



Coon Rapids Youth Hockey Association

Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: March 22, 2026
TIME: 5:30 PM (called order at 5:33 PM)
LOCATION: Coon Rapids Ice Center

Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, Mite Director	<input type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> Dan Shields, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input checked="" type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests: Michelle Clark – Assistant Gambling Manager

***Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.*



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Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (*)

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	<ul style="list-style-type: none"> Roll call: 6:33 PM
Agenda *	Tia Duhamel	<ul style="list-style-type: none"> March 22, 2026
Prior Month Minutes *	Tia Duhamel	<ul style="list-style-type: none"> February 22, 2026
First Order of Business	NA	<ul style="list-style-type: none"> N/A
Unfinished Business	Tia Duhamel Sue Erickson Dan White	<ul style="list-style-type: none"> Agenda Item: Aaron Reinhart hosted a girls' camp and donated \$650 (non-profit) to the general fund. <ul style="list-style-type: none"> Recommendations were made to allocate the funds towards the girls' program, pending board approval. No decision made; item will remain on the agenda until it has been decided. 3.26.26 – T. Duhamel noted this item needs to complete. M.Walicke will review options for use of the funds and present recommendations to the board in April for approval. Agenda Item: Donation Request: CRHS Boys and Girls Track: * <ul style="list-style-type: none"> January 25, 2026 <ul style="list-style-type: none"> Requested additional financial support due to an unexpected \$7,000 vendor charge related to last year's throwing cage installation, reduced district funding, added meet/equipment costs, and the need to replace the pole vault pit (refurbished estimate \$13,000). Program continues fundraising and is seeking support from local organizations. Board Action: Decision deferred pending clearer outlook on meeting the associations gambling revenue budget. S. Erickson will follow up with the track coaches. February 22, and March 22, 2026, updates <ul style="list-style-type: none"> Deferred – will revisit at the April 2026 meeting Equipment Items: <ul style="list-style-type: none"> January 25, 2026 - Agenda Item - Purchase of foam dividers: February 22, and March 22, 2026, updates <ul style="list-style-type: none"> Deferred – will revisit at the April 2026 meeting and include all equipment needs
Gambling Committee	Sue Erickson Tia Duhamel Kristin Hultquist Corrie Niska Missy Walicke	<ul style="list-style-type: none"> Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements. Accounting: All aspects of the CRYHA gambling funds reviewed and confirmed.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> Gambling in compliance with rules and regulations and holds a 4-Star rating. Gambling financial review conducted, including gambling activities and related expenses. * As of February 2026: <ul style="list-style-type: none"> No significant changes reported. Employee changes (new, terminated, or resigned): N/A No processes or controls identified for review. No risks identified. Annual Audit: <ul style="list-style-type: none"> Gambling Compliance Audit completed with minimal findings. All findings will be addressed and a response submitted within 60 days. Workers Comp audit received and pending completion of the 941 filing. Gambling Sources (Licenses, Sites, Upcoming Operations): <ul style="list-style-type: none"> N/A Donations: <ul style="list-style-type: none"> CRYHA: \$60,000 * American Cancer Society: \$5,000 * Coon Rapids Scholarship: \$4,000.00 *
D10/President Update	Tia Duhamel	<p><u>D10 Meeting Update: No meeting was held in March</u></p> <ul style="list-style-type: none"> Following the April meeting, Presidents' meetings will replace the D10 meetings for the summer Board members were encouraged to submit discussion items T. Duhamel to present at these meetings. <p><u>Presidents Update:</u></p> <ul style="list-style-type: none"> N/A



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Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> As of February 22, 2026: <ul style="list-style-type: none"> No significant changes reported. Revenue sources included: Gambling, registration and player payments, misc. donations. No significant changes reported. No risks identified. No annual audit conducted.
Mite Director	Nick Hanzlick	<ul style="list-style-type: none"> Mite survey update: <ul style="list-style-type: none"> Received positive feedback on coaches and Coach Amy (Skate Instruction). Negative feedback was directed more toward association members than coaches.
Girls Traveling	Missy Walicke	<ul style="list-style-type: none"> Girls' co-op meeting scheduled for Monday, March 23, 2026.
Hockey Ops Committee	Stacy Johnson Joe Carlin	<p><u>Hockey Ops Committee Meeting Update: No meeting was held in March</u></p> <ul style="list-style-type: none"> Attending transition meeting to hand off items for the next terms boys co-op committee Continue to advocate for Squirts to be included in the SLPCR co-op for the upcoming season.
Admin Committee	Deb Pulskamp	<p><u>Admin Meeting Update: No meeting was held in March</u></p> <ul style="list-style-type: none"> End of season party successful – good turnout!
New Business		<ul style="list-style-type: none"> NA
Good & Welfare	Tia Duhamel	<ul style="list-style-type: none"> CRYHA raised \$1,198 from sales for the Hockey Fights Cancer Event we hosted, benefiting the American Cancer Society and dedicated in remembrance of a Mite player within our association. The Treasurer board position is open this year following completion of a 10-year term of volunteer service by the current Treasurer, H. Bachman. Vacancy will be posted on the website for a minimum of 14 days. As this is a mid-term vacancy, the position will be board appointed, with consideration at the April 2026 board meeting. Interested parties should contact T. Duhamel.
Adjourned	Tia Duhamel	<ul style="list-style-type: none"> Time: 6:27 PM *

Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion By	Opposed	Passed
Meeting Minutes: February 22, 2026	Joe Carlin	Dan Shields	No	Yes
Agenda: March 2026	Missy Walicke	Nick Hanzlik	No	Yes
Motion: Donation Request: CRHS Boys and Girls Track Total Donation Amount Requested: Any Amount	Deferred	Deferred	NA	NA
Motion: Equipment Purchase Total Spend Amount Approved: NA	Deferred	Deferred	NA	NA
Motion: Purchase of New Foam Separators Total Amount Approved to Spend: NA	Deferred	Deferred	NA	NA
Gambling Report: Gambling Activities & Related Income Expenses February 2026	Jocelyn Matanich	Joe Carlin	No	Yes
Gambling Report: Estimated Gambling Allowable Expenses March 2026	Nick Hanzlik	Joe Carlin	No	Yes
Gambling Report: Gambling Activity Comparison for February 2024/2025	Jenni Gallipo	Jocelyn Matanich	No	Yes
Motion: Donation from Gambling to CRYHA Total Donation Amount Accepted: \$60,000	Nick Hanzlik	Tim Matche	No	Yes
Motion: Donation from Gambling to American Cancer Society Total Donation Amount Accepted: \$5,000	Kristin Hultquist	Jenni Gallipo	No	Yes
Motion: Donation from Gambling to Coon Rapids Scholarship Total Donation Amount Accepted: \$4,000	Nick Hanzlik	Tim Matche	No	Yes
Treasurer Report: Financial Statements for February 2026	Joe Carlin	Tim Matche	No	Yes
Adjournment: 6.27 PM - March 22, 2026, Board Meeting	Nick Hanzlik	Jenni Gallipo	No	Yes



Coon Rapids Youth Hockey Association

Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of February 28, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	117,031.94
11810 Spire Main Checking Account	200,653.60
Total Bank Accounts	\$317,685.54
Total Current Assets	\$317,685.54
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$317,685.54
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(128,942.20)
Net Revenue	164,804.25
Total Equity	\$317,685.54
TOTAL LIABILITIES AND EQUITY	\$317,685.54

