



MINUTES

Buffalo Lacrosse Club d/b/a BYLC

Date | time 01/21/2024 7:04pm | *Meeting called to order by* Erica

In Attendance

Mark Lemen, President and interim Scheduler | Jerrod Krueger, VP and Boys Director | Erica Wurm, Secretary and interim Registration Coordinator | Kurt Timm, Treasurer | Adrianna Strode, Girls Director | Brian Anderson, Field and Equipment Coordinator | Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing | Jenna Eng, Volunteer Coordinator | Ted Wurm, Player and Coach Development Coordinator

Approval of Minutes

The minutes were shared from November and approved (Jerrod, 1st motion; Brian, 2nd motion; none opposed).

President's Report

- 8th grade boys have been invited to Captains Practice – this has led to many questions about potential boys HS prep team and which grades would be included, which remains unclear pending hiring of coach.
- Need more board members! Scheduler, Registrar open now. Treasurer will be open 08/01/2024

Vice President's Report

- Hat Trick Hockey: they will have a starter kit for LAX. Not currently available, but will be soon, and it will have discount over buying items separately.

Secretary's Report

- Submitted 990EZ on time, electronically accepted by IRS.

- Submitted renewal for Secretary of State and renewal for assumed name
- Need to submit renewal for Attorney Generals Office (sign tonight)
- COI – new process for 2024. I submitted a contact form and am waiting to be sent a Member Organization Agreement Form. Once that is submitted, I can request the COIs for city, schools and BYLC.

Registration Coordinator's Report

- 2024 Junior Coach and Adult Coach applications are opened. Updated certification requirements with USAL -
- Spring registration form is almost finished. Should open 02/28.
I need to confirm/update the jersey costs and size chart.
Added a section for the Volunteer Requirement Acknowledgement.
Boys (Early Bird)
8U - \$135
10U-14U - \$225
Girls (Early Bird)
10U - \$175
12U-14U - \$225
- Discussed dates – spring early bird end 2/16, close 2/26. Hard close 3/1. Summer early bird, end two weeks before registration deadline and hard close three days before?
- I created 2024 Spring Season in Season Management with Divisions (Girls, Boys), and Teams in each Division.
- I created the Dibs Session (Individual and Multi-Player) with the Smart Group that assigns players to one of the two categories. I will review with Jenna through Registration process to make sure they are assigning people correctly.

Treasurer's Report

- QB Balance: \$55,275.77
- QB P&L December 2023
Total Income: \$0.
Total Expenses: \$217.85
Net Income: -\$217.85
- Need to get a card in Mark's (President) name. This is indicated in the ByLaws; treasurer and president just need to get to the bank together.
- Will close Wells Fargo account once we receive the new card, and transfer storage shed billing to the new card.
- Conference room rental is covered through May.

Boys' Director Report

- Planning for one team at each level for 10U, 12U, and 14U. Will post 8U to evaluate interest.

- All registered for a B level schedule.
- Based off of last years numbers, expecting the following team sizes:
10U – 11 players
12U – 14 players
14U – 23 players.
- Need to coordinate with Ted re: coaching plans.

Girls' Director Report

- Switching from MSLAX to GNLL
- Planning for (one) 10U and (one) 12U team in Spring. Consider 8U in the future? Will review GNLL season details for 8U, it appears to be hybrid spring/summer registration.
- Planning to have five non-parent coaches for summer and three are eligible to be head coaches.
- Coaches for spring, Ted Wurm (10U) and Bill Carter (12U).

Player and Coach Development Coordinator's Report

- Updated coaching requirements with USAL. GNLL has updated theirs to match. GNLL will accept SafeSport and concussion training upon receipt of confirmation (send to Registrar); however, unless these were completed through USAL, the USAL website will not reflect those.
Previously certified as Level One -> Silver Level. Head coach must have this, similar to last year.
Membership fee + \$35.
All coaches must be Bronze Level (entry level) – membership fee.
- Homegrown Lacrosse On-Field Coaching Fundamental Clinic on March 2, 10am-12pm, Concordia Seafoam Stadium Dome. Currently anticipating 6-7 coaches will attend.
- The need for officials is growing. Training for spring will happen soon (first date 03/05) for new officials (Northland LOA). Northland LOA allows you to train at age 13 and work at age 14 – Upper Midwest allows high school freshman and above. MN Lacrosse Umpires provides officials for girls games –
- Skills training – Ed Neu (girls) and ? (boys)

Scheduler's Report

- Dates for Boys Spring League are 04/13-06/05 with tournament 06/07-06/09.
- Association registration deadline 02/16.
- Team registration deadline 03/01; up to 03/29 with \$50 late fee.
- Spring meeting 03/03 (boys) and 03/02 (girls) – Mark will be attending.
- Post-season registration deadline 05/03.
- Wayzata tournament registration deadline is 03/01.
- Fees: 8U (\$300), 10U (\$500), 12/14U (\$700).

- Discrepancy in rental hours with BHM. 96 hours Parkside, 32 hours MCBS, 134 hours Northwinds, and 37.5 hours Turf* (we have 10-12 hours)

Field and Equipment Report

- All nets are in the shed. Rearranged the shed to get it all to fit.
- Rental equipment washed. Need to buy a few things yet.
- Website is updated with 2024 rental info.
- Sent 2023 field time to Mark, which was submitted to the school. Need to verify girls turf field time, d/t cancelations and stuff, the school had documented a lot more turf time than we actually used.
- I would like to keep the current storage shed instead of changing to new location, given the convenience.

Marketing Report

Fundraising Report

- Culvers, 07/31/24.
- Considering Coborns Cards – collect \$15/card. Purchase minimum of 50 cards at \$5/card. Coupon for \$10 off \$100, various Coborn brand deals.
- Will email Flower Farm

Volunteer Report

- Reviewed several organizations' volunteer policy and created proposed policy for review.
- Proposed requirement of 2 hours/player, max 4 hours/family
- Proposed deposit of \$200/player, max \$400/family. Post-date checks for 11/01
- Make volunteer page on website with FAQ, instructions etc.
- Motion to approve Volunteer Policy with amendment qualifying corporate donation at \$500 approved. (Erica, 1st motion; Tiffany, 2nd motion; none opposed).

Committee Reports

N/A.

Old/Pending Business

Committees – deferred

Hall of Fame – present at youth night, as recipients were unable to attend Golf Tournament. Mark will reach out to Boys booster and Jenna to Girls booster for approval.

New Business

Announcements

Next Meeting

02/18/2024 | 7pm, OutDo Work

Meeting adjourned at 8:55pm (Jenna, 1st; Jerrod, 2nd; none opposed).