

INDOOR TOURNAMENT PROCEDURES MANUAL



USA Volleyball Puget Sound Region

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The Puget Sound Region of USA Volleyball reserves the right to make changes at any time to the Junior Division, its operation and/or this manual for the betterment of membership participation.

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GENERAL GUIDELINES APPLICABLE FOR ALL EVENTS

I. Seasons

- Indoor Friendship & Jamboree Season will run from September 1st to December 31st preceding the Indoor Competitive Season (refer to items IV and V for specific details)
- Indoor Competitive Season will run from January 1st through the end of the USAV Junior National Championship (refer to item IV for specific details)

II. Sanctioning a Tournament

The process to obtain a sanction for an event begins by obtaining USAV membership. Sanctions can only be issued to USAV members. The next step is to submit a tournament sanction request. Lastly, assigning a sanction number to an event by the Operations Director of the region completes the process. Once the sanction is assigned, the tournament will be posted on the region website and the host can hold the event.

The Operations Director will work with potential hosts to provide a schedule that is balanced, both by age divisions offered and by geography. There will not be a priority criterion in approving sanctions. All hosts will have equal opportunity to run their events.

The Application for Sanction form can be submitted on the region web site. Application for Sanction form must be complete and accompanied by the appropriate fee:

- Adult tournament sanction fee is \$20.00 per division.
- Junior girls tournament sanction fee is \$20.00 per age/playing level division. (Example: if you are running separate U14 D1 and U14 D2 divisions in the same event, the total sanction fee would be \$40.00)
- Junior boys tournament sanction fee is \$10.00 per age/playing level division. (Example: if you are running separate U14 D1 and U14 D2 divisions in the same event, the total sanction fee would be \$20.00)
- All fees are payable to PSR and must accompany the application for the sanction to be considered.

Deadlines:

- Adults: Sanction form, Tournament Director Code of Conduct, and the appropriate fee(s), must be received before marketing/publicizing the event, preferably, at least 30 days from the proposed event date.
- Junior Girls: In order to receive priority consideration into the initial tournament schedule, the Sanction form, Tournament Director Code of Conduct, and the appropriate fee(s), must be received no later than November 1st. The junior tournament schedule will be posted on the PSR web site no later than the second Monday in November. Any applications received after November 1st will be added to to the schedule as soon as possible.
- Junior Boys: Sanction form, Tournament Director Code of Conduct, and the appropriate fee(s), must be received before marketing/publicizing the event, preferably, at least 30 days from the proposed event date.

III. Sanctioned Tournaments

- Sanction means the host has properly requested a tournament to be sanctioned and the region has approved the tournament format, venue, and host.
- All participants must be USAV members to participate in a USAV sanctioned event.
- Properly sanctioned tournaments are covered by USAV liability insurance.
- Foreign participants who are in good standing with their national association can participate in all region sanctioned events except the PSR Junior Regional Championships and the PSR Bid Tournament.

IV. Indoor Friendship Tournaments

Indoor friendship tournaments will be sanctioned in the same manner as indoor competitive events.

Friendship tournaments do not require uniforms, day officials, specific format, or results reporting.

The host is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained. At the end of the event; the tournament host must submit the following items to the region office within three business days. Failure to submit these items may result in a loss of future approved sanctioned events:

- A list of teams
- A roster of each team's participants.
 - Roster must include all coaches and players
 - Each member's USAV membership number
- All scoresheets used during the tournament

V. Indoor Jamboree Events

Indoor Jamboree Events will coincide with the Indoor Friendship season and do not require a tournament sanction application. A jamboree is an internal club event used to assist with officiating training. Two clubs may combine to create a more cohesive training event. The host will not be permitted to collect team entry fees, however, clubs may share the cost of the gym rental. The host is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained.

VI. Indoor Scrimmages

A scrimmage may occur at any time during the USA Volleyball season. A scrimmage is an internal club event which coincides with a team practice and does not require a tournament sanction application. More than one club may participate in a scrimmage. A scrimmage does not require uniforms, day officials, results reporting, and will not include playoff bracket. The host will not be permitted to collect team entry fees, however, clubs may share the cost of the gym rental. The host is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained.

VII. Rosters

Team rosters are the official record of participants in sanctioned events. **Only rosters that are generated from Webpoint, the USAV online system, will be accepted for Puget Sound**

Region teams to participate in a PSR sanctioned tournament. Members cannot be placed on a roster until all the registration process is complete, all fees received, and background screens cleared. Rosters from other regions must also be generated from the USAV online system.

- Rosters must be provided by a rostered adult coach to the tournament director **BEFORE** a team is allowed to begin timed warm-ups for their **FIRST** match. A rostered adult coach for each team is required to verify and sign the roster. **The only written correction allowed is to alter jersey numbers.**
 - To avoid delaying the tournament, a cell phone photograph of the roster may be used to temporarily verify a team is present. A team must present a **PRINTED** roster before their second match to continue play in the tournament. **If a printed roster is not provided the team will forfeit the remainder of the scheduled matches.**
- It is the primary responsibility of the Tournament Director to collect and verify the legality of all rosters. The Day Official may assist with this duty as needed.
 - Immediately following the coaches meeting, the Tournament Director will check the ID (driver's license or government issued ID) of ALL rostered adults
 - If a rostered adult is not present or identity is not verified, the tournament director will line them off the roster (if not already done so by the rostered adult coach)
 - The tournament director and/or Day Official will visually verify, during the warm-ups of the first scheduled playing appearance, each rostered player
 - If a rostered player is not present the tournament director or day official will line them off the roster (if not already done so by the rostered adult coach)
 - If a player present is not on the roster, the player will be removed from the field of play (bench and court). The head coach may contact the club director and attempt to add the player to the roster through the USAV online system. The player will be allowed to return to the field of play (court and bench) **ONCE** a new **printed roster** is provided to the tournament director for re-verification.
- Rosters must be maintained at the tournament desk area. **Do not** post rosters on the wall.
 - In the case of multiple sites, every effort will be made to have a roster available at site where team is playing.
 - All rosters for the event may be maintained at the head site for each division.
- **The only staff allowed to be on the bench at PSR events are Head Coaches and Assistant Coaches. Team Reps, Chaperones, Managers, Statisticians, Officials, Conditioning Coaches, Athletic Trainers or other club junior athletes are not allowed to be on the bench.**

VIII. Foreign Team Participation

All foreign team participation must be coordinated with the Region office prior to the event.

Foreign teams must follow procedures outlined on the PSRVB website:

<https://www.psrvb.org/foreign-team-participation-proc>

Tournament hosts or site directors should verify the head coach has the following documents in their possession at check-in:

- Foreign Team Participation form
- Medical release forms for each minor
- Proof of age for each athlete

NOTE: If the documents are not available contact the region office before allowing the team to compete.

IX. Uniform Requirements

Uniform requirements are in the current Indoor Rules Book. Numbers must be clear and contrasting to the jersey and be centered, 4" in front and 6" in back (or larger). The libero must also wear a numbered jersey and have a contrasting uniform top. For PSR play, shorts/bottoms must be very similar and of the same color for the entire team.

For boys playing on junior girls teams, the jersey should be of the same color as that of the female players, but does not have to be the same cut and style. The shorts should be the same color as that of the female players.

