

Crestview Area Youth Association

Youth Football



Crestview Area Youth Association

CONSTITUTION AND BY-LAWS

Revised Feb 7, 2021

Crestview Area Youth Association

Youth Football

ARTICLE I: NAME

The name of this organization is the Crestview Area Youth Association (CAYA).

ARTICLE II: PURPOSE

1. This association is formed for the non-profit purpose of promoting the recreation and youth programs in the Crestview, Florida vicinity.
2. To provide a youth program workable to all youths in accordance with the league affiliation's rules and regulations.

ARTICLE III: CALENDAR YEAR

1. Year: This term as used within this Constitution and By-Laws implies the calendar year of February 1st through January 31st.

ARTICLE IV: MEMBERSHIP

1. Membership in the association shall be structured and defined in the following definitions:
 - a. Membership starts April 1st and ends January 31st.
 - b. Membership is available to any parent/guardian of a child participating in the program for that year and once valid dues are collected.
 - c. Membership may be extended to members of the community that the board deems appropriate and may waive membership fees.
 - d. The members of the association will strive to provide a wholesome atmosphere for the youth of Crestview area to thrive. Members will also be required to participate minimally to remain active.
 - e. All General Membership will be required to volunteer 1 hour at each Home Game via Trash, Concessions or Gate.
 - f. Exceptions are on a case by case basis.
 - g. General Members must be in good standings from the prior year to vote on Head Coaches, Executive Board Members and or By Law changes.
 - h. Members must adhere to the CAYA Code of Conduct.
 - i. Members cannot be involved in any rival groups that participate in leagues that CAYA are affiliated.

ARTICLE V: EXECUTIVE BOARD

1. The membership shall nominate and vote for an executive board by the January general meeting. Nominees must be members in good standing. The Executive Board of Directors shall consist of the following officers:
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Director of Football
 - f. Assistant Director of Football (Tackle)
 - g. Assistant Director of Football (Flag)
 - h. Director of Cheerleading

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- i. Assistant Director of Cheerleading
- j. Director of Fundraising
- k. Assistant Director of Fundraising
- l. Director of Concessions
- m. Assistant Director of Concessions
- n. Director of Public Relations
- o. Assistant of Public Relations
- p. Founding Members: Joe Ritchie, Rob Vance, Jeff Caldwell, Jeff Fowler, Tim Mathews, Brian Thames, Charity Parker, and Al Aguire.
- q. Dawg Pound Hall of Fame: Kypp Wetmore Joe Ritchie, Rob Vance, Jeff Caldwell, Jeff Fowler, Tim Mathews, Brian Thames, Charity Parker, and Al Aguire and Summer Kirkpatrick
- r. Banned Members: Terry Jackson
- s. Additional Directors of other competitive sports not listed above.
- t. Assistant will report their vote to their Director and the Director will cast votes for all Executives Board Decisions.

ARTICLE VI: MEETINGS

1. General Membership Meeting
 - a. The association shall meet each month at a decision by the President, the Vice President, or by majority poll of the Executive Board. The time and place of the general meeting is to be set by the President.
 - b. The association shall meet on special occasions as deemed necessary by the President or a majority of the Executive Board.
 - c. Executive Board Meetings are open to all interested individuals. Discipline Meetings are closed to Board Members only.
 - d. Robert's Rules of Etiquette shall be observed in all general meetings.
2. Executive Board of Directors Meeting
 - a. A meeting of the Executive Board shall be called on request of the President or the Vice President.
 - b. Time and place of the Executive Board meeting shall be determined by the President of the association.
 - c. The Executive Board shall be responsible for maintaining a standard of policies, rules, and regulations to appease its overall membership (including the CAYA Code of Conduct). They must also abide by all rules and regulations of their affiliated league and maintain membership of said league in good standing.
 - d. Robert's Rules of Etiquette shall be observed in all Executive Board meetings.

