by the Board of Directors at the Annual Meeting of the Association. All officers of the association will be elected to a two year term. Beginning with the 2012 annual meeting the President, Treasurer, Vice President – Competition Committee, and Vice President – Adults will be elected in even number years. The Secretary, Vice President – House/Recreational Committee, Vice President – Development, Vice President – Girls and Women, and Vice President – Tournaments will be elected in odd number years. Any officer who is unable to complete his/her term shall be replaced by election of the Board to fill out the remainder of the term for which the officer was elected.

- 8) Each association that has a program that participates in an applicable seated committee division may seat one member on that committee. Each seated member shall be allowed one vote in committee sessions.
- 9) Other than the elected Vice-President Chairperson, Seated committee member's term shall be for one (1) year. A member who is unable to complete his/her term shall be replaced by their association in writing to the Committee Chairperson and the Secretary of the Board.
- 10) The Alaska State Hockey Association Hall of Fame Committee shall be responsible for identifying and honoring in a permanent manner those individuals and teams who have achieved excellence in the sport of amateur hockey while members of Alaska State Hockey Association and those who have distinguished themselves by virtue of exemplary contributions to the advancement of the sport of hockey through their support of Alaska State Hockey Association. There shall be five categories of ASHA Hall of Fame recognition: (1) Athletic achievement, recognizing individual athletics; (2) Coaching achievement, recognizing individual coaches; (3) Officiating achievement, recognizing individual officials; (4) Administrator achievement, recognizing contribution of individual administrators; and (5) Team achievement, recognizing this outstanding teams that have made significant achievements that have withstood the test of time. There shall be at least seven members of the ASHA Hall of Fame Committee, comprised of the Chairmen, the President, and at least five more members appointed by the President. The Committee shall be responsible for preparing and presenting to the Full ASHA Board for ratification a body of governing regulations which shall, at a minimum, set out the: (1) the honored categories; (2) the nomination process; (3) the selection criteria; (4) the selection process; and (5) the announcement timing and form of honor, such as permanent location, tangible award, including a physical location and web presence.

ARTICLE VIII – Officers

SECTION A – Powers and Duties

The President shall:

- 1) Preside at all meetings of the Association and the Board and generally perform the duties assigned to the office of President
- 2) Determine questions arising from emergencies not provided for in the By-Laws or Rules and Regulations of the

Association until such time as said questions may be acted upon by the Board of Directors.

- 3) Represent the Association at meetings as required:
- 4) See that all requirements of the By-Laws and the Rules and Regulations of the Association are carried out.

The Treasurer shall:

- 1) Be responsible for the Association's federal and state status as a "Not-For-Profit" organization.
- 2) Prepare and submit to the Board an annual operation budget for the Association.
- 3) See that an audit of the Association's financial records is completed as required by law or as requested by action of the Board of Directors.
- 4) Submit to the Board of Directors at the Annual meeting a financial statement relative to the prior fiscal year's operating budget.
- 5) Perform other duties usually associated with the position of Treasurer and as established by the Board of Directors in the Rules and Regulations of the Association.
- 6) Update signature cards annually after the annual meeting with the current executive officers of the board and request the bank to send a second copy of the monthly bank statement to the current elected President of the Board. The referee bank account requires the Alaska Referee-In-Chief signature.

The Secretary shall:

- 1) Have the responsibility of recording the minutes of the meetings of the Association and shall mail/email minutes to all seated Board members and to any other Association members submitting a written request to the Secretary for a copy of minutes within fourteen (14) days following the meeting. The Secretary shall also submit the final copy of the Board minutes to the ASHA web master for internet posting within fourteen (14) days.
- 2) Receive all registrations for membership in the Association
- 3) Provide notices all Directors relative to meetings and other information.
- 4) Submit to the Board at the Annual Meeting a summary of all official actions of the Board during the prior year
- 5) Maintain in good standing the Association's Affiliate Agreement with USA Hockey.

- 6) Perform other duties as is customary to the position and as may be established by the Board in the Rules and Regulations of the Association.

The Vice-President of Tournaments shall:

- 1) Serve as Director of all State Tournaments
- 2) Send the ASHA Tournament Applications to all associations and collect the fees associated with the State Tournaments
- 3) Send to the VP of Comp, VP of House, VP of Girls./Women's and Tournament Coordinators all applicable paperwork for state tournaments including the schedules, USA Hockey forms, rules and procedures dealing with state tournaments no later than the November ASHA board meeting.
- 4) Work with each Council's Tournament Coordinator with the scheduling of the games for each tournament.
- 5) Perform other duties as may be established by the Board in the Rules and Regulations of the Association

The Vice President of Player Development shall:

- 1) Supervise all player development programs administered by or in conjunction with ASHA
- 2) Perform other duties as may be established by the Board of Directors or the Rules and Regulations of the Association
- 3) Send out an announcement to all eligible players, schedule the ice, collect the funds, and schedule the evaluators for the Select Try-Outs.

The Vice-President of Recreation shall:

- 1) Set dates, arrange and reserve a meeting site, and set up conference call in for Recreation council meetings
- 2) Act as liaison to the Board President for the Recreation Committee and teams.
- 3) Produce an agenda for all Recreation Council meetings
- 4) Report to the Recreation Council any pertinent information coming from the ASHA meeting
- 5) Report to ASHA the ideas and will of the Recreation Council
- 6) Assist the VP of Tournaments with the Recreation Tournaments
- 7) Perform other duties as may be established by the Board for this position.

The Vice-President Competition Committee shall:

- 1) Chair the Committee
- 2) Report all activities of the Competition Committee to the Board of Directors at each meeting and bring issues of concern and importance to the Committee to the Board of Directors
- 3) Act as liaison to the Board President for the Competition Committee and teams.
- 4) Coordinate with the Vice-President for Tournaments on tournament dates to assure that the Competition Committee is represented in the development of the Competition tournament dates.
- 5) Perform other duties as may be established by the Board for this position.