X. Boys Playing on Girls Teams

Boys who are in a U14 or younger age group are allowed to play on a girls team subject to the following restrictions:

- The boy meets the age requirement for the team.
- No more than three boys on any given roster.
- No more than two boys on the court at any given time.
- Uniform requirement for boys on girls' teams: same color shirt/jersey and shorts as the teams' jerseys and spandex.
- A U14 & younger boy may play in an older age group on a girls team.
- Boys are not allowed to compete on girls teams in qualifying events.
- If competing outside the Puget Sound Region contact the local tournament director for approval.

XI. Playing with Less Than 6 Players

- For events sanctioned by PSR, not including the PSR Bid Tournament, a team may play with 5 players up to and including the 1st round of bracket play. For every set the team plays in pool play, when the missing spot rotates to the serving position it will be an automatic side out for the opponent.
- If a sixth player arrives in the middle of a set, the player must wait to play until the beginning of the next set.
- After pool play, the team must be seeded into the lowest playoff bracket as their pool's last seed.
- Regardless of the result of their first playoff match, the five-player team is considered the loser of that match and must officiate the next round of playoffs.
- Teams may not play in the PSR Bid Tournament with less than 6 players.

XII. Officiating Requirements

The Operations Director will work with the PSR Assigner of Officials to ensure that a Day Official is assigned to each event. The host has the responsibility of notifying the Operations Director, and the PSR Assigner of Officials, if any circumstance may lead to a change in the number of officials needed for an event, or the times they are needed changes.

- A minimum of one Day Official is required per event.
- If hosting multiple age/club divisions at a site, an additional official per age/club division will be required for playoffs.
- If hosting one event at multiple locations, an additional Day Official will be required per site.
- Payment for Day Official will be based on the assigned officials USAV ranking. Any official who travels more than 50 miles round trip will also be paid \$25 per engagement for mileage. Effective starting the 2018-19 season mileage will be paid by the tournament host. The official must be paid before departing the site:

Provisional	\$160	National	\$205
Regional	\$175	International	\$220
Junior National	\$190		

- Payment for additional official for playoffs will be paid on a per match basis (see fee listings below).
- Any events that require a certified USAV official for each match, will reimburse each official a minimum of the following amounts per match format. Effective starting the 2018-19 season mileage will be paid by the tournament host for any official who travels more than 50 miles round trip will also be paid \$25 per engagement for mileage. The official must be paid before departing the site:

Junior (Power League)	\$20	Junior National	\$34
Junior (Regionals/Bid)	\$25	National	\$36
Provisional	\$30	International	\$38
Regional	\$32		

XIII. Work Team Officiating Requirements

All teams are required to supply up to 7 people for officiating duties per match, as scheduled. All coaches, or other rostered adults serving as team officials, must have completed regional certification for both officiating and scorekeeping.

- U13 & under (no matter which tournament they play)
 - A minimum of 4 players from each team must be certified as officials
 - Certified players may serve as scorer or R2, a certified coach or certified parent must be R1 for ALL matches
 - Parents may complete the official's certification process and serve as R1, R2, scorer, or sit at the scorer's table to assist players
 - Parent must have a current USAV membership
 - Parent must complete the USAV background screening
 - Parent must complete the USAV SafeSport course

- A certified USAV adult must be at the table at all times (ex: coach, assistant coach, parent)
 - A certified older player within the club (or sibling in another club) may sit at the table provided the team's coach is court side serving in some other capacity. A parent or certified older player must provide proof of USAV registration, either electronically or by showing their USAV membership card.
- U14 & U15
 - A minimum of 4 players from each team must be certified as officials
 - Certified players may serve as R1 during pool play, provided a certified coach serves as the R2
 - Certified coaches must be R1 for all 1 vs 2 pool play matches and bracket or cross-over matches, a certified player may serve as R2 during these matches
- U16 & up
 - A minimum of 4 players from each team must be certified as officials
 - Certified players may serve as R1 and/or R2 for all matches (pool play & bracket or cross-over matches)
 - Certified coaches must be at the scorer's table if players serve as both R1 & R2 during a set/match

Regardless of age group, a coach or certified JRP (from the designated work team's roster) must officiate the final round of pool play (1v2 match).

The assigned work team is required to provide the following: the R1 and/or R2 depending on the division, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons. Failure to fulfill an officiating assignment, including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

XIV. Protest Process

All protests are to be handled by the protest committee at the time of protest. Protests must happen prior to the next serve. If a protest situation occurs at the end of a set, then the protest must happen within three minutes of the conclusion of the set. All protests must follow the procedure outlined in the current Domestic Competition Regulations.

The protest committee should be the Tournament Director, the Day Official and any other official not involved in the protested match. If such an official is not available, a qualified coach that is not involved in the protest may be designated by the Tournament Director. If the Day Official is involved in the match being protested, and no other official is available, a second qualified coach may replace the Day Official on the committee.

XV. Prizes

Prizes are required for 1st place in the Championship Bracket and recommended for 1st place in the Consolation Bracket. Prizes are also recommended for second place in the Championship Bracket. Other prizes are at the discretion of each host.

XVI. Seeding for Tournaments

Tournament Directors will seed teams into their event based on the team's present standing in the PSR Power League. Teams that do not participate in the PSR Power League, as well as out of region teams, will be seeded into events at the discretion of each Tournament Director. Seeding in events that occur before the first PSR Power League play date will also be at the discretion of each Tournament Director.

XVII. Event Timing

Matches shall begin 10 minutes following the conclusion of the previous match. **Warm ups are 2-4-4 and begin after the coin flip has been completed.** Once the captains' meeting has taken place, warm up will be 2 minutes of shared court, 4 minutes court time for the serving team, then 4 minutes court time for the receiving team. Serving needs to be done during your four minutes. Matches will run ahead of schedule if possible. Teams competing for the first time each day will start their matches no earlier than the scheduled time.

A forfeit for the first game in a match will be declared following the conclusion of the timed warm ups for that match. A forfeit for the second game in a match will take place 15 minutes after the forfeit of the first game. In pools where teams are playing 3 guaranteed games, forfeit for the third game will take place 15 minutes after the forfeit of the second game.

For events not hosted by PSR the host may determine whether to wait, to reformat the tournament, or forfeit all games. If the host reformats the tournament, in no case will another team be placed in an adverse position.

XVIII. Cancelling an Event

Each year we have some events that end up being cancelled. Sanction fees paid for any approved event that cancels are not refundable or transferrable.

If you are a host that needs to cancel an event, you must contact the following, at least 48 hours prior to the event date:

1. All the teams that were entered to participate
2. The region office at 425-673-4103 or office@psrvb.org
3. The PSR Operations Director, Dragan Karadzic at 206-291-8977 or dragan@psrvb.org
4. The PSR Assignor of Officials, Robyn Filimaua at 425-343-9987 or rpeckol@mindspring.com

If the cancellation notification is not completed properly or on time, and the Day Official shows up at the cancelled event, the host will still be responsible with paying the Day Official. The payment will be a reduced rate of \$75.00 to cover the officials time and transportation costs.

XIX. Admission Charge

There is no gate fee for any Power League play hosted within the PSR boundaries, although there may be some facilities that have a parking fee.