ARTICLE VII: OFFICERS (DUTIES AND TERMS)

1. President
 - a. The President shall be the executive head of the association.
 - b. The President shall preside at all meetings of the association and at all meetings of the Executive Board. The President shall be the ex-officio member of all committees unless otherwise appointed by the President.
 - c. The President shall have the authority to nominate committees and assign duties as

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- required throughout the course of the year (e.g., Awards Banquet, Special Projects & Special Activities, etc.). The Vice President shall preside over such committees.
- d. The office of the President shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - e. The President shall be the voting representative to all associations and leagues. Upon his absence, the President may appoint a temporary replacement as needed.
 - f. Upon a deadlock in a vote of the Executive Board, the President shall cast a vote only to Tie or Break a Tie. The President has no other voting privileges.
 - g. The President and Vice President are responsible for determining dates and venue of registration.
 - h. Term: One (1) year.
2. Vice President
- a. The Vice President shall assist the President in all his/her work.
 - b. The Vice President shall assume all powers and duties of the President under the President's direction or in the latter's long term absence or disability.
 - c. The office of the Vice President shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - d. A vacancy in the office of the Vice President shall be filled by appointment of the President and approval by the Executive Board.
 - e. The Vice President shall act as a liaison between the President and any committees.
 - f. Term: One (1) year.
3. Secretary
- a. The Secretary shall have the responsibility to maintain and safeguard all records of the association.
 - b. The Secretary shall keep an accurate record of all meetings.
 - c. The Secretary shall create and distribute election ballots at meetings where elections are held.
 - d. The Secretary shall distribute all Executive Board and Association meeting minutes to the Executive Board within 14 business days of their conclusion.
 - e. The Secretary shall maintain records of dues payments and members in good standing who are eligible for voting. (Same as Treasurer)
 - f. The Secretary shall maintain and up-to-date e-mail distribution lists for the Executive Board, current active membership and registered players/parents.
 - g. The Secretary shall coordinate with program directors to distribute the parent handbook.
 - h. A vacancy in this office will be filled by appointment of the Executive Board and approval by the Board.
 - i. Term: One (1) year.
4. Treasurer
- a. The Treasurer shall be the custodian of all funds of the association.
 - b. The Treasurer shall oversee the deposit funds.
 - c. The Treasurer shall keep accurate records of all accounts.
 - d. The Treasurer shall prepare a financial report to be given at the monthly meetings.
 - e. The Treasurer shall maintain updated membership records to track members in

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- good financial standing. (Delete Same as Secretary)
- f. The Treasurer shall submit a year-end written report at the April association meeting. This report will include the status of all accounts for the previous calendar year.
 - g. The office of the Treasurer shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - h. A vacancy in this office will be filled by appointment and approval of the Executive Board.
 - i. Term: One (1) year.
5. Director of Football
- a. The Director of Football shall inform all Head Football Coaches of all meetings.
 - b. The Director of Football shall be responsible for the organization and operation of all football activities, including league records for the Association.
 - c. The Director of Football shall be responsible for annual player recruitment and registration including, but not limited to: collecting registration packets, collecting registration fees, copies of birth certificates, physical examination forms, and medical forms.
 - d. The Director of Football shall be responsible for assigning football players by age and weight to the proper football squads in accordance with Panhandle Youth Football Association rules and regulations. The President will decide any conflict or questions on the placement of a player, after the consultation with all parties involved (Director of Football and involved coaches).
 - e. The Director of Football shall be responsible for the certification of all Association members and coaches who are required to be certified by league rules and regulations.
 - f. The Director of Football will have final responsibility on field use or postponement of scheduled games or activities, after consultation with the President, Vice President, Director of Cheerleading and coaches.
 - g. The Director of Football will be responsible for the issue of all practice/game equipment, and will be responsible for turn-in of all equipment. The Director will continually track and give updates to board members on a quarterly basis.
 - h. The Director of Football will be responsible for the research and procurement of aging equipment, also any new practice equipment for all teams to use.
 - i. The Director of Football shall submit an annual budget to the Executive Board at the April meeting for that upcoming season.
 - j. The Office of the Director of Football shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - k. A vacancy in this office will be filled by the Assistant Director of Football.
 - l. Term: One (1) year.
6. Assistant Director of Football and Assistant Director of Football (Flag)
- a. The Assistant Director of Football shall assume all responsibilities of the Director of Football when the Director is not present.
 - b. The Assistant Director of Football shall assist the Director as needed with all operational aspects of the football program, including but not limited to registration, budget, uniform and equipment purchasing/management, player development, game day preparation/execution, organization and league rules

