



## DHS Athletic Booster Club August 10,2023 Meeting Minutes

### Attendees:

Shaun Gallagher-President  
Leander Uvary-Vice President  
Kellie Hottel-Immediate Past Treasurer  
Stephen Douglas-Treasurer  
Tenesha Jensen-At Large Elect Member  
Dawn Cranford-Membership Elect

Call to Order: 6:10 pm

Minutes from June 7, 2023-need to be approved  
Minutes from August 10,2023-need to be approved

### Reports:

President: Shaun Gallagher

Shaun shared update on current scoreboard and business sponsors for the 2023-2024 athletic season.

Shaun anticipated Saturday, August 19<sup>th</sup> to hang sponsorship banners and stickers in the stadium. He will new a few volunteers to help with this task.

He also requested assistance with putting the sponsorship packets together. He will reach out to Beth Walter to see if she would be able to help with this task. Shaun planned to deliver sponsorship packets to all local business.

Shaun did secure Hornet's Nest and Ricotan to provide lunch for staff preservice on August 22<sup>nd</sup>. Cliff and Bill will pick-up the food for the event. Leander Uvary and Tara Mungra will be there to serve staff.

Vice President: Leander Uvary

Leander requested that someone take over the VIP Parking for the Fall Football season, as her daughter is a senior and performs with Varsity Poms. Shaun Gallagher, Stephen Douglas and Tenesha Jensen agreed to share this responsibility.

Leander is working on organizing the Fall Photo Fundraiser and the approval process. The event will be held Sunday, October 15, 2023 from 12-5 pm. Each slot will be 20 minutes. If we sell more slots, we can open up slots prior to 12 pm and for returning customers we will offer them a 5-6 pm time slot for sunset views. The photo fundraiser will be held at: Fall Creek Farm (owned by Ruppert's Landscaping) 7950 Hawkins Creamery Road, Gaithersburg, MD 20882

Treasurer's Report: Stephen Douglas

Kellie Hottel, Immediate Past Treasurer was present and able to meet with Stephen to make sure the financial transition was smooth.

Cashbox will be handled by the Treasurer. Board staff would not be required to handle the cash box unless they volunteered to do so. Steve/Cliff/Bill would handle cash box after games and will store it in the safe in the Athletic Director's office, when needed.

Concessions: Kim Kamensky-Shaun met/spoke with Kim prior to this meeting to discuss concessions for the Fall season.

Membership: Dawn Cranford will handle Athletic Booster Memberships for the year. She will work with PTSA membership chair, Kelly Hughes to reconcile PTSA/Athletic Booster Memberships. Leander will share past dual membership forms with Dawn.

Merchandise: Lisa Tievy/Dawn Cranford

Shaun met/spoke with Lisa Tievy prior to this meeting to discuss merchandise sales for the year.

Dawn Cranford will be assisting Lisa Tievy with merchandise sales this year. Dawn will assist Lisa with SWARM t-shirt sales on Wednesday's during lunch during football season. T-shirt costs will be \$10

Lisa plans to sell merchandise at Freshman Orientation, Freshman Parent Meeting, Back-To-School Night and all home football games for the Fall 2023.

Communications: Tara Mungra

Tara continues to support all athletic booster social media platforms. Shaun will discuss with Tara plugging our sponsors on our social media pages more frequently.

Shaun will need to grant access to the Athletic Booster Shared Drive with Dawn Cranford, Lisa Tievy, and Leander Uvary, as we do not have access to this shared drive.

The meeting was adjourned at 7:35 pm