



Brainerd Amateur Hockey Association  
P.O. Box 38  
Brainerd, MN 56401  
www.brainerdhockey.com  
218-851-2244

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### BAHA BOARD OF DIRECTORS MEETING

sportsmanship \* respect for individuals \* integrity \* pursuit of excellence \* enjoyment \* loyalty \* teamwork

Date of meeting: 1/28/26

Time: 5:30PM

Essentia Health Sports Center

In attendance: Sam Blum, Amanda Ciesinski, Scott Bender, Steve Leary, Justin Jerve, Grant VanWyngereen, Chris Velasco, Andrew Murray, Alicia Prahm

- I. Call to Order – at 5:33 by Grant
- II. Fundraising Meeting, open to all BAHA members: The above members were present, no other members joined
  - Please note that Fundraising Meeting is open to all members of BAHA who can attend in person, or via Teams. Reach out if a Teams link is desired.
    - Alicia reviewed Charitable Gambling numbers from December'25 and recommended a Lawful Purpose donation of \$9000. Alicia also recommended that BJohnson completes our required audit, at an expense of ~\$8400. Motion to approve the gambling report, proposed expenses, lawful purpose donation of \$9000, and gambling audit by BJohnson made by Scott. Andrew 2<sup>nd</sup> the motion and it passes
- III. Approval of Meeting Agenda – Motion to approve by Steve, 2<sup>nd</sup> by Joe. Motion carries.
- IV. Approval of Consent Agenda which includes: Motion to approve made by Sam, 2<sup>nd</sup> by Justin. Motion carries.
  - a. Concessions report (*see attached*)
  - b. Hockey Director's report (*see attached*)
    - i. Player Development Committee and In-House sub-comm.
  - c. Treasurer's/Financial report (*see attached*)
  - d. Recruitment and Retention Committee report (*see attached*)
  - e. Alumni Committee report (*nothing to report*)
  - f. SafeSport/Grievance/Discipline Committee (*see attached*)
  - g. Fundraising Committee report (*see attached*)
  - h. Executive Committee report (*nothing to report*)
  - i. Finance Committee report (*see attached*)
  - j. Marketing Committee report (*nothing to report*)
  - k. Events Committee report (*nothing to report*)
  - l. Team Managers Committee report (*see attached*)
  - m. Meeting Minutes (*electronically approved and posted 1/7/25*)
- V. Old Business
  - a. Warrior Mindset follow up: Follow up meeting led to dates set in August. Cost of the 2 day session will be covered by the registrant (not BAHA). Ages 12 year and up. The Warrior Mindset group is looking for a minimum of 25 registrants. Registration will be under BAHA Sports Engine
  - b. End of Year Party: Plan for Monday March 23 at the Essentia Sports Arena
  - c. Injured Player Policy – pending, tabled to next meeting
  - d. Hockey Day MN: 2026 in Hastings has wrapped up, so next up is Brainerd in 2027! This will continue to be a standing agenda item, and the Board anticipates that volunteer hours from our membership will be required.



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- e. Long term planning – follow up from Visit Brainerd re feasibility study was discussed; follow up from the Foundation re what’s included in proposed study has not been completed. Agenda item postponed to next meeting.

VI. New Business

- a. All coaches- SafeSport, background check, training: Grant and Brent have created a checklist for upcoming seasons. Plan to start using this next fall. [Coach Credentialing Checklist](#)
- b. Golf tournament for 2026: Joe proposed some dates in August. The Board offered input, Joe will move forward on this.
- c. Shot Club for 2026: Same plan as last year. Transition of the lead role led to delay in prizes this year, the Board would like to see all prizes awarded by the holidays next year.
- d. Hockey Ops Coordinator, future planning – tabled to next meeting
- e. BoD Elections: schedule was established

<b>2026 Election Schedule Summary</b>	
Sunday, February 1	BoD communication to members and online nominations open
Wednesday, March 4	The scheduled February BoD meeting was moved to the first week of March. March 4 is last day for board candidate nominations. Online nominations will be accepted until 5:30 PM. Nominations for potential candidates, including self-nominations, will also be accepted from the floor at the beginning of this BoD meeting.
Wednesday, March 18	BoD online ballot opens for 3 BoD seats at 9:00 AM CST; candidate bios included
Wednesday, April 1	Election closes for 3 BoD seats at 9:00 PM CST
Wednesday, May 1	Newly elected officers begin serving their term
Wednesday, June 1	Deadline for submitting the volunteer committee member applications

