



South Carolina Scholastic Hockey Association

Declaration Meeting Minutes

Date: July 20, 2025 10:00am (In Person)

Location: The Residence Inn, 944 Lake Murray Blvd, Irmo, SC 29063

I. Call to Order

The Declaration meeting of the SC Scholastic High School Hockey Association (SCSHA) was called to order at 10:03 AM by President Kirby Brownfield, in accordance with the bylaws of the organization.

II. Roll Call / Introductions

Executive Board:

- President: Kirby Brownfield
- Vice President (VP): Ginnette Romkey
- Treasurer: Beth Davis – *absent*
- Registrar (Interim): Karen Barber
- Secretary: *vacant*
- Coaching Coordinator: *vacant*

Other Members and Representatives:

- SafeSport Coordinator: *vacant*
- CAHA HS Chair: Robert Engler - *absent*
- CAHA Ex. Director: Brad Hoffman - *absent*

Team Members:

- **Columbia:**
 - Laurie Gammons, National Team Manager (TM)
 - David Reppucci, National Coach
 - Alyssa Mehlretter, Palmetto TM
- **Fort Mill:**
 - Tara Calder, National TM
- **Greenville:**
 - National TM – *vacant*
 - Aaron Beaver, National Coach
 - Paige Fleming, VP, representing High School Liaison
 - Brian Gombash, Palmetto TM – *absent*

- **Charleston:**
 - Aiko Thompon, Mariners TM – *absent*
 - Lauree Cook, Mariners representative
 - Susan Dittman, Holy City Rebels TM
 - Starr Jordan, Ice Raiders TM

New introductions:

- Tara Calder replacing Karen Barber as Ft Mill National TM.
- Paige Fleming, VP Greater Greenville Hockey Association, attending for High School Coordinator.
- Lauree Cook representing Charleston Mariners.
- Susan Dittman replacing Vandy Inman as Holy City Rebels TM.

As the Secretary position is vacant, Starr Jordan recorded the minutes.

A quorum was declared present.

III. Approval of Minutes

- The minutes of the April 2025 meeting were distributed via email prior to the meeting.
 - Motion to approve the April minutes as presented was made by Kirby Brownfield, seconded, and passed unanimously without amendment.

IV. Treasurer’s Report

- President reported, on behalf of the Treasurer, that the balance is \$325 less than reported at the April meeting.

V. Registrar’s Update

- Motion to elect Karen Barber as Registrar was made by Kirby Brownfield, seconded, and passed unanimously.
- Roster Requirements:
 - Roster due to Registrar by **August 2, 2025**.
 - Must have Locker Room Monitor designees (background check and SafeSport required).
 - Players born in 2008 or earlier must complete SafeSport before participating.
 - Must include valid USA Hockey number (4th digit is a “6” this year).
 - New CAHA players must provide a birth certificate.
 - Sophomore, Junior, and Senior players must provide report card to TM. (1.0 GPA minimum)
 - Team managers must have Consent to Treat for Coaches and TM.
 - National Division Specific:
 - Utility bill as proof of address – keep on file; submit if requested.
 - Legal documentation required if living with legal guardian.
 - Binder of forms and score sheets required.
 - Rosters lock January 15, 2026.
 - Palmetto Division Specific:
 - High School Eligibility or School Enrollment form (for 8th graders) required.
 - Rosters do not lock.

- Pool Players:
 - Require team release; application via SCSHA website, and fee payment.
- Additional Rule Reminders:
 - 8th Graders cannot participate until they are 13 years old.
 - Players must play in a minimum of 5 regular season games to be eligible to play in the end-of-season tournament.

VI. Secretary's Report

- President reported the resignation of Desiree Labranche as Secretary. Position remains vacant.

VII. Vice President's Report

- Scheduling:
 - TMs to provide rink ice availability.
 - Blackout Dates due to VP **by August 15, 2025.**
 - Game changes require TMs to agree on a new date/time and notify VP to coordinate referees and scorekeepers.
 - VP to set up SportsEngine registration for each team.
 - VP to build GameSheets; TMs to load rosters with jersey numbers.
- Game Operations:
 - All MATCH penalties MUST be reported to VP via email immediately.
 - Coaches must verify GameSheets before closure after games.
 - Goalie shots must be recorded in GameSheets.
- Neck guards and mouth guards are REQUIRED for games and practices.
- Locker Room Monitors (LRM):
 - Minimum of one verified LRM within arm's length of locker room at all times when occupied.
 - LRM must have current SafeSport certification and background screening.
 - Complete background check via [CAHA](#) webpage so code is preloaded.

