

Player & Parent Handbook

Your GotSoccer player account has many features. This handbook is designed to help you understand the capabilities of our system.

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Creating a Player Account

Player accounts can be created in several ways:

- 1) By a parent or guardian for example when registering a player with a club or association
- 2) By a club or association when they upload player information or type in player information, usually related to online registration activity
- 3) By team managers, usually for tournament or league roster reasons.
- 4) By a player or parent individually.

Login Information and Lost Login Retrieval

Our system will automatically send an email with account login information to the player's email address *so long as an email address was entered*. The number one reason players cannot access their information is team managers create accounts without an email address. This can be remedied by the team manager.

If you have lost your player login information

- a. Click this link, <http://www.gotsport.com/asp/players/passwordlookup.asp>
- b. Type in your email address.
- c. Our system sends an email immediately with all relevant login information. If you do not receive it please look in your Junk or Spam folder.
 - i. The address will be *support@gotsport.com*
 - ii. The email will be titled *GotSport Support*
 - iii. The subject will be *"Your Player Profile login Information"*

For **Family Accounts** the link is: <http://www.gotsport.com/asp/families/passwordlookup.asp>

Managing Multiple Players

It is also important to understand each player must have their own unique account. You cannot manage two players from a single player account. If you are trying to manage multiple players using a single username, all you are doing is overwriting the first player's information with the second player's information.

We do have a family account that allows for this type of functionality. The family account allows you to manage multiple player accounts with one unique family account username. If you want to find out more about family account please download the Family Account Handbook

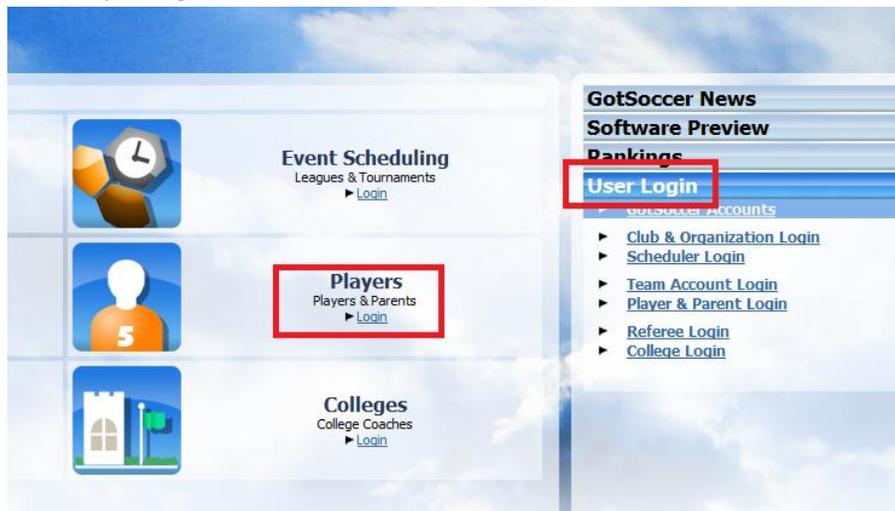
<http://support.gotsport.com/clubsite/?p=426>

Editing Player Information

You can edit certain information at any time by logging into the player account. As we are an integrated database, information changed will flow through to the team, club, association, state...

Logging In:

- 1) Go to www.gotsoccer.com
- 2) Click on **User Login**
- 3) Next Player **Login**



- 4) Enter your player username and password

A screenshot of the GotSoccer login page. The page is titled 'Login to your GotSoccer Account'. It features two login options: 'Individual Player Login' and 'Family Account Login'. The 'Individual Player Login' section is highlighted with a red rectangular box and contains a 'Username' field, a 'Password' field, and a 'Login' button. Below the 'Individual Player Login' section, there are links for 'Can't remember your password?' and 'Player Password Lookup'. The 'Family Account Login' section contains a 'Username' field, a 'Password' field, and a 'Login' button. Below the 'Family Account Login' section, there are links for 'New to GotSoccer?', 'Create Your Family Account', and 'Family Password Lookup'. The background of the page is a blue sky with white clouds.

The Player Home Page

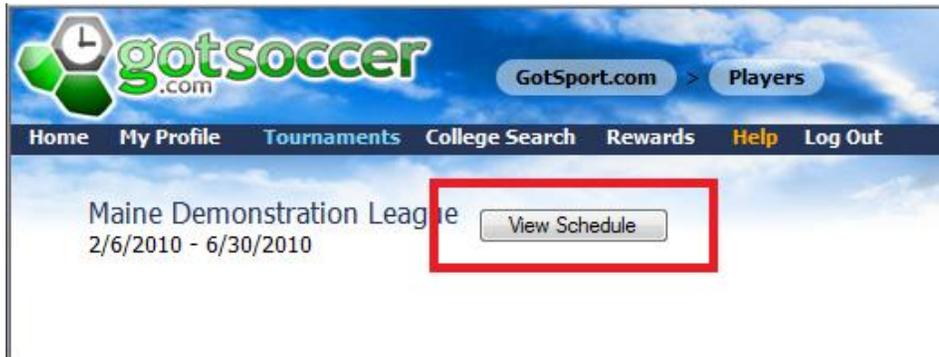
On the home page you will see a summary of the event the player's team is entered in, here the Maine and Massachusetts Demonstration Leagues, any program the player involved with, here the Fall 2010 Recreational Registration and the Club or association they belong to, here the Zoccer Soccer Club. (These are limited to events and programs that use GotSoccer software)

