

**East Central District Athletic  
Association**

**Commissioner's Package**

**Basketball**

**As of December 2023**

## **JUNIOR BASKETBALL**

1. The District Championship will be an eight-team, twelve-game tournament. Each team is guaranteed three games.
2. Each Conference will send two teams to the District Championship tournament.
3. If there are more than four teams in a Conference it will require a second day to play-off. See draws for an example.
4. The Conference hosts will be rewarded on a bid-to-host basis.
5. The Conference host will seed the Conference tournament based on the seeding forms sent in by the participating teams.
6. The host schools for the Conference tournaments will be responsible for payment of the officials. They may charge a gate to help offset the cost. They are to use the current East Central rates. To date they are (per day): Adult - \$5.00 and Student (grades 7-12) - \$3.00.
7. Conference hosts need to submit the results and seeding from their conference to the Junior High Co-ordinator.
8. Junior Basketball coaches must submit their seeding forms to the Junior High Coordinator by the Wednesday before the February Break.
9. Should a conference not have two teams proceeding to the District championship, the team seeded highest as determined by the Junior High Coordinator that did not proceed to the District Championship will be awarded the playoff position.
10. The District tournament will rotate between the Conferences and will be awarded on a bid-to-host basis.
11. The Junior High Coordinator will seed the District tournament based on the Conference tournament results as well as the seeding forms that will also be passed on by the Conference hosts. If a Conference is only able to send one team on to the District tournament, the Junior High Coordinator will use the seeding forms to choose the next highest seeded team from the other Conferences to attend as the eighth team.
12. The officials for the District tournament will be paid by East Central---providing the host charges a gate using the current East Central rates. If no gate is charged the host is responsible for the payment of the officials. To date they are (per day): Adult- \$5.00 and Student (grades 7-12) - \$3.00.
13. The District tournament will be played on the Friday and Saturday of the last school week prior to the senior basketball Conference play-off weekend.
14. The following draws have suggested days and times for Conference play.  
Conference play could be done after school, during the week, over two days when there are four or fewer teams involved. The lower ranked teams would travel to the higher ranked teams on day one. The winners would play on day two and so on. The host schools of the individual games would be responsible for payment of officials and could charge a gate, as stated above.
15. Hosts would contact the East Central District's Basketball Referee-in-Chief for assignment of officials.

1. Each Commissioner shall check to verify the eligibility of team for the East Central District Championships. A list of eligible schools is available from SHSAA for High School competitions. A list of eligible schools is available from the East Central District Treasurer for Middle Years School competitions.
2. Two days before the eligibility form date listed in the SHSAA Calendar, contact any team entered for which you have not received an eligibility form.
3. Determine a play-off format and inform all entered teams. Send a copy to ECDAА President.
4. Contact the Referee-in-Chief to obtain qualified officials.
5. Appoint and announce a 3 member protest committee including the district commissioner
6. Ensure that no ineligible team or athlete takes part in the play-off structure after the eligibility form date.
7. Inform the media (see Coaches' page) of the District Finals and phone in results promptly.
8. Promptly forward details of advancing teams or individuals to post-District Commissioners.
9. Send a statement of payments to be made to officials to the ECDAА Treasurer.
10. Make sure that you charge the current entry fee for spectators (where possible) and forward 100% of the gate to ECDAА Treasurer.
11. Before final play-offs ensure that you have received District medals from ECDAА Vice-President.
12. When appropriate, collect fees and arrange for presentation of individual awards.
13. Complete and submit the Commissioner's Report form to the next ECDAА meeting.
14. In Cross Country, Golf, Track, and Badminton nominate a District Coach for post-District play and forward the appropriate District Team entry forms (from SHSAA Office or Handbook).
15. Forward results to the Website Liaison for posting on the ECDAА website.

