



Pinole Hercules Little League 2020 Team Parent Guide

Team Parent/Volunteer Coordinator: Chris Wyatt

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The Team Parent Coordinator (TPC) is responsible for providing Team Parent (TP) with information Team Parent will need to communicate to Parents/Guardians (PG).

The Team Parent is the liaison between Pinole Hercules Little League (PHLL) and Parent/Guardians on the team. Team Parent provides support to Parent/Guardians allowing Managers and Coaches to focus on field and in game activities with players.

League Activities

Opening Day

Pinole Hercules Little League Opening Day is Saturday, March 7, 2020. Players, parents, family and friends are invited and welcome to join in a fun day of activities and events.

Pictures

Team and player pictures will be on Opening Day, Saturday, March 7, 2020. Please pay attention to the information we will be sending out for your team; it is very important towards making sure that everyone is on schedule for pictures.

- Teams should arrive at least 30 minutes prior to their schedule time
- Individual photographs will be taken first followed by team photographs with team banners
- Remind parents to have players dress in full uniform; hat/visor, jersey, pants, belt and socks

Hit-A-Thon

Pinole Hercules Little League will be holding its annual Hit-A-Thon fundraising event. This is our largest fundraiser of the year. Watch for announcement coming soon.



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Team Activities

Communication Management

Timely, accurate, and comprehensive information communicated will advance smoother team operations.

Managing the communication between the League and Team Manager to Parent/Guardians and Parent Guardians to Team Manager is one of the most important tasks of a Team Parent. Part of effective communication is making sure the following take place:

- Prompt messaging and updates to Parent/Guardians regarding any team changes or updated League information that can be found at <https://www.pinoleherculesll.org>
- Ensure Parent/Guardians communicates when players will be late or absent from games and practices as well as if Parent/Guardians will be late to pick up players after games and practices

Roster and Parent/Guardians Contact Information

Maintaining current roster and Parent/Guardians contact information up to date and emergency contact and medical information, is part of effective communication. If you don't have current information, you are unable to communicate to everyone who needs it.

Check and confirm team personnel information

- All players accounted for on your team roster
- All relevant information regarding both Parent/Guardians are up to date; phone number and email address for both Parent/Guardians
- Update Team Manager of any change of information communicated to you by Parent/Guardians

Medical and Emergency Contact Information

- All medical and contact information is confidential and must be safeguarded



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- This information must be available at all practices, games, and events. It is highly recommended to having access to information electronically with a smart phone or mobile device and hard copy document so that information is readily available if electronic equipment is inoperable or hard documents become illegible or unreadable

Practice and Game Schedule

Ensuring that practices and games are coordinated and consistent keep things operating smoothly. Team Parent should be working with the League Scheduler or Manager on the following items:

- Coordination of practice and game dates and times
- Field locations and directions to away games
- Confirming away games with inter-league's team contact

Please remember that the Team Manager will select the point of responsibility for practice and game scheduling at their discretion, and other functions the manager delegates to them. The person who completes this task may be a Manager, Coach, or Team Parent.

Travel Agent

We want all our players to participate in as many practices and games as possible. Part of making that happen is working with other parents to provide carpooling. The players shouldn't be the only ones showing Teamwork. As parents it is our role to model Teamwork for them. Please make sure you help your Team by:

- Planning for and arranging carpool rides ahead of time
- Make carpool arrangements for practices, home and away games
- Make sure players can attend both home and away games



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Scorekeeper (Minors and Above)

Source two scorekeepers to act as backup in the absence of one. The additional benefit of having both at the games is as one is Official Scorekeeper, the other can help as a spotter as it can be difficult to be recording in scorebook and keep up with ongoing game action. Baseball requires scorekeeper to track pitch count and a second scorekeeper can complete the role of tracking pitch counts.