The screenshot shows the GotSoccer.com interface. At the top, there is a navigation bar with links for Home, My Profile, Tournaments, College Search, Rewards, Help, and Log Out. Below this, a welcome message reads "Welcome Back, LINDSEY". Under "Your Club", it lists "Zoccer (AK)" with a "More Information" link. The "Enrolled Programs" section, highlighted with a red box, lists "Fall 2010 Recreational Registration (8/1/2010 - 7/31/2011)" with a "More Information" link. Below that, the "Your Upcoming Tournaments" section, also highlighted with a red box, lists two events: "Maine Demonstration League" (2/6/2010-6/30/2010) and "Massachusetts Demonstration League" (3/6/2010-6/30/2010), both for "ZOCCER ZEPHYR (Girls U12)".

Click on **More Information** to see details of the programs the player is enrolled in.

This screenshot shows the detailed player profile page. The navigation bar includes "View & Edit", "Video Upload", "Import Account", and "Delete Account". Below the navigation, there are tabs for "Player", "Parents", "College Recruiting", "Events", "Account", "Club Documents", "Club Registration", and "Emergency Info". The "Club Registration" tab is active. Under "Your Club", it lists "Zoccer (Alaska)". The "Enrolled Programs" section shows "Zoccer (Alaska)" with details for "Fall 2010 Recreational Registration (8/1/2010)", including a "Payment Plan" and a balance of "\$150.00". It also lists "Spring 09 Registration (8/1/2008)". Both programs have a "Printable Documents" section with a "Printable Registration Form" link.

If you click on the name of the **Upcoming Events** you'll get a link to the team's schedule, if it has been made public by the event.



This will bring up the Public Schedule page for the event.

Player Tab - Updating Player Contact Information and Uploading Photos

Click on the **My Profile** link on the Dark Blue menu bar and the Player screen will open. This is where the main contact information resides and photos can be updated.

You can upload a picture, jpeg or bmp file, no larger than 500k and change it from this screen

gotsoccer.com GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out

View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents Club Registration Emergency Info

Player - LINDSEY CALDWELL

Assigned Team
Girls U12 - ZOCCER ZEPHYR

Player Information

Player ID # F97/98CALDW
Jersey # 2

Competition Level Competitive

Full Legal Name LINDSEY CALDWELL
Legal First M.I. Last

Gender Male Female

Date of Birth 6/6/1998
(mm/dd/yyyy)

State Registered

School District school 1

Grad Year

Primary Position

Notes (optional)

Date Created 6/18/2008 4:00:38 PM
Last Updated 2/5/2010 11:00:30 AM

[Have you committed to a college?](#)

College Name

Player Photo



Delete Change

Contact Information

Address 2000 1st St
City Neptune Beach
State FL
Zip Code 32266
Phone 904-555-1212
Email bill@gotsport.com
Text Messaging Address

Save Profile

You can also edit the name, address, and more if an error was made. Note that the birth date can be locked once verified, so you may or may not be able to edit this field.

Parent Tab- Updating Parent and Guardian Information

It is extremely important to have correct information on this screen. Clubs and associations seldom email or text players, it is almost always parents. You can update your contact information designate your relationship to the player...

We strongly advise:

- email addresses

- Text message information.

If you don't know your text message information, most parents don't, it is your cell phone number without the 1 and a suffix provided by your service provider. You can look it up on the internet, but we have created a dropdown with the most common vendor suffixes, AT&T, Verizon, Cingular, Sprint, T-Mobile... Just click the small arrow to the right of the text message box and select your provider.

The screenshot shows the 'Parent Information' form for player LINDSEY CALDWELL. The form is divided into two columns for Jason Caldwell (Father) and Jenny Caldwell (Guardian). Red boxes highlight the 'Relationship' dropdowns, the 'Email Address' fields, and the 'Mobile Text Messaging' dropdown menu. A 'Save' button is at the bottom.