There will be a gate fee for the Platinum Division Power League play, as CEVA allows their facilities to charge a gate fee.

PSR tournament hosts may charge a gate fee for club-hosted tournaments.

XX. Facility Guidelines

Whether signs are posted or not, the region has a policy that all members and their supporters shall have no food, food containers, or flavored drinks in the gyms. Individual Tournament Directors and/or Site Managers have the right to amend this if their gym allows food, etc. Such a revised policy must be announced at the pre-tournament coaches meeting.

The policy has been expanded to deny any crock pots, other electric cooking devices of any kind, as well as outside barbeque appliances at any sanctioned venue. **Any prohibited action regarding food and its preparation may result in the removal of the associated team from the event.**

Any outdoor portable structure such as a gazebo, canopy or tent erected for the specific team's use must be located outside of any fire lane or restricted parking space. Individual tournament hosts do have the right to ban food tables and/or other team set ups at their own discretion.

Penalties for violating the food in facilities policy, when attending PSR hosted events, are:

- 1st infraction: Verbal warning
- 2nd infraction: Point penalty in the next game they play -- 13-point penalty for games 1 or 2, 8 points for game 3
- 3rd infraction: Disqualification from tournament
- Clubs may also be subject to a \$100 fine from the region

Specific site information is available at: <https://www.psrvb.org/facility-info>

XXI. Unattended Children Policy:

Due to the conditions and liability potentials that exist at USAV Puget Sound Region sanctioned events, tournaments are not a suitable environment for unsupervised children.

- Children of adult players at events must have a non-participating supervisor at all times.
- Children of coaches at junior's events must have a non-participating supervisor at all times.
- Supervisors of these children must abide by and see that all children abide by all rules and regulations of the facility and grounds of the sanctioned event.
- The children and their supervisors must respect the direction of the Site Director, Tournament Director and Day Official at the sanctioned event.
- In the event that children at the event are not supervised properly, then the parent will be asked to take the children and leave the event.

- If this leaves an adult team without enough players or a junior team without an IMPACT certified coach, the team will be declared in default.
- It will be the sole discretion of the Site Director, or the Tournament Director when a Site Director is not present, to determine whether actions of the children warrant removal from the event.

XXII. Pet Policy

The Puget Sound Region does not allow pets in any venues where regionally certified events are being conducted, regardless of the venue policy. Individuals who bring their pets to Puget Sound Region sanctioned events will not be allowed in the facility.

Service animals in places of public accommodation

RCW 49.60.215 prohibits discrimination in a place of public accommodation due to the “use of a trained dog guide or service animal by a disabled person.” WAC 162-26-130 requires “fair service in a place of public accommodation regardless of the use of a trained dog guide or service animal by a disabled person as well as because of the disability itself.”

Service animals must be allowed into all areas of a place of public accommodation where the general public is allowed – this includes dining and eating areas, restrooms, and areas where food is sold. A place of public accommodation cannot request that the service animal be removed unless it creates a risk of harm. This risk must be actual and cannot be speculative or based on a fear of dogs. In addition, if an animal exhibits disruptive, poor or unsanitary behavior, it would not be considered a trained service animal, and can be removed.

Questions a business can ask:

First a business can ask if the animal is a pet. If the animal is a pet, the business can exclude the animal. If the handler answers that the animal is a service animal, the business can proceed to a second question

Second, the business can ask a task or training question, such as, “What is this animal trained to do for you?” The answer to this question will determine if the business needs to allow the animal or if it can exclude the animal.

- If the handler refuses to answer, the animal can be excluded.
- If the handler discloses their disability but refuses to disclose what the animal is trained to do for them, the animal can be excluded.
- If the handler provides documentation or certification that the animal is a service animal, but neither the documentation nor the handler can explain what the animal is trained to do, the business can exclude the animal. (There is no state or federal service animal registry or certification process, so such documentation has no legal meaning and is often purchased on the Internet.) 4 Service animals October 2013
- If the handler answers only that the animal can sit, stay, lie down, come when called, or do something else related to obedience and good manners, this does not indicate the animal is trained to provide services for a disability, and the animal can be excluded.
- If the handler answers that the animal makes them feel better, helps them calm down, eases their depression, or something similar, this would indicate that it is the animal’s

presence alone that helps the handler, and that the animal is not trained to do a task or provide a service. Because the animal does not meet the training requirement, the business can exclude the animal.

- If the handler answers that the animal is trained to guide them, help with balance or mobility, alert them to a condition (either physical or situational), pick up or carry items, remind them to take medication, get help, stabilize them during a seizure, redirect their attention from a trigger, or do some other task or provide some service that the person is unable to do themselves or helps with a disability, then the animal is a trained service and must be allowed.

XXIII. Guidelines for Addressing Inappropriate Spectator Conduct

The Puget Sound Region has experienced unruly and unsportsmanlike behavior by spectators at volleyball matches during past seasons. The following region guidelines will be used at all PSR Sanctioned Events. This message is to ALL spectators such behavior will not be tolerated.

These guidelines call for the work team to recognize issues with troublesome spectators. However, it will be a cooperative effort by the work team, the Day Official, and the Tournament/Site Director to fully resolve any problems. Additionally, we have directed work teams, day officials, and the Tournament/Site Director to call on captains and coaches to not only be responsible for the conduct of their teams as required in the USAV rules, but also to accept responsibility for the behavior of their fans. Tournament/Site Directors are ultimately responsible to ensure appropriate decorum by spectators is maintained throughout the course of the tournament.

ANY PHYSICAL VIOLENCE IMMEDIATELY GO TO TIER 3

Tier 1 – Verbal Warning (Work team, Day Official, or Tournament/Site Director)

As the work team for a match, you should monitor the activities of the spectators. Enthusiastic support for the play is encouraged. Derogatory remarks about athletes, coaches and officials are to be discouraged. Profane language or gestures or aggressive behavior is not to be tolerated.

Proceed with the following actions:

1. Work team stop the match (usually the R1).
2. Call the second referee (R2) to the stand and discuss the verbal warning which needs to be relayed about the troublesome spectator(s).
3. Ask R2 to have someone bring the Day Official or Tournament/Site Director to the court.
3. Once the Day Official or Tournament/Site Director arrives request s/he give the coaches the necessary verbal warning which needs to be issued.
4. Coaches will be allowed a moment to address the inappropriate behavior. If either coach is unable, for whatever reason, to give the warning, the Day Official or Tournament/Site Director will give the warning.
5. Continue play.

After the warning has been issued, the Day Official or Tournament/Site Director should remain court-side and observe the troublesome spectator. They should bring a Conduct Situation Form

in case the bad behavior does not stop. The Day Official or Tournament/Site Director should remain at the court and observe the behavior of the spectators, teams, and officials until the match ends or the work team agrees the situation is under control. If spectators do not comply with the verbal warning move to Tier 2.

Tier 2 –Tournament/Site Director Addresses and Documents Situation

If any work team, Day Official, or Tournament/Site Director believe the problems which initiated Tier 1 are continuing, the Tournament Director will request the individual to remove themselves from the court, warn them their behavior is inappropriate and collect the detailed information to complete the Conduct Situation Form. If the troublesome spectator fails to comply, move to Tier 3.

