



By Laws

~~(2018)~~ 2021



Superior Amateur Hockey Association
1015 Oakes Ave.
Superior, WI 54880
(715) 394-4899
<http://superior.pucksystems2.com/>

Purpose: To provide the opportunity to as many participants as possible, within the boundaries of the Superior Amateur Hockey Association (SAHA), to develop their person and player through hockey

SUPERIOR AMATEUR HOCKEY ASSOCIATION INC. BYLAWS ARTICLES

I. Purpose

- ~~A. To provide recreation for all participating players as long as they are properly registered with the Superior Amateur Hockey Association, (SAHA), and are in good standing with the Wisconsin Amateur Hockey Association, (WAHA), and USA Hockey.~~
- ~~B. To encourage all participating players to improve their hockey skills in order to participate in higher levels of hockey.~~
- ~~C. To develop and encourage good sportsmanship, fair play, and team building skills for all participants.~~
- ~~D. To encourage, improve and promote the standards of hockey in the City of Superior, and other communities within the boundaries of the Superior Amateur Hockey Association.~~

I. Affiliation

The Superior Amateur Hockey Association shall be an affiliate association of the Wisconsin Amateur Hockey Association and of USA Hockey.

II. Membership

A. Membership shall be of two types

Regular Membership: All parents and guardians, past members, and registered coaches of youth hockey players in the Superior Area Hockey Association and all members of the SAHA Board of Directors, shall be admitted to regular membership upon payment of the board determined fee.

Sustaining Members: Any other person 18 years of age interested in the betterment of the Superior Youth Hockey Association shall upon proper application and approval by the board be admitted to sustaining membership.

Executive committee members, with the exception of the Treasurer position, must have at least one year of prior SAHA board experience prior to being elected as an officer.

- B. Membership year shall be from April 1st through March 31st annually.
- C. Members shall be in good standing with WAHA.
- D. Each member shall be entitled to receive ONE vote at the annual/general membership meetings.
- E. Members shall not be entitled to vote by proxy.
- F. Members shall have available to them a copy of any and all proposed additions, deletions, or amendments to the by-laws at least two weeks prior to the Annual Membership Meeting.

Executive Committee

III. Officers:

The Executive committee consists of officers that shall

~~Officers shall~~ be members of the Superior Amateur Hockey Association subject to the conditions as stated in Article III.
The following individuals shall be officers:

- A. *Past President*—Chairs the Rink Management Committee of the Superior Rink Management Corporation.
- B. *President* – Chairs all meetings of the board as a whole.
- C. *Vice-President*—Assumes the duties of the President in the event of his or her absence.
- D. *Secretary* – Records and maintains all records of the Superior Amateur Hockey Association.
- E. *Treasurer* – Records and maintains all monies, assets and debts of the Superior Amateur Hockey Association, provides timely reports to the Board of Directors, and makes records available, by request, to the membership.
- F. *Executive Director* – This is a salaried position. The Executive Director conducts the affairs of the Superior Amateur Hockey Association and the Superior Rink Management Corporation.
- G. If an officer's position becomes vacant at any time during the year, the Board of Directors shall fill the open officer's position on nomination from a member of the Board. This Board member's position shall then, in turn, be filled under ARTICLE IV.

,everyday activities and general operations.

H. Officers are elected for the designated term of three (3) years. Officer terms are staggered.

I. No Executive Committee member, with exception to the executive director, shall hold a specific position for more than 6 consecutive years.

7 - Change from 10-7 was approved at the 2019 annual meeting.

IV. **Board of Directors:**

- A. Board of Directors shall be members of Superior Amateur Hockey Association and subject to the conditions stated in Article III. Directors shall be elected at the Annual Meeting. The number of Directors shall not exceed ten (10) plus officers and the Past President.
- B. Term: The terms of Directors, elected according to Article V (A) shall run for a length of TWO years with one-half of the positions being filled annually.
- C. In the event that a position opens up through the membership year due to the dismissal or resignation of a director, then the President shall appoint another person for that position with final approval of this appointment being reserved for the Board of Directors
- D. In the event of a tie, a coin toss overseen by the President and Vice-President shall be the deciding factor.

VI. **Powers of the Officers and Board of Directors:**

- A. The Officers shall be responsible for the operation and enforcement of the Superior Amateur Hockey Association affairs.
- B. The Officers shall conduct at least SIX regular board meetings per year.
- C. A majority of the board shall constitute a quorum at any regular or special meeting.
- D. Each officer and director with the exception of the president shall have one vote at any regular or special meetings in all SAHA decisions.
 - 1. The President shall have one vote only in the event that a tie should occur at any regular or special meeting, except for the election of Officers.
 - 2. Officers and Directors shall not vote by proxy.