Field	Jason Caldwell (Father)	Jenny Caldwell (Guardian)
Relationship	Father	Guardian
Name	JASON CALDWELL	JENNY CALDWELL
Address	2000 Strand St	123 Main St
City	Neptune Beach	Orange Park
State	FL	FL
Zip Code	32266	32003
Phone	904-555-1212	904-555-1212
Mobile		
Email Address	bill@gotsport.com	bill@gotsport.com
Mobile Text Messaging	9045551212 @txt.att.net	
Notes		

College Recruiting Tab

If the player is 15 years and older and with the accounts permission we will make certain information available to college coaches. College coaches are screened and can only gain access if they are listed on their university website. We do not show information for 14 year old players and below. If the full form does not appear your child is too young for this feature. The full form looks like this

Home My Profile Tournaments College Search Rewards Help Log Out
View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents Club

Player - LINDSEY CALDWELL

Player Description

Position(s) (Ctrl+Click to select multiple)

Height ft. in.

Weight lbs.

College Recruiting Information

High School

City

State

High School Coach

Coach Phone

Coach Email

Graduation Year

GPA (numeric)

Class Rank

SAT (numeric)

SAT Date (MM/DD/YYYY or MM/YYYY)

PSAT (numeric)

Event Tab – Hiding a Player from an event Player List

All upcoming events are displayed in this area. If the player is on the active team player list for the event you will see the word **Remove** after each event name. If you click **Remove**, our system will hide the player from that event roster, it will not delete them from the team. Use the **Remove** button if your child cannot attend an event, again this does not affect their team status, just the event player list. Please make sure you notify your team coach and manager. The manager also has the ability to remove a player from an event via the roster screen of the team account.

Once the player has been removed from an event roster, they can be reinstated by selecting the event from the dropdown list and clicking **Add**.

gotsoccer.com

GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out

View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting **Events** Account Club Documents Club Re

Player - LINDSEY CALDWELL

Event Attendance - Upcoming Events

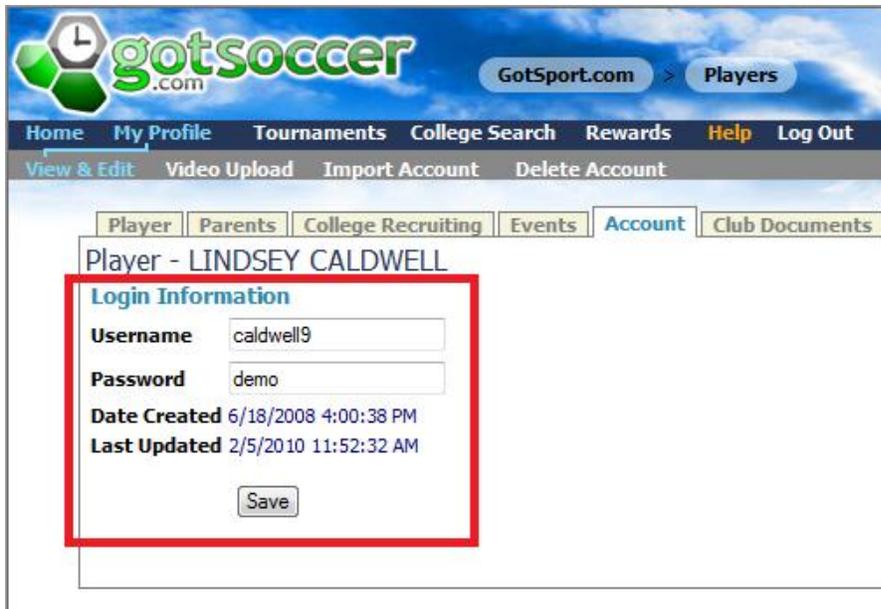
Azteca Competitive 8/1/2009-7/31/2010	Remove
Zoccer Fall 09 D4 (Recreational Registration) 8/1/2009-7/31/2010	Remove
Oregon State League TEST 1/1/2010-6/30/2010	Remove
Maine Demonstration League 2/6/2010-6/30/2010	Remove
Massachusetts Demonstration League 3/6/2010-6/30/2010	Remove

Your team is also attending the events listed below:

Dragonfest: 12/27/2010-12/29/2010 ▾ Add

Account Tab- Changing Usernames and Passwords

You can modify the player account's username and password. Remember, each username must be unique. If you have more than one child each account will need a unique username. The password can be common. To change the username and password simply type in the new names and click **Save**. If the system returns, "Username already taken", you will need to select another.



Club Documents Tab -

Certain clubs or associations may require you to upload documents. Document uploads are done in this area. These are stored in an encrypted file in our database.