VIII. Team Census for 2025-26

Teams provided preliminary estimates for upcoming season:

National Division:

- Greenville: 18 skaters, 2 goalies
- Fusion: 19 skaters, 4 goalies
- Ft Mill: 16 skaters, 2 goalies
- Charleston Mariners: 25 skaters, 2 goalies

Palmetto Division:

- Greenville: expecting two teams (Gray & Navy), 16 skaters each; I-85 boundary
- Fusion: 13 skaters, 2 goalies
- Charleston Ice Raiders: 18 skaters, 2 goalies
- Holy City Rebels: 18 skaters, 2 goalies

IX. Unfinished Business

- 2025-26 Season Start:
 - Motion to set the season start date as August 16-18, 2025 was made by Kirby Brownfield, seconded, and passed unanimously.
 - Back-to-School Jamboree to be held in Columbia; ice times are:
 - Friday: TBD
 - Saturday: 9:45am – 2:30pm, 6:00 – 10:30pm
 - Sunday: 5:30am – 3:00pm
- League Fees & Games:
 - Motion to increase league fees by \$50 per team was made by Kirby Brownfield, seconded, and passed unanimously.
 - League games will not exceed 15 for National teams and 12 for Palmetto teams.
 - Second Jamboree discussion is tabled until ice availability is confirmed.
 - Motion to remove SCSHA payments to Charleston Ice Palace for scorekeepers made by Kirby Brownfield, seconded and passed unanimously.
- National Tournament Fees:
 - SCSHA will cover the team registration fee for National tournament.
 - Discussion on how to cover costs.
 - Motion to increase gate fees by \$2 (now \$10/adult; \$7/student; teachers free for regular season) was made by Ginnette Romkey, seconded, and passed unanimously.
 - Motion to set Jamboree and End-of-Season Tournament gate fees as follows: \$25/adult and \$15/student (weekend pass) and \$10/adult and \$7/student (single game) was made by Kirby Brownfield, seconded, and passed unanimously.
- 8th Grade Participation Rules:
 - Qualifications based on CAHA rules:
 - Must be 13 years of age to participate CAHA Policies/Rule 17.4 (b)
 - Must provide SCSHA Registrar valid USA Hockey Number and copy of Birth Certificate
 - Must comply with all SCSHA Playing Rules B. Player Eligibility (1&2)
 - Must try out and be evaluated by primary coaching staff. If Head Coach feels player(s) aren't ready, then they cannot participate.
 - Pool applications will not be accepted for 8th graders.
 - Can only be rostered on a Palmetto team (non-national bound).
 - Must not take a roster spot from any player in grades 9-12.
 - Must be rostered within the boundaries as described in SCSHA Playing Rules B.
 - Player Eligibility (7.c)
 - Must have a completed School Enrollment Eligibility Palmetto Division on file with League Registrar
 - Palmetto rosters will be internal and uploaded into Gamesheets
 - Palmetto division will remain non-checking during competition play
 - Player eligibility for State Tournament will comply with SCSHA Playing Rule J. (6)
 - SafeSport certified locker-room attendant will be strictly enforced in accordance with CAHA Policy 8.0 Discipline 8.11

- Motion to adopt proposed 8th grade participation rules made by Kirby Brownfield, seconded, and passed unanimously.
- End-of-Season (EOS) Tournament:
 - Motion to run National and Palmetto EOS Tournaments separately was made by Kirby Brownfield and failed.
 - Vote will be revisited once the season schedule is determined.
 - Motion to charge a team fee for EOS Tournament was made by Kirby Brownfield, seconded, and passed unanimously.
 - Discussion included:
 - Tournament structure and number of games.
 - Increased cost due to increased referee costs and ice costs.
 - Team fee amount still to be determined and approved.
 - Motion to adopt 3-man referee system for Palmetto EOS tournament made by Kirby Brownfield, seconded, and passed unanimously.
 - Motion to adopt a round-robin format for Palmetto EOS tournament was made by Kirby Brownfield and failed.
 - Motion to retain single elimination format for Palmetto EOS tournament was made by Kirby Brownfield, seconded, and passed unanimously.
 - Motion to host EOS in Greenville, SC February 6-8, 2026 (National teams) was made by Kirby Brownfield, seconded, and passed unanimously.

X. New Business

- CAHA Annual Meeting Updates:
 - Zero tolerance on unruly fans/parents.
 - Fines & suspensions doubled.
 - Team Ambassador role introduced to address unruly spectators.
 - Print parent/fan code of conduct on program
- SCSHA applied for a \$5,000 CAHA grant.
- Proposal by Starr Jordan to move budget discussions to EOS meeting to prepare for upcoming season.
- Susan Dittman shared fundraising option for parents “Champions in Motion.”
- Motion to adopt rule that goalies must be rostered and play the minimal games (5 games) to be eligible for End-of-Season Tournament or team forfeits and plays with 6 skaters or no goalie (cannot forfeit and borrow a goalie) was made by Alyssa Mehlretter, seconded and passed unanimously.

XI. Adjournment

Motion to adjourn the meeting at 12:32 PM was made by Kirby Brownfield, seconded, and passed unanimously.

Respectfully submitted,

Starr Jordan (substitute for Secretary)