Fines may be assessed to the affiliated club whose individual(s), including parents, friends, and relatives, violate the Spectator/Parent Code of Conduct. Fines could range from \$200.00 - \$500.00 depending on the violation.

Tier 3 – Expulsion and Contact Authorities

1. Spectator's Invitation to attend the event will be revoked and individual will be asked to leave the facility immediately. If spectator refuses to leave contact the authorities (911).
2. Any type of physical violence immediately contact the authorities (911)

Final Reporting

Any violation which escalated to the Tier 2 or Tier 3 Level must be reported to the region office when the final results are sent. Tournament/Site Directors will fill out the Conduct Situation Form with as much detail as possible. Should there be any situation which needs to be reported immediately contact Robyn Buck (253) 348-7439, Dragan Karadzic (206) 291-8977, Robyn Williams (210) 286-6770, or Cindy Compoc (850) 890-6812.

POWER LEAGUE

I. Objectives and Structure

In 2007, The Puget Sound Region initiated a linear ranking tournament series to be played at various sites within the region. This tournament series is used to rank teams within each age division and will provide qualifying and seeding methods for the PSR Junior Regional Championships as well as the PSR National Bid Tournament.

The tournament series will be held on five days spread over five separate weekends with the first two days in January, and one additional date each in February, March and April. Please note that U12's will have only one day in January and four total days in their series, and the entry fee will be less than that of all other age groups. For U14 through U18 age divisions, the first January date will consist of seeding rounds, while the second January date will be the initial point scoring date. The January play date for the U12 age division is already a point scoring date. Playing days in February, March, and April will also have points awarded to each team based on their finish. Thus, a total of four point scoring dates will be included in the final league standings.

Teams will be required to enter all five days (four for U12's). There is a financial penalty for missing a play date. This policy is detailed further in the manual.

Points will be awarded for each placement from top to bottom and will increase in value each subsequent date (the point system format is listed at the end of this document). The total number of points awarded will determine overall league standings.

After the conclusion of the seeding portion on the first play day, teams will be placed into flights consisting of pool and playoff bracket play. Most of the flights will consist of 8 teams, although, based on the specific number of teams in each age division, there may be flights of 5, 6 and 7 teams. In most flights, the top three finishers will move up a flight while the bottom three finishers will drop down a flight. There are some minor exceptions, and they are listed in Appendix B, along with the flight formats.

Teams that decide not to participate in the league will still be allowed to enter the PSR Junior Regional Championships and the PSR Bid Tourney and will be seeded by a seeding committee created by the PSR Operations Director.

II. Structural Parameters

- **U14 and older Seeding Day:** Seeding day will be played in pre-seeded fields of 16 teams. This will allow play on the seeding day to be regulation best 2 out of 3 matches. The bottom 4 teams in a group of 16 will drop a flight and the top 4 will move up a flight, while finishers 5 through 12 will play a crossover match for final flight placement. Specific numbers in an age division may result in not all fields having 16 teams and the Operations Director will make necessary adjustments. Regardless of the number of teams in a field, all teams will have the opportunity to move up during the seeding day.

The seeding will be done by a seeding committee put together by the Operations Director. Once the initial seeding is published, teams that wish to dispute their seed may do so through an appeal to the seeding committee. The committee will review the initial seeding and make any changes they feel appropriate.

- **Self-selection into D1 & D2 for the U14 age group:** Teams may self-select into Division 1 or Division 2 for the U14 seeding day. **You must designate your division choice on the seeding form.** Following the seeding day, the two divisions will be blended into one league, with the teams in Division 2 following the Division 1 teams in the standings.

The benefit here is that if you have a team that, due to its youth and/or experience, cannot compete with the top half of the league, they will be playing against teams more of their own caliber from the outset.

- **Format for First U12 Play Date:** The first U12 play date will have teams begin in flights with the teams seeded into the field by the PSR Seeding Committee. This play date will be a point scoring day.

III. Age Divisions

The tournament series will be played in five age groups, U18, U16, U15, U14 and U12. The U13 and U17 odd age groups will play up with the next older age division. All teams that apply by the deadline will be accepted into the league.

IV. Entry Fees & Refund Policy

- Entry fee of \$765 per team covers 5 days of competition (seeding day plus 4 point scoring days). U12's will cost \$600 per team and covers 4 days of competition.
- Refund policy – If a team withdraws from the league 2 weeks or earlier of the start date, they will receive their entry fee back, minus a \$100 administrative charge. Withdrawals within 2 weeks of the start of the league will not receive a refund. The required format for notification of withdrawal is an e-mail sent to the region office.

V. Financial Penalty for Missing a Play Date

Teams that choose not to participate in a Power League play date, in order to participate in another event, will be fined \$150 per tournament date missed. They must also pay a \$100 reinstatement fee in order to participate in the next Power League date. If a team cannot participate, due to reasons other than playing in another event, they will only pay a \$100 reinstatement fee. If the date missed is the final league day, the above fines must be paid prior to participating in any PSR hosted event, including the PSR Junior Regional Championships and the PSR Bid Tournament.

Teams that miss a play date will be considered as the bottom finishing team in the flight they were scheduled to participate in.

VI. Only First Two Point Scoring Dates Used for PSR U18 Bid Tourney

USA Volleyball has moved all divisions of the U18 girls' junior national championship to a spring date. In order to have our representative decided in time, the PSR U18 Bid Tourney will be played following the 2nd play date.

VII. Only First Three Point Scoring Dates Used for PSR U11-U17 Bid Tourney

The PSR Bid Tournament is scheduled before the final power league play date. This was done to allow teams to 1) know earlier in the process if they have earned a bid and begin appropriate planning and 2) allow teams to attend as many qualifiers as possible.

JUNIOR REGIONAL CHAMPIONSHIPS

I. Objectives and Structure

The objective of the PSR Junior Regional Championships (JRC) is to allow teams the opportunity to compete against other teams of comparable ability. The parameters used to create the sizes of the divisions are:

- Each division will not be smaller than 12 teams, unless a late drop creates such a situation
- In an age group that reaches 24 entries, a second division will be added

- The sizes of multiple divisions will be guided by the number of teams entered, format considerations and court availability, however the minimum size for all divisions will be 12 and the maximum 24

II. Divisional Schedules and Flow Charts

Team fields, locations, and starting times will be published as early as possible. However, due to the potential of late drops, full schedules will not be published before Wednesday of the week prior to the PSR JRC.

III. General Play Format – U18 Division

In the U18 age division, teams will be playing a minimum of two rounds of pool play. The first round of pool play will seed you into the subsequent round(s) of pool play. Following the final round of pool play, teams will play in post pool competition for final placement in their division. Post pool competition will consist of either a crossover match or a playoff bracket. In some cases, a third round of pool play will replace the playoff bracket. In all formats, the objective will be to guarantee all teams a minimum of 7 matches over the course of 2 days.

IV. General Play Format – U11 through U17 Divisions

Teams will play one round of pool play on Day 1. On Day 2, teams will be placed into playoff brackets. All teams will be guaranteed a minimum of 5 matches, with most teams playing 6.