The Vice-President Girls'/Women's Committee shall:

- 1) Chair the Girls'/Women's Committee
- 2) Report all activities of the Girls'/Women's Committee to the Board of Directors at each meeting and bring issues of concern and importance to the Committee to the Board of Directors
- 3) Act as liaison to the Board President for the Girls'/Women's Committee and teams.
- 4) Coordinate with the Vice President of Tournaments on tournament dates to assure that the Girls'/Women's Committee is represented in the development of the Competition tournament dates.
- 5) Perform other duties as may be established by the Board for this position

The Vice-President of Adult Committee shall:

- 1) Chair the Adult Council
- 2) Report all activities of the Adult Committee to the Board of Directors at each meeting and bring issues of concern and importance to the Committee to the Board of Directors.
- 3) Act as liaison to the Board President for the Adult Committee and teams
- 4) Perform other duties as may be established by the Board for this position

SECTION B – Fiscal Policies and Procedures

Disbursement of Association funds shall be by the Treasurer in accordance with Article VIII, Section B of the By-Laws, and only one authorized signature shall be

required on all checks. Financial records shall be maintained by the Treasurer and shall include a receipt and/or a request for disbursement for each check

SECTION C – Order of Succession

The Secretary shall act as President in the event the President is temporarily unable to perform his/her duties during a meeting. A temporary Secretary shall be appointed by the President for the duration of the absence of the President. If the President resigns, he/she shall be replaced by election conducted by the Secretary in accordance with the By-Laws.

ARTICLE IX – Election Procedures

SECTION A – At-Large Directors/Officers

Officers elected at the Annual Meeting after seating of the new affiliate directors shall fill the nine at-large positions on the Board of Directors

The outgoing President shall notify each Affiliate of available officer positions thirty (30) days prior to the Annual Meeting. Nominations shall be sent to an appointed member of the Board no later than seven (7) days prior to the Annual Meeting.

Notification of the election shall be included in the announcements for the Annual Meeting. Nominations shall be made from the floor at the Annual Meeting.

The outgoing President shall conduct the elections for officers, each of whom will assume an at-large position.

Voting shall be by written ballot. The outgoing President shall announce the results.

In the event that there are more than two (2) candidates for a position, the candidate receiving a plurality of forty percent (40%) or more of the vote shall be declared a winner. If no candidate receives forty percent (40%) or more of the vote, a run-off election shall immediately take place between the affected candidates receiving the most votes.

At-Large Directors shall be seated in their officer positions immediately after the election results are announced.

ARTICLE X – Amendments

Amendments or alterations to these By-Laws shall be made only by a two-thirds majority vote of the seated Board of Directors present.

Proposed amendments or alterations to the By-Laws must be submitted at a regular meeting of the Board of Directors and discussed a regular agenda item. The Board may then consider action on the proposed amendments or alterations no sooner than twenty-one (21) days following the meeting at which the proposed amendment or alterations was advanced.

The President shall notify all affiliate associations of any amendments or alterations in the By-Laws resulting from Board actions within thirty (30) days from the date action.

ARTICLE XI – Indemnification of Officers, Directors and Employees

The Corporation shall indemnify any person made a party to an action, suit or proceeding, whether civil or criminal, by reason of the fact that he is or was an Officer, Director or Employee of ASHA, or served in such as capacity upon reasonable costs of settlement of any action, suit or proceeding provided that the Officer, Director, or Employee is not liable for gross negligence or willful misconduct in performance of duty of this Corporation.

ADOPTED BY THE BOARD OF DIRECTORS AUGUST 12, 1989

AMENDED JANUARY 8, 1990

AMENDED JUNE 1, 1991

AMENDED FEBRUARY 15, 1992

AMENDED SEPTEMBER 20, 1993

AMENDED OCTOBER 21, 1995

AMENDED SEPTEMBER 7, 1996

AMENDED AUGUST 2, 1997

AMENDED AUGUST 1, 1998

AMENDED AUGUST 7, 1999

AMENDED AUGUST 5, 2000

AMENDED AUGUST 4, 2001

AMENDED JULY 27, 2002

AMENDED JULY 26, 2003

AMENDED JULY 31, 2004

AMENDED JULY 30, 2005

AMENDED JULY 29, 2006

AMENDED July, 28, 2007

AMENDED July 19, 2008

AMENDED July 18, 2009
AMENDED JULY 17, 2010
AMENDED JULY 16, 2011
AMENDED JULY 14, 2012
AMENDED JULY 16, 2016
AMENDED JULY 15, 2017

Appendix A – Sample Letter to Party Owing a Debt to Local Association

(Required Elements - May be modified to fit the Situation)

Date

Mr. Bill Moneybags, Treasurer
Ptarmigan Amateur Hockey Association
12345 W. Endless Street
Anchorage, AK 99001

Mr. & Mrs. E.I. Owe
2300 E. Poor Mouth St. #99
Anchorage, AK 99002

RE: Amount owed for Wayne I. Owe - 10U Tier II

Dear Mr. and Mrs. I Owe;

Our records show that you still owe our 10U Tier II team, \$355.00 for ice time during the past season. Several efforts by the Team Manager have not resulted in payment. A complete record of your account is attached. If the amount is valid according to your records, we shall expect payment within 15 days. If you disagree with this amount, please contact us immediately and provide documentation that will allow us to adjust your bill. We must settle this account as soon as possible.

We must also inform you that in accordance with Section 2.5, of the ASHA Rules and Guidelines, Wayne is ineligible to register with any USA Hockey Affiliate until this debt is cleared and we issue a Letter of Release. (Use the following if player has been erroneously allowed to register.) Since we have reason to believe he is already registered with _____, we have no choice under the ASHA rules except to refer this matter to ASHA to resolve if we do not receive payment within 15 days. Wayne will most likely be removed from the ice unless the debt is paid in full. If you dispute the amount and you wish Wayne to continue skating you may provide ASHA with a certified check for the full amount owed to be held in trust until the dispute is arbitrated.

It is obviously in the best interest of all parties involved to resolve this issue as quickly as possible. Please provide payment or if you have any questions contact me at _ .

Sincerely,
Bill Moneybags
Treasurer

Encl
Cc: ASHA President

Appendix B – National Bound State Tournament Game Format

TWO TEAMS Best Two of Three

Day One	Day Two
Game 1: 1 vs. 2	Game 2: 1 vs. 2
	Game 3: 1 vs. 2 (if necessary)

THREE TEAMS One Division Double Round Robin - 3 Days

Team Seeding

- 1 = 1st Place
- 2 = 2nd Place
- 3 = 3rd Place

Day One	Day Two
Game 1: 2 vs. 3	Game 4: 2 vs. 3
Game 2: 1 vs. 2	Game 5: 1 vs. 2
Game 3: 1 vs. 3	Game 6: 1 vs. 3

Day Three
Game 7: Teams with two (2) highest point totals play for Championship

One Division Double Round Robin - 4 Days

Day One	Day Two	Day Three
Game 1: 2 vs. 3	Game 3: 1 vs. 2	Game 5: 1 vs. 3
Game 2: 2 vs. 3	Game 4: 1 vs. 2	Game 6: 1 vs. 3

Day Four
Game 7: Teams with two (2) highest point totals play for Championship

Double Elimination (Three Teams, Cont.)

