

CLHA BOARD MEETING AGENDA

Monday, Oct 11th

Board Members:

Position	Name	In Person	Virtual	Absent
President	Eric Luoma	X		
Vice President	Neil Carlson	X		
Secretary	Valerie Linhoff	X		
Treasurer	Sara Nelson		X	
Director of Business Operations	Jake Rivard		X	
Director of Youth Hockey	Pat LeVasseur	X		
Director of Girls Hockey	Tara Jacobson		X	

Additional Board Members:

Position	Name	In Person	Virtual	Absent
Advisor	Chris Phelps	X		
Registrar	Megan Hyde		X	
Web Coordinator	Derek Roche		X	
Fundraising Coordinator	John Gustin			X
Equipment Coordinator	Michelle Carlson	X		
Ice Schedule Coordinator	Brittany Celski		X	
Mite Coordinator	Matt Howe	X		
In-House Mini-Mite/ Little Wildcat Manager	Sami Neurer			X
Goalie Coordinator	Brian Schaeppi	X		
TEACH/ SKATE Coordinator	Jessica Howe	X		
In-House Tournament Coordinator				

Additional Attendees: Derek Burt, Holly Cardoni

AGENDA

- **Call to Order:** 7:08pm
- **Review/approval of last meeting minutes:**
 - *Motion to approve last month's meeting minutes*
 - Motion: Pat LeVasseur
 - Second: Neil Carlson
- **Treasurer's Report and Association bills to be paid (SEPT):**
 - \$ in Checking: \$109,803.33
 - \$ in Money Market Account: \$64,975.77
 - \$ in QuickBooks Cash: \$5,808.06

 - Motion to Approve Treasurer's Report
 - Motion: Pat LeVasseur
 - Second: Matt Howe
- **Treasurer's Report and Association bills to be paid (OCT):**
 - \$ in Checking: \$163,655.23
 - \$ in Money Market Account: \$64,981.11
 - \$ in QuickBooks Cash: \$0.00

 - Motion to Approve Treasurer's Report
 - Motion: Neil Carlson
 - Second: Valerie Linhoff
- **Unfinished Business:**
 - CLHA Website - has it been moved under the CLHA umbrella (Roche)
 - Still awaiting on transfer.
 - CLHA Apparel - (Rivard, Jacobson, Nelson, Howe)
 - Online and Ready to go. First window is open and ready to go.
 - TD Dealers is still open as well.
 - No selling space on jerseys; if people want to sponsor – only on “off-ice” gear
 - Everything is available that's online right now.
 - U8 Girls Hockey Coaches (M. Howe)
 - We do have enough girls for a U8 Team and have a person interested in coaching. There is a non-parent coach that wants to work with the kids; Sammy Beaver. Wants to help out for U8 – Head or Assistant Coach; she helped last year as an ice volunteer as a student coach. Sammy has graduated and has her USA Hockey items and

- **Open Forum:**
 - Golf Check – First Year of Hockey Free: Matt Howe = wants to look at having a “First Year of Hockey” Free with a \$20 deposit for equipment.
 - 25 Little Wildcats (\$75 registration)
 - 34 In House Mites (\$99 Mites)
 - This would be funded by the Golf / Goal Crease Club
 - The Golf Check is within the budget to help pay for expenses.
 - The budgeted amount of revenue for the Golf Tournament: \$7k
 - Previously, there was a benefactor that paid for the 1st year
 - This year’s budget was also budgeted for a \$6,500 loss for the year
 - Someone can bring a proposal for this for next year so that it can be voted on and determined for the following year’s budget.
 - Matt Howe will put a proposal together
 - It was not offered last year.
 - After Try Hockey for Free, we usually get 10-20 extra signups
 - Chris Phelps: Prior to “Try Hockey for Free” numbers were down...
 - Chris Phelps – Golf Tournament: The Girls High School was included as a 30% stakeholder. The Girls will stay on for the subsequent years. \$4,115,94 check to CLHA for the Gun Purchase Reimbursement. The CLHA cleared \$15,165.63 for the 2021 Golf Tourney proceeds
 - Tara Jacobson: FL Girls – tryouts went really well... no issues... 10-U15 players, 6 are varsity high school players and 4 are JV players at the high school. Kitten Club items are moving forward. Will be sending out information about events in the next couple days.
 - Pat LeVasseur: CLHA Tryouts – they went well... a few hiccups, but the whole process went well. There were some lessons learned. Eric Luoma stated, “they were run fair and expectations were sent to all.” Thanks to Michelle Carlson for feeding the evaluators. Special thanks to the coaches running the tryouts and the evaluators that scored the players. It was as fair and impartial as possible. Pat LeVasseur will send out a survey to gather feedback on the Tryouts from this year. People liked the timeliness (fast turns) on the results of the tryouts.
- **New Business:**
 - Hardship Awards (Luoma)
 - Wants to propose a change to the current policy.
 - Will table it right now; will bring it up at the next meeting.
 - CLHA Tryouts Process and Procedures (Linhoff, Roche)
 - Create a timeline as to: Declarations, tryouts, start of seasons, coaching requirements,

