

CGAA Main Board Meeting Minutes  
Sunday May 13th, 2019  
Start Time: 7:03 PM  
Recess from 7:04 PM until 7:47 PM for Gambling meeting  
Resumed: 7:48 PM  
Adjourned: 9:35 PM

**Action items are listed in red beneath each division/person**

**Attendance:**

Dan Harrison - President, Main Board  
Kim DeVann - Treasurer, Main Board  
Tina Clark – Bookkeeper  
Lisa Waterman – Gambling Manager, Main Board  
Amanda Perren –Secretary, Main Board  
Amanda Albert – President, Softball  
Tim Kaplan – President, Baseball  
Steve Frosch – President, Hockey  
Randy Lynch – Soccer  
Shay Cleary - President, Lacrosse  
Chris Gargaro -President, Basketball

**Absent:**

Mike Maxwell - President, Volleyball  
Dan Smoot - President, Football  
Justin Langbehn - Vice President, Main and Treasurer, Football

**Guests:** None

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**President:** Dan Harrison

- New Gambling manager
  - Lisa Waterman is the new gambling manager
    - Position will run concurrent w/Dan's at annual meeting.
- Reviewing bylaws lead to us needing to change meeting format.
  - Will need to start our meeting; pause it; separate gambling meeting; reopen main board meeting.
  - Sub committee to review by-laws
- **MSP:** Frosch/Lynch to amend the March minutes to read March not February
- **MSP:** Kaplan/Gargaro accept April Minutes
- Auditors were here.
- Community Center Dome: how many hours could CGAA use:
  - Soccer 5 months full dome 3 hrs/week and ½ dome on Monday ~\$28,000 ~100 hours
  - Baseball 100+ hours 3-4 months
  - Softball 100+ hours 3-4 months
  - Would be able to do tournaments
  - **Get note to Dan about how many hours could be used along w/tournament**

**Bookkeeper:** Minutes: Soccer & volleyball; open items report updated this afternoon: Lacrosse & soccer. A few from Feb: Hockey \$12 fees. Put division on deposit slip. Last of W9s are in will call IRS.

**Treasurer:** Quiet: Balance: \$687,723.72. Overall budget is favorable.

- will run numbers on disbursement split: \$100,000 between each division equally and then the number of participants: 70/30 then 60/40 divide 70% (\$70,000) into 1/8th (per division) and then the 30% (\$30,000) for # of registrations per division.
- **MSP:** DeVaun/Albert approve operational expenses not to exceed \$2500

#### **Gambling:**

- Disbursement (make notice in June as proposal and July is the vote) items with strikethrough were ideas that board decided against.
  - When? Fiscal year? June 30
  - How to determine disbursement
    - What reserves are needed: one month expenses and highest amount of taxes~\$125,000
    - Will leaving this amount give a decent disbursement to each division? What is this limit? We don't want to be dispersing a few dollars.
    - A mixture of:
      - ~~Division tenure~~
      - Each division equally
      - Player fees/Registrations – should this be an average over the past 3 years?
      - ~~Cost of program~~
      - Kim will run numbers on Split \$100,000 between each division equally and then the number of participants: 70/30 then 60/40 divide 70% (\$70,000) into 1/8th (per division) and then the 30% (\$30,000) for # of registrations per division.
    - ~~Group Proposal – this would be taking the money as a whole and each division proposes their ideas for improvements and board votes on best option(s)~~
  - How to spend the disbursements:
    - Capital improvements - as a CGAA group and/or as individual divisions
      - Do we have a definition of capital improvement
      - to show our community we are giving back - tangible that we can show CGAA paid for it.
    - Does gambling need to make any purchases?
  - Will revisit every year so a potential disbursement can happen during budget time.

#### **Hockey:**

- Look @ fees w/Tina & Treasurer
- Ice agreement w/city is being reviewed;
- Put division name on deposit slip.
- Conflict of interest form needs to be turned in.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.