Day One	Day Two	Day Three
Game 1: 2 vs. 3	Game 2: 1 vs. Winner Game 1	Game 4: Winner Game 1 vs. Winner Game 3 (Championship Game)
	Game 3: Loser Game 2 vs. Loser Game 1	Game 5: (If Needed - If Winner of Game 2 Loses Game 4)

FOUR TEAMS
One Division Single Round Robin

Team Seeding

- 1 = 1st Place
- 2 = 2nd Place
- 3 = 3rd Place
- 4 = 4th Place

Game 1: 3 vs. 4
Game 2: 1 vs. 2
Game 3: 2 vs. 4
Game 4: 1 vs. 3
Game 5: 2 vs. 3
Game 6: 1 vs. 4

Championship Game
Game 7: Teams with two (2) highest point totals play for Championship

FIVE TEAMS
One Division Single Round Robin

Team Seeding

- 1 = 1st Place
- 2 = 2nd Place
- 3 = 3rd Place
- 4 = 4th Place
- 5 = 5th Place

Day One	Day Two
Game 1: 3 vs. 5	Game 6: 2 vs. 5
Game 2: 2 vs. 4	Game 7: 3 vs. 4
Game 3: 1 vs. 5	Game 8: 1 vs. 2
Game 4: 2 vs. 3	Game 9: 4 vs. 5
Game 5: 1 vs. 4	Game 10: 1 vs. 3

Day Three
Game 11: Teams with two (2) highest point totals play for Championship

SIX TEAMS
One Division Crossover

Team Seeding

1 = 1st Place

4 = 4th Place

2 = 2nd Place

5 = 5th Place

3 = 3rd Place

6 = 6th Place

Day One	Day Two	Day Three
Game 1: 1 vs. 4	Game 4: 3 vs. 4	Game 7: 3 vs. 5
Game 2: 2 vs. 5	Game 5: 2 vs. 6	Game 8: 1 vs. 6
Game 3: 3 vs. 6	Game 6: 1 vs. 5	Game 9: 2 vs. 4
		Game 10: Top 4 teams based on Round Robin Play using USA Hockey Tie Breaker Procedures 1 vs. 4 (Top 4 Teams)
		Game 11: 2 vs. 3 (Top 4 teams)

Day Four
Game 12: Championship - Winner Game 10 vs. Winner Game 11 (home team determined by using USA Hockey Tie Breaker Procedures)

SEVEN TEAMS
1st Division Single Round Robin
2nd Division Double Round Robin

Team Seeding

Division I

1 = 1st Place

4 = 4th Place

5 = 5th Place

7 = 7th Place

Division II

2 = 2nd Place

3 = 3rd Place

6 = 6th Place

Day One	Day Two	Day Three
Game 1: 3 vs. 6	Game 5: 2 vs. 6	Game 9: 3 vs. 6
Game 2: 5 vs. 7	Game 6: 1 vs. 7	Game 10: 5 vs. 1
Game 3: 1 vs. 4	Game 7: 4 vs. 5	Game 11: 4 vs. 7
Game 4: 2 vs. 3	Game 8: 2 vs. 3	Game 12: 2 vs. 6

Day Four
Game 13: 1st Place Division I vs. 2nd Place Division II
Game 14: 1st Place Division II vs. 2nd Place Division I
Game 15: Winner Game 13 vs. Winner Game 14 (home team determined by a coin toss)

EIGHT TEAMS
Two Divisions Single Round Robin

Division I

2 = 2nd Place

3 = 3rd Place

6 = 6th Place

7 = 7th Place

Division II

1 = 1st Place

4 = 4th Place

5 = 5th Place

8 = 8th Place

Day One	Day Two
Game 1: 6 vs. 7	Game 7: 4 vs. 8
Game 2: 2 vs. 3	Game 8: 1 vs. 5
Game 3: 5 vs. 8	Game 9: 2 vs. 7
Game 4: 1 vs. 4	Game 10: 3 vs. 6
Game 5: 3 vs. 7	Game 11: 1 vs. 8
Game 6: 2 vs. 6	Game 12: 4 vs. 5

Day Three
Game 13: 1st Place Division I vs. 2nd Place Division II
Game 14: 1st Place Division II vs. 2nd Place Division I
Game 15: Winner Game 13 vs. Winner Game 14 (home team determined by a coin toss)

NINE TEAMS
Two Division - Single Round Robin - 3 Day

Division I

1

4

6

9

Division II

2

3

5

7

8

Day 1		Day 2	
Game 1	7 vs 8	Game 9	2 vs 3
Game 2	2 vs 5	Game 10	6 vs 9
Game 3	1 vs 6	Game 11	5 vs 8
Game 4	3 vs 8	Game 12	1 vs 4
Game 5	4 vs 9	Game 13	3 vs 7
Game 6	2 vs 7	Game 14	2 vs 8
Game 7	3 vs 5	Game 15	4 vs 6
Game 8	1 vs 9	Game 16	5 vs 7

Day 3

Game 17/Semi 1 - 1st Place Division I vs 2nd Place Division II

Game 18/Semi 2 - 1st Place Division II vs 2nd Place Division I

Game 19/Championship - Winners of Games 17 & 18

Appendix C – Non-National Bound State Tournament Game Format

**TWO TEAMS
Best Two of Three**

Game 1: A vs. B	Game 2: B vs. A
	Game 3: A vs. B (if necessary)

**THREE TEAMS
One Division Double Round Robin**

Day One	Day Two
Game 1: C vs. B	Game 4: A vs. B
Game 2: B vs. A	Game 5: C vs. A
Game 3: A vs. C	Game 6: B vs. C

Day Three
Game 7: Teams with two (2) highest point totals play for Championship

FOUR TEAMS
One Division Single Round Robin

Day One	Day Two
Game 1: D vs. C	Game 3: D vs. B
Game 2: B vs. A	Game 4: C vs. A
	Game 5: A vs. D
	Game 6: B vs. C