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- compliance, and other football support areas.
- c. Term: One (1) year.
7. Director of Cheerleading
 - a. The Director of Cheerleading shall inform all Cheerleading head coaches of all meetings.
 - b. The Director of Cheerleading shall be responsible for the organization and operation of all cheerleading activities, after registration deadline, including league records for this association.
 - c. The Director of Cheerleading shall be responsible for annual cheer recruitment and registration, including, but not limited to: collecting registration packets, registration fees, copies of birth certificates, physical examination forms, and medical forms.
 - d. The Director of Cheerleading will be responsible for the certification of all association members and coaches pertaining to cheerleading, who are required to be certified by rules and regulations and will also coordinate all coaches training activities.
 - e. The Director of Cheerleading will share responsibility with the Director of Football for field use during practice.
 - f. The Director of Cheerleading shall submit an annual budget to the Executive Board at the April meeting for that upcoming season.
 - g. The office of Director of Cheerleading shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - h. A vacancy in this office will be filled by the Assistant Director of Cheerleading.
 - i. Term: One (1) year.
 8. Assistant Director of Cheerleading
 - a. The Assistant Director of Cheerleading shall assume all responsibilities of the Director of Cheerleading when the Director is not present.
 - b. The Assistant Director of Cheerleading shall assist the Director as needed.(DELETE—subsection C says the same thing)
 - c. The Assistant Director of Cheerleading shall assist the Director as needed with all operational aspects of the Cheerleading program, including but not limited to registration, budget, uniform and equipment purchasing/management, cheerleader development, game day preparation/execution, organization and league rules compliance, and other cheerleading support areas.
 - d. Term: One (1) year.
 9. Director of Fundraising
 - a. The Director of Fundraising shall be custodian and overseer of all fundraising activities of the association.
 - b. The Director of Fundraising shall present the funds for deposit and all necessary paperwork to the Treasurer.
 - c. The Director of Fundraising shall keep accurate records of all accounts.
 - d. The Director of Fundraising shall prepare a financial report to be given at the monthly meetings.
 - e. The Director of Fundraising shall submit a year-end written report at the April Association meeting.

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- f. The Director of Fundraising shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - g. A vacancy in this office will be filled by appointment and approval of the Executive Board.
 - h. Term: One (1) year
10. Assistant Director of Fundraising.
- a. The Assistant Director of Fundraising shall assume all responsibilities of the Director of Fundraising when the Director is not present.
 - b. The Assistant Director of Fundraising shall assist the Director as needed.
 - c. Term: One (1) year.
11. Director of Concessions
- a. The Director of Concessions shall be custodian of funds and overseer of all concessions during an event of CAYA.
 - b. The Director of Concessions shall present the funds for deposit and all necessary paperwork to the Treasurer.
 - c. The Director of Concessions shall keep accurate records of all receipts.
 - d. The Director of Concessions shall submit an annual budget to the Executive Board at the April meeting for that upcoming season.
 - e. The Director of Concessions shall have access to budgeted operating funds as directed by the Executive Board's annual budgeting process.
 - f. A vacancy in this office will be filled by appointment and approval of the Executive Board.
 - g. Term: One (1) year.
12. Assistant Director of Concessions
- a. The Assistant Director of Concessions shall assume all responsibilities of the Director of Concessions when the Director is not present.
 - b. The Assistant Director of Concessions shall assist the Director as needed.
 - c. Term: One (1) year.
13. Director of Public Relations
- a. The Director of Public Relations is responsible for advertisement of the organization, activities and fundraisers.
 - b. The Public Relations Chairperson shall initiate contact and serve as liaison with local media outlets and the community.
 - c. Term: One (1) year.
14. Assistant Director of Public Relations
- a. The Assistant Director of Public Relations shall assume all responsibilities of the Director of Public Relations when the Director is not present.
 - b. The Assistant Director of Public Relations shall assist the Director as needed.
 - c. Term: One (1) year.
15. Each team is responsible to have one member at each Executive Board Meeting.
- a. Team representatives will be elected at the beginning of each season by the parents of each individual team (Football & Cheer). Coaches can not affect or interfere with the voting of the General Manager.
16. Head Football Coaches (Non-board position)
- a. Head Football Coaches shall be elected by the Executive Board and General

