



# City of Lakes Youth Hockey Association

## February Board Meeting

February 13, 2025

1. Call to Order: 7:03

Current board members:

President - Cory Larson

Vice President - Michele Bednar

Treasurer - Peter Grotans

Secretary - Joe Dieckhaus

Ice Director - Brandon Arneson,

At-Large Members -

Nancy Nordeen

Dan Hatzung

Teresa Eisenbise

Sarah Carsello

Cassidy Marks

Jyl Dieckhaus

Geoff Lindback

Matt Sheldon

Seth Spangler

Liz Hendren

Allison Rasmussen

Jay Rasmussen

Tracy Williamson

Tim Bednar

Justin Thatcher

2. In attendance (Board, Appointed Positions): Cory Larson, Michele Bednar, Aaron Flannigan, Nancy Nordeen, Peter Grotans, Joe Dieckhaus, Geoff Lindback, Brandon Arneson, Reid Fischer, Teresa Eisenbise, Jill Whitney, Dan Hatzung, Jay Rasmussen, Tim Bednar, Tracy Williamson

Total attendance and determination of membership quorum: Quorum is 10

3. Previous meeting minutes: [January 2025 Minutes](#)

Previous Minutes Moved To Accept by: Joe Dieckhaus

Seconded by: Nancy Nordeen

Accepted: 7:04

4. Old Business:

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Review Action Items:

- D1 Festival Coordination
- Goldbricks & Kiwanis follow up

#### 5. Monthly Calendar Review

<b>February</b>			Recruitment initiatives for board and appointed positions, managers and coaches
	Equipment	Equipment Manager	Change the batteries of the lock to the storage closet
	Accounting	Treasurer/Volunteer Coord.	Emails out to families all volunteer commitments due by March 31st

#### 6. President's Report:

- Season is wrapping up.
  - A good season of growth and potential.
    - Our numbers did not grow but we added 27 first time skaters to keep our numbers even
    - Our overall age has decreased with a much higher concentration of skaters at the mini and mite level setting us up for future growth
    - Many of our teams were at the first year of their level which made it difficult to win games but should set us up for a winning season next year
    - Early projections have us at 81 skaters for next year without adding any new skaters. We average 30 new skaters every year. This would result in the biggest group of Titans/Starwhals in their history.
- Year end survey will come out in late February. What questions do we need to ask?
- I will send multiple end of the season emails to try to keep communication open and to assess next season's status.
  - Early information is always better. Please respond when appropriate.
- We will need to plan to elect new board members
  - We will need a minimum of 11 at large members for a one year term to maintain our gambling license
  - President, Secretary and Ice Director are all up for re-election
    - No role is off limits. Please talk to your peers and recruit as many board members as possible to help reduce the load
- NE Arena will close on March 2nd.
  - We will want to grab our items from the storage locker
  - I would like to empty it completely in preparation for renting a storage locker
    - I could use volunteers to help transfer items and create a system in the new storage locker
- Spaghetti Dinner is scheduled for 3/22 from 5-8:30 PM
  - An email went out with available tickets
  - Spread the word for the dinner as well as the silent auction
  - The silent auction can be done from your home

- I would like to attend the team parties at the end of the season to touch base with all the families. Please alert your managers to invite me if they are willing.

Report Moved To Accept By: Joe Dieckhaus  
 Seconded by: Peter Grotans  
 Accepted: 7:29

7. Treasurer's Report:

<b>CURRENT BUDGET SUMMARY</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>UNDER/OVER</b>	<b>Forecast</b>	
<b>Total Income</b>	<b>\$ 136,900.00</b>	<b>\$ 116,996.74</b>	<b>\$ (19,903.26)</b>	<b>\$ 145,204.58</b>	85%
<b>Total Expenses</b>	<b>\$ 132,136.00</b>	<b>\$ 92,471.27</b>	<b>\$ (39,664.73)</b>	<b>\$ 132,750.84</b>	70%
Difference	\$ 4,764.00	\$ 24,525.47			

- . 1/1/2025 - 1/31/2025
  - Income = \$11,966
  - Expenses = \$14,250
  - Huntington Bank balance as of 2/13/2025 = \$33,317
  - Ice paid through February 2025
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- Income Snapshot through 1/31/2025

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>UNDER/OVER</b>	<b>Forecast</b>	
Registrations	\$ 85,400.00	\$ 75,160.10	\$ (10,239.90)	\$ 84,285.00	88%
Volunteer Buyout/Fee	\$ 1,500.00	\$ 800.00	\$ (700.00)	\$ 800.00	53%
Sponsorships	\$ 10,000.00	\$ 10,350.00	\$ 350.00	\$12,350.00	104%
Grants	\$ 5,500.00	\$ 3,500.00	\$ (2,000.00)	\$7,000.00	64%
Donations	\$ 4,500.00	\$ 3,312.85	\$ (1,187.15)	\$ 3,297.85	74%
Fundraising Events	\$ 30,000.00	\$ 14,859.58	\$ (15,140.42)	\$ 28,471.73	50%
Earmarked	\$ - .00	\$ 9,014.21	\$ 9,014.21	\$ 9,000.00	
<b>TOTAL</b>	<b>\$ 136,900.00</b>	<b>\$ 116,996.74</b>	<b>\$ (19,903.26)</b>	<b>\$ 145,204.58</b>	85%

- Misc.
  - Large Income/Expenses winding down. Ice accounts for 53% of total expenses yet to be paid.
  - \$340 spent on rink rat / 1,000 shot patches. Should last a few years.