Day Three
Game 7: Teams with two (2) highest point totals play for Championship

FIVE TEAMS
One Division Single Round Robin

Day One	Day Two
Game 1: E vs. A	Game 6: B vs. E
Game 2: B vs. D	Game 7: D vs. A
Game 3: A vs. C	Game 8: E vs. C
Game 4: D vs. E	Game 9: A vs. B
Game 5: C vs. B	Game 10: C vs. D

Day Three
Game 11: Teams with two (2) highest point totals play for Championship

SIX TEAMS
One Division Round Robin

Game 1: F vs. A	Game 7: C vs. E
Game 2: C vs. B	Game 8: A vs. D
Game 3: E vs. D	Game 9: F vs. B
Game 4: A vs. C	Game 10: D vs. C
Game 5: D vs. F	Game 11: E vs. F
Game 6: B vs. E	Game 12: B vs. A

Game 13: C vs. F
Game 14: E vs. A
Game 15: B vs. D
Game 16: Teams with two highest point total play for Championship

SEVEN TEAMS
One Division Single Round Robin

Game 1: F vs. G	Game 8: F vs. D
Game 2: D vs. E	Game 9: A vs. C
Game 3: B vs. C	Game 10: G vs. E
Game 4: G vs. A	Game 11: D vs. B
Game 5: E vs. F	Game 12: C vs. F
Game 6: C vs. D	Game 13: E vs. A
Game 7: A vs. B	Game 14: B vs. G

Game 15: A vs. D
Game 16: B vs. F
Game 17: C vs. E
Game 18: D vs. G
Game 19: F vs. A
Game 20: E vs. B
Game 21: G vs. C
Game 22: Teams with 2 highest point total play in Championship

Two Division, Double Round Robin

Division I

A

D

E

G

Division II

B

C

F

Game 1: F vs. C	Game 7: C vs. F
Game 2: G vs. E	Game 8: E vs. A
Game 3: D vs.A	Game 9: G vs. D
Game 4: C vs. B	Game 10: B vs. C
Game 5: A vs. G	Game 11: D vs. E
Game 6: B vs. F	Game 12: F vs. B

Game 13: 1st Place Division I vs. 2nd Place Division II
Game 14: 1st Place Division II vs. 2nd Place Division I
Game 15: Winner Game 13 vs. Winner Game 14

EIGHT TEAMS
Two Divisions Single Round Robin

Division I

B

C

F

G

Division II

A

D

E

H

Game 1: F vs. G	Game 7: D vs. H
Game 2: C vs. B	Game 8: A vs. E
Game 3: H vs. E	Game 9: B vs. G
Game 4: A vs. D	Game 10: F vs. C
Game 5: G vs. C	Game 11: H vs. A
Game 6: B vs. F	Game 12: E vs. D

Game 13: 1st Place Division I vs. 2nd Place Division II
Game 14: 1st Place Division II vs. 2nd Place Division I
Game 15: Winner Game 13 vs. Winner Game 14

NINE TEAMS Two Divisions Single Round Robin

Division I

B

C

E

G

H

Division II

A

D

F

I

Game 1: H vs. C	Game 7: F vs. D	Game 12: D vs. I
Game 2: E vs. B	Game 8: B vs. G	Game 13: B vs. H
Game 3: I vs. F	Game 9: E vs. H	Game 14: G vs. E
Game 4: D vs. A	Game 10: A vs. I	Game 15: A vs. F
Game 5: H vs. G	Game 11: G vs. C	Game 16: C vs. B
Game 6: C vs. E		

Game 17: 1st Place Division I vs. 2nd Place Division II
Game 18: 1st Place Division II vs. 2nd Place Division I
Game 19: Winner Game 17 vs. Winner Game 18

Two Divisions Single Round Robin 3 Day Tournament

Division I

A

B

C

D

E

Division II

F

G

H

I

Game 1: A vs. B	Game 9: C vs. A
Game 2: C vs. D	Game 10: D vs. B
Game 3: F vs. G	Game 11: H vs. G
Game 4: H vs. I	Game 12: I vs. F
Game 5: E vs. A	Game 13: E vs. C
Game 6: B vs. C	Game 14: A vs. D
Game 7: F vs. H	Game 15: B vs. E
Game 8: D vs. E	Game 16: G vs. I

Game 17: 1st Place Division I vs. 2nd Place Division II
Game 18: 1st Place Division II vs. 2nd Place Division I
Game 19: Winner Game 17 vs. Winner Game 18

TEN TEAMS

Two Divisions Single Round Robin

Division I

B

C

E

H

I

Division II

A

D

F

G

J

Game 1: I vs. H	Game 9: B vs. C	Game 15: I vs. B
Game 2: J vs. F	Game 10: A vs. D	Game 16: J vs. A
Game 3: C vs. E	Game 11: H vs. E	Game 17: C vs. H
Game 4: D vs. G	Game 12: F vs. G	Game 18: D vs. F
Game 5: H vs. B	Game 13: C vs. I	Game 19: B vs. E
Game 6: F vs. A	Game 14: D vs. J	Game 20: A vs. G
Game 7: E vs. I		
Game 8: G vs. J		

Game 21: 1st Place Division I vs. 2nd Place Division II
Game 22: 1st Place Division II vs. 2nd Place Division I
Game 23: Winner Game 21 vs. Winner Game 22

Two Divisions Single Round Robin 3 Day Tournament

Division I

A

B

C

D

E

Division II

F

G

H

I

J

Game 1: A vs. B	Game 11: C vs. A
Game 2: C vs. D	Game 12: F vs. H
Game 3: F vs. G	Game 13: D vs. B
Game 4: H vs. I	Game 14: G vs. I
Game 5: E vs. A	Game 15: E vs. C
Game 6: B vs. C	Game 16: H vs. J
Game 7: J vs. F	Game 17: A vs. D
Game 8: G vs. H	Game 18: I vs. F
Game 9: D vs. E	Game 19: B vs. E
Game 10: I vs. J	Game 20: J vs. G

Game 21: 1st Place Division I vs. 2nd Place Division II
Game 22: 1st Place Division II vs. 2nd Place Division I
Game 23: Winner Game 21 vs. Winner Game 22