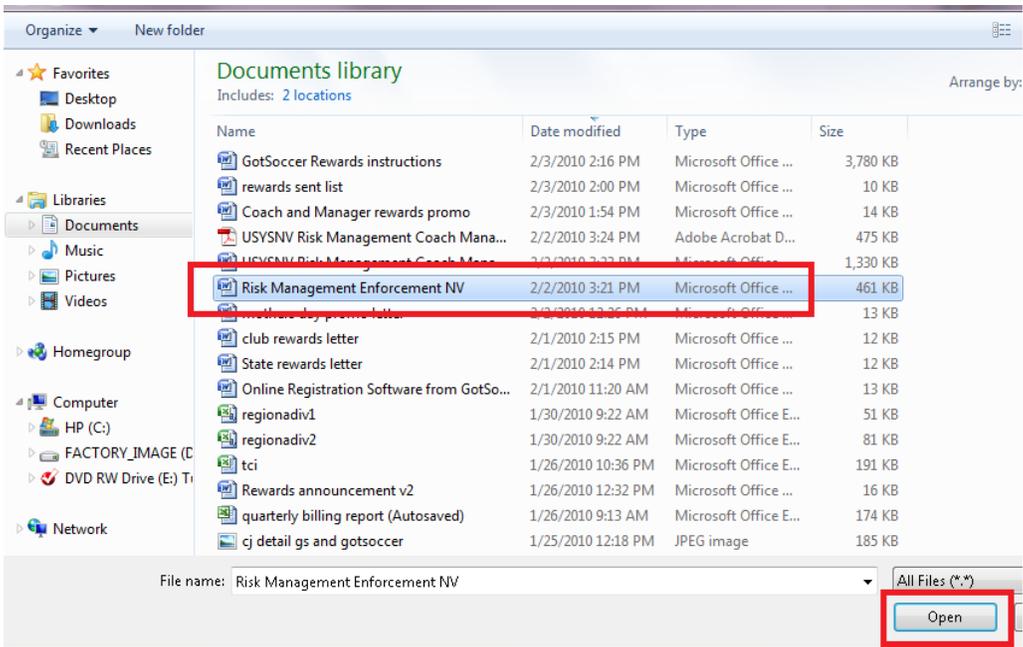
To upload a document:

- 1) Click on **Upload Document**

- 2) Name the document if you want
- 3) Click on **Browse**



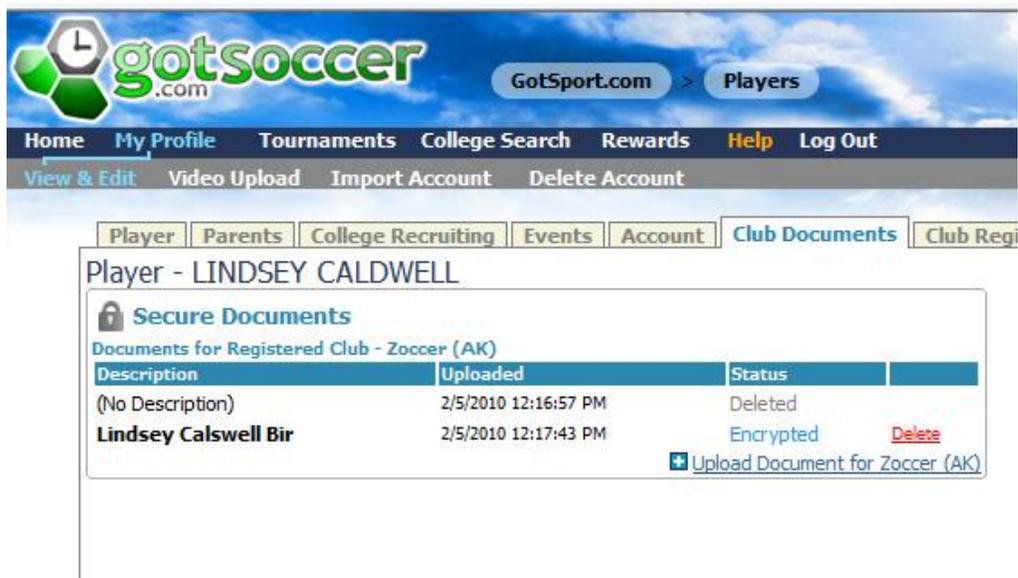
- 4) Find the document on your computer
- 5) Click the document name
- 6) Click **Open**



- 7) Click **Upload File**



8) The file will be uploaded and displayed as encrypted



You can delete this document by clicking **Delete**

Club Registration Tab- Seeing, Viewing and Modifying Registration Programs

If you registered you child through a club that uses GotSoccer's online registration software, you will be able to see the completed application and view or modify payments / options.

In this example, Lindsey is registered in the *Zoccer Fall 2010 Recreational* program. We can see there is a payment plan with a \$100 balance. If we click on **Payment Plan**, the screen will show the program's invoices.

gotsoccer.com GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out

View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents **Club Registration** Emergency Info

Your Club
Zoccer (Alaska)

Enrolled Programs

Fall 2010 Recreational Registration (8/1/2010)
[Payment Plan](#) Balance: \$100.00

Printable Documents:
 [Printable Registration Form](#)

Spring 09 Registration (8/1/2008)
 Printable Documents:
 [Printable Registration Form](#)

We can see there are three invoices totaling \$150, and one payment of \$50 credited to invoice number 328980. This was a payment by check. If it had been a credit card or electronic payment, the transaction information would show up in the Transaction History area.

gotsoccer.com GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out

View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents **Club Registration** Emergency Info

