



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: June 29, 2025
TIME: 6:00pm (called order at 6:16pm)
LOCATION: Coon Rapids Ice Center

Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests: Michelle Clark (Gambling Assistant Manager)

**Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.*



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Agenda Items and Meeting Minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (*).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call: 6:16pm
Agenda *	Tia Duhamel	June 2025 *
Prior Month Minutes *	Tia Duhamel	May 2025 *
Gambling Committee	Sue Erickson Tia Duhamel Kristin Hultquist Missy Walicke Jocelyn Matanich	<ul style="list-style-type: none"> • Reviewed/discussed the following: <ul style="list-style-type: none"> ○ Completeness and accuracy deposits, game records, game counts/audits, raffles, and financial statements. • Accounting: <ul style="list-style-type: none"> ○ All aspects of the CRHYA Gambling fund reviewed and confirmed.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> • Significant Changes: NA • Employees (new/terminated/resigned): Kathy Uecker • Gambling Sources (sources, sites, upcoming events, etc.) • Process and Controls: NA • Identified Risks: N/A • Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 5 Star rating • Annual Audit (preparation, status, presentation): <ul style="list-style-type: none"> ○ Gambling Financial Review* ○ May 2025 gambling activities and related expenses * ○ Annual cash and inventory audit will now focus only on inventory; the cash component has been removed. ○ Workers Compensation audit complete. • Misc: <ul style="list-style-type: none"> ○ Suggested donation to CRYHA of \$35K* ○ Suggested donation to SFYHA of \$10K*
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • Significant Changes: None • Revenue Sources for May 2025: Gambling donations, Misc. donations and sponsorships, STP, Jr. Cardinal Camp. • Process and Controls: N/A • Identified Risks: N/A • Annual Audit (preparation, status, presentation): • Misc: <ul style="list-style-type: none"> ○ \$13K in taxes paid. Prepaid PTO for CRIC/coaches, Audit fees (Mair), and gambling insurance coverage.
President & D10 Reports	Tia Duhamel	<p>D10 REPORT</p> <ul style="list-style-type: none"> • 8/12 USA hockey training meeting at Fogerty. • Asking to calculate practice to game ratios for mites and squirts. • Discussion on allowance of Prayer circles on ice due to delay in game start times last season. • Efforts are ongoing in forming a C Bantam league; six teams are needed to establish it. • School proof for '25-'26 season waivers must be submitted by 9/30. • Association presidents suggesting 10 full-ice games for Mites, 8U, and 10U at season's end, avoiding a return to half-ice to reduce confusion. • All associations will pay \$30 for kid referees. • Suggestion was made that A & B Mites may use full size nets if both teams agree and have dedicated goalies. • 8U & 10U agreeing to use intermediate nets. • Five level 4 coach certifications are expiring. Joe will follow up with them.



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President & D10 Cont.		PRESIDENT REPORT <ul style="list-style-type: none"> • Complete background checks as required. Email Brian & Deb for reimbursement credit to your Sports Engine account (Board Members only). • CTN will feature a CRYHA segment in August. Tia will coordinate with Eric to schedule during Mite STP • A significant number of files were deleted; rebuilding is currently in progress.
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none"> • Mite camp: a reminder to be sent to returning mites; currently, 18 are registered.
Admin Committee	Deb Pulskamp	<ul style="list-style-type: none"> • NA
Hockey Ops Committee	Stacy Johnson Joe Carlin Missy Walicke	Peewee and Bantams: <ul style="list-style-type: none"> • Met with Mike (SLP); tryouts set for 9/18 tryouts, with goalie sessions scheduled a few days earlier. • Tryouts will take place throughout the weekend and will be divided into 4 separate groups. • Combined scores; All day scrimmages. • Tryouts will last couple weeks. • Tryouts will begin with AA, then proceed to A, B1, and B2 pools. • PTO details are being finalized; ice time will be scheduled at both Fogerty and CRIC. Girls: <ul style="list-style-type: none"> • Coon Rapids, Champlin Park, and Anoka Co-op approved on 6/28 • Co-op association name: ACPCR • Jerseys in-progress featuring black, grey, white and teal colors with a new logo • Tryouts for girls scheduled for 9/27 • Anticipating three 10U, three 12U, and two 15 teams. • PTO planning underway; Champlin expressed interest in hosting, with a co-op PTO also suggested. • Skills training: FHIT sessions at Champlin; goalie training hosted by Anoka. • Hoodies, joggers and hats are suggested apparel items for each of the girls. CRYHA will cover the cost of one hoodie per player. Any additional items will need to be purchased by families at their own expense.
Unfinished business	Tia DuHamel	<ul style="list-style-type: none"> • No volunteers yet for the Fundraising/Volunteer Coordinator. Deb Pulskamp will continue in the role until filled. • Coach, Team Manager & Board Member Incentives included in '25/'26 season budget: * <ul style="list-style-type: none"> ○ Board Members: \$350 credit (or check if no players in the program) <ul style="list-style-type: none"> • Head Coaches who also serve on the board will receive the \$350 Board Member incentive in addition to the coaching reimbursements. • Board Member incentive applies only to voting members. Appointed positions are exempt as they receive a salary or commission for their position. ○ Incentives for Team Managers to be discussed at July board meeting.
New Business	Holly Bachman Tia DuHamel	Player Cost for the 2025 – 2026 Season: <ul style="list-style-type: none"> • Team/Player Ice and Misc. fees <ul style="list-style-type: none"> ○ AA/A Bantam: 2 teams - 28 players ○ B1, B2: 2 teams - 26 Players ○ A Peewee: 1 team - 14 players ○ B1, B2, C Peewee: 5 teams - 65 players ○ B1, B/C Squirts: 2 teams - 22 players ○ A Mites: 1 team - 11 players ○ B Mites: 2 teams - 22 players ○ U8: 1 team - 11 players • Ice time per hour: CRIC \$250, SR \$245, Fogerty \$245 • Practice hours per team: Bantams: 80, Peewee: 65, Squirt: 50, Mites: 21 • Average of 10 home district games at all youth levels; 9 home games Mites/U8 • Referee Fees • League Fees • Tournament Fees • Fines • Pay 100% of GameSheet app this year \$200/per team Youth: *