ELEVEN TEAMS

Two Divisions Single Round Robin

Division I

B

C

E

G

I

J

Division II

A

D

F

H

K

Game 1: K vs. H	Game 9: I vs. B	Game 18: I vs. E
Game 2: J vs. I	Game 10: A vs. D	Game 19: C vs. J
Game 3: G vs. E	Game 11: G vs. C	Game 20: B vs. G
Game 4: F vs. D	Game 12: H vs. F	Game 21: K vs. A
Game 5: C vs. B	Game 13: B vs. E	Game 22: D vs. H
Game 6: H vs. A	Game 14: D vs. K	Game 23: E vs. C
Game 7: I vs. G	Game 15: C vs. I	Game 24: J vs. B
Game 8: E vs. J	Game 16: J vs. G	Game 25: F vs. K
	Game 17: F vs. A	

Game 26: 1st Place Division I vs. 2nd Place Division II
Game 27: 1st Place Division II vs. 2nd Place Division I
Game 28: Winner Game 21 vs. Winner Game 22

Two Conferences Three Division Round Robins

American Conference Division I	Division II	National Conference Division III
A	D	G
B	E	H
C	F	I
		J
		K

Game 1: G vs. H	Game 12: G vs. I
Game 2: I vs. J	Game 13: H vs. J
Game 3: A vs. D	Game 14: A vs. F
Game 4: B vs. E	Game 15: B vs. D
Game 5: C vs. F	Game 16: C vs. E
Game 6: K vs. G	Game 17: I vs. K
Game 7: H vs. I	Game 18: J vs. G
Game 8: E vs. A	Game 19: K vs. H
Game 9: F vs. B	Game 20: 1st American vs. 4th American
Game 10: D vs. C	Game 21: 2nd American vs. 3rd American
Game 11: J vs. K	

Game 22: 1st National vs. Winner Game 21
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6Game 23: 2nd National vs. Winner Game 20

Game 24: Championship - Winner Game 22 vs. Winner Game 23

TWELVE TEAMS
Two Conferences
Four Division Round Robins
(Tournament Format Requires 2 Rinks)

American Conference

National Conference

Division I

Division II

Division I

Division II

A

D

G

J

B

E

H

K

C

F

I

L

Game 1: A vs. D	Game 13: A vs. F
Game 2: B vs. E	Game 14: B vs. D
Game 3: C vs. F	Game 15: C vs. E
Game 4: G vs. J	Game 16: G vs. L
Game 5: H vs. K	Game 17: H vs. J
Game 6: I vs. L	Game 18: I vs. K
Game 7: E vs. A	Game 19: American 1 vs. National 4
Game 8: F vs. B	Game 20: National 2 vs. American 3
Game 9: D vs. C	Game 21: American 2 vs. National 3
Game 10: K vs. G	Game 22: National 1 vs. American 4
Game 11: L vs. H	

Game 12: J vs. I	
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Game 23: Winner 19 vs. Winner Game 20
Game 24: Winner Game 21 vs. Winner Game 22
Game 25: Winner Game 23 vs. Winner Game 24

Two Conferences Four Division Round Robins

American Conference

National Conference

Division I	Division II	Division I	Division II
A	D	G	J
B	E	H	K
C	F	I	L

Game 1: A vs. D	Game 7: E vs. A	Game 13: G vs. L
Game 2: B vs. E	Game 8: F vs. B	Game 14: H vs. J
Game 3: C vs. F	Game 9: C vs. D	Game 15: I vs. K
Game 4: G vs. J	Game 10: K vs. G	Game 16: A vs. F
Game 5: H vs. K	Game 11: L vs. H	Game 17: B vs. D
Game 6: I vs. L	Game 12: J vs. I	Game 18: E vs. C

Game 19: American 2 vs. National 3
Game 20: American 1 vs. National 4
Game 21: National 2 vs. American 3
Game 22: National 1 vs. American 4
Game 23: Winner Game 20 vs. Winner Game 21
Game 24: Winner Game 22 vs. Winner Game 19
Game 25: Championship - Winner Game 23 vs. Winner Game 24

THIRTEEN TEAMS
Two Conferences
Four Single Round Robin Divisions

American Conference

National Conference

Division I	Division II	Division I	Division II
A	D	G	K
B	E	H	L
C	F	I	M
		J	

Game 1: A vs. D	Game 1: M vs. L
Game 2: B vs. E	Game 2: J vs. I
Game 3: C vs. F	Game 3: H vs. G
Game 4: D vs. C	Game 4: L vs. K
Game 5: F vs. B	Game 5: G vs. J
Game 6: E vs. A	Game 6: I vs. H
Game 7: C vs. E	Game 7: K vs. M
Game 8: A vs. F	Game 8: L vs. M
Game 9: B vs. D	Game 9: I vs. G
Game 10: 1st vs. 4th	Game 10: J vs. H
Game 11: 2nd vs. 3rd	Game 11: M vs. K
	Game 12: K vs. L

	Game 13: 1st Division I vs. 2nd Division II
	Game 14: 1st Division II vs. 2nd Division I

Semi-Finals
Winner Game 10 American vs. Winner Game 13 National
Winner Game 11 American vs. Winner Game 14 National
Finals
Winners of Semi-Finals

FOURTEEN TEAMS
Two Conferences
Four Single Round Robin Divisions

American Conference

National Conference

Division I	Division II	Division I	Division II
A	E	I	L
B	F	J	M
C	G	K	N
D	H		

American Conference

Game 1: C vs. D	Game 9: A vs. D
Game 2: A vs. B	Game 10: B vs. C
Game 3: G vs. H	Game 11: E vs. H
Game 4: E vs. F	Game 12: F vs. G
Game 5: D vs. B	Game 13: 1st Division I vs. 2nd Division II
Game 6: C vs. A	Game 14: 1st Division II vs. 2nd Division I
Game 7: H vs. F	
Game 8: G vs. E	

National Conference

Game 1: I vs. L	Game 7: K vs. M
Game 2: J vs. M	Game 8: I vs. N
Game 3: K vs. N	Game 9: J vs. L
Game 4: M vs. I	Game 10: 1st Place vs. 4th Place
Game 5: N vs. J	Game 11: 2nd Place vs. 3rd Place
Game 6: L vs. K	

Game 26: Winner Game 13 American vs. Winner Game 11 National
Game 27: Winner Game 14 American vs. Winner Game 10 National
Game 28: Championship - Winner Game 26 vs. Winner Game 27