V. Refund and Withdrawal Policy

A team that withdraws two weeks prior to the start of the PSR JRC will receive their entry fee back, minus \$100. The required format for notification of withdrawal is an e-mail sent to the region office. Teams that withdraw after the above stated deadline, but at least one week prior to the event will receive only \$100 of their entry fee back. Teams that withdraw less than one week before the event or that do not show up will not receive any refund.

VI. Seeding

Seeding for the tournament will be based on final standings of the PSR Power League. Teams that did not participate in the league, or played up in an age division (i.e. U15s in the U16s) and therefore do not have a league ranking in their specific age division, will be seeded based on their season results.

Such teams that need to be seeded into the field are responsible for entering their season results into AES. The seeding committee will be formed from the members of the PSR junior community under the guidance of the PSR Operations Director.

VII. Waivered Player Eligibility

Players that have received age waivers from the region may participate in the JRC. Players may not participate in more than one age/division classification even if the JRC is spread across more than one weekend.

VIII. Officiating

The region will attempt to provide R1 officials for all the divisions. If a division does not have an official assigned to every match, the team scheduled to officiate will need to provide an R1. In

such cases, the R1 must be a **qualified adult or JRP** who has received current regional officiating training; the TD may request proof of membership and training if member is not on roster. This individual will **NOT** be financially compensated for matches officiated.

In matches where a region-scheduled official is serving as R1, it is preferable, but not required, that the R2 be a qualified adult or JRP who has current officiating training. If a junior player is serving as R2, the player must be certified to officiate. **Either way, for each and every match, a coach must be courtside when their team is officiating.**

The assigned work team is required to provide the following: the R1 and/or R2 depending on the division and availability of a region-scheduled R1, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons. Failure to fulfill an officiating assignment, including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

BID TOURNAMENT

I. Objectives and Structure

The objective of the PSR Bid Tournament is to identify which teams will represent the PSR at the Junior National Championships. Teams eligible for the Bids to the JNC are those that have met all requirements set forth by USAV and by PSR. Full guidelines for qualification into the event are in Appendix A, located at the end of document.

II. Seeding

Seeding for the tournament will be done based on the current **overall** standings in the PSR Power League. Teams that do not participate in the league, or are playing up in an age division in the league, will be seeded by a regional seeding committee. The seeding committee will be formed by the PSR Operations Director.

III. Waivered Player Eligibility

Players that have received age waivers from the region **may not** participate in the Bid Tournament. Players may not participate in more than one age classification of the Bid Tournament. Boys are not allowed to participate in the girls Bid Tournament. If a team is found to have violated these parameters, any bid offer they might have earned will be rescinded.

IV. Officiating

The region will provide R1 officials for all the matches. The R2 must be a qualified adult or JRP who has current officiating training. **A coach must always be courtside when their team is officiating.**

The assigned work team is required to provide the following: the R2, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons. Failure to fulfill an officiating assignment,

including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

V. Bid Availability

The following bids to the USAV Girls Junior National Championship will be awarded at the conclusion of the tournament

- U11 – National Bid only
- U12 through U18 – National Bid & American Bid

VI. Reallocation Order

PSR may receive additional bids through the USAV reallocation process. In each age division there is a mathematical formula, based on population and growth, which USAV uses in case there are some regions that do not use all their bids. Below is where PSR stands in the reallocation order.

- U11 – 30th for a second National Bid
- U12 – 30th for a second National Bid & 22nd for a second American Bid
- U13 through U17 – 24th for a second National Bid & 26th for a second American Bid
- U18 – 24th for a second National Bid and 32nd for a second American Bid

USAV releases reallocation bids in late April/early May.

VII. Penalties For Not Using Bids

A team that does not use a GJNC Open bid which it has earned, or a GJNC National, USA or American bid which it has earned and accepted, may be subject to the following penalties:

- If a team earns an Open bid at a NQ, earns and accepts an Open At-Large bid, or earns and accepts a National, USA or American bid (Regional or NQ) and subsequently does not participate in the GJNC, ALL members listed on the Official Event Roster and the Club Director will be suspended from participating in all NQs, Regional Qualification Events, and the GJNC for the remainder of that season and for the following season; and,
- The Club must pay USAV the GJNC entry fee for the team.

If the Club does not pay the GJNC Event Entry Fee, the suspension from competing in qualifying events will remain in force until the fee is paid in full.

VIII. Acceptance Process For Bid Earned Through PSR Bid Tournament

At the end of the PSR Bid Tournament, teams that have finished in a spot that earns them a bid will need to sign a Bid Acceptance letter. This letter needs to be signed on site and turned in to the site tournament director. Failure to do so may jeopardize a team's participation at junior nationals.

IX. Regional Support for Qualified Teams

The region will reimburse half of the USA JNC entry fee to teams who appear in the National, American, or USA divisions, and will reimburse the entire entry fee for teams who qualify and compete in the Open division. The reimbursement will occur after the team has participated in the USA JNC tournament.

APPENDIX A – OUTLINE FOR HOSTING AN EVENT

Guidelines for Hosting your own Tournament

1. Request the event be sanctioned using guidelines contained herein.
2. Adhere to the guidelines contained within this handbook.

Request to host a Regional Event

1. Submit the PSR Event Application/Offer to Host form.
2. Adhere to the guidelines contained within this handbook.

Pre-Tournament Duties

Site selection and requirements - the following are general standards that a host facility should meet:

1. Each court should meet minimum USAV standards.
2. The facility must have available restrooms, running water as well as adequate heat and light.
3. The facility should have an adequate height for volleyball (suggest 23 foot minimum).
4. The facility should have adequate clearance around all the courts (suggest 6 feet in all directions).
5. The facility should be able to support a power net system and an officiating stand. Both the net system and the officiating stand should have proper padding.

Publicize the Event and Accept Entries:

1. Upon receiving an entry, immediately notify the club/team entering their status in the tournament (i.e. accepted or on wait list). Some host organizations have their own web sites where entries are listed. The prompt posting of the status of teams entering, or an e-mail notification to each team entering, will be sufficient in fulfilling this requirement.
2. Create wait list in order of entries received.
3. Tournament hosts may accept teams from a lower division (14's in a 16's event, or BB in an A event).
4. A list of accepted teams must be forwarded to the region one week prior to the scheduled tournament date for roster pre-screening/verification.

Staffing the Event

1. Site Director - if one is not provided with the rental of the facility, the Tournament Director will assume these duties.
2. Tournament Director - must be an adult supervisor (over the age of 18) who is not involved either as a player or as a coach in the event. The Tournament Director must also be a current USAV member, have passed the USAV background screening process, completed online SafeSport training, **and must have gone through the PSR Tournament Director training.**
3. Officials - the Operations Director will work with the PSR Assigner of Officials to ensure that the officiating needs for the event are met.

Day of Tournament Duties

A. Facility Setup

Ensure that the facility is set up properly allowing adequate warm-up time for the first round of matches.

1. Include visible scoreboard or flip score cards for all courts.
2. Include tables and a minimum of 3 chairs for scorekeeping personnel for all courts.

