



Hockey Director *(Revised Aug 2021)*

The Grand Forks Youth Hockey Association is a non-profit organization that focuses on hockey development and opportunities for the Grand Forks community area youth. The Hockey Director, who reports to GFYHA Executive Director/CEO, leads all aspects of the youth hockey programming, skill development, and coaching. In addition, the Hockey Director coordinates the selection of GFYHA coaches, ensures coaches implement PEP along with practice plans, and provides coaches with development opportunities.

Job Duties include, but are not limited to:

- Sets hockey program vision, philosophy, and implements the strategy; has oversight of all hockey program aspects.
- Coordinate all hockey programming; implement skill development and tryouts for each age level.
- Ensure coaches implement PEP/practice plans and USA Hockey skill practices for each age level.
- Manage training aids/equipment needed for player development (i.e., pucks, attack triangle, shooter tutor, smaller nets, etc.)
- Design and run clinics/camps for GFYHA (i.e., competition, power skating, offensive skills, body checking/angling, etc.)
- Select and oversee both travel and in-house coaches.
- Coordinate and implement education and training for GFYHA coaches (i.e., practice plans, coaching meetings/clinics, etc.)
- Monitor practices to ensure required skills, concepts, and appropriate fundamentals are being coached.
- Coordinate and implement events to help grow and retain players in GFYHA, with additional emphasis on girls hockey (i.e., learn to skate, intro to hockey, in-house outdoor classic, etc.)
- Work with GFYHA Board, committees, or other community resources, in the best interests of GFYHA.
- Attend NDAHA state meetings.
- Provide updates to members on hockey program changes and updates.
- Support Tournament Coordinator with GFYHA tournaments by developing hockey tournaments at each age level, by securing teams and officiating, developing rules, brackets, schedules, etc.
- Administer and document all player and coaches paperwork properly, including Consent to Treat, Liability, Parent/Player Code of Conduct; maintain pertinent GFYHA documents related to hockey programming.
- Support GFYHA gaming sites as needed.
- Register all teams/rosters and players with USA Hockey.
- Any other duties that may be assigned by the Executive Director and/or GFYHA Board of Directors.

Basic Qualifications:

Meet US employment authorization requirements and successfully pass a background check.

Provide Core SafeSport Course Certification or Current USA Hockey Confirmation Number.

Bachelor's degree in Sports & Health Sciences, Education, Communication or other related experience.



Previous hockey experience and ability to skate.

Experience designing and implementing hockey skill development programs.

Excellent written and verbal communication skills.

Preferred Job Qualifications:

Excellent organizational skills to support practice, game, and tournament logistics.

Competence with Microsoft Office (Word, Excel) and Google (Drive, Shared docs) applications.

Previous experience supervising/managing employees.

Base wage, based on experience, \$50,000 with benefits and incentives.