- Would like to have a timeline for CLHA all items and will solicit feedback from all board members.
- CLHA Website Overhaul (Linhoff, Roche)
 - Roche is looking into the CLHA Website overhaul and possible new vendors.
 - Eric Luoma wants SE as the primary point of information.
- CLHA Board Members “How To” for their positions (Linhoff)
 - This will be a future item that will be requested of all board members.
- CLHA Pictures (Multiple)
 - We need someone to coordinate with the Goal Crease Club for Pictures.
 - No one is official running CLHA pictures.
 - Sara Nelson is working to get the pictures scheduled; Nov 17th Wednesday.... Sara please reach out to Goal Crease Club.
 - A second date is Dec 12th for the Mites, Little Wildcats, Mini Mites
 - Are we confirmed with SportsStar? – Sara will reach out to confirm those dates.
- Player Refund – VanHorn Family (Hyde/ Carlson)
 - The refund request was before tryouts started
 - We have refunded a few kids due to injuries; there was a refund for someone but the refund was before Oct 4th.
 - If we don't like the policy, Eric Luoma says we can't vote to overwrite the policy to give a refund. The child never came to tryouts.... The parent came forth on the first day of tryouts and stated that his kid will not be trying out for CLHA Hockey.
 - Eric stated that for this family, it would be better to give the family the refund.
 - The refund policy needs to be reviewed and compared to the other associations.
 - Jessica Howe: We need to have policies that our registrations completed. With deadlines/ refund sliding scale. Registrations need to be done well before tryouts.
 - Pat LeVasseur: We need to up our late registration fee.
 - Motion to refund to VanHorn family for Joseph: Prorate the ice touches for those PreSkates –Full Fee – \$50 admin fee - \$100 cancellation fee – 6 hours of ice (\$35):
 - Motion: Tara Jacobson
 - Second: Megan Hyde

President	Eric Luoma	Abstain
Vice President	Neil Carlson	Yes
Secretary	Valerie Linhoff	Yes
Treasurer	Sara Nelson	Yes
Director of Business Operations	Jake Rivard	Yes

Director of Youth Hockey	Pat LeVasseur	No
Director of Girls Hockey	Tara Jacobson	Yes

- Motion Passes

- Also: There is Registrar Saver but it doesn't cover their changing minds
- We need to change the policy and be very clear during registrations.
- Neil Carlson will write the updated refund policy
 - ✓ Items to potentially include into the refund policy timelines pertaining to:
 - After initial declarations are done
 - When are initial declarations should align with registrations.
 - Maybe a sliding scale for refunds/ penalties:
 - 25% after initial, 50%, no refund after tryouts.
 - Or existing players versus new players.... So that it can help our declarations. Similar to Forest Lake
 - What do other associations do regarding refunds and late registrations.
 - ✓ Committee for Reviewing and Updating Policy:
 - Sara Nelson, Derek Roche, Jessica Howe, and Neil Carlson
- Player "Play Down" Request (Hyde)
 - Doesn't need to be on the agenda – not a board decision.
- DIBS for families with CLHA and FLHA players (Nelson, Linhoff)
 - Tara Jacobson already has that figured out with FLHA. They have to do 8 DIBS. If it is a CLHA board member... their 8 DIBS at FLHA and the 4 DIBS at CLHA will be covered.
- Equipment Update (M Carlson)
 - Jerseys ordered on Friday – they are supposed to be here in 4 weeks.... Hopeful they will get here before. There is another order that just went in for the stragglers. Michelle will start working with Matt on the Mites Jerseys. We need sponsors for the Mites jerseys.
 - Pat LeVasseur will contact his in-laws to see if they will still purchase the new green jerseys.
- Coaches Recognition Token (LeVasseur)
 - We don't pay our coaches.... We don't give them anything.
 - Coaching is a ton of work.
 - Managing is a ton of work.
 - A little appreciation goes a long way.
 - Proposing: Would like to have an appreciation token for the coaches

- ✓ 3 coaches per team can pick one (1) item up to \$150 apparel from Letterman's store
- ✓ Travel Levels: Squirts and up
- ✓ This will be a reimbursable; receipts sent
- ✓ \$3,780 for this year; would be the potential cost.

- Motion by Pat LeVasseur:
- Second Neil Carlson

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- Motion Passes
- Pat will send out a message to the coaches regarding this appreciation token.
- Managers will work to “coordinate” items for the Teams.
- Apparel Options – All options are listed on CLHA website
 - TDealers
 - CA Gear for Team Based Apparel
 - Lettermen's
- Golf Tournament Recap (Nelson)
 - Thank you so much to Chris Phelps, Corey Hansen, and the Stangle family for the work on the Golf Tournament.
 - There is a ton of work and time.... We appreciate them.
 - Hopefully we can find people to continue the tradition.
- **Meeting Adjourned:** 8:36pm
 - Motion: Pat LeVasseur
 - Second: Matt Howe
- Next Meeting: November 8th, 2021