B. Post all required materials

1. Rosters (do not need to be posted, but need to be on hand at the tournament desk)
2. Pool sheets, which include schedule and results
3. Order of play
4. Tournament playoff brackets
5. No food or drink signs if the facility used has such policy
6. Tie-breaking procedures (can be discussed at the coaches meeting)

C. Set up a Tournament Desk where teams may obtain supplies and turn in results

1. Scoresheets
2. Line up sheets
3. Libero tracking sheets
4. Pens and pencils (with erasers)
5. First aid supplies
6. Blank incident report forms

D. Secure prizes and establish procedure for Game Ball selection

1. Provided or “best ball”

Coaches Meeting

1. **The coaches meeting is mandatory.** A rostered adult coach **MUST** attend the coaches meeting, regardless of when the team is scheduled to play.
2. A coaches meeting will be conducted **NO EARLIER THAN 30 mins** prior to the start of the tournament.
3. Cover all tournament issues
 - a. Introduce the staff.
 - b. Discuss ground rules for facility and all the courts, and specify the food and drink ground rules, including the penalty for breaking these rules.
 - c. Give information about first aid, ice availability, restrooms, water, emergency exits and places to store belongings.
 - d. Review pool play and playoff bracket formats including tie-breaking procedures.
 - e. Review warm up times for the tournament. During the tournament, it will be the duty of the officiating team to supervise warm-ups.
 - f. Identify and introduce protest committee.
 - g. Announce pools and invite questions.
 - h. Give directions to start warm-ups and play.
 - i. Collect and verify rosters and check IDs of all the coaches.

APPENDIX B – POWER LEAGUE FLIGHT FORMATS AND MOVEMENT

In most cases, the top 3 teams will be moving up a flight and the bottom 3 will be moving down. There are certain exceptions to this:

- After the first point play date for the U16 and U18 age divisions, the top 4 teams in each flight will move up and the other 4 will remain. This is in order to populate the Platinum League field.
- In the U16 and U18 age divisions, the lowest finishing PSR team in Platinum will drop to Flight 1 and the Flight 1 winner will move up into Platinum.
- Based on the total number of teams in any specific age divisions, movement in the bottom layers of flights might not follow the 4 up/4 down.

Format For Point Scoring Playing Dates

All matches will be 2 out of 3 (25,25,15), no cap, and will start at 0-0. The only exception is a 3-team pool in a 7-team flight, where the 3-team pool will play 3 games guaranteed.

8-Team Flight Format

Following pool play, both pool winners know that they will be moving up and are playing each other for 1st and 2nd in the flight. The two 2nd place teams will play each other with the winner moving up a flight and the loser remaining in that flight. The two 3rd place teams are playing each other with the winner remaining in the flight and the loser moving down a flight. The two fourth place teams both know that they will be moving down and will be playing for 7th and 8th.

The only exception is the first point scoring play date for the U16 & U18 age divisions. On that date, the playoff in flights of 8 will be 1st versus 1st and then **2nd will cross over to play 3rd.** The two winners of 2nd vs. 3rd will move up a flight and the two losers will stay.

7-Team Flight Format

All matches in the pool of 4, as well as all playoff matches, will be the best 2 out of 3 (25,25,15), no cap, score starts at 0-0. The pool of 3 will be playing 3 games guaranteed with all games starting at 0-0 and going to 25 with no cap.

The top half of the playoff bracket will be the same as in 8 team flights. In the bottom half, the last place teams from each pool will play each other and the winner will play against 3rd place from the 4-team pool.

6 Team Flight Format

The 6 team flights will be in 2 pools of 3 teams, and the teams will play a round-robin schedule within their own pool. Following pool play, second and third place teams will cross over and play each other. The winner of 2nd in pool A vs 3rd in pool B will then play against 1st in pool B. The winner of 2nd in pool B vs 3rd in pool A will play against 1st in pool A. Losers of the first round of playoffs will play each other for 5th /6th. Losers of the second round will play each other for 3rd/4th while the winners will play each other for 1st/2nd.

Since all teams are involved in every round of play, a lunch break of approximately 30 minutes must be included after round 3. The lunch break may be shortened only if all coaches agree.

5-Team Flight Format

The five team flights will be playing in a 5-team pool play round robin, using two courts. There will not be any bracket play since at the conclusion of pool play all team will have played 4 matches, all against different opponents. Standings will be based on overall pool play.

Teams in a 5-team flight will need to officiate two courts at the same time. Whenever possible, the region will assign a USAV certified official to specifically help officiate one of the two courts. Since all teams are involved in every round of play, two food breaks of 30 minutes are built into the schedule. The first food break is after round 2 and the second is after round 4. These breaks may not be longer than 30 minutes. Following the 30 minutes the warm up times for the next round of matches shall begin.

Pool Play Schedules

4-team pools:

Round	Play	Ref
1	1 vs 3	2
2	2 vs 4	1
3	1 vs 4	3
4	2 vs 3	1
5	3 vs 4	2
6	1 vs 2	4

5-team pool playing on two courts:

Round	Court 1	Ref	Court 2	Ref
1	1 vs 5	3	2 vs 4	3
2	1 vs 4	5	2 vs 3	5
Food Break 30 Minutes				
3	1 vs 3	2	4 vs 5	2
4	3 vs 4	1	2 vs 5	1
Food Break 30 minutes				
5	1 vs 2	4	3 vs 5	4

3-team schedule:

Round	Play	Ref
1	1 vs 3	2
2	2 vs 3	1
3	1 vs 2	3

Schedule for flight of 7 (4 teams in Pool A, 3 teams in Pool B):

Teams in pool B will provide officials for Pool A round 1

Round	Court 1	Ref	Court 2	Ref
1	A1 vs A3	B1	A2 vs A4	B3
2	A1 vs A4	A3	B1 vs B3	B2
3	A2 vs A3	A1	B2 vs B3	B1
4	A3 vs A4	A2	Food	Break

5	A1 vs A2	A4	B1 vs B2	B3
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Schedule for flight of 7 (3 teams in Pool A, 4 teams in Pool B):

Teams in pool A will provide officials for Pool B round 1

Round	Court 1	Ref	Court 2	Ref
1	B1 vs B3	A1	B2 vs B4	A3
2	B1 vs B4	B3	A1 vs A3	A2
3	B2 vs B3	B1	A2 vs A3	A1
4	B3 vs B4	B2	Food	Break
5	B1 vs B2	B4	A1 vs A2	A3

Inter-Regional (Platinum Division)

The top four teams in the U16's and U18's division will play teams from Columbia Empire in the Inter-Regional Platinum Division. Following Platinum Division play, the bottom PSR team will be moving back into Flight 1 of the PSR Power League and the top team in Flight 1 will be moving up to the Platinum Division for the subsequent Power League date. The Platinum Division will be played on dates 2, 3 & 4 of the league.

All Platinum Division play will be conducted at sites secured by CEVA. The locations are selected based on their quality as well as their location in relation to the largest population centers of the two regions involved.

There will be a gate fee charge at Platinum events hosted by CEVA.

Seeding for Platinum Division

Seeding for the February play date of the Platinum Division will be as follows:

<u>Pool A</u>	<u>Pool B</u>
PSR # 1	CEVA # 1
CEVA # 2	PSR # 2
PSR # 3	CEVA # 3
CEVA # 4	PSR # 4

Seeding for March and April will follow the power league format of snaking seeds, based on the results of the previous play date. The teams entering the Platinum Division will be seeded based on balancing the regional representation within each pool. The goal is to have two teams from PSR and two teams from CEVA in each pool. If there are three teams from the same region in a pool, the 3rd place pool seeds will be switched.