V. **Board Elections:**

- A. All potential board member candidates are required to fill out an application and indicate, among other things, any potential conflicts of interest that may impede their judgment or decision making while serving on the Board. It is the Board's policy that Directors and Executive committee members are not allowed to provide input or vote on any matters that they may have a conflict of interest.
- B. All applications are to be submitted two weeks prior to the annual meeting. Submitted applications will be available to the membership on the Association website and hard copies will be available at the annual meeting. Nominations will not be accepted from the floor.

C. At the annual meeting, the membership will elect new members to the SAHA board.
D. Elections shall require a majority vote of the membership present.
E. All votes must be cast in person at the annual meeting. Each voting member shall have one (1) vote.

- E. The Officers and Directors may schedule a General Membership Meeting in addition to the Annual Meeting as required in Article IX. Publication and posting of the notice of such general membership meeting shall be in accordance with Article IX.
- F. The Officers and Directors shall have the authority to add, delete, or amend the Bylaws should WAHA or USA Hockey mandate changes that affect SAHA, provided these changes do not violate the rules and regulations of our WAHA and USA Hockey Affiliations. Any other Bylaw changes shall be approved by the general membership.
- G. Any Officer or Director that fails to attend three regular or special meetings in a given membership year without prior notice given to an officer can be dismissed and the vacancy shall be filled in accordance to Article V, Section C.
- H. Any Officer or Director who fails to discharge the duties assigned to him or her as a committee chair or member, can be removed from that assignment, and may be subject to dismissal from the board. Any removal under paragraphs G. or H. above shall be on a majority vote of the Board of Directors.
- I. It is the expressed written right and responsibility of the Board of Directors of the Superior Amateur Hockey Association (SAHA) to administrate the everyday and overall activities of all SAHA's general operations or event on SAHA's property or on the property of another under SAHA's Influence."

6. All committees that use SAHA general funds are required to submit an approximate annual budget to the finance committee for review prior to June 1st.

VII. Committees:

A. The President and Executive Director, with the approval of the Officers, and Directors shall appoint the committees listed hereafter, subject to these guidelines:

1. Each Committee chair shall be an Officer or Director.
2. All Officers and Directors who have served on the Board at least one year shall chair at least one committee, and serve on at least one committee.
3. All newly elected Directors shall serve on at least two committees.
4. Committee members need not be Officers or Directors.
5. The President shall Chair the Fundraising Committee and serve as an ex officio member of all other committees.

B. The Committee Names, Members and Duties:

DIRECTORS

1. **Development Committee:** Consists of the Past President, President and ~~seven divisions~~ which are:

- (a) Girls Director;
- (b) Mini-Mite/Termite Director;
- (c) Mite Director;
- (d) Squirt Director;
- (e) Pee-Wee Director;
- (f) Bantam/Midget Director.
- (g) Goalie Director

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(h) Superior High School Boys Varsity Head Coach
(i) Superior High School Girls Varsity Head Coach

All Divisions shall be governed by a Director plus two other members.

This Development Committee shall be chaired by the Executive Director who shall pick the seven Divisional Directors.

These Division Directors and members would be responsible for the following:

THE EXECUTIVE DIRECTOR MAY ALSO APPOINT UP TO TWO AT LARGE MEMBERS TO THE COMMITTEE

- i Making Divisions into groups, assigning players numbers for tryout and evaluations before registration, and coordinating with Clinic Director and Scheduler so all players and groups are accounted for;
- ii Form Teams and coordinate evaluations at all levels that require them.
- iii Perform coaching assignment policies. (See Policies & Procedures);
- iv Overseeing any problems that may arise during the season at each director's level.

This Committee shall meet at least once at the beginning of the hockey season.