VII. Comments and Announcement: none

VIII. Adjournment – Motion to adjourn made by Justin at 6:30, 2<sup>nd</sup> by Alicia. Motion carries.

Next Board meeting 3/4/26 at 5:30pm

**Hockey Director Report 1.28.26**

**Submitted by Brent Potvin**

PDC and Co-op Updates 1-28

-Have hosted a coaches meeting every Monday night at 8:00 starting on the 22<sup>nd</sup>. The meetings are recorded and all sent out to the coaches at the conclusion of the meetings but overall, the information we have gotten has been excellent. Topics we have discussed so far have been coaching



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tendencies/habits, D zone coverage, zone entries, IZO-In Zone Offense, breakouts and OZ and DZ faceoff plays. Each week, drills or systems are added to our association IHS account. Attendance has not been great. Most weeks we average 3-5 coaches is all. In some discussions I have had with other coaches, some have watched 1 or 2 of the recordings while some have watched none. I feel like if we do this again next year, we need to find a way to make them mandatory. All calls are done via zoom to allow people the flexibility to tune in wherever they are at be it at home, in the car, at the rink, etc.

-Jan and overall ice touches are included. On the total tab, column K would have been our totals after Jan from 24-25, Column L would be the difference in last year to this year. Green boxes signify more than last year, red boxes mean less than last year.

-I started putting together a spreadsheet for all the teams last games they have on the calendar and what they have qualified for so far. We would like to do the end of the year move up practices again. In talking with Jim, the compressors will be shut off the morning of March 4<sup>th</sup>. Depending on how our teams do in districts, we may be down to the 2<sup>nd</sup> and 3<sup>rd</sup> only for those practices to take place. Once districts are complete, I will get a schedule put together to send to Pete and the association.

We will be down to 1 sheet of ice the week of Feb 23<sup>rd</sup> to account for the figs skating show.

-Dealt with a playing time issue. I think for the time being its resolved but will continue to monitor through the rest of the season.

	Oct	Nov	Dec	Jan	Feb	March	Dist/Regio	total		24-25	Diff
BAA	22	28	26	28				104		101	4
BB1	22	28	27	23				100		101	1
15U	25	21	27	26				99		93	6
PWAA	25	26	25	28				104		90	14
PWB1	22	24	26	27				99		86	13
PWB2B	20	22	28	27				97		92	5
PWB2W	17	23	26	23				89		88	1
12UB	24	23	24	30				101		94	7
SA	16	22	22	28				88		77	11
SB1	16	22	21	27				86		76	10
SC	16	20	18	26				80		69	11
10UA	18	16	21	25				80		75	5
10UB	18	16	20	27				81		75	6

**Concessions Report 1.28.26**

**Submitted by Kristina Lee**

Not much to report.

We've been closed more on Mondays and Wednesday as those seem to be our slowest nights. Would like to look into a double fryer for next year, but we have time to worry about that. It's nothing on game nights to have a 15-20 wait on fryer. People have been claiming hours and showing up for the most part. We have a few great ones that are BAHA hired that really know what's going on and pick up hours as they can when shifts are open.

**Fundraising Report – 1.27.26**

**Prepared by Justin Jerve**

Raffle turn in nights and drawing are complete. \$74k was the total gross revenue, budgeted amount is the net revenue after gambling taxes. We will report that amount that will be donated after Alicia reports that income in her monthly return. Invoices for raffle fundraiser not completed will be sent out this week.

**Finance Report – 1.27.26**

**Prepared by Justin Jerve, Treasurer**

Attached are the December and December YTD financials. Payment plan registrations are all in now and we are under budget by \$12k. Due to lower numbers of players than anticipated, you will see that other income relating to how many players we have, are also under budget. Registration income also includes fundraising buyouts as of now, meaning the numbers are much lower than anticipated. Sponsorship income is under budget as well by \$4k. Home Tournament revenue was budgeted pretty closely, currently under budget by \$3k. Pizza Fundraiser was under budget by \$20k and raffle fundraiser is completed but funds are being held with gambling until reported to the State. Away Tournament



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Expenses are \$11k over budget and Player/Program Equipment is also over budget by \$9k due to a late payment made to PEP that was not paid last year when it was budgeted. PEP was unbudgeted in 25-26.

YTD Net Income through 12/31/25 is \$84k. The organization is in a healthy financial position.