FIFTEEN TEAMS
Two Conferences
Four Single Round Robin Divisions

American Conference

National Conference

Division I	Division II	Division I	Division II
A	E	I	M
B	F	J	N
C	G	K	O
D	H	L	

American Conference

Game 1: C vs. D	Game 7: H vs. F
Game 2: B vs. A	Game 8: G vs. E
Game 3: G vs. H	Game 9: A vs. D
Game 4: E vs. F	Game 10: C vs. B
Game 5: D vs. B	Game 11: E vs. H
Game 6: A vs. C	Game 12: F vs. G

National Conference

Game 1: O vs. N	Game 8: N vs. O
Game 2: L vs. K	Game 9: K vs. I
Game 3: J vs. I	Game 10: O vs. M
Game 4: N vs. M	Game 11: L vs. J
Game 5: I vs. L	Game 12: M vs. N

Game 6: K vs. J	
Game 7: M vs. O	

Quarterfinals
Game 25: 1st American Division I vs. 2nd American Division II
Game 26: 1st American Division II vs. 2nd American Division I
Game 27: 1st National Division I vs. 2nd National Division II
Game 28: 1st National Division II vs. 2nd National Division I
Game 29: Winner Game 25 vs. Winner Game 27
Game 30: Winner Game 26 vs. Winner Game 28
Championship
Game 31: Winner Game 29 vs. Winner Game 30

SIXTEEN TEAMS
Two Conferences
Four Single Round Robin Divisions

American Conference

National Conference

Division I	Division II	Division I	Division II
A	E	I	M
B	F	J	N
C	G	K	O
D	H	L	P

American Conference

Game 1: D vs. C	Game 7: H vs. F
Game 2: A vs. B	Game 8: G vs. E
Game 3: G vs. H	Game 9: A vs. D
Game 4: E vs. F	Game 10: C vs. B
Game 5: B vs. D	Game 11: E vs. H
Game 6: C vs. A	Game 12: F vs. G

National Conference

Game 1: L vs. K	Game 7: P vs. N
Game 2: I vs. J	Game 8: O vs. M
Game 3: O vs. P	Game 9: I vs. L
Game 4: M vs. N	Game 10: K vs. J

Game 5: J vs. L	Game 11: M vs. P
Game 6: K vs. I	Game 12: N vs. O

<p>Game 25: American Conference 1st Place Div I vs 2nd Place Div II</p>
<p>Game 26: American Conference 1st Place Div II vs 2nd Place Div I</p>
<p>Game 27: National Conference 1st Place Div I vs 2nd Place Div II</p>
<p>Game 28: National Conference 1st Place Div II vs 2nd Place Div I</p>
<p>Game 29: Winner Game 25 vs. Winner Game 27</p>
<p>Game 30: Winner Game 26 vs. Winner Game 28</p>
<p>Championship Game</p>
<p>Game 31: Winner Game 29 vs Winner Game 30</p>

SEVENTEEN TEAMS

Two Conferences

American Conference

National Conference

Division I	Division II	Division I	Division II
A	E	I	N
B	F	J	O
C	G	K	P
D	H	L	Q
		M	

American Conference		National Conference	
Home team is listed first in all pool play games.			
Game 1	D vs C	Game 1	I vs J
Game 2	A vs B	Game 2	K vs L
Game 3	G vs H	Game 3	N vs O
Game 4	E vs F	Game 4	P vs Q
Game 5	B vs D	Game 5	M vs I
Game 6	C vs A	Game 6	J vs K
Game 7	H vs F	Game 7	N vs P

Game 8	G vs E	Game 8	L vs M
Game 9	A vs D	Game 9	K vs I
Game 10	C vs B	Game 10	L vs J
Game 11	E vs H	Game 11	P vs O
Game 12	F vs G	Game 12	Q vs N
		Game 13	M vs K
		Game 14	I vs L
		Game 15	J vs M
		Game 16	O vs Q

Quarter Finals

Game	Home Team	Visitor Team
Game 29	1st Place American Div I	2nd Place American Div II
Game 30	1st Place American Div II	2nd Place American Div I
Game 31	1st Place National Div I	2nd Place National Div II
Game 32	1st Place National Div II	2nd Place National Div I

Semi-Finals

Game	Home Team	Visitor Team
Game 33	Winner Game 29	Winner Game 31
Game 34	Winner Game 30	Winner Game 32

Championship

Game 35*	Winner Game 33	Winner Game 34
*Home team to be determined by a coin toss.		

Appendix D – ASHA Whistleblower Policy

The Whistleblower Policy of the Alaska State Hockey Association (“ASHA”) (1) encourages board members, staff and volunteers to come forward with credible information on illegal practices or serious violations of adopted policies of ASHA; (2) specifies that ASHA will protect the person from retaliation and (3) identifies where such information can be reported.

- 1) Encouragement of Reporting. ASHA encourages complaints, reports or inquiries about illegal practices or serious violations of ASHA’s policies, including illegal or improper conduct by ASHA itself, by its leadership, or by others on its behalf. Appropriate subjects to raise under this policy would include financial improprieties, accounting or audit matters, ethical violations, or other similar illegal or improper practices or policies. Other subjects on which ASHA has existing complaint mechanisms should be addressed under those mechanisms. This policy is not intended to provide a means of appeal from outcomes in those other mechanisms.
- 2) Protection from Retaliation. ASHA prohibits retaliation by or on behalf of ASHA against board members, staff or volunteers for making good faith complaints, reports or inquires under this policy or for participating in a review or investigation under this policy. This protection extends to those whose allegations are made in good faith but prove to be mistaken. ASHA reserves the right to discipline persons who make bad faith, knowingly false, or vexatious complaints, reports or inquires or who otherwise abuse this policy.

Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal right of defense.

- 3) Where to Report. Complaints, reports or inquiries may be made under this policy on a confidential or anonymous basis. They should describe in detail the specific facts demonstrating the basis of the complaints, reports or inquires. They should be directed to the ASHA President or Treasurer immediately; if both of those persons are implicated in the complaint, report or inquiry, it should be directed to the Secretary. ASHA will conduct a prompt, discreet, and objective review or investigation. Directors, staff or volunteers must recognize that ASHA may be unable to fully evaluate a vague or general complaint, report or inquiry that is made anonymously.

Appendix E – Conflict of Interest

SECTION 1 – Purpose

ASHA is a nonprofit, tax-exempt organization. Maintenance of its tax-exempt status is important both for its continued financial stability and for public support. Therefore, the IRS as well as state regulatory and tax officials view the operations of ASHA as a public trust, which is subject to scrutiny by and accountable to such governmental authorities as well as to members of the public.