- C. **Bylaws & Policies Committee:** Consists of FIVE people, to continually enforce existing bylaws or policies and review any proposed changes to the bylaws or policies. This Committee shall consist of two Board members and three other individuals chosen by the Committee Chair.
- D. **Equipment Committee:** Consists of THREE people, being two Board members and one other individual chosen by the Committee Chair to be responsible for the inventory, storage, repair, and distribution of all SAHA equipment, with exclusive access to equipment and authority to make purchases within a budget set by the Board.
- E. **Fundraising and Publicity Committee:** This committee is Chaired by the President and consists of FIVE people, two Officers or second year Directors, to act as co-chairs of the subcommittees, if possible, and three other individuals chosen by the Committee Chair. There currently are two (2) subcommittees of this committee:
Pond Hockey and Gilbertson tournament committees. These committees operate under SAHA's 501c 3 status and must have at least one (1) current SAHA board member.
- F. **Finance and Insurance Committee:** Consists of FIVE people, three Officers or second year Directors, if possible, and two other Directors or individuals responsible for making recommendations regarding all income and expenditures relative to SAHA. There may be a non-voting financial advisor serving at the Committee's discretion.
- G. **Rinks and Facilities Committee:** Consists of FIVE people, two Officers or Directors and three individuals chosen by the Committee Chair to be responsible for the maintenance of the outdoor rink.
- H. **Rules and Referees Committee:** Consists of THREE members, the President, one Officer or second year Director, if possible, and one other individual to be responsible for review and recommendations concerning rules and regulation changes, and grievances.

- I. **Tournaments Committee:** Consists of FOUR people, the Executive Director as Chair and three other individuals chosen by the Committee Chair to be responsible for all aspects of any SAHA sponsored Invitational and State Tournaments.
- J. **Concession/Volunteer/Manager Committee:** Consists of FOUR people to include the President, the chair of the Finance Committee, one second year Officer or Director, and the Executive Director. The Officer or Director also serves as the Volunteer/Manager Coordinator. This Committee is required to meet twice per year to review policies, profit and loss and to set prices if need be.
- K. **Ad Hoc Committee:** The President may appoint an Ad Hoc Committee in order to consider and evaluate special, limited issues. Such committee shall make recommendations to the Board of Directors. There is currently one (1) committee operating under Ad Hoc status; Personnel Committee
- L. **Registration, Website and Social Media Committee:** Consists of four people. This Committee shall be responsible for the coordination of SAHA registration and publicity in the schools and the media, including administering the SAHA website
- M. **Player Recruitment and Retention:** Consists of five people, including the Executive Director, to be responsible for the recruitment of new and retention of existing members. This will include marketing to schools, phone calls to non-returning members, member surveys and exit interviews with non-returning members. This Committee shall also investigate issues concerning girls hockey, advocate girls issues consistent with Article I and WAHA objectives, and report to the Board when necessary.

VIII. Amendments

- A. With the exception of Article VI. F., additions, deletions or amendments to these Bylaws must be made in the following manner:
1. A motion in writing must be received by the Secretary of SAHA by February 1st.
 2. The motion shall be referred to the Bylaws Committee for review and presentation to the Officers and Directors.
 3. The Officers and Directors shall review and recommend any action to the general membership at the Annual Meeting.
 4. The Secretary of SAHA shall take appropriate actions to insure that proper notice is given under Article IX. A. and that the motion is on the agenda of the Annual Meeting.

IX. Miscellaneous:

- A. The annual Meeting of the SAHA shall be held on the 1st Wednesday in the Month of April. An advertisement, shall be posted on the SAHA website with the starting date, time and location of the meeting. Ad shall be posted one week in advance of this meeting, and any general membership meeting. This same notice shall be posted concurrently at SAHA during the same period An Email will be sent out to the SAHA membership at the same time.

- B. SAHA shall elect as many delegates as permitted by the WAHA to attend the WAHA Annual Meeting. Officers and Directors shall determine reimbursement of the delegate's expenses.
- C. The corporate depository for the SAHA funds shall be the National Bank of Commerce.
- D. Superior Rink Management Corporation; SAHA Representatives: SAHA's representatives on the Superior Rink Management Corporation shall consist of the president, vice president, past president of SAHA, and the SAHA treasurer. Should any of the SAHA representatives be unable or unwilling to represent SAHA on the Superior Rink Management Corporation, then that individual's position may be replaced for the remainder of his or her term by a SAHA member approved by a two-thirds majority vote of the SAHA Board.
- E. Check Writing Authority: Any and all checks issued on behalf of or under the name of SAHA including any check written on any SAHA account, must be signed by any two of the following officers: president, vice president treasurer or Executive Director.
- F. With the exception of Article VI. F., additions, deletions, or amendments to these By-Laws shall require a majority vote of the membership present.

Adopted at Annual Meeting, *April 4, 2018*

President, Brian Raygor

*Bylaws & Policies Committee:
Mike McCoshen, Brian Raygor
Tim Curtis, Jody Tetzlaff,
Chris Stenberg*