One Official Scorekeeper is required per game and it cannot be a Team Manager or Coach. Remember to form a schedule ahead of time and provide to your scorekeeper(s) to make sure that you have someone who knows how to score keep. There will be a Scorekeepers Clinic schedule on Monday, February 24th from 7PM to 9PM

Team Snack

This is probably the thing that the kids love the most after a hard game. Make sure your players get those special treats by doing the following:

- Create a schedule rotating Parent/Guardians to provide snacks
- Make sure that all Parents/Guardians provide at least one snack per rotation
- If Parent/Guardian misses their scheduled snack day, make sure to adjust the schedule so they “make-up” their snack day
- Avoid beverages and food that are high in sugar, i.e. soda, candy,
- Note – this doesn’t go towards their Volunteer units

Be cognizant for food allergies; anaphylaxis is a severe, potentially life-threatening allergic reaction. It can occur within seconds or minutes of exposure to something you're allergic to, such as a peanut or the venom from a bee sting. Allergy information for individual players is provided with the Medical and Emergency Contact Information provided at time of player registration and is provided to Team Manager.

The Safety Plan and Safety Training meeting will provide additional information.



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Uniforms and Equipment

- The league provides a jersey and hat/visor to player
- Parent/Guardians will provide pants, belt, socks, cleats, and players in baseball are required to wear a cup at catcher position
- The league provides batting helmet, catcher equipment including chest protector, leg guards, catcher helmet with throat guard, and catcher glove
- Parent/Guardians will provide fielder glove and baseball and softball bats meeting Little League standards; <https://www.littleleague.org/playing-rules/bat-rules/>
- Parent/Guardians may provide their own catcher equipment and batting helmets meeting Little League standards; <https://www.littleleague.org/playing-rules/modifying-helmets-with-additional-attachments/>
- Additional information on Little League equipment; <https://www.littleleague.org/university/articles/parents-local-leagues-need-know-equipping-little-leaguer/>

End of Season Team Party

Your End of Season team party can be as great as you make it. The 2020 spring season games will end after Friday, May 29, 2020 with Closing day ceremonies on Saturday, May 30, 2020.

Pre-Season Meeting

Most of you have already taken care of this.. but for those who are just signing on, the pre-season meeting is where the excitement begins. If you haven't already addressed the items listed below, please make sure to go over these items with your team and Parent/Guardians:



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- Team staff, players and Parent/Guardians Introductions
- Source for Volunteers - you can never have enough. The Little League experience for the players is only as good as the Volunteers supporting the programs
- Opening Day Information
- Little League Day Information
- Uniforms and Equipment
- Pre-Season practice schedule information
- Snack Shack volunteers - Saturday's shifts to be assigned to Team Parent to be responsible for getting them covered is a great way to have Parent/Guardians earn their volunteer units
- Sourcing sponsorship for team. One hundred percent (100%) of contribution goes directly to benefit the team and league over the course of the entire season.

Finally, offer support to your parents/guardians in case with any questions. You are their "go-to." Consider yourself the Team's Customer Service Representative, "I don't know" should never be the response to a question, but "I will find out" is always an appreciated answer. As the Team Parent Coordinator I am your "go-to", email to chriswyatt22@yahoo.com or contact my mobile at (415)-793-5323 for any questions, suggestion, or concerns.

Additional Information as it becomes available:

- Closing Ceremony - getting that information out to the teams
- Keep track of volunteer units and encouraging Parent/Guardians to volunteer to earn units toward reimbursement of family volunteer fee
- Post Season play – California District 4 (D4) Tournament of Champions (TOC). Pinole Hercules Little League is one of 14 local leagues in District 4. Little League International tournament of All-Stars
- SportsEngine mobile app

Resources available:

<https://www.littleleague.org/university/parents/>

<http://www.lcad4.org/>

[Pinole Hercules Little League FAQ](#)

[Pinole Hercules Little League Calendar](#)

[Pinole Hercules Little League Team Standings, Rosters, Schedules](#)