## Commissioners Duties – Junior High

1. Each Commissioner shall confirm the dates of the Playoffs have been confirmed and forwarded to the respective coaches two weeks prior to the playoff. A letter of intent shall be forwarded to each East Central High School.
2. The Commissioner shall confirm the eligibility of attending JUNIOR HIGH school by contacting the ECDAA treasurer to confirm team registrations.
3. Each Commissioner shall be responsible for seeding the championship.
4. Each Commissioner shall be responsible for securing the services of qualified officials who are required for the completion. The Commissioner shall notify the Officials Commissioner to confirm the officials.
5. Each Commissioner shall announce and identify the names of the Officials that may be called upon to act as members of the Protest Committee.
6. Inform the media of the District Championships. Inform the media with the results of the District Championship.
7. The Commissioner shall arrange for the posting of the results of the District Championships by contacting the East Central Web liaison.
8. The Commissioner shall be responsible for ensuring that all medals and team plaque are available for presentation at the District Championship.
9. The Commissioner shall forward a list of all expenses related to the Championships to the ECDAA treasurer for payment.
10. The Commissioner shall convene a coaches meeting prior to the Championship to review any local rules or concerns that coaches should be aware of prior to the Championship beginning.

## **Conference Alignment**

### **Conference A**

Norquay  
Sturgis  
Preeceville  
Kamsack  
Keeseekoose  
Invermay  
Cote  
Canora

### **Conference B**

YRHS  
SHHS  
St. Michael's  
St. Al's  
Columbia  
Yorkdale  
St. Paul's  
St. Mary's  
M.C. Knoll  
Dr. Brass  
Saltcoats  
Springside

### **Conference C**

Melville Comp.  
St. Henry's  
Esterhazy  
Grayson  
Stockholm  
Langenburg  
Churchbridge

## **Commissioners Check List**

### **Pre Event**

1. Book the appropriate facilities
2. Inform media of the event: include dates, place and schedule if possible
3. Confirm eligibility of entries. Contact SHSAA web site for senior competitions. Contact ECDAA treasurer for Junior competitions
4. Contact ECDAA Vice President at the Fall meeting to acquire ECDAA medals. All other awards are to be purchased by the Host Commissioner.
5. Arrange volunteers and assign duties.
6. Seed the championship based on seeding forms.
7. Organize a rules and Protest Committee. Identify the officials prior to the event.
8. Forward information regarding the playoffs to the appropriate coaches prior to the event. This initial package can be made one week prior to the Championship. A final confirmation notice is to be made not later than three days prior to the event.

### **During The Event**

1. Convene a coaches meeting prior to the competition. Identify local rules that may be a concern. Announce the members of the Rules and Protest Committee.
2. Be available at all times (or arrange for some to act as a resource person in your absence). The Commissioner is a member of the ECDAA executive during the event.
3. Ensure that SHSAA rules are followed. Refer to SHSAA handbook as our guide.

### **Post Event**

1. The Commissioner shall be responsible for ensuring that all scores are accurate.
2. The Commissioner shall arrange for the presentation of individual and team awards.
3. The Commissioner shall notify the media of the results of the Championship.
4. The Commissioner shall prepare a Commissioners report and expense form. The Expense form is to be forwarded to the ECDAA treasurer. A copy of the Commissioners report to be available for the Winter ECDAA meeting.

# **Coaches Information Form**

## **East Central Junior District Basketball Championship**

Location \_\_\_\_\_  
Date \_\_\_\_\_  
Competitors Meeting \_\_\_\_\_  
Commissioner \_\_\_\_\_  
Phone Number 306-\_\_\_\_\_

### **Rules**

1. Players enrolled in grades 9 and under in East Central are eligible to compete in the East Central Junior Basketball Championship.
2. Players must be below the age of 16 prior to August 31 of the Sport Calendar year.
3. SHSAA rules will apply for the duration of the competition.
4. Both boys and girls shall use the size 6 ball (Senior girls ball)
5. Teams shall their intent to enter into the Junior Championship by completion of the Junior East Central activities form.
6. The following shall seed teams: Host Commissioner, ECDAA President, and Officials Representative.
7. FIBA rules shall apply during the competition.
8. Teams who indicate intent to participate in the District Championship and withdraw prior to or during the Championships may be subject to District sanctions.
9. All games will be played with 8 minute quarters. Warm-up will be 10 minutes. There will be a 2 minute break between quarters with a 5 minute break at halftime. Overtime, if required, will be 4 minutes.