### **Fundraising Report 1.28.25**

**Submitted by Alicia Prahm**

- Deposits for the month of December '25 were \$42,098 and Allowable Expenses \$24,206. Net profit before taxes \$17,891.57 and **after taxes (\$575.43)**; for Dec '25.
- Fiscal year started April '25: **after tax net April – Nov '25 = \$99,519** (9 months)
- Donations of \$90,000 fiscal year to date (\$70k in Oct and \$20 in Nov '25)
- Notch 8 has decided to cease charitable gambling at their establishment. We made ~\$8700 over 8 months with Notch 8. I did not have any of the shared expenses attributed to them in the system, so net probably less than that when you take out employee compensation, etc
- We did not make any CG profit in the month of December **(\$575)**. Year to date profit is \$99,000. We have donated \$90k to BAHA so far. I am going to recommend donation of \$9,000 this month. I am comfortable dipping into the cushion that we typically have in the bank because January's revenue will include the association raffle, so we won't be negative. Better to keep donating now, while there are still big ice bills to pay.
- From our accountant: *it looks like as of December you crossed the \$750k receipts threshold net of e-tabs, so you officially need an audit. This means the gambling fund will need to be audited after the 3/31/26 year-end, and the report will be due to MN Revenue & the Gambling Control Board at the end of September. just want to confirm that we are prepared to provide the audit services for the Association unless you tell us otherwise/plan to shop for bids. Our fee for an annual audit is going to be around \$8,400.*
- Alicia and Grant approved a 10% raise for our most senior CG employee, ~\$50 per month increase



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<b>Dec '25</b>	Rent to Sites	\$12,000	\$9,050
	Payroll & employee taxes	\$5,000	\$3,827.36
	Service & Supplies	\$3,000	\$489.69
	Inventory (gambling product)	\$8,000	\$1,944.43
	Accounting/legal	\$3,000	\$175.00
	Equipment	\$4,000	\$0.00
	E tabs, Ebingo, and Revenue sharing	\$15,000	\$8,996
<b>Jan '26</b>	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	
<b>Feb '26</b>	Rent to Sites	\$15,000	
	Payroll & employee taxes	\$5,000	
	Service & Supplies	\$3,000	
	Inventory (gambling product)	\$8,000	
	Accounting/legal	\$3,000	
	Equipment	\$4,000	
	E tabs, Ebingo, and Revenue sharing	\$15,000	

### **Recruitment & Retention Committee Report 12/17/2025**

**Submitted by Andrew Murray**

MN Wild with in-house program date set for March 14<sup>th</sup>.

This year we will be participating in the “dream skate” where kids, and possibly parents, will get to put skates on and skate on the rink immediately after the game. I hear that in some cases a few players come out and join them for a while as well.

Block was sent out to the In-House families through a link last Friday. We’re going to give them 2 weeks to sign up, then will open up to the rest of the membership.

#### **Try Hockey For Free**

-Dates for THFF are proving a bit more difficult to find, as there are a lot of our teams scheduled for games through the end of February.

#### **Shot Club**

-Final Prizes were just received by Chris, he will be working to get them into bags and out to the players.

### **SafeSport/Grievance/Discipline Committee Report**

Submitted by Amanda Ciesinski

Last meeting: 1/15/2026

Next meeting: TBD



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1. The SSGD Committee would like to remind parents, players, coaches, and spectators to respect our referees.
2. A summary suspension was imposed for B. Westlund. A special panel was appointed and determined that it was more likely than not that B. Westlund violated BAHA's Code of Conduct and USA Hockey SafeSport's zero-tolerance policy against abuse and misconduct. The panel ordered a month-long suspension from all USA Hockey-sanctioned activities through the jurisdiction of BAHA and a season-long suspension from coaching, locker-room monitoring, and player supervision.
3. S. Selisker waived his right to a hearing and was suspended for three games at the discretion of BAHA's BoD for violating BAHA's Code of Conduct.
4. Following concerns about Bantam B1 locker room monitoring, the committee hosted a meeting with B1 parents and guardians to address locker room concerns and reiterate BAHA's locker room policy. Additionally, several communications have been sent to BAHA's membership and each team's leadership outlining the locker room policy.

### **Managers Committee Report 1.28.2026**

**Prepared by Steve Leary**

Continue to check in with Managers on a regular basis. Feedback received includes concerns from a PWB2 team regarding frequent dryland cancellations by the instructor, as well as challenges with combined PWB2 dryland sessions due to ongoing disruptions from players on another team, which has led to frustration and reduced participation. Additionally, a Squirt team expressed frustration with a lack of communication from BAHA, noting that games have been added or removed from the schedule without notice and that multiple practice changes have occurred with little or no advance communication.

### **Finance Committee – Investment Report**

**Submitted By Sam Blum**

Values as of 12/31/2025

#### Components of Change

MTD | QTD | YTD | 1 YR

<b>Beginning Value</b>	<b>\$125,176.30</b>
<b>Net Contributions</b>	<b>\$0.00</b>
<b>Investment Gain</b>	<b>\$1,226.02</b>
Income	\$592.52
Capital Appreciation	\$1,058.43
Expenses	\$0.00
Change in Accrued Income	-\$424.93
<b>Ending Value</b>	<b>\$126,402.32</b>