Consequently, there exists between ASHA and its board, officers, and the public fiduciary duty, which carries with it a broad and unending duty of loyalty and fidelity. The board and officers have the responsibility of administering the affairs of ASHA honestly and prudently, and of exercising their best care, skill and judgment for the sole benefit of ASHA. Those persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions with ASHA or knowledge gained therefrom for their personal benefit. The interests of the organization must be the first priority in all decisions and actions.

SECTION 2 – Persons of Concerned

This statement is directed not only to directors and officers, but to all who can influence the actions of ASHA. For example, this would include all who make purchasing decisions, all persons who might be described as “management personnel,” and anyone who has proprietary information concerning ASHA.

SECTION 3 – Areas in Which Conflict May Arise

Conflicts of interest may arise in the relations of directors and officers with any of the following third parties:

- 1) Persons and firms supplying goods and services to ASHA.
- 2) Persons and firms from whom ASHA leases property and equipment.
- 3) Persons and firms with whom ASHA is dealing or planning to deal in connection with the gift, purchase or sale of real estate, securities, or other property.
- 4) Competing or affinity organizations.
- 5) Donors and others supporting ASHA.
- 6) Agencies, organizations and associations which affect the operations of ASHA.
- 7) Family members, friends, and other employees.

SECTION 4 – Nature of Conflicting Interest

A conflicting interest may be defined as an interest, direct or indirect, with any persons or firms mentioned in Section 3. Such an interest might arise through:

- 1) Owning stock or holding debt or other proprietary interests in any third party dealing with ASHA.
- 2) Holding office, serving on the board, participating in management, or being otherwise employed (or formerly employed) with any third party dealing with ASHA.
- 3) Receiving remunerations for services with respect to individual transactions involving ASHA.
- 4) Using ASHA's time personnel, equipment, supplies, or good will for other than ASHA-approved activities, programs, and purposes.
- 5) Receiving personal gifts or loans from third parties dealing or competing with ASHA. Receipt of any gift is disapproved except gifts of a value less than \$50, which could not be refused without discourtesy. No personal gift of money should ever be accepted.

SECTION 5 – Interpretation of This Statement of Policy

The areas of conflicting interest listed in Section 3, and the relations in those areas which may give rise to conflict, as listed in Section 4, are no exhaustive. Conflicts might arise in other areas or through other relations. It is assumed that the directors, officers, and management employees will recognize such areas and relation by analogy.

The fact that one of the interests described in Section 4 exists does not necessarily mean that a conflict exists, or that the conflict, if it exists, is material enough to be of practical importance, or if material, that upon full disclosure of all relevant facts and circumstances it is necessarily adverse to the interests of ASHA.

However, it is the policy of the board that the existence of any of the interests described in Section 4 shall be disclosed before any transaction is consummated. It shall be the continuing responsibility of the board, officers, and management employees to scrutinize their transactions and outside business interests and relationships for potential conflicts and to immediately make such disclosures.

SECTION 6 – Disclosure Policy and Procedure

Transactions with parties with whom a conflicting interest exists may be undertaken only if all of the following are observed:

- 1) The conflicting interest is fully disclosed;
- 2) The person with the conflict of interest is excluded from the discussion and approval of such transaction;
- 3) A competitive bid or comparable valuation exists; and
- 4) The [board or a duly constituted committee thereof] has determined that the transaction is in the best interest of the organization.

Disclosure in the organization in the organization should be made to the chief executive officer (or if she or he is the one with the conflict, then to the board chair), who shall bring the matter to the attention of the [board or a duly constituted committee thereof]. Disclosure involving directors should be made to the board President, (or if she or he is the one with the conflict, then to the board Treasurer) who shall bring these matters to the [board or a duly constituted committee thereof].

The [board or a duly constituted committee thereof] shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized as just, fair, and reasonable to ASHA. The decision of the [board or a duly constituted committee thereof] on these matters will rest in their sole discretion, and their concern must be the welfare of ASHA and the advancement of its purpose.

If yes, please describe the nature of the services or property and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

5. Please indicate whether you or any of your affiliated persons had any direct or indirect interest in any business transaction(s) in the part year to which ASHA was or is a party?

_____ Yes _____ No

If yes, please describe the transaction(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

6. Were you or any of your affiliated persons indebted to pay money to ASHA at any time in the past year (other than travel advances or the like)?

_____ Yes _____ No

If yes, please describe the indebtedness and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

7. In the past year, did you or any of your affiliated persons receive, or become entitled to receive, directly or indirectly, any personal benefits from ASHA or as a result of your relationship with ASHA that in the aggregate could be valued in excess of \$1,000, that were not or will not be compensation directly related to your duties to ASHA?

_____ Yes _____ No

If yes, please describe the benefit(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

8. Are you or any of your affiliated persons a party to or have any interest in any pending legal proceedings involving ASHA?

_____ Yes

_____ No

If yes, please describe the proceeding(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

9. Are you aware of any other events, transactions, arrangements or other situations that have occurred or may occur in the future that you believe should be examined by ASHA's [board or a duly constituted committee thereof] in accordance with the terms and intent of ASHA's conflict of interest policy?

_____ Yes

_____ No

If yes, please describe the situation(s) and if an affiliated person is involved, the identity of the affiliated person and your relationship with that person:

I HEREBY CONFIRM that I have read and understand ASHA's conflict of interest policy and that my responses to the above questions are complete and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this disclosure is inaccurate or that I become aware of any information that might indicate that this disclosure is inaccurate or that I have not complied with this policy, I will notify [designated officer or director] immediately.

Signature

Date

Appendix F – Record Retention Policy

Records must support income, expenses, and credits reported on Form 990 series and other tax returns. Generally, these are the same records used to evaluate programs and prepare financial statements. Books and records of tax-exempt organizations must be available for inspection by the IRS. If the IRS examines a tax-exempt organization's returns, the organization must have records to explain items reported. Having a complete set of records will speed up the examination.

Except in a few cases, the law does not require a special kind of record. A tax-exempt organization can choose any record keeping system, suited to its activities, that clearly shows the organization's income and expenses. The different type of activities a tax-exempt organization conducts determines the type of records that should be kept for federal tax purposes. A tax-exempt organization should set up a record keeping system using an accounting method that is appropriate for proper monitoring and reporting of its financial activities for the tax year. If a tax-exempt organization have more than one program, it should ensure that the records appropriately identify the income and expense items that are attributable to each program.