<u>Pool A</u>	<u>Pool B</u>
Seed 1	Seed 2
Seed 4	Seed 3
Seed 5	Seed 6
PSR or CEVA	PSR or CEVA

Point System For Power League

There will be points awarded for each placement from top to bottom. A premium will be awarded to finishing 1st overall. Also, points will increase each subsequent league date.

PLACE	PL - 1	PL-2 (x 1.25)	PL-3 (x 1.5)	PL-4 (x 1.75)
1 st	715.00	893.75	1072.50	1251.25
2 nd	700.00	875.00	1050.00	1225.00
3 rd	695.00	868.75	1042.50	1216.25
4 th	690.00	862.50	1035.00	1207.50
5 th	685.00	856.25	1027.50	1198.75
6 th	680.00	850.00	1020.00	1190.00
7 th	675.00	843.75	1012.50	1181.25
8 th	670.00	837.50	1005.00	1172.50
9 th	665.00	831.25	997.50	1163.75
10 th	660.00	825.00	990.00	1155.00
11 th	655.00	818.75	982.50	1146.25
12 th	650.00	812.50	975.00	1137.50
13 th	645.00	806.25	967.50	1128.75
14 th	640.00	800.00	960.00	1120.00
15 th	635.00	793.75	952.50	1111.25
16 th	630.00	787.50	945.00	1102.50
17 th	625.00	781.25	937.50	1093.75
18 th	620.00	775.00	930.00	1085.00
19 th	615.00	768.75	922.50	1076.25
20 th	610.00	762.50	915.00	1067.50
21 st	605.00	756.25	907.50	1058.75
22 nd	600.00	750.00	900.00	1050.00
23 rd	595.00	743.75	892.50	1041.25
24 th	590.00	737.50	885.00	1032.50
25 th	585.00	731.25	877.50	1023.75
26 th	580.00	725.00	870.00	1015.00
27 th	575.00	718.75	862.50	1006.25
28 th	570.00	712.50	855.00	997.50
29 th	565.00	706.25	847.50	988.75
30 th	560.00	700.00	840.00	980.00
31 st	555.00	693.75	832.50	971.25
32 nd	550.00	687.50	825.00	962.50

These points will be cumulative, and the sum total of all points earned during the four play dates will determine final standings in the league.

APPENDIX C – BID TOURNAMENT GUIDELINES

Dates of Competition

U18 - Sunday, February 23rd, 2020

U11 through U17 - Sunday, March 15th, 2020

Parameters for Puget Sound Region Bid Tournament:

- 1) The maximum number of teams in the bid tournament will be 12 per age division.
- 2) The format will be pool play followed by a single elimination playoff for the top 2 teams in each pool. If a bid tournament has less than 12 teams, a similar format of pool play/single elimination will be used.
- 3) Teams that already have a bid and cannot improve their bid position will not be allowed to participate.
- 4) The cost to participate in the bid tournament will be \$175 per team. Teams may be accepted after the deadline, only if there is space in the field and their addition does not negatively alter the format. There is a \$50 late fee for any teams accepted after the deadline.
- 5) U18 teams desiring to compete for a bid must complete all entry materials by Friday, January 31st, 2020. U17 and younger teams must complete all entry materials by Friday, February 14th, 2020.
- 6) Teams that earn a bid through the PSR bid tournament must also fulfill all entry requirements to the GJNC.
- 7) The top 8 teams in their respective power league age divisions will receive an invitation to the bid tourney. If one or more of them is not eligible for the bid, or do not want to compete for a bid, the invitations will trickle down to the next highest ranked team desiring to compete for a bid, until a maximum of 8 positions are filled in this manner.
- 8) There will be 4 At Large spots in the bid tournament, and these will be filled by selection of a seeding committee. Priority to fill these spots will go to teams that play up in age level in power league, as well as teams that do not compete in power league. To be eligible for an At Large bid, teams must submit their entire won/loss record by the entry deadline.
- 9) The publication of At Large selections will occur on Friday, Feb. 14th, 2020 for the U18 division and on Monday, March 9th, 2020 for all other ages. The seeding committee will decide both which teams qualify for an At Large selection, as well as where such teams are seeded in the field.
- 10) If any of the 12 spots are not filled through the At Large process, they will then be offered to the next highest ranked team in power league desiring to compete for a bid.
- 11) If there are not 8 teams from a specific power league age division interested in participating in the bid tournament, the At Large selection committee may offer more than 4 At Large bids, but in no case will a bid tournament go above 12 teams total.
- 12) Entered teams that withdraw after the application deadline, due to receiving a bid at a national qualifier, will receive their entry fee back. Teams that withdraw after the application deadline, for any reasons other than receiving a bid at a national qualifier, will be subject to the following guidelines:

- a. A team that withdraws two weeks prior to the start of the PSR Bid Tournament will receive their entry fee back, minus a \$25 book keeping fee. The required format for notification of withdrawal is an e-mail sent to the region office.
- b. Teams that withdraw after the above stated deadline, but at least one week prior to the event will receive only \$75 of their entry fee back.
- c. Teams that withdraw less than one week before the event or that do not show up will not receive any refund.

APPENDIX D – TIE BREAKING PROCEDURES – POWER LEAGUE & REGIONALS

There will not be any playoff games to break ties in pool play. The following are tie-breaking procedures for these events:

Two teams tied for a position:

Tie breaker will be their head to head match up.

Three teams tied for a position:

If 3 teams are tied in match record, the ties are broken by applying the following steps, in order, **without repeating any step**. Head to head results will not be used at any time in breaking a three-way tie.

1. Determine each team's set percentage (divide each team's total sets won in the pool by the total sets played). The team with the highest set percentage is first.
2. If some, or all, of the teams have the same set percentage, then determine the point percentage of the teams that are still tied. **Divide each team's total points scored by the total points scored against them by all opponents played.** Of the teams still tied, the team with the highest point percentage has the next highest finish in the pool.
3. If two or more teams are still tied, then a coin toss.

Tie Breaking Procedures for Platinum Division Play: (criteria is different from PSR power league play since the Platinum division is a collaborative effort between PSR and CEVA)

Two teams tied for a position:

Tie breaker will be their head to head match up.

Three teams tied for a position:

Teams will participate in tie-breaking games. Head-to-head results are never used to break a three-way tie. All tie-breaking games will be one set to 15 points, switching at 8, win by two, no cap. The following criteria will determine seeding for tiebreaking games:

1. Set winning percentage – total sets won/total sets played,
2. If teams are still tied by set percentage, then total point differential from pool play is used – total points won minus total points lost.
3. If two teams are tied after the re-seed, then the team with the higher seed coming in will be assigned the higher seed going into the tie-breaking games.
4. If all three teams have the same set percentage and total point differential, then they will be seeded into the tie-breaking games as they were first assigned.