**Basketball:**

- Annual meeting 4 board position (2 new, 2 re-elections)
- new "Lifetime Achievement" award to 8th graders
- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Conflict of interest form needs to be turned in.
- Put division name on deposit slip.

**Baseball:**

- Travel teams look good; machine to coach pitch (some details to work out still);
- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Conflict of interest form needs to be turned in.
- Have Sarah talk to Amanda Albert regarding scheduling.

**Volleyball:** Not Available.

- Put division name on deposit slip.
- Conflict of interest form needs to be turned in.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.

**Softball:**

- Season is off & running - hardware is coming home; in house season starts tomorrow;
- Scheduling is getting difficult - what do other divisions use? Sarah @ Baseball will give info to Amanda;
- Nationals here end of July; fence @ Grey Cloud #2.
- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Conflict of interest form needs to be turned in.

**Soccer:** lots going on - Lynn's husband passed away.

- Spring started. Summer Rec is open (looking to open West Draw will be open again b/c~970 kids)
- Board member changes;
- W.st paul dome contract is up looking @ purchasing entire dome every Sunday for 3 hours (10-1); Monday ¼ - ½ dome for open play.
- Discussion regarding tournaments and cancellations of tournament and the masses are talking.
- Discussion regarding social media.
- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Talk w/Lacrosse about West Draw.
- Conflict of interest form needs to be turned in.

**Football:** Not Available.

- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Conflict of interest form needs to be turned in.

**Lacrosse:**

- Season is just starting 99 registrations;
- Girls league has started
- All coaches in place;
- Evals this Wednesday
  - coaches & players from UofM to help
  - have a document on how tryouts process work.
  - Have a parent meeting to spell it out.
  - Don't name coaches until after first round of tryouts.
- Reviewing Rules of Play;
- Purse bingo is in May: talk to other divisions if more volunteers are needed
- domain name ownership discussion:
- Put division name on deposit slip.
- Get note to Dan about how many hours could be used on domed turf this can include tournaments.
- Talk w/soccer about West Draw.
- Conflict of interest form needs to be turned in.

**MSP:** Harrision/Kaplan adjourn meeting 9:35pm

Next Meeting Agenda Items

- Proposal for gambling fund disbursement will be made in June for a vote in July

CGAA Gambling Meeting Minutes  
 Sunday May 13th, 2019  
 Began: 7:08 PM Adjourned: 7:48 PM

**Action items are listed in red.**

**Gambling:** Lisa Waterman

- documenting processes for new hires, etc
- no meat raffles/bingos for summer
- **getting gambling report on screen for board meeting: Secretary still needs paper copy**
- Purse Bingo: Inventory processes will be updated
  - May Lacrosse – Carbone’s
  - Discussed a **contract with the division hosting the bingo**
    - hours vs off \$ will not count towards dibs/financial assistance
  - **Get info to volunteers prior to event w/expectations**
  - would need at least 8 volunteers but 10 or 11 is the best
    - If not enough show up would profits be paid to main board employee?
    - kids are ideal for garbage clean up after rounds & daubers
  - host event during division’s season
  - Chris Gargaro has info on making training videos
- Muddy Cow Bingo - too busy at this point

- **MSP:** Tim Kaplan/Randy Lynch close gambling meeting @ 7:46pm

Motion to pay: State of MN	\$43,710.00	<i>Gambling Tax</i>	MSP/ Waterman: Kaplan
Motion to pay: Youth Services Bureau	\$1,440.62	<i>corporate rent A-1</i>	MSP/ Waterman: Frosch
Motion to pay: Century Link not to exceed	\$150.00	<i>CGAA phone bill A-1</i>	MSP/ Waterman: Lynch
Motion to pay: CGAA Main Board not to exceed	\$1,700.00	<i>Expense A-1</i>	MSP/ Waterman: Cleary
Motion to pay: City of Newport not to exceed	\$1,725.25	<i>City Contribution A-10</i>	MSP/ Waterman: Lynch
Motion to pay: Park Lacrosse	\$1,317.60	<i>Fundraiser A-7</i>	MSP/ Waterman: Kaplan
Motion to pay: CGAA Hockey	\$169.28	<i>Fundraiser A-7</i>	MSP/ Waterman: Frosch
Motion to pay: Park Senior All Night Party	\$153.52	<i>Fundraiser A-7</i>	MSP/ Waterman: Gargaro
Motion to pay: CGAA 14UW/16U Softball	\$1,564.65	<i>Fundraiser A-7</i>	MSP/ Waterman: Kaplan