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- Members in Good Standing prior to the next season.
- b. Head Football Coaches shall be responsible for managing, directing, and recruiting assistant coaches and team parents for the football squads.
 - c. Head Football Coaches shall assist the Director of Football with, and attend, player registration.
 - d. Head Football Coaches must conform to all rules, regulations and requirements according to the official league rules, regulations and policies (including the CAYA Code of Conduct).
 - e. Head Football Coaches shall be responsible for maintaining and collecting all equipment for their respective teams immediately after the last scheduled event of the season.
 - f. A vacancy in this office will be filled by appointment of the President and approved by the Executive Board of Directors.
 - g. Head Football Coaches and assistant coaches must be general members of the Association.
 - h. Term: 8 Months (April-November).
17. Head Cheerleading Coaches (Non-board position)
- a. Head Cheerleading Coaches shall be elected by the Executive Board and General Members in Good Standing prior to the next season.
 - b. Head Cheerleading Coaches shall be responsible for managing, directing, and recruiting assistant coaches, medical personnel and team parents for the cheerleading squads.
 - c. Head Cheerleading Coaches shall assist the Director of Football with, and attend, cheer registration.
 - d. Head Cheerleading Coaches must conform to all rules, regulations and requirements according to the official league rules, regulations and policies (including the CAYA Code of Conduct).
 - e. Head Cheerleading Coaches shall be responsible for maintaining and collecting all equipment for their respective teams no later than three weeks after the last scheduled event of the season.
 - f. A vacancy in this office will be filled by appointment of the President and approved by the Executive Board of Directors.
 - g. Head Cheerleading Coaches and assistant coaches must be general members of the Association.
 - h. Term: 8 Months (April - November)

ARTICLE VIII: VOTING

- 1. Voting for meetings
 - a. Voting is to proceed with the majority of the Executive Board present at any meeting.
 - b. At the meeting means, physically at the meeting location or via (Facetime, Facebook Messenger, Text Messages or any other social media is acceptable for members out of town due to work.
 - c. In order to vote by proxy, the Executive Board or General Member has to email a signed copy of their vote to the President.
 - d. General members vote to establish Executive Board, Constitution & By-laws, and

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- sports Head Coaches.
- e. The President is a non voting Member. The President is only allowed to cast a vote to break a tie.
2. Constitution and By-Laws
 - a. Constitution and By-Laws articles may be repealed, altered or amended by a majority vote of the total membership present by October's Board Meeting.
 3. Absentee Voting
 - a. Absentee voting is permitted for scheduled Executive Board meetings.

ARTICLE IX: ELECTIONS

1. Elections
 - a. The standing Executive Board will direct all elections.
 - b. Two Executive Board members selected by the President will tally all votes.
 - c. In all cases, where more than one candidate is nominated for the same office, the election shall be by secret ballot of the membership.
 - d. Election of each office shall be held individually during the meeting and voted in the order stated in Article V, Section 1 of the By-Laws.
 - e. If no candidate is nominated, the standing Executive Board may nominate and vote to fill the void.
 - f. All election protests must be made prior to the adjournment of the election meeting. The standing President will deem all results of the election final upon adjournment.

ARTICLE X: TERMINATION OF OFFICE OR MEMEBERSHIP

1. Resignation of Office
 - a. All resignations shall be submitted in written letter form to the Executive Board of Directors and read by the Secretary at the following Association meeting.
2. Removal from Office or Revocation of Membership
 - a. Revocation of office, membership or disciplinary procedures of a member or Executive Board officer.
 - i. The President shall have authority to suspend duties or membership of those individuals in question until the matter is settled.
 - ii. Charges to be presented in writing to the Executive Board.
 - iii. The member or officer in question is to be notified in writing of all charges and any meeting information 24 hours prior to any action taking place.
 - iv. An initial hearing of the Executive Board will be held in private to address the charges and deem any further action.
 - v. Removal or disciplinary action shall require a minimum 2/3 vote of the standing Executive Board.
 - vi. Executive Board decisions are final; there shall be **NO** revisiting of issues.
 - vii. General Membership **CANNOT** overrule the Executive Board decision.

ARTICLE XI: MEMBERSHIP DUES

1. General membership in the Crestview Area Youth Association shall be \$20 with open enrollment until the Panhandle Youth Football Association Jamboree and reopens at the

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fall season awards banquet.

2. Membership fees are non-refundable.

ARTICLE XII: DISSOLUTION OF THE ASSOCIATION

1. Dissolution of the Association must be approved by $\frac{3}{4}$ majority of the general membership.
2. Dissolution of the Association is approved if voted by the $\frac{3}{4}$ majority. The standing Executive Board shall disperse all existing funds and assets upon approval of that vote. All proceeds after dissolution shall be allocated in accordance with all Federal and State laws.

Bud Tipton
Bud Tipton
President, CAYA



Football and Cheerleading Guidelines

Philosophy

The football and cheerleading program CAYA envisions will provide a high level of competition while also furnishing the developmental instruction for athletes that want to hone their skills for junior and senior high programs. To achieve this, we strive to find the best competition, coaches, players and facilities for the program. The preceding article is a guideline to accomplish this goal. Any item not covered in this article or other governing articles shall be addressed as needed by in accordance of the articles of the bylaws.