Report Moved To Accept By: Joe Dieckhaus  
 Seconded by: Nancy Nordeen  
 Accepted: 7:33

8. Vice President's Report:

- D1 Festival
  - Volunteers: Need roughly half a dozen to fill all DIBS
  - Concession Stand: Shopping will happen this weekend - Following last years menu with the addition of hot dogs - Will reach out to Jersey Mike's and Cub to see if they would be

- willing to donate/sell discounted goods for resale (donuts for breakfast/sandwiches for lunch)
    - Chuck a Puck: Tickets to be sold via Concession Stand - Should we also allow sales at the C-A-P table?
    - Programs: Will send finalized program to Joe for printing by Monday
  - Fire & Ice - First night was a great success, a lot of people came out from the Titans/Starwhals and neighborhood
  - Working with Cory V on potential Mite camp/clinic - Would be open to incoming first year mites and second year mites

Report Moved To Accept By: Joe Dieckhaus  
 Seconded by: Geoff Lindeback  
 Accepted: 7:39

9. Secretary's Report:

- Begin identifying candidates for Board positions and appointed positions in preparation of May election for open positions.
- Notice of Board Notice and Minutes
- Coaching & Management of Peewees

Report Moved To Accept By: Peter Grotans  
 Seconded by: Michelle Bednar  
 Accepted: 7:40

10. Ice Director's Report:

- Nothing to report

Report Moved To Accept By:  
 Seconded by:  
 Accepted:

11. Gambling Manager's Report:

- Beginning Balance: \$16,343.45
  - Income:
    - Pull Tabs: \$2,576.00 (three games)
  - Expenses:
    - Games: \$333.78
    - Tax Return: \$239.53
    - City & State Taxes: \$83.94
    - Payroll: \$206.18
    - MN Gaming Services: \$456.00
    - Utepils - Rent: \$559.60
    - Central Gaming Services - Lease and service: \$360.70
- Ending Balance: \$16,679.72
- Currently going through an audit
- Full Board Report available for review - Reviewed by Board
- Motion to approve February projected charitable gambling expenses:
- Projected expense report Moved To Accept By:  
 Seconded by:  
 Accept:

- Report Moved To Accept By: Peter Grotans  
Seconded by: Michele Bednar  
Accept: 7:59

## 12. Appointed Positions Reports

Equipment Manager (Justin Thatcher):

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Coaching Coordinator (Brandon Arneson):

- Ideas for celebrating coaches at end of the season?

District Representative (President or available board member):

- District festival is in one week - 2/21-2/23
- Regional Tournament - 2/28-3/1
  - Explanation of regions

Fundraising Chair: (Allison and Jay Rasmussen)

- · Ticket update from Kim
  - **1) Are we ok with me selecting a Titan Achievement Recipient this year?**  
**YES**
  - **2) What do you think about \$25/adult, \$15 for a child 14 and under? If is the norm (yes) also my first go round. Just want to make sure its affordable for all households.**
  - **3) We have offered scholarship tickets for people to purchase in the past. This allows people to buy them and then I give them out to people that request them. Do we want to offer that again? YES**
- · Space update from Cory
- ○ 1) I propose we treat it like the church basement with an open house style. People can come and leave as they wish.
- ○ 2) We can set up tables for 200 and place them on one side. We will sell tickets for 5:00, 6:00 and 7:00. This will allow us to sell up to 600 tickets and know when people are coming.
- ○ 3) We will be able to leave space for socializing by the bar as well as have the prizes displayed.
- ○ 4) This will prevent us from having a formal program. I think this is OK.
- ○ 5) We will have a combination of a silent auction online and a raffle. We will need some volunteers to sell raffle tickets, checkout for the auction and serve food.
- ○ 6) There is no service in the venue so we will rely on their wifi.

- ○ 7) Here is the [link](#) for the ticket sales. I will need to add in time specific tickets. Take a look and see what you think.
- ○ 8) Here is the [link](#) for the silent auction. I will need to add in prizes but take a look and see what you think.
- ○ 9) I still need to research the exact specifics on how each link works but there are absolutely zero fees and I think it should be user friendly. Thank you Kim for this find.
- ○ 10) I set a goal for \$15,000. I think we can sell \$8,000 worth of tickets, \$4-5,000 worth of auction items, \$1,000 worth of wine sales and hopefully \$1,000 worth of donations. Our costs will be near zero.
- ○ 11) We could consider a few announcements, including the Titan achievement award, knowing not everybody will hear it. I'm open to any suggestions for presenting or recognizing people. Kids that earned the rink rat and 1000 shot challenge would be a good example.

Registrar/Safesport Coordinator (Sarah Carsello):

- No report.

Volunteer Coordinator (Jill Whitney):

- Sorry I can't make it tonight for the meeting! I sent a reminder 3/11/2025 to fill Spaghetti Dinner spots. As of today (3/12) - our area of need appears to be Spaghetti Dinner servers from 6:30-8:00 and help with clean up. I can fill in to help the day of.

Tournament Coordinator (Anne Monnens):

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Webmaster (Aaron Flannigan):

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Manager Coordinator (Matt Sheldon)

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Communications Lead (Liz Hendren):

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Promotions (Teresa Eisenbise):

- Updated D1 Festival concessions menu and program booklet - need bracket seed info
- Created spaghetti dinner flyer
- Summer outreach events: Columbia Heights Art & Info Fair (June), Waite Park Spring Festival (June)
- If your kids' school has a spring festival, do they invite community organizations to table?

Learn to Skate Coordinator (Cory Larson)

- 36 Active Participants
  - This season we converted nine to association hockey
- Grant Coordinator (Mike Ullmer)

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13. Action Items:

- Set date to collect team jerseys
- Set end of season meetings
  - Coaches
  - Managers
  - Any others?

14. New Business:

- Discussion on clinics this summer
- Windom Park Ice is closing after Monday

15. Adjournment:

Meeting Moved To Adjourn By: Geoff  
Seconded by: Peter  
Accepted: 8:52