A record keeping system should generally include a summary of transactions. This summary is ordinarily written in the tax-exempt organization's books (for example, accounting journals and ledgers). The books must show gross receipts, purchases, expenses (other than purchases), employment taxes, and assets. For most small organizations, the checkbook might be the main source for entries in the books while larger organizations would need more sophisticated ledgers and records. A tax-exempt organization must keep documentation that supports entries in the books.

Tax-exempt organizations must keep records for federal tax purposes for as long as they may be needed to document evidence of compliance with provisions of the Code. Generally, this means the organization must keep records that support an item of income or deduction on a return until the statute of limitation for that return runs. The statute of limitations has run when the organization can no longer amend its return and the IRS can no longer assess additional tax. Generally, the statute of limitations runs three years after the date the return is due or filed, whichever is later. An organization may be required to retain records longer for other legal purposes, including state or local tax purposes.

Record Retention Periods

Record retention periods will vary depending on the types of records or returns

Permanent Records - Some records should be kept permanently. These include the application for recognition of tax-exempt status, the determination letter

recognizing tax-exempt status, and organizing documents, such as articles of incorporation and by-laws, with amendments, as well as board minutes.

Employment Tax Records - If any organization has employees, it must keep employment tax records for at least four years after the date the tax becomes due or is paid, whichever is later.

Records for Non-Tax Purposes - When records are no longer needed for tax purposes, an organization should keep them until they are no longer needed for non-tax purposes. For example, a grantor, insurance company, creditor, or state agency may require that records be kept longer than the IRS requires.

My recommendation is to keep all records for a minimum of 5 years.

Appendix G – USA Hockey Codes of Conduct

Administrator's Code of Conduct

- Follow the rules and regulations of USA Hockey and your association to ensure that the association's philosophy and objectives are enhanced.
- Support programs that train and educate players, coaches, parents, officials and volunteers.
- Promote and publicize your programs; seek out financial support when possible.
- Communicate with parents by holding parent/player orientation meetings as well as by being available to answer questions and address problems throughout the season.
- Work to provide programs that encompass fairness to the participants and promote fair play and sportsmanship.
- Recruit volunteers, including coaches, who demonstrate qualities conducive to being role models to the youth in our sport.
- Encourage coaches and officials to attend USA Hockey clinics and advise your board members of the necessity for their training sessions.
- Make every possible attempt to provide everyone, at all skill levels, with a place to play.
- Read and be familiar with the contents of the *USA Hockey Annual Guide* and USA Hockey's official playing rules.
- Develop other administrators to advance to positions in your association, perhaps even your own.

Coach's Code of Conduct

- Winning is a consideration, but not the only one, nor the most important one. Care more about the child than winning the game. Remember, players are involved in hockey for fun and enjoyment.
- Be a positive role model to your players. Display emotional maturity and be alert to the physical safety of players.
- Be generous with your praise when it is deserved; be consistent and honest; be fair and just; do not criticize players publicly; learn to be a more effective communicator and coach; don't yell at players.
- Adjust to personal needs and problems of players; be a good listener; never verbally or physically abuse a player or official; give all players the opportunity to improve their skills, gain confidence and develop self-esteem; teach players the basics.
- Organize practices that are fun and challenging for your players. Familiarize yourself with the rules, techniques and strategies of hockey; encourage all your players to be team players.
- Maintain an open line of communication with your players' parents. Explain the goals and objectives of your association.
- Recognize the importance of volunteer coaches. They are important to the development of your child and the sport. Communicate with them and support them.
- If you enjoy the game, learn all you can about hockey – and volunteer.

Player's Code of Conduct

- Play for fun.
- Work hard to improve your skills.
- Be a team player – get along with your teammates.
- Learn teamwork, sportsmanship and discipline.
- Be on time.
- Learn the rules and play by them. Always be a good sport.
- Respect your coach, your teammates, your parents, opponents and officials.
- Never argue with an official's decision.

Spectator's Code of Conduct

- Display good sportsmanship. Always respect players, coaches and officials.
- Act appropriately; do not taunt or disturb other fans; enjoy the game together.
- Cheer good plays of all participants; avoid booing opponents.
- Cheer in a positive manner and encourage fair play; profanity and objectionable cheers or gestures are offensive.
- Help provide a safe and fun environment; throwing any items on the ice surface can cause injury to players and officials.
- Do not lean over or pound on the glass; the glass surrounding the ice surface is part of the playing area.
- Support the referees and coaches by trusting their judgment and integrity.
- Be responsible for your own safety – be alert to prevent accidents from flying pucks and other avoidable situations.
- Respect locker rooms as private areas for players, coaches and officials.
- Be supportive after the game – win or lose. Recognize good effort, teamwork and sportsmanship.

Appendix H – Gift Policy and Disclosure Form

As part of its conflict of interest policy, ASHA requires that directors and officers decline to accept certain gifts, consideration or remuneration from individuals or companies that seek to do business with ASHA or are a competitor of it. This policy and disclosure form is intended to implement that prohibition on gifts.

Section 1. “Responsible Person” is any person serving as an officer, employee or a member of the board of directors of ASHA.

Section 2. “Family Member” is a spouse, domestic partner, parent, child or spouse of a child, or a brother, sister, or spouse of a brother or sister, of a Responsible Person.

Section 3. “Contract or Transaction” is any agreement or relationship involving the sale or purchase of goods, services or rights of any kind, receipt of a loan or grant, or the establishment of any other pecuniary relationship. The making of a gift to ASHA is not a “contract” or “transaction.”

Section 4. Prohibited gifts, gratuities and entertainment. Except as approved by the Chairman of the Board or his designee or for gifts of a value less than \$50 which could not be refused without discourtesy, no Responsible Person or Family Member shall accept gifts, entertainment or other favors from any person or entity which:

1. Does or seeks to do business with ASHA or,
2. Does or seeks to compete with ASHA or,
3. Has received, is receiving, or is seeking to receive a Contract or Transaction with ASHA.

GIFT STATEMENT

I certify that I have read the above policy concerning gifts, and I agree that I will not accept gifts, entertainment or other favors from any individual or entity, which would be prohibited by the above policy. Following my initial statement, I agree to provide a signed statement at the end of each calendar year certifying that I have not received any such gifts, entertainment or other favors during the proceeding year.

Signature

Date

ASHA Officers & Board Members

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Appendix I – Hockey Hall of Fame

- August 24, 2016

Administrator Achievement - Darlene Tragis