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New Business Cont.		<ul style="list-style-type: none"> • Bantam AA/A \$1740 • Bantam B/C \$1529 • Peewee A \$1352 • Peewee B/C \$1318 • Squirts B/C \$1292 <p><u>Girls:</u> *</p> <ul style="list-style-type: none"> • U15 A/B \$1528 • U12 A/B1/B2 \$1442 • U10 A/B1, B2 \$1139 • U8 \$575 - Updated email vote on 7/18/25 * <p><u>Mites:</u> *</p> <ul style="list-style-type: none"> • A Mites \$755 • B Mites \$755 • Returning C & D Mites \$200 - registration fee <p><u>Budget:</u></p> <ul style="list-style-type: none"> • Review and approve next season's budget: * <p>Additional Budget Items:</p> <ul style="list-style-type: none"> ○ A \$200 helmet code will be applied to Peewee and Bantam registration due to the requirement for white helmets. Players will not be allowed to try out without the appropriate helmet. ○ Prepay for ice \$135K* <ul style="list-style-type: none"> • Recruitment (Items included in Budget approval vote) <ul style="list-style-type: none"> ○ Incentive for referrals: \$25 for Mites, \$50 for Traveling per new family recruited. Credits will be applied after final roster sign-off and cannot exceed ice fees. ○ Yard Sign Challenge: Current hockey families who take a photo of a CRYHA yard sign displayed in their yard, post it on social media, and tag CRYHA will be entered into a drawing for a \$200 prize. Prize to be determined—either a credit or a gambling site gift certificate. ○ Expand the no-cost first-year program from only C and D mites to all first-year hockey players aged 10 and under who register with CRYHA. • Due to recent loss of files, Tia requested approval to purchase an external hard drive for monthly backups. Secretary will manage. Total cost not to exceed \$300. *
Good & Welfare		<ul style="list-style-type: none"> • NA
Adjourned	Tia DuHamel	<ul style="list-style-type: none"> • Time: 9:04pm



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Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion	Opposed	Passed
Agenda: June 2025	Joe Carlin	Erik Trepanier	No	Yes
Meeting Minutes: May 2025	Joe Carlin	Jocelyn Matanich	No	Yes
Motion: Coach/Board Member Compensation	Joe Carlin	Missy Walicke	No	Yes
Treasurer Report: May 2025 Financial Statements	Jocelyn Matanich	Jenni Gallipo	No	Yes
Gambling Report: May 2025 Gambling Activities/Related Expenses	Erik Trepanier	Jocelyn Matanich	No	Yes
Gambling Report: July 2025 Estimated Gambling Activity/Expenses	Nick Hanzlick	Joe Carlin	No	Yes
Gambling Report: May 2024/2025 Gambling Activity Comparison	Nick Hanzlick	Dan White	No	Yes
Motion: Donation Gambling to CRYHA Total Donation Approved: \$35K	Kristin Hultquist	Erik Trepanier	No	Yes
Motion: Donation Gambling to SFYHA Total Donation Approved: \$10K	Nick Hanzlick	Joe Carlin	No	Yes
Motion: Purchase External Hard Drive Total Cost Approved: \$300.00	Joe Carlin	Dan White	No	Yes
Moton: Board Member & Coach Incentives Total Incentives Approved \$350 Credit each	Missy Walicke	Joe Carlin	No	Yes
Motion: Girls Player Cost For the '25-'26 season	Kristin Hultquist	Dan White	No	Yes
Motion: Youth Player Cost For the '25-'26 season	Jocelyn Matanich	Dan White	No	Yes
Motion: Mite Player Cost for the '25-'26 Season	Kristin Hultquist	Dan White	No	Yes
Motion: 2025 -2026 Season Budget	Erik Trepanier	Dan White	No	Yes
Motion: Prepay ice for '25-26 season Total amount approved to prepay: \$135K	Jocelyn Matanich	Kristin Hultquist	No	Yes
Adjournment: 9:04pm June 2025 Board Meeting	Holly Bachman	Kristin Hultquist	No	Yes



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Supporting Documents

List the supporting documents presented during the meeting for documentation purpose



Coon Rapids Youth Hockey Association

Balance Sheet
As of May 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,943.81
11810 Spire Main Checking Account	166,416.04
Total Bank Accounts	\$283,359.85
Total Current Assets	\$283,359.85
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$283,359.85
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	160,483.60
Total Equity	\$283,359.85
TOTAL LIABILITIES AND EQUITY	\$283,359.85



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