After the reseed is complete, games will be played based on the following criteria:

1. For teams competing for seeds 1, 2 & 3 in a pool, the tie-breaking game will only be played between the 2nd and 3rd seed. The 1st seed will referee this match, but does not have to play a tie-breaking game. The 1st seed, along with the winner of the tie-breaking game, will move up. The loser of the tie-breaking game assumes the #3 seed.
2. For teams competing for seeds 2, 3, & 4 – there will be two tie-breaking games:

Match 1 – Seed #3 vs. Seed #4 (Seed #1 in pool play referees) Match 2 – Seed #2 vs. Winner of Match 1 (Loser of Match 1 referees)

The loser of Match 1 is the lowest seed (#4) moving into bracket play. The winner of Match 2 will assume the #2 seed. The loser of Match 2 assumes the #3 seed.

APPENDIX E – TIE BREAKING PROCEDURES – BID TOURNAMENT

All two way ties are always broken by the result of the head to head match up.

Tie breaker games will be played **ONLY** if there are more than two teams tied by match record and **ONLY** if they are in a position to potentially advance and still compete for a bid to Junior Nationals. If there is a tie in a situation where no teams can advance to win a bid, there will be no tie breaking games. All tie breaker games will be one game to 25, no cap, and teams will switch side at 13.

In situations where a 3-way tie occurs and tie breaking games are necessary, no time will be given to any team to be located and return to the facility. It is the responsibility of the teams' administration to be aware of the potential status of their pool finish. If such a situation occurs, the team not present will automatically assume the lowest seed and they will be considered as the losing team in the first tie breaker game. The remaining two teams will then continue with the tie breaking process.

If the team not present to play is subsequently not present to officiate the remaining tie breaker game, they will be sanctioned for missing an officiating assignment. It is the sole discretion of the Site Director to assign officiating responsibilities to cover the remaining tie breaker game.

Tie Breaking Procedures For Pools Advancing to Bid Position

Two teams tied in match record

The higher placed team will be the team that won the pool play match between the two tied teams. The procedure will be used for all two way ties, even when there is an opportunity to win a bid. The rationale is that the tied teams have already determined the better team through head to head competition.

Three teams tied in match record

There are several situations in which three-way ties can occur. The resolution for each tie breaking situation depends on:

- The number of teams that will advance from a pool.
- Which pool placement finish is at stake for the tied teams.
- For tie breaking purposes, all ties will be broken using match % as the first criteria, including those cases where a third game is played regardless of the outcome of the first two games.

Scenario One:

No of teams advancing	Pool Finish at Stake	Applications
2	First Place	4 team pools: All teams are 2-1 in matches 3 team pools: All teams are 1-1 in matches

- The seeds for the tie breaking playoff will be determined in this order:

1. Win/loss ratio of the total number of games played in the pool. Thus, games won divided by games played.
 2. Point ratio: Each team's total points scored divided by the total points scored against them in that pool.
 3. Coin toss
- The #1 seed does not have a playoff game. The #1 seed finishes first in pool.
 - The #2 seed will play the #3 seed and the #1 seed will officiate. The winner will be second place in the pool and the loser will be third place in the pool.

Scenario Two:

No of teams advancing	Pool Finish at Stake	Applications
2	Second Place	4 team pools: All teams are 1-2 in matches
<ul style="list-style-type: none"> • All teams will participate in tie breaking games. The seeds for the tie breaking playoffs will be determined in this order: <ol style="list-style-type: none"> 1. Win/loss ratio of the total number of games played in the pool. Thus, games won divided by games played. 2. Point ratio: Each team's total points scored divided by the total points scored against them in that pool. 3. Coin toss: • Game #1: The #2 seed will play the #3 seed and the #1 seed will officiate. The loser of game #1 will be fourth place in the pool and will officiate the next tie-breaking game. • Game #2: The winner of game #1 will play the #1 seed. The winner of this game will be second in the pool and the loser will be third. 		

APPENDIX F – TOURNAMENT/SITE DIRECTOR CODE OF CONDUCT

Note: this form must be submitted with your tournament request form

1. All tournament directors must be pre-qualified by the Operations Director before they can host a tournament. Should the TD be awarded a tournament, and not take the time to pre-qualify, their sanction will be removed.
2. All tournament directors must be registered USAV members, current USAV Background screening, and complete SafeSport training.
3. Tournament directors cannot participate, require or condone any act considered to be an offense under federal, state or local laws/ordinances.
4. Tournament directors cannot supply or condone the use of drugs, alcohol, tobacco, fireworks, ammunition, firearms, weapons or any items or material can be used as a weapon or which may be hazardous or harmful to other persons.
5. Tournament directors will not allow any athlete is not a USAV member to participate in their sanctioned events.
6. It is the tournament director's responsibility to inform coaches of PSR policies.
7. It is the tournament director's responsibility to ensure all paperwork is completed and meets deadlines for submission.
8. Do not advise the coach on how to coach.
9. Do not drink alcohol at tournaments or arrive at a tournament having drunk alcohol.
10. Be in control of your emotions.
11. Thank coaches, spectators, parents and athletes who have assisted in any way.
12. Know the rules.
13. Follow the rules and guidelines set by the region for the tournament.
14. Physical or verbal intimidation of any individual is unacceptable.
15. Do not show favoritism to individuals, athletes, coaches, teams or clubs.
16. Arrive at least 45 minutes before the tournament.
17. It is the tournament director's responsibility to enforce the rules of the facility.
18. Be approachable.
19. Support the Puget Sound Region.
20. It is the tournament director's responsibility to leave the facility clean and neat.
21. Be prepared to run your tournament with the proper supplies.
22. Submit results in a timely manner to the proper persons.

Tournament Director Signature: _____ Date: _____

APPENDIX G – FLYER TO BE POSTED IN ALL FACILITIES



Current as of 15 October 2018

Spectator/Parent Code of Conduct

NOTICE

ENTRY INTO THIS PRIVATELY SANCTIONED EVENT IS A PRIVILEGE AND A COURTESY.

If you enter/attend this event, or any other Puget Sound Region sanctioned event, you agree to abide by the following code of conduct:

I WILL:

- ✓ Abide by the rules of the game and policies of USA Volleyball.
- ✓ Honor the rules of the host and the host facility.
- ✓ I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials, and other spectators.
- ✓ Teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- ✓ Demand my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
- ✓ Acknowledge effort and good performance, remembering all the players in this event are amateur athletes.
- ✓ If I witness any illegal or dangerous activity, notify the Tournament Director immediately.

I WILL NOT:

- ✓ I (and my guests) will not engage in any kind of unsportsmanlike conduct or yelling at any official (esp. player official), scorekeeper, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.
- ✓ Coach my child from the bleachers/sidelines unless I am the coach of his/her team.
- ✓ Ridicule or yell at my child or other participant for making a mistake or losing a competition.
- ✓ Bring, purchase or consume alcohol at any PSR Events.
- ✓ Bring or possess fireworks, ammunition, firearms, knives or any item or material which can be used as a weapon at any PSR Events.

I understand if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action which could include, but is not limited to the following:

- Verbal warning by the official, coach, tournament director
- Parental tournament suspension for remainder of current season

The reason for this code is preserve the integrity of the athlete, the coaches, the opponents, referees and our region. Failure to abide by this code will result in you being asked to leave the site/facility and may result in you being ban from attending future Puget Sound Region sanctioned events. The Tournament Director and/or the Facility Owner have the final say regarding their individual event. Local law enforcement will be contacted if necessary to resolve any disputes or altercations.

Questions may be directed to the Puget Sound Region office. 425-673-4103