Code of Conduct

1. All parents, guardians, participants and coaches must sign the registration packet (approved by the executive board) prior to the start of individual team practices. Signed forms and subsequent fees are to be turned into CAYA for each player prior to participation. If any form is not agreed to and the form not signed or fees not paid, participation in the program will not be allowed.
2. The Director of Football and/or Director of cheerleading will investigate allegations of codes of conduct violations and impose interim sanctions until the executive board is called. After the Executive Board is notified, the President will call a meeting of the executive board and have the authority to impose appropriate penalties or sanctions after notified.
3. Anyone, including coaches and spectators, ejected from a game by a league official, board member or referee must leave the park or school premises immediately without further discussion, comment, or outburst and will serve an automatic one game suspension from participation while the matter of their conduct is further investigated.
4. Anyone, including coaches and spectators, ejected from a game by a league official, board member or referee a second time will be banned from league participation pending executive board review.
5. When games are held at the Stadium, all spectators should remain in the bleachers. At no time should spectators stand on or cross the track to view the game. A spectator is defined as anyone other than coaches approved by the board, players, cheerleaders, official, sideline down markers and board members.
6. For games held at facilities other than the School Stadium, where bleachers are not present, all spectators must maintain a distance of at least 10 yards from the playing field sideline.
7. Profanity from coaches, parents, cheerleaders or players will not be tolerated. Violators will be reviewed by the CAYA.
8. Excessive verbal or physical abuse by any spectator will result in eviction from the premises.

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Registration

1. A child cannot begin practice with a team until he or she has signed up. To register he or she must sign a standard CAYA registration form. The sign up fee must be collected at this time. The player or cheerleader must also furnish the following:
 - a) **REGISTRATION FORM WITH PARENTAL / GUARDIAN CONSENT:** A consent form must be signed by a parent or legal guardian giving the candidate permission to play. The form also guarantees financial responsibility for equipment.
 - b) **MEDICAL EMERGENCY CONTACT INFORMATION AND MEDICAL INFORMATION:** A form stating emergency contact information and medical information. The form will be checked that there are no observable conditions which would contraindicate him or her from playing football or cheerleading.
 - c) **MEDICAL CONSENT AND LIABILITY:** A consent form should and emergency arise and the parent cannot be notified. It also absolves CAYA of liability.
 - d) **CODE OF PARENTAL AND PLAYER CONDUCT:** A contract between the player or cheerleader, parent and CAYA preferred behavior to participate in the CAYA program.
 - e) **PROOF OF AGE:** A copy of the birth certificate on file bearing the seal of the issuing office of the state of birth is the best guarantee of reliability of claimed birth date [NO MOTHERS COPIES]. Passports, Military ID cards, certified adoption papers, certified wallet certificates issued by a state or commonwealth are acceptable.
2. The original form shall be kept by a designated board member with a copy of each form to be given to the appropriate head coach. The information will be kept with them during CAYA events.

Coaches

1. Deadline for head coaches' applications will be the first meeting of April prior to the start of the next season. An extended application deadline will be considered for teams without head coaches. Head Coaches will be voted on at the first board meeting in April.
2. Head Coaches must be at least 21 years of age. Assistant Coaches must be at least 18 years of age.
3. All head coaches and assistant coaches will be required to complete a training program conducted by the Director of Football.
4. A team's coaching staff is in complete charge of the team whenever it is together on the practice or playing field, traveling as a group to and from practice sessions and games, or together for any team function (such as a banquet, fundraiser, etc.) The coaching staff is under the direction of the head coach. All other coaches are assistants.
5. A team may have a maximum of 8 coaches for a game as set by Panhandle Youth Football Association rules. Only under guidance of the head coach and during a practice, a coach can designate a parent to aid in drills at practices.
6. While there is no association rule about minimum playing time per player, the director of football may question any coach that continually fails to make a reasonable effort to give all players reasonable playing time and can be brought before the board to explain themselves on this issue. Every player must play in every game they attend providing that he/she attends practices regularly that week.
7. All coaches must follow rules and values established by the CAYA and enforcement is the duty of

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the Director of Football. The Director of Football has the authority to reprimand or suspend duties of coaches until the Executive Board is convened.

8. Coaches are to be selected by methods approved by the CAYA rules and bylaws.
9. Once approved for coaching, a coach is automatically terminated at the close of each season. To coach the following year, the same CAYA approval is required.
10. The CAYA board of directors will hear any violation of the rules committed by a coach during the season and set forth penalties as deemed necessary..
11. It is mandatory that all coaches be USA Football, Heads Up Certified by August 1st.
12. All head coaches and assistant coaches having contact with children will be required to file a release for a criminal background check prior to participating in the CAYA Program.

