

		Vice President Recreational			President				
		Compliance	Registrar	Treasurer	Scheduling	Referee Assignor	Concessions	Field Services & Logistics	Sponsorship
Key Roles & Responsibilities	Role is responsible for acting as liaison between club and state governing body to ensure we're compliant with all guidelines such as player eligibility, insurance/risk/liability, etc...	Responsible for player assignment, fee collection, and team creation.	Responsible for general expense tracking, payments, and reporting. Budget maintenance, and tax submittal coordination	Collaboration with neighbor clubs and internal sources to determine playing schedules and locations.	Director Of Coaching	Coordinate purchase, selection, and pricing of concession products. Coordinate staffing for events requiring concession help.	Conduct field maintenance and set-up to ensure game day standards and field availability. Liason with Jeff Parks Dept. for complex maintenance and repairs.	Responsible for overall sponsorship sales and revenue generation outside of normal player registration and concessions	
					U6-U8 Commissioner #3				
					U10-U12 Commissioner #4				
					U14-U19 Commissioner #5				
					All coaching standards, certification, and seasonal coach recruitment. Also liason with state and national organization.				
Ideal Skill Set / Background	Legal background	I.T. background	Accounting background	Event planning	Team Building	Purchasing/procurement background	Outdoor Lawn & Garden affinity	Sales, business development, or marketing/background	
	H.R. background	Complex data entry background	Finance/Budgeting/Planning/Forecasting background	Team building	Development vs. Winning Mindset	Warehousing/storage background	Lawn & Garden equipment usage/maintenance expertise	Community outreach and relationships	
	Youth Sports management background	Excel proficiency	Non-Profit Taxing and Finance background	Heavy organizational skills	Leadership and Public Speaking	High organizational and scheduling skills	Ability to (in season) put in 5-10 hours per week for field stripping and upkeep	Hunter mentality	
IN-SEASON Estimated Time Commitment	1 HR./WK	1 HR./WK	1-2 HR./WK	1 HR./WK	4-5 Hr./Wk. + Game Days at CCSA	4-5 HR./WK (usually on Friday evenings & Saturdays)	4-5 HR./WK	TBD...this position is "Sales Activity" driven	
OFF-SEASON Estimated Time Commitment	1 HR./WK + Board Meeting attendance	4-5 HRS./WK During 4-6 pre-season registration period. No off-season time outside of Monthly Board Mtgs.	1-2 HR./MO + Board Meeting attendance	1-3 HRS./WK During 2-3 week pre-season scheduling period. No off-season time outside of Monthly Board Mtgs.	2-3 Hr./MO	1-2 HR./MO No off-season time outside of Monthly Board Mtgs.	1-2 HR./MO No off-season time outside of Monthly Board Mtgs.	TBD...this position is "Sales Activity" driven	
<p>***Please note that all "Volunteer time commitment hours" are estimates only. Time requirements could vary from time to time (more or less time) depending on registration numbers, field conditions, concession stand product consumption, etc...Additionally, BOD Volunteers are not compensated for their time***</p>									