**TOURNAMENT PROCEDURES**

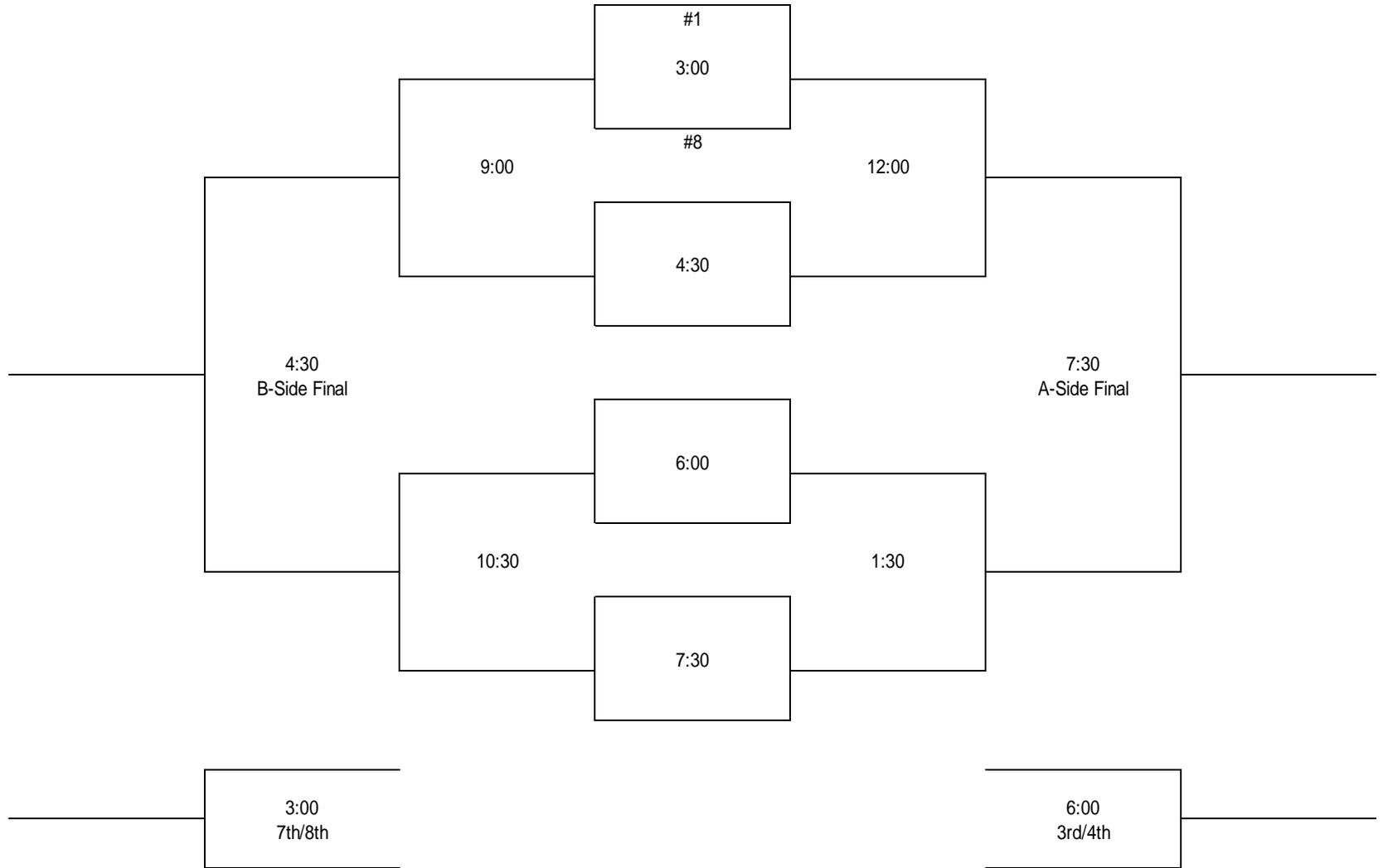
8-Team, 12-Game Tournament

### **AWARDS**

**JUNIOR HIGH SCHOOL**

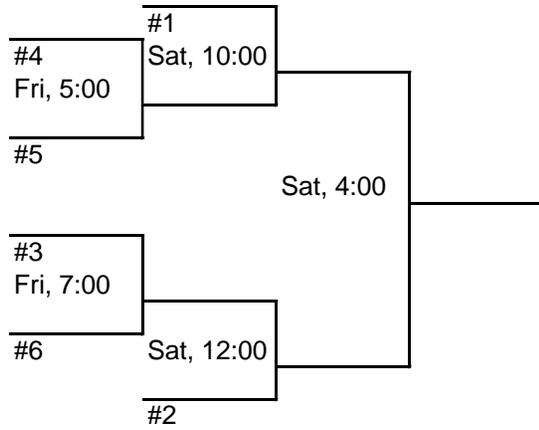
Team Gold, Silver and Bronze

# ECDAA Boys District Playoff Draw – Schedule

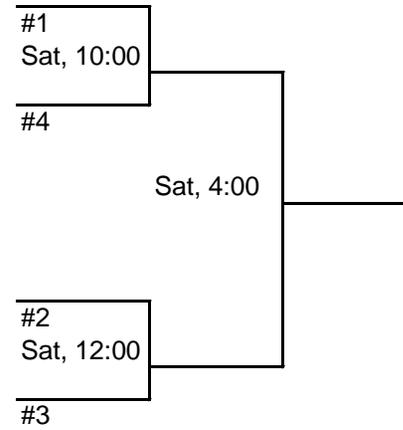


# Conference Playoff Draws

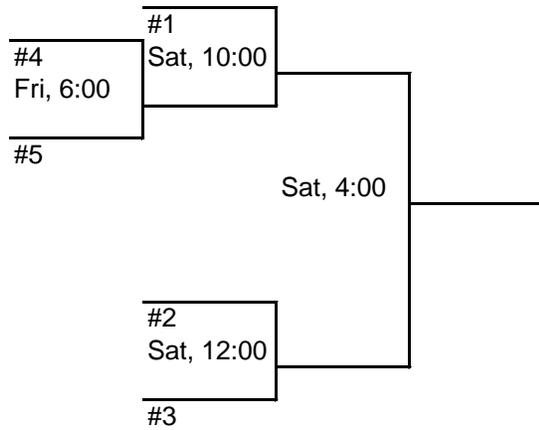
6-Team



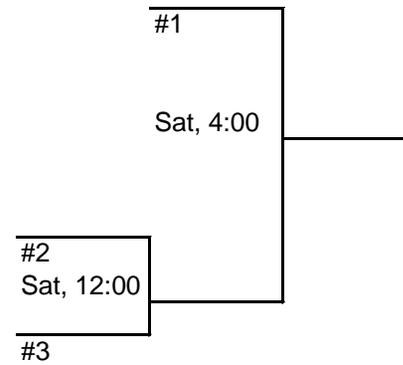
4-Team



5-Team



3-Team



# **Results Forms**

## EAST CENTRAL JUNIOR BASKETBALL CHAMPIONSHIP RESULTS

HOST \_\_\_\_\_

SCHOOL

PLACE

\_\_\_\_\_

1<sup>st</sup>

\_\_\_\_\_

2<sup>nd</sup>

\_\_\_\_\_

3<sup>rd</sup>

# Commissioner's Report Form

1. Activity \_\_\_\_\_

2. Commissioner \_\_\_\_\_

3. Location \_\_\_\_\_

4. Date \_\_\_\_\_

5. Teams Involved

_____	_____
_____	_____
_____	_____
_____	_____

6. Total Results \_\_\_\_\_

\_\_\_\_\_

7. Award Winners \_\_\_\_\_

\_\_\_\_\_

8. Gate (100% to ECDA) \_\_\_\_\_

9. Recommendations \_\_\_\_\_

\_\_\_\_\_

## Payment of Officials Form

1. Activity \_\_\_\_\_
2. Classification \_\_\_\_\_
3. Commissioner \_\_\_\_\_
4. Date \_\_\_\_\_
5. Officials to be Paid:

Name \_\_\_\_\_

Address \_\_\_\_\_

Matches \_\_\_\_\_ X Rate \_\_\_\_\_ = \$ \_\_\_\_\_

Mileage \_\_\_\_\_ KM X \_\_\_\_\_ /KM = \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Details of Games \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Matches \_\_\_\_\_ X Rate \_\_\_\_\_ = \$ \_\_\_\_\_

Mileage \_\_\_\_\_ KM X \_\_\_\_\_ /KM = \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Details of Games \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Matches \_\_\_\_\_ X Rate \_\_\_\_\_ = \$ \_\_\_\_\_

Mileage \_\_\_\_\_ KM X \_\_\_\_\_ /KM = \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Details of Games \_\_\_\_\_

\_\_\_\_\_