Player: CALDWELL, LINDSEY - Fall 2010 Recreational Registration

Credit Card / Billing Information

Card Issuer: Visa
 Card Number: *****6789
 Expiration Month/Year: 11 / 2012
 Cardholder's Name: William Caldwell
 Billing Address: 2000 1st St
 City: Neptune Beach
 State: FL
 Zip Code: 12345
 Country: United States
 Receipt/Contact Email: bill@gotssport.com

Invoices

ID	Description	AutoPay	Amount	Due
328982	PAYMENT PLAN INSTALLMENT FOR MONTH 3	Yes	\$50.00	5/1/2010
328981	PAYMENT PLAN INSTALLMENT FOR MONTH 2	Yes	\$50.00	4/1/2010
328980	INITIAL PLAYER REGISTRATION FEE	No	\$50.00	2/5/2010
			<i>Total Invoices</i>	\$150.00 5/1/2010

Payments

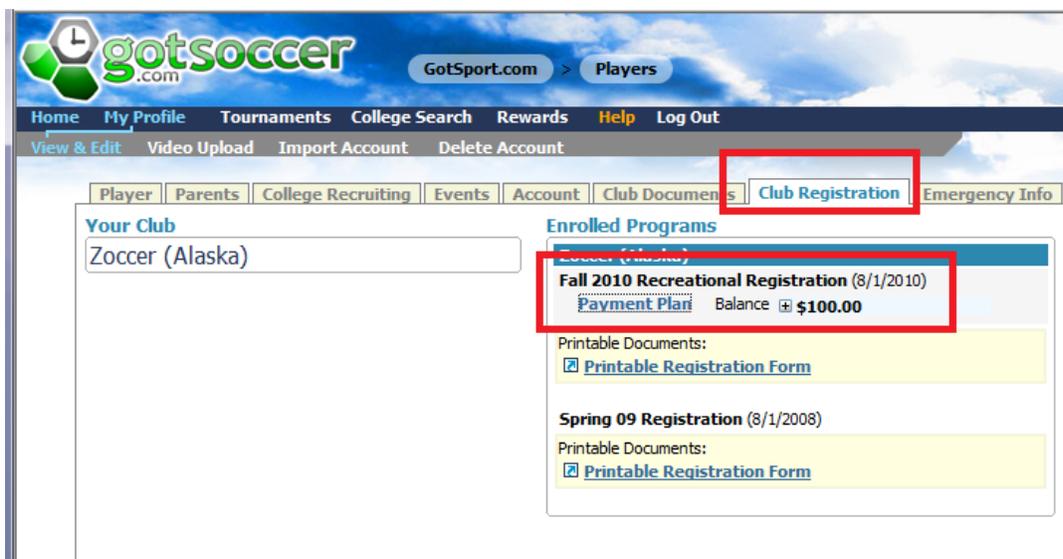
#	Inv.	Status	Amount	Date
259056	328980	Processed	\$50.00	2/5/2010
			<i>Total Payments</i>	\$50.00
			Remaining Balance	\$100.00

Transaction History
No logs available for this account.

Modifying your Credit Card Information for a Program Payment

This only refers to payments for a program that uses GotSoccer registration software. You can modify your credit card information from the Club Registration tab.

From the **My Profile** area, click on **Payment Plan** for the appropriate program, here the *Fall 2010 Recreational Registration*.



The screenshot shows the GotSoccer website interface. The top navigation bar includes links for Home, My Profile, Tournaments, College Search, Rewards, Help, and Log Out. Below this is a secondary navigation bar with links for View & Edit, Video Upload, Import Account, and Delete Account. The main navigation area features tabs for Player, Parents, College Recruiting, Events, Account, Club Documents, Club Registration (highlighted with a red box), and Emergency Info. The Club Registration tab is active, displaying the 'Your Club' section with 'Zoccer (Alaska)' and the 'Enrolled Programs' section. The 'Enrolled Programs' section lists two programs: 'Fall 2010 Recreational Registration (8/1/2010)' and 'Spring 09 Registration (8/1/2008)'. The 'Fall 2010 Recreational Registration' program is highlighted with a red box and includes a 'Payment Plan' link and a balance of '\$100.00'. Below each program, there is a 'Printable Documents' section with a checkbox and a link to 'Printable Registration Form'.

