



ARC Board Meeting
Minutes
Weds, October 18, 2023
7PM

1. **CALL TO ORDER**

Jeff Barnett, President, at 7:04PM

Executive Board Members Attending: Jeff Barnett – President;
Bleu Owens –VP/Program Operations; ~~Kristen Fowks –VP/Physical Operations;~~ Mukesh Arora – Treasurer; Alice Kerber – Secretary

Committee Chairs Attending: Jason Beagle – Community Outreach;
Debbie Brock – Development; Jenny Cater– Hooch; ~~Bryce Chung –Past President;~~
Douglas Duerr – Legal; ~~Danielle Evangelista –Membership;~~
Ben Hall – Equipment; Mark Ribbens – Strategic Planning; Sarah Ribbens – Risk Manager

Club Leadership Attending:

~~Emily Maxwell – Club Manager; Chris Zurawski – Health; Clayton Whitfield – Investments; Jenn Wood– Social~~

Proxy Designations:

Jeff Barnett for Clayton Whitfield
Alice Kerber for Kristen Fowks
Ben Hall for Emily Maxwell

Minutes of Previous Board Meeting by Alice Kerber

Presentation: ARC Board Meeting Minutes – Final from September 19, 2023

Motion to approve by #1 Jenny Cater, #2 Debbie Brock; 10 in favor, no nays, 1 abstention.

Minutes approved as written.

Treasurer’s Report, submitted by Mukesh Arora, ARC Treasurer

Investments: Clayton Whitfield-*Jeff Barnett is collaborating with Clayton on investments*

Budget: Mukesh will provide P&L statements as we begin 2024 process; Revenue from membership closed for 2023.

Status of tax returns: *Documents have gone to tax accountant, both returns (as 501c4 & 501c30 will be filed by November 15, 2023. Mukesh will follow-up with Holly Bryman to discuss changes Friends of the Hooch have made to their Tax support.*

Account Balances 9/30/23

Adaptive checking: \$3,557

Checking: \$31,648

Savings: \$85,354

Total Vanguard assets: \$91,525

President

Budget Process for 2024: *Planning meeting after the Hooch. Account updates through 10/31/23 will be used to inform budget planning.*

*****All Board: Provide budget requests/recommendations to Jeff Barnett as soon as possible before November 16 board meeting.**

Planning

Update from Roswell Planning: *ARC Planning Committee of Jeff Barnett, Jeff Landefeld, Jeff Owens, Mark Chen & Mark Ribbens. Minimal expenditures in 2023 but will be more in 2024 as we apply for variances & other site prep: sequential activities. Process slowed until after Roswell election.*

First VP

Policy clarification recommendations: *Discussion of guest policy recommendations 1) No singles, 2) No inexperienced rowers, 3) require PFD, 4) Member in bow, 5) waiver signed for each row, 6) 3 guest rows per year. Bleu Owens will finalize & share with Board by next meeting. Once finalized, information will be disseminated to members.*

Alice Kerber will check waivers & share results with Bleu & at next meeting.

Emily Maxwell & Bleu updating verbiage on waivers.

Winter Schedule: *updated, posted & disseminated to members through newsletter, postings & coaches*

Membership: *finalized for 2023.*

Secretary

Open positions 2024: *Secretary and Second VP positions open for 2024-2026 terms. Alice Kerber is ineligible to run again; Kristen Fowks is willing to run for second VP. Nominations will be accepted beginning December 1. Any member can nominate another member or themselves. Elections open for two weeks after January 1, 2024, & results will be announced at annual membership meeting in late January 2024. We will run election through Election Buddy again this year.*

Social

Combo Banquet / 50th Anniversary celebration: *3rd or 4th weekend in January 2024. Considering locations along the river.*

List of awards & descriptions will be distributed to Board members for review

Provide nomination for awards to Jenn Wood by November 10 so we can vote on them at next Board meeting;

- 1) Sportsmanship Award*
- 2) Outstanding Contributor Award*
- 3) President's Award (selected by Jeff Barnett)*

4) **Founder's Award**

5) *Coaches will select awards for most improved oarsman/oarswoman*

6) *Outstanding Oarsman/Oarswoman determined by calculations & done by competitive team captains*

7) **Adaptive awards selected by Jason Beagle**

Past President

Legal/Risk Management Update

Safe Sport Policy - *being updated to align with USRowing recommendations: Starting in 2024, all board members, coaches (included in coaching certification), & employees to have background checks (\$30 through preferred vendor) & complete safe sport certification.*

Adaptive/LTR/Community Coordinator

Giving Day (November 28, 2023)/ *Champions Place to be recipient*

Q4 grant report *completed. US Rowing Grant will cover coaching fees.*

Four new veterans *in the program. Final 2023 PRRC event is October 20.*

13 Para/adaptive entries *at the HOOCH*

Development: 501c3

Bookkeeper. *interviewing for position & awaiting proposals*

PT individual to organize flow & separate accounts to maintain neutrality with donations

Agency engaged to enhance website *for external/ non-member visuals, donation "Button"*

Donations: *Giving Day November 28, 2023; EOY donations*

HOOCH

Marketing/Media: *Evaluating timeline of work for next year; New merchandise: clothing, blankets, posters this year: Heightened presence of TVA on signage & venue*

Volunteers: *Sign ups going well: HIGHEST NEED for launch drivers, boat flow, recovery/launch docks, livestream video & LOTS on Sunday.*

Jeff Barnett *will invite Mike Connors, regatta director, to attend Board meeting in the future to discuss FOTH/ARC relationship.*

Club Manager Report October 2023

<https://docs.google.com/document/u/0/d/1SQeg4gu1lmg5D-HUsJlktNbnVop8fADZ4jm3YRSC714/mobilebasic>

Second VP

Equipment/Facilities

- *Emily Maxwell, Kristen Fowks & Ben Hall developing low water policy to minimize boat damage*
- *"New to us" Hudson Double arriving this month: decision to be made about potential naming & also "artifact of remembrance" from remains of Armin Poes (for Silke Shilling)*
- *Many boats need to be officially named*

***Adjourned** by Jeff Barnett, President, at 8:37 PM*

Next Meeting: THURSDAY, NOVEMBER 16, 2023

Upcoming Meetings

Monday, December 11, 2023

Tuesday, January 16, 2024