Estimated gambling expenses for May 2019

LOCATION	Park Place	Cloverleaf	Opinion Brewery	Carbone's	Jct 70	Muddy Cow	Total
RENT	\$3,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$1,750.00	\$5,000.00	\$19,750.00
PAYROLL	\$3,100.00	\$3,100.00	\$2,500.00	\$3,100.00	\$8,500.00	\$3,100.00	\$23,400.00
MISC EXP	\$1,500.00	\$2,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$2,000.00	\$10,500.00
OTHER	\$2,000.00	\$500.00	\$500.00	\$500.00	\$2,000.00	\$1,500.00	\$7,000.00
SITE TOTAL	\$9,600.00	\$10,600.00	\$6,500.00	\$7,100.00	\$15,250.00	\$11,600.00	\$60,650.00
COMBINED SITE TOTAL		\$20,000.00					
STATE TAX		\$2,000.00					
MONTHLY REGULATORY FEE		\$700.00					
<b>TOTAL ESTIMATED EXPENSES</b>		\$86,750.00					

hat these estimated expenses be approved.

Waterman

<b>TAX RETURN FOR MONTH &amp; YEAR:</b>	Apr-19
Paper Bingo Gross Receipts	\$19,888.00
Bingo Prizes Paid	\$11,871.21
<b>Net Receipts</b>	<b>\$8,016.79</b>
Raffle Gross Receipts	\$3,490.00
Raffle Prizes Paid	\$1,300.00
<b>Raffle Net Receipts (50/50)</b>	<b>\$2,190.00</b>
Paddletickets Receipts	\$5,160.00
Paddletickets Prizes	\$2,900.00
<b>Paddlewheel Net (Meat Raffle)</b>	<b>\$2,260.00</b>
Interest	
Gross Pull Tab Receipts	\$614,007.00
Pull Tab Prizes Paid	\$526,374.00
<b>Net Pull Tab Receipts</b>	<b>\$87,633.00</b>
Gross Elec Pulltabs	\$231,277.75
Prizes Elec Pulltabs	\$203,473.45
<b>Net Elec Pulltabs (2 sites)</b>	<b>\$27,804.30</b>
<b>Net Receipts</b>	<b>\$127,904.09</b>
8.5% Tax	\$1,060.00
Combined Receipts Tax	\$41,558.00
Raffle Tax Credit	
Board Fee .125% of Gross Profit	\$1,092.00
<b>Total Taxes Paid this month</b>	<b>\$43,710.00</b>
Gross Profit After Taxes	\$11,588.95
Total Allowable Expenses	\$66,900.00
Profit for Park Place	\$843.45
Profit for Cloverleaf	(\$2,155.61)
Profit for Opinion Brewery	(\$838.89)
Profit for Carbone's	\$2,696.84
Profit for Junction 70 Grille	\$4,739.98
Profit for Muddy Cow	\$6,303.17
<b>Total Profit</b>	<b>\$11,588.94</b>

s balance:

Start Banks

Park Place	\$14,100.00
Cloverleaf	\$5,100.00
Brewery	\$3,100.00
Carbone's	\$6,700.00
Jct 70	\$6,300.00
Cow	\$10,600.00
<b>Totals</b>	<b>\$45,900.00</b>

March-19

Purpose	
Taxes	43,710.00
Contributi	12,733.00
<b>Total</b>	<b>56,443.00</b>

Profit from

Apr-18	\$13,661.68
Apr-19	\$11,588.94
<b>Difference</b>	<b>\$ (2,072.74)</b>