Enter the new credit card information and click Update billing Information. You can even change from check to credit card. Note: You must notify your club or association of these changes, unless the change is from an old credit card to a new credit card and only for a future automatic payment that shows as **Autopay Yes** in the *Invoices* area.

gotsoccer.com GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out
View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents **Club Registration** Emergency Info

Player: CALDWELL, LINDSEY - Fall 2010 Recreational Registration

Credit Card / Billing Information

Card Issuer: Visa
 Card Number: *****6789
 Expiration Month/Year: 11 2012
 Cardholder's Name: William Caldwell
 Billing Address: 2000 1st St
 City: Neptune Beach
 State: FL
 Zip Code: 12345
 Country: United States
 Receipt/Contact Email: bill@gotsport.com
 Update Billing Information

Invoices

ID	Description	AutoPay	Amount	Due
328982	PAYMENT PLAN INSTALLMENT FOR MONTH 3	Yes	\$50.00	5/1/2010
328981	PAYMENT PLAN INSTALLMENT FOR MONTH 2	Yes	\$50.00	4/1/2010
328980	INITIAL PLAYER REGISTRATION FEE	No	\$50.00	2/5/2010
			<i>Total Invoices</i>	\$150.00 5/1/2010

Payments

#	Inv.	Status	Amount	Date
259056	328980	Processed	\$50.00	2/5/2010
			<i>Total Payments</i>	\$50.00
				Remaining Balance \$100.00

Transaction History
No logs available for this account.

Medical Release Forms

Some clubs and associations will ask you to download a medical release form, have it signed, perhaps notarized and to return it to the club, association and or team official. This form could have been downloaded at the end of the registration process, but if you did not or have lost the form, you can download it from the **Club Registration** tab.

From the **Player Profile** area, click **Club Registration**; look for the **Printable Registration Form** link.

The screenshot shows the gotsoccer.com website interface. The top navigation bar includes links for Home, My Profile, Tournaments, College Search, Rewards, Help, and Log Out. Below this is a secondary navigation bar with links for View & edit, Video Upload, Import Account, Delete Account, and Club Registration. The Club Registration tab is highlighted with a red box. The main content area is divided into two sections: 'Your Club' and 'Enrolled Programs'. The 'Your Club' section shows 'Zoccer (Alaska)'. The 'Enrolled Programs' section lists two registration periods: 'Fall 2010 Recreational Registration (8/1/2010)' and 'Spring 09 Registration (8/1/2008)'. Under each registration period, there is a 'Printable Documents' section with a checkbox and a link to 'Printable Registration Form'. The 'Printable Registration Form' link for the Fall 2010 registration is highlighted with a red box.

The form will open, with all required information. If the information is not correct you can edit it via the **Player**, **Parents** or **Emergency Info** tab.



Zoccer
Fall 2010 Recreational Registration

Player Information:

Player's Last Name CALDWELL First Name LINDSEY M.I. _____
Street Address 2000 1st St City Neptune Beach State FL Zip 32266
Phone (904) 555-1212 Gender F Birth Date 6/6/1998 Grade 2nd
Email Address bill@gotsport.com

Parent Contact Information:

JASON CALDWELL Home Phone (904) 555-1212 Mobile Phone _____
JENNY CALDWELL Home Phone (904) 555-1212 Mobile Phone _____

Emergency Contact Information:

Name William Caldwell Home Phone (904) 555-1212 Bus. Phone (904) 555-1212
Name Karen Caldwell Home Phone (904) 555-1212 Bus. Phone (904) 555-1212

Allergies None

Other Medical Conditions None

Physician Dr. Philip Carthy Home Phone (904) 555-1212 Bus. Phone (904) 555-1212

Medical/Hospital Insurance Company United Health Care Phone (904) 555-1212

Policy Holder's Name William Caldwell Policy Number 987-1234

Medical Release

As the parent or legal guardian of the registrant, I hereby give consent for emergency medical care prescribed by a duly licensed Doctor of Medicine, or Doctor of Dentistry.

This care may be given under whatever conditions are necessary to preserve the life, limb, or well-being of my dependent.

Print Name _____ Signature _____ Date _____

To print this form you will need to find your browser's File menu, select Print and print the form on your printer.

Club Registration - Windows Internet Explorer

https://www.gotsport.com/asp/directors/rosters/registration.asp?ProgramID=2073&RosterID=

File Edit View Favorites Tools Help

Google Search Share Sidewiki

Club Registration



Zoccer
Fall 2010 Recreational Registration

Player Information:

Player's Last Name CALDWELL First Name LINDSEY M.I. _____

Street Address 2000 1st St City Neptune Beach State FL Zip 32266

Phone (904) 555-1212 Gender F Birth Date 6/6/1998 Grade 2nd

Email Address bill@gotsport.com

Parent Contact Information:

JASON CALDWELL Home Phone (904) 555-1212 Mobile Phone _____

JENNY CALDWELL Home Phone (904) 555-1212 Mobile Phone _____

Emergency Contact Information:

Name William Caldwell Home Phone (904) 555-1212 Bus. Phone (904) 555-1212

Name Karen Caldwell Home Phone (904) 555-1212 Bus. Phone (904) 555-1212

Emergency Info tab –Editing Emergency and Medical Information

From the **My Profile** area click the **Emergency Info** tab. Enter or modify the information as necessary and press **Save**.

gotsoccer.com
GotSport.com > Players

Home My Profile Tournaments College Search Rewards Help Log Out
View & Edit Video Upload Import Account Delete Account

Player Parents College Recruiting Events Account Club Documents Club Registration **Emergency Info**

Player - LINDSEY CALDWELL

Emergency Contact 1

Name: William Caldwell
Phone: 904-555-1212
Phone 2: 904-555-1212
Mobile: 904-555-1212

Emergency Contact 2

Name: Karen Caldwell
Phone: 904-555-1212
Phone 2: 904-555-1212
Mobile: 904-555-1212

Medical Information

Allergies: None
Medical Conditions: None

Physician

Physician Name: Dr. Philip Carthy
Physician Phone: 904-555-1212
Physician Phone 2: 904-555-1212

Insurance

Medical Insurance Provider: United Health Care
Insurance Provider Phone: 904-555-1212
Insurance Policy Holder Name: William Caldwell
Policy Number: 987-1234

Save

GotSoccer Rewards – Fundraising with Selling

Introduction

GotSoccer recognizes how difficult it is for parents to place their children in sports and other programs, especially in this difficult economic environment. GotSoccer Rewards is our attempt to help fund some of those costs. Our rewards are paid in cash to either the individual or their team, depending on which set of links you choose to use.

GotSoccer Rewards is a new program designed to take advantage of commissions that online retailers pay to websites when people click a link and buy goods and services. These commissions typically go to the web owner. GotSoccer's program returns 88% of those commissions to the person or team that clicked the link.

There is nothing to buy from GotSoccer and no fee to join the program. The cost of the product or service you buy online is exactly the same whether you use the Rewards links or go directly to the merchant's website. The only difference is one pays a commission; the other doesn't.

The average man, woman and child in the US bought \$785 worth of goods and services online last year. Assuming an average 5% commission, almost \$40 could have been returned per person. If you look at a typical soccer team with 15 players, 15 families and 30 extended families (Grandparents), this translates

into 150 people that could be helping raise \$5,000 without having to spend an extra dollar. You could also ask small businesses and friends to help.

Money can also accumulate directly to the parent. If your child plays on a non-travel team, use the player links to generate cash back to your personal account. In fact, you don't need a team account, just a player account to participate.

To participate in the program, you will need to agree to our Terms & Conditions and book mark the links (you do not have to open the player account every time you want to use the links).

To get a Rewards link for your Team or Organization

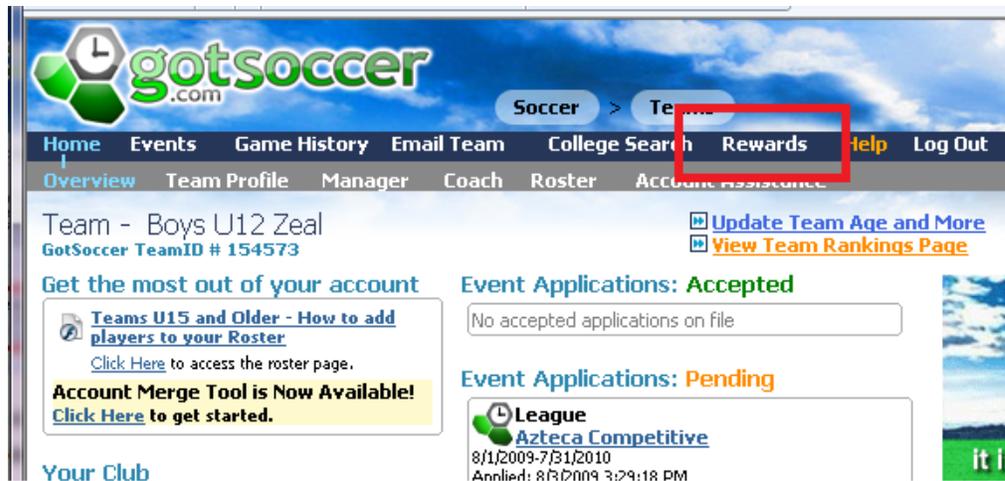
- 1) Go to www.gotsoccer.com
- 2) Click on user Login
- 3) Click on **Teams Login**



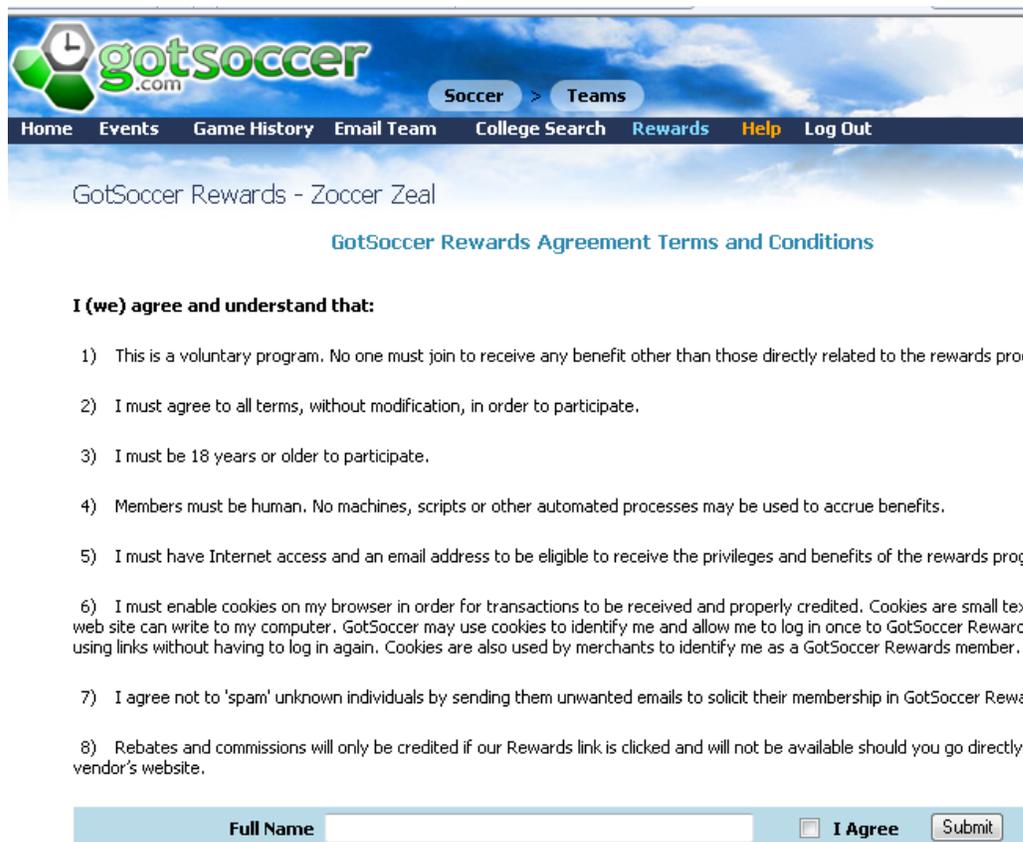
- 4) Enter your team username and password. Or if you don't have a team account simple create one using the **Create your Account** Link. You can name your team The Lincoln High School PTA, or other name. We will then credit the organization with the commissions.



- 5) Once you have logged in look for the rewards link on the dark blue menu bar.



6) It will open to our Terms & Conditions. You must read, sign and agree to get the team links.



7) You will see the link to get the rewards links.



- 8) These links can be emailed to team members, family and friends. All purchases will be credited back to the team. Please note that if you use these links we will not be able to tell who made the purchase, if you want to track commissions at the player level you will need team player links. Instructions to get these links can be found below.

To get your Rewards links if you already have a Player Account

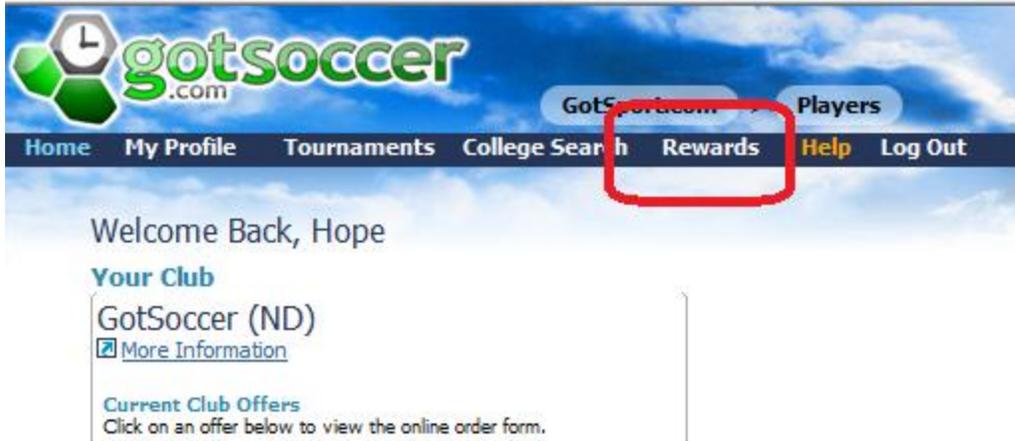
- 1) Go to www.gotsoccer.com
- 2) Click on **User Login**
- 3) Click on Players & Parents login



- 4) Enter your username and password
- 5) Click Login



- 6) Look for the **Rewards** link on the dark blue menu bar



- 7) Read all our Terms & Conditions
- 8) Type in your Full legal name, click the **Agree** box and press **Submit**



- 9) You will see two sets of links; **Personal Shopping Links** and **Team Shopping Links**



- 10) If you click on the **Personal Shopping Links**, you will see, "These links benefit: Player Name". Any funds earned by using these links will go directly to the player.



- 11) If you click on the **Team Shopping Links**, you will see, "These links benefit: Team Name". Any funds earned by using these links will go to the team and not the player, although we will be able to credit the player whose account the links came from for any money raised.



12) Once generated, the links are independent of the account. You can bookmark them or email them to friends and family.