Participant Eligibility and Playing Requirements

1. Any youth who meets the eligibility requirements set forth by the rules set forth by the Panhandle Youth Football Association is eligible for registration.
2. Each parent will be required to submit a birth certificate in order to be issued equipment.
3. A student must have all passing grades to be eligible to participate in the CAYA Program.
4. No CAYA player will be allowed to be a member of a football team outside of the CAYA Program during the season.
5. Players will be placed on a team on a first come first serve basis. Second teams are not guaranteed and are at the discretion of the Executive Board Members and General Members. Any Player that is not able to fill a current roster spot must be placed on a waitlist.
6. Weight limits are set forth-in section entitled by the Panhandle Youth Football Association.
7. CAYA reserves the right to refuse participation to any player or cheerleader prior to the start of the regular season. Once the season starts, the Director of Football or Director of Cheerleading shall police and the Executive Board preside over participation.

Equipment

1. The CAYA program will supply the following items:

CHEERLEADING

- a. Uniforms and briefs.
- b. Pom poms
- c. Hair bow

FOOTBALL

- a. Helmet: Only helmets bearing the NOCSAE Seal of Certification may be worn. All helmets must bear the current NOCSAE approved "Warning label" in a visible position on the outside of the helmet. This "Warning Label" is the same label that is furnished by all helmet manufactures and quality reconditioning companies. The helmet should include approved facemask and chinstrap.
- b. Shoulder pads.
- c. Game Jersey.
- d. Game pants.
- e. Game socks.

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2. The player or cheerleader and their guardian shall be responsible for providing the following equipment during practices:

CHEERLEADING

- a. Practice clothes: Camp shirt or t-shirt and red cheer shorts or any cotton shorts.
- b. Tennis shoes. **NO SANDALS.**

FOOTBALL

- a. Non-metal cleats. Also, no metal may protrude from the sole of the shoe.
 - b. Personal Protection items: mouthpieces, athletic supporters, etc.
 - c. Practice clothing (non-game jersey and pants) as needed.
3. All football participants must be equipped with a mouthpiece with a strap, which will be in the player's mouth when the ball is in play.
 4. All football participants must wear their team jerseys and game pants during the games.
 5. No jewelry or watches may be worn during a game or practice.
 6. If eyeglasses are worn they shall be of athletically approved construction with non-shattering safety glass or contact lenses.
 7. Any alterations or additional equipment worn by players or used by coaching staff must be approved by the Director of Football or Director of Cheerleading.

Minimum Playing Requirements

1. All Players are required a minimum of 6 plays per game.
2. All Players must notify the Head Coach if they are unable to attend practice. Any Player who misses practice without notifications minimum play will be at Coaches Discretion.
3. There are no minimum play requirements in Playoffs.

Practices

1. Practice may not begin until the CAYA releases the team to do so. This does not include CAYA sanctioned camps.
2. Practices before the start of the regular season, shall not exceed 4 practices a week. After the start of the regular season, Panhandle Youth Football Association rules are to be followed.
3. The first week of practice will be helmets only. The second week of practice is full pads.
4. At all practices where person to person contact takes place, each player must be dressed in the full complement of protective equipment.
5. Parents are not allowed on the practice field unless asked by a coach, and are not to interfere with practice. If there is a problem, they are to talk with the coach away from the children on the team. Unless there is an emergency, this conference should be at the end of practice.
6. No player or team is permitted at any time to engage in a controlled scrimmage or any form of contact drills involving a player, players, or team from a different age/weight division of play.
7. Bull rings are prohibited.
8. At least one coach must accompany players waiting to be picked up after practice; it is the duty of the head coach to enforce this rule.

Game Day

1. All Panhandle Youth Football Association rules shall be complied with by all CAYA members, directors, coaches and representatives.

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2. It is the responsibility of the parent or guardian for transportation to all games and CAYA functions, both home and away.
3. Weigh-in shall be the responsibility and supervision of the Director of Football.

Volunteers

1. All volunteers shall be under the supervision of an appointed member of the CAYA.
2. A schedule for needed volunteers shall be arranged by a CAYA member or coach as needed for CAYA events. This could include on-field duties (chain gang), concessions, ticket sales or fund raising.
3. Every effort will be made to minimize time for each volunteer to serve while still providing adequate service for the organization to succeed.
4. Lack of service